



## Guidelines on Specification for Procuring Product

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### 1. Guideline for Terms of reference

SUPPLY AND DELIVER OF 6 X NEW PLATE COMCACTORS, 1 X RAMMER COMPACTOR AND 1 X CLEAN WATER PUMP AND 4 CONCRETE SAWS

#### SCOPE OF WORK

##### Minimum Specifications for 6 x Plate Compactors:

- Min Operating weight - 130kg-180kg
- Min Centrifugal force - 30 - 40kN
- Min Base plate size (W x L) - 400 x 400 mm
- Min Base plate thickness - 10 mm (Wear-resistant base plates)
- Engine / Motor type - Air-cooled Petrol Engine
- Min Engine performance - 6.8(9.0)
- Drive mode - Forward and reverse
- Heavy-duty industrial throttle control
- Frequency vpm -  $\pm 4000$
- Compaction Depth cm - 45 – 60cm

**Minimum Specifications for 1 x Rammer Compactor:****Technical Specifications:**

□	Min Engine performance	-	±3.5 - 5HP
□	Min Weight/Max Weight	-	60 - 80 kg
□	Engine / Motor type	-	Air-cooled Petrol engine
□	Fuel type	-	Petrol (Four stroke engine)
□	Plate size (Min)	-	300mm X 250mm
□	Impact Force	-	12-15kn
□	Heavy shock mount system to reduce hand and arm vibration		

**Minimum Specifications for 1 x Clear Water Pump:****Technical Specifications:**

□	Min Capacity	-	650L/Min
□	Min Suction Head	-	6m
□	Engine / Motor type	-	Air-cooled engine
□	Fuel type	-	Petrol (Four stroke engine)
□	Min 18m PVC Suction Water Hosing with couplings must be included.		
□	Min18m Discharge Hoses with couplings must be included.		
□	Strainer filter screen for water pump suction hose must be included.		

**Minimum Specifications for 4 x Concrete Saw:**

**Technical Specifications:**

□	Blade size	-	450mm
□	Min Suction Head	-	6m
□	Engine / Motor type	-	Air-cooled Petrol Engine
□	Engine / Motor type	-	Air-cooled engine
□	Fuel type	-	Petrol (Four stroke engine)

**2. Preferential Points System**

*Indicate whether the tender will be evaluated in terms of 80/20 below system for requirements up to R50 million and 90/10 system for requirements above R50 million.*

80/20

### 3. Duration of the Contract

*State how long the contract will take*

Once off

### 4. Functional or Technical Evaluation Criteria (If Applicable)

*See examples of Functional Evaluation Criteria below in Annexure A*

## ANNEXURE "A"

### Technical or Functional Evaluation Criteria and Functional Evaluation Report Guideline

*This section outlines the processes followed when the technical evaluation will be conducted. If a panel of evaluators will be used, it must be indicated in this section as well as the names of the members of the technical evaluation panel. The evaluation criteria to be used must be indicated and the weighting thereof. If there are any qualifying thresholds they must also be indicated in this section. Where an external provider (consultant) will be used to evaluate tenders, the report of the consultant will serve as an annexure to this report. This section must then summarise what the consultant will do.*

## ANNEXURE "A"

### Technical or Functional Evaluation Criteria and Functional Evaluation Report Guideline

Only those tenderers who score a minimum of 60 points in respect of the following criteria are eligible for further evaluation.

QUALITY CRITERIA	WEIGHT	POINTS ALLOCATED	DOCUMENTS TO BE SUBMITTED AS PROOF TO SCORE POINTS
Number of similar type of transactions successfully completed by the services provider	Number of similar type of transactions successfully completed	<b>53</b>	Provide appointment and delivery letters of similar projects completed with contact details of references that can be contacted by the Municipality to confirm that deliveries was done.
0 transactions	0		
1 transactions	1		
2 transactions	2		
3 transactions	3		
4 transactions	4		
5 transactions and above	5		

Ownership of company (18 -35 years and younger)			
0% Owned	0	<b>10</b>	
1% - 20% Owned	1		
21% - 40% Owned	2		
41% - 60% Owned	3		
61% - 80% Owned	4		
81% -100% Owned	5		
Delivery period within		<b>30</b>	Letter stating the delivery time should be attached.
1 Month	5		
2 Months	3		
Beyond 2 Months	0		
Locality			
Within Moqhaka	5	7	

Fezile Dabi	3		
Free State	1		
Outside Free State	0		
<b>MAX POSSIBLE SCORE</b>		100	