



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa
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Our Ref: RFB 2791/2023
Enquiries: Nomfanelo Dyam
Tel: 012 482 3105
Date: 17 August 2023

DEAR PROSPECTIVE BIDDER

Bidders are invited to submit a response for **RFI 2786/2023: Request for information (RFI) for Management Information, Business Intelligence (BI) and Analytics Software Products on behalf of Department of Defence (DOD)**

The Request For Information will be published on 18 August 2023 and will close on **Tuesday, 19 September 2022** at **11:00 am**. The clarifications and questions will be open from date of publishing till **04 September 2023**.

The non-compulsory virtual briefing session will be held on the **30 August 2023** at **10:00 am** on MS Teams, link on the RFB document or join using the meeting ID below:

Meeting ID: 317 072 547 556

Passcode: RL96Uw

Notes to the bidders:

- Bidders must ensure that they are registered on the CSD and that all their company details have been updated on the CSD.
- The following will apply for this Bid:
 - **CLOSING OF BIDS**
RFI responses must be submitted electronically to SITA at Tenders@sitaco.za on or before **19 September 2023** not later than 11h00 South African Standard Time (UTC+2). No late submissions will be accepted.
 - **MANDATORY RETURNABLE DOCUMENTS**
 - (i) Cover letter
 - (ii) Completed RFI document

Non-Executive Directors:

Mr K Pillay (Chairperson), Ms L Petlele (Deputy Chairperson), Ms N Pietersen, Ms K Sibanda,
Ms L Abrahams (Dr), Mr M Mnisi, Mr L Keyise, Ms L Mseme, Ms R Naidoo

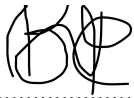
Executive Directors:

Dr BA Mabaso (Managing Director) Mr MK Kgauwe (Chief Financial Officer),
Mr T.V Mphaphuli (Company Secretary: Acting)

- (iii) Respondents are requested to complete their responses in electronic format, in the spaces provided for answers within this document.
- (iv) All additions to the information documents i.e. appendices, supporting documentation, photographs, technical specifications and other support documentation covering suggested solutions etc. shall be submitted as part of this RFI.

All queries to this request must be submitted in writing to the following email address:
Nomfanelo.dyam@sita.co.za.

Yours sincerely,



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Pinky Hlungwani
Manager: Strategic Sourcing