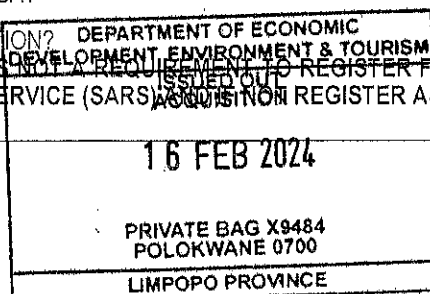


## PART A INVITATION TO BID

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/PUBLIC ENTITY)</b>					
BID NUMBER:	EDET 297/2023	CLOSING DATE:	08 MARCH 2024	CLOSING TIME:	11H00
DESCRIPTION	APPOINTMENT OF A SERVICE PROVIDER FOR SUPPLY AND DELIVERY OF UNIFORM AND PERSONAL PROTECTIVE EQUIPMENT (PPE) FOR FIELD RANGERS WITHIN ENVIRONMENTAL AFFAIRS BRANCH				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
DEPARTMENT OF ECONOMIC DEVELOPMENT, ENVIRONMENT AND TOURISM					
19 BICCARD STREET					
POLOKWANE					
0699					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	MS LETSWALO MM		CONTACT PERSON	MR MDLULI K	
TELEPHONE NUMBER	015 293 8769 / 082 802 4189		TELEPHONE NUMBER	015 293 8617/ 071 689 0879	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	LetswaloMM@ledet.gov.za		E-MAIL ADDRESS	MdlulikR@ledet.gov.za	
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND NOT TO REGISTER AS PER 2.3 BELOW.					



## PART B TERMS AND CONDITIONS FOR BIDDING

<b>1. BID SUBMISSION:</b>
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
<b>2. TAX COMPLIANCE REQUIREMENTS</b>
2.1. BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2. BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3. APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE <a href="http://WWW.SARS.GOV.ZA">WWW.SARS.GOV.ZA</a> .
2.4. BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5. IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6. WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7. NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....  
(Proof of authority must be submitted e.g. company resolution)

DATE: .....

## PRICING SCHEDULE – FIRM PRICES (PURCHASES)

**NOTE:** ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....	Bid number EDET 297/2023
Closing Time 11:00	Closing date 08 /03/2024

OFFER TO BE VALID FOR **180** DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY ** (ALL APPLICABLE TAXES INCLUDED)
		APPOINTMENT OF A SERVICE PROVIDER FOR SUPPLY AND DELIVERY OF UNIFORM AND PERSONAL PROTECTIVE EQUIPMENT (PPE) FOR FIELDRANGERS WITHIN ENVIRONMENT AFFAIRS BRANCH	R.....

- Required by: .....
- At: .....
- Brand and model: .....
- Country of origin: .....
- Does the offer comply with the specification(s)? \*YES/NO
- If not to specification, indicate deviation(s) .....
- Period required for delivery: .....  
\*Delivery: Firm/not firm
- Delivery basis: .....

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

\*\* "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

Signature.....

Date.....

## BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship

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<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? YES/NO

2.2.1 If so, furnish particulars:

.....  
 .....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO

2.3.1 If so, furnish particulars:

.....  
 .....

### 3 DECLARATION

I, \_\_\_\_\_ the \_\_\_\_\_ undersigned,  
 (name)..... in  
 submitting the accompanying bid, do hereby make the following  
 statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

### 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right) \quad \text{or} \quad P_s = 90 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

- $P_s$  = Points scored for price of tender under consideration
- $P_t$  = Price of tender under consideration
- $P_{min}$  = Price of lowest acceptable tender

## 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:



80/20

or

90/10

$$Ps = 80 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right) \text{ or } Ps = 90 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

#### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

***(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)***

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)***

NO.	PREFERENTIAL GOALS	POINTS	MEANS OF VERIFICATION
	<b>HDI'S</b>		
1.	Black People	7	CSD report
2.	Women	4	CSD report
3.	Persons with Disability	3	Original or Certified Copy of certificate/confirmation of Disability Status
	<b>SPECIFIC GOALS</b>		
1.	Youth	4	CSD report
2.	Enterprises located in Limpopo Province	2	Recent Municipal account <u>or</u> Local Authority Letter for confirmation of Local Address ( <i>not older than 3 months</i> ) or Lease Agreement ( <i>refer to item 7 of the TOR</i> )
<b>TOTAL</b>		<b>20</b>	

1.1.1.1. Bidders are required to furnish documentary proof to the satisfaction of the Department that the claims for above preferential goals are correct.

1.1.1.2. Non-submission of the documentary proof will lead to a zero (0) points on specific/preference goals.

1.1.1.3. Points will be allocated based on the percentage of ownership per goal.

## Definitions

### 1.1.2. Definitions

**“Historically Disadvantaged Individuals”** means a South African citizen –

- 1) Who, due to the apartheid policy that had been in place, had no franchise in national elections prior to the introduction of the Constitution of the Republic of South Africa, 1983 (Act No. 110 of 1983) or the Constitution of the Republic of South Africa, 1993 (Act No. 200 of 1993) (“the Interim Constitution”); and/or
- 2) Who is a female; and/or
- 3) Who has a disability

Provided that a person who obtained South African citizenship on or after the coming to effect of the Interim Constitution, deemed not to be an HDI.

**“Specific goals”** means specific goals as contemplated in section 2(1)(d) of the Act which may include contract with persons, or categories of persons, historically disadvantaged by

unfair discrimination on the basis of race, gender and disability including the implementation of programmes of the Reconstruction and Development Programme as published in Government Gazette no. 16085 dated 23 November 1994.

**“Black People”** is a generic term which means Africans, Coloureds and Indians as described in the Broad-Based Black Economic Empowerment Act, Act No.53 of 1993.

**“Youth”** has the meaning assigned to it in section 1 of the National Youth Development Agency Act, 2008 (Act No. 54 of 2008)

**“Persons with Disability”** - has the meaning assigned to it in section 1 of the Employment Equity Act, 1998 (Act No. 55 of 1998)

**“Price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts

**“Rand value”** means the total estimated value of a contract in Rand, calculated at the time of the tender invitation.

**“Lowest acceptable tender”** means any tender that complies with all specifications and conditions of tender and that has the lowest price compared to other tenders.

**“Highest acceptable tender”** means any tender that complies with all specifications and conditions of tender and that has the highest price compared to other tenders.

**“Tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation

**“Functionality”** means the measurement according to predetermined norms of a service or commodity designed to be practical and useful, working or operating, taking into account quality, viability, skills, experience and durability of a service or commodity

#### **DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company

- ☐ Personal Liability Company
  - ☐ (Pty) Limited
  - ☐ Non-Profit Company
  - ☐ State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary.

.....  
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME: .....

DATE: .....

ADDRESS: .....

.....

.....



**LIMPOPO**

**PROVINCIAL GOVERNMENT**  
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF  
ECONOMIC DEVELOPMENT, ENVIRONMENT & TOURISM

## **SPECIFICATION**

**SUPPLY AND DELIVERY OF UNIFORM AND  
PERSONAL PROTECTIVE EQUIPMENT (PPE)  
FOR FIELD RANGERS WITHIN  
ENVIRONMENTAL AFFAIRS BRANCH**

## 1. SUMMARY AND BACKGROUND

The Environmental Affairs Sub-programme of this Department is mandated in terms of the National Environmental Management Act (Act 107 of 1998) as amended to ensure that the environment is not harmful to the health and well-being of the citizens of South Africa and that it is protected from any degradation and form of pollution. Furthermore, this Act seeks to ensure that natural resources are utilisation in a way that current generations are able to meet their needs without compromising future generations from meeting their needs then. In addition to the NEMA, Specific Environmental Management Acts (SEMAs) listed below have also been developed and promulgated to address sector specific issues such as biodiversity management and protected areas management:

- National Environmental Management Biodiversity Act (Act 10 of 2004);
- National Environmental Management Protected Areas Act (Act 57 of 2003); and
- Limpopo Environmental Management Act (Act 7 of 2003).

## 2. PURPOSE

The purpose of the submission is to acquire approval from the Head of Department to appoint a Service Provider who will provide uniform and Personal Protective Equipment (PPE) for the Field Rangers within the Environmental Affairs Sub-programme of this Department.

## 3. UNIFORM AND PPE SPECIFICATION

ITEM NO	ITEM DESCRIPTION	SIZE'S	COLOUR	QUANTITY
1.	<b><u>Combat trouser</u></b> <ul style="list-style-type: none"><li>▪ Non-fade, wash and wear material</li><li>▪ 50/50 Polycotton box weave</li><li>▪ 2 x side pockets; 1 x front pocket with Velcro closure; 1 x back hip pocket</li><li>▪ 230gm</li><li>▪ YKK Zip</li><li>▪ <b>Men at work brand or "equivalent"</b></li></ul>	<ul style="list-style-type: none"><li>• Size 24 x 1</li><li>• Size 28 x 6</li><li>• Size 30 x 16</li><li>• Size 32 x 49</li><li>• Size 34 x 71</li><li>• Size 36 x 65</li><li>• Size 38 x 33</li><li>• Size 40 x 40</li><li>• Size 42 x 12</li><li>• Size 44 x 13</li><li>• Size 46 x 4</li><li>• Size 48 x 2</li><li>• Size 50 x 1</li></ul>	Olive green	<b>1565</b> (5 items per official as per specified size per individual)

2.	<p><b><u>Short sleeve shirt with epaulettes</u></b></p> <ul style="list-style-type: none"> <li>▪ Non-fade, wash and wear material</li> <li>▪ 50/50 Polycotton box weave</li> <li>▪ 2 x large chest pockets;</li> <li>▪ 230gm</li> <li>▪ Two epaulettes on either side with buttons</li> <li>▪ <b>Men at work brand or "equivalent"</b></li> </ul> <p>NB: LEDET Logo embroidery on the front left side of the shirt</p>	<ul style="list-style-type: none"> <li>• Size S x 31</li> <li>• Size M x 105</li> <li>• Size L x 105</li> <li>• Size XL x 43</li> <li>• Size XXL x 23</li> <li>• Size XXXL x 6</li> </ul>	Olive green	<p><b>1565</b></p> <p>(5 items per official as per specified size per individual)</p>
3.	<p><b><u>Long sleeve shirt with epaulettes</u></b></p> <ul style="list-style-type: none"> <li>▪ Non-fade, wash and wear material</li> <li>▪ 50/50 Polycotton box weave</li> <li>▪ 230gm</li> <li>▪ 2 x large chest pockets;</li> <li>▪ Two epaulettes on either side with buttons</li> <li>▪ <b>Men at work brand or "equivalent"</b></li> </ul> <p>NB: LEDET Logo embroidery on the front left side of the shirt</p>	<ul style="list-style-type: none"> <li>• Size S x 31</li> <li>• Size M x 105</li> <li>• Size L x 105</li> <li>• Size XL x 43</li> <li>• Size XXL x 23</li> <li>• Size XXXL x 6</li> </ul>	Olive green	<p><b>1565</b></p> <p>(5 items per official as per specified size per individual)</p>
4.	<p><b><u>Crew Neck T-shirt</u></b></p> <ul style="list-style-type: none"> <li>▪ 100% Carded Cotton</li> <li>▪ 180gm</li> <li>▪ <b>Men at work brand or "equivalent"</b></li> </ul> <p>NB: LEDET Logo embroidery on the front left side of the shirt</p>	<ul style="list-style-type: none"> <li>• Size S x 31</li> <li>• Size M x 105</li> <li>• Size L x 105</li> <li>• Size XL x 43</li> <li>• Size XXL x 23</li> <li>• Size XXXL x 6</li> </ul>	Olive green	<p><b>626</b></p> <p>(2 items per official as per specified size per individual)</p>
5.	<p><b><u>Long-sleeved Jersey with epaulettes</u></b></p> <ul style="list-style-type: none"> <li>▪ 10 GGE gauge</li> <li>▪ 220gm</li> <li>▪ Mondri V-neck knit</li> <li>▪ Hi-bulk acrylic yarn</li> <li>▪ Trim elbow patches</li> <li>▪ Two epaulettes on either side with buttons</li> <li>▪ <b>Men at work brand or "equivalent"</b></li> </ul>	<ul style="list-style-type: none"> <li>• Size S x 31</li> <li>• Size M x 105</li> <li>• Size L x 105</li> <li>• Size XL x 43</li> <li>• Size XXL x 23</li> <li>• Size XXXL x 6</li> </ul>	Olive green	<p><b>939</b></p> <p>(3 items per official as per specified size per individual)</p>

	<b>NB: LEDET Logo embroidery on the front left side of the Jersey</b>			
6.	<b><u>Sleeveless Jersey with epaulettes</u></b> <ul style="list-style-type: none"> <li>▪ 10 GGE gauge</li> <li>▪ 220gm</li> <li>▪ Mondri V-neck knit</li> <li>▪ Hi-bulk acrylic yarn</li> <li>▪ Trim elbow patches</li> <li>▪ Two epaulettes on either side with buttons</li> <li>▪ <b>Men at work brand or "equivalent"</b></li> </ul> <b>NB: LEDET Logo embroidery on the front left side of the Jersey</b>	<ul style="list-style-type: none"> <li>• Size S x 31</li> <li>• Size M x 105</li> <li>• Size L x 105</li> <li>• Size XL x 43</li> <li>• Size XXL x 23</li> <li>• Size XXXL x 6</li> </ul>	Olive green	<b>626</b> (2 items per official as per specified size per individual)
7.	<b><u>Padded jacket</u></b> <ul style="list-style-type: none"> <li>▪ Olive green</li> <li>▪ YKK zip with storm flap</li> <li>▪ 50/50 Polycotton boxweave</li> <li>▪ Quilted inner lining</li> <li>▪ <b>Men at work brand or "equivalent"</b></li> </ul> <b>NB: LEDET Logo embroidery on the front left side of the Jacket</b>	<ul style="list-style-type: none"> <li>• Size S x 31</li> <li>• Size M x 105</li> <li>• Size L x 105</li> <li>• Size XL x 43</li> <li>• Size XXL x 23</li> <li>• Size XXXL x 6</li> </ul>	Olive green	<b>626</b> (2 items per official as per specified size per individual)
8.	<b><u>Polar fleece jacket</u></b> <ul style="list-style-type: none"> <li>▪ Microfibre polar fleece</li> <li>▪ 240gm</li> <li>▪ <b>Men at work brand or "equivalent"</b></li> </ul> <b>NB: LEDET Logo embroidery on the front left side of the fleece jacket</b>	<ul style="list-style-type: none"> <li>• Size S x 31</li> <li>• Size M x 105</li> <li>• Size L x 105</li> <li>• Size XL x 43</li> <li>• Size XXL x 23</li> <li>• Size XXXL x 6</li> </ul>	Olive green	<b>626</b> (2 items per official as per specified size per individual)
9.	<b><u>Army boot</u></b> <ul style="list-style-type: none"> <li>▪ Upper embossed corrected grain leather</li> <li>▪ Sole rubber</li> <li>▪ Oil and acid resistant</li> <li>▪ Laced up</li> <li>▪ <b>Gatz brand or "equivalent"</b></li> </ul>	<ul style="list-style-type: none"> <li>• Size 3 x 1</li> <li>• Size 4 x 5</li> <li>• Size 5 x 27</li> <li>• Size 6 x 36</li> <li>• Size 7 x 62</li> <li>• Size 8 x 84</li> <li>• Size 9 x 66</li> <li>• Size 10 x 21</li> <li>• Size 11 x 9</li> <li>• Size 12 x 2</li> </ul>	Brown	<b>313</b> (1 pair per official as per specified size per individual)



10.	<b><u>Anti-tracking boot</u></b> <ul style="list-style-type: none"> <li>▪ Elephant tread</li> <li>▪ 100% full grain leather</li> <li>▪ Sole rubber</li> <li>▪ <b>Rogue brand or “equivalent”</b></li> </ul>	<ul style="list-style-type: none"> <li>• Size 3 x 1</li> <li>• Size 4 x 5</li> <li>• Size 5 x 27</li> <li>• Size 6 x 36</li> <li>• Size 7 x 62</li> <li>• Size 8 x 84</li> <li>• Size 9 x 66</li> <li>• Size 10 x 21</li> <li>• Size 11 x 9</li> <li>• Size 12 x 2</li> </ul>	Brown	<b>313</b> (1 pair per official as per specified size per individual)
11.	<b><u>Swat boot</u></b> <ul style="list-style-type: none"> <li>▪ Upper 100% leather / canvas mash</li> <li>▪ Single density PU</li> <li>▪ Oil and acid resistant</li> <li>▪ Laced up</li> <li>▪ <b>Bova brand or “equivalent”</b></li> </ul>	<ul style="list-style-type: none"> <li>• Size 3 x 1</li> <li>• Size 4 x 5</li> <li>• Size 5 x 27</li> <li>• Size 6 x 36</li> <li>• Size 7 x 62</li> <li>• Size 8 x 84</li> <li>• Size 9 x 66</li> <li>• Size 10 x 21</li> <li>• Size 11 x 9</li> <li>• Size 12 x 2</li> </ul>	Brown	<b>313</b> (1 pair per official as per specified size per individual)
12.	<b><u>Web belt with Metal buckles</u></b> <ul style="list-style-type: none"> <li>▪ Polyester nylon</li> <li>▪ Adjustable to fit</li> <li>▪ Non sun reflective clips</li> </ul>	<ul style="list-style-type: none"> <li>• Size: 50mm width</li> <li>• Size: One size fits all</li> </ul>	Olive green	<b>313</b> (1 belt per official as per specified size per individual)
13.	<b><u>Long golf hose socks</u></b> <ul style="list-style-type: none"> <li>▪ Acrylic material</li> <li>▪ Turn back for snug fit</li> <li>▪ <b>Men at work brand or “equivalent”</b></li> </ul>	<ul style="list-style-type: none"> <li>• One-size-fits-all</li> </ul>	Olive green	<b>1565</b> (5 pairs per official as per specified size per individual)
14.	<b><u>Baseball Cap</u></b> <ul style="list-style-type: none"> <li>▪ Embroidered eyelets</li> <li>▪ 50/50 Polycotton boxweave</li> <li>▪ Buckram inner lining</li> <li>▪ Closure, fabric covered Velcro</li> <li>▪ <b>Men at work brand or “equivalent”</b></li> </ul> <p><b>NB:</b> LEDET Logo embroidery in the front centre of the cap</p>	<ul style="list-style-type: none"> <li>• One-size-fits-all</li> </ul>	Olive green	<b>313</b> (1 pair per official as per specified size per individual)
15.	<b><u>Bush hat</u></b> <ul style="list-style-type: none"> <li>▪ Metal eyelets &amp; press stud vents</li> <li>▪ 50/50 Polycotton boxweave</li> </ul>	<ul style="list-style-type: none"> <li>• Medium x 134</li> <li>• Large x 147</li> <li>• X-Large x 29</li> </ul>	Olive green	<b>313</b> (1 pair per official as per specified size per individual)

	<ul style="list-style-type: none"> <li>▪ Inner Orange Twill</li> <li>▪ Men at work brand or "equivalent"</li> </ul> <p><b>NB:</b> LEDET Logo embroidery in the front centre of the hat</p>			
16.	<p><b><u>Cricket hat</u></b></p> <ul style="list-style-type: none"> <li>▪ Metal eyelets</li> <li>▪ 50/50 Polycotton boxweave</li> <li>▪ Inner Orange Twill</li> <li>▪ Men at work brand or "equivalent"</li> </ul> <p><b>NB:</b> LEDET Logo embroidery in the front centre of the hat</p>	<ul style="list-style-type: none"> <li>• Medium x 134</li> <li>• Large x 147</li> <li>• X-Large x 29</li> </ul>	Olive green	<p><b>310</b></p> <p>(1 pair per official as per specified size per individual)</p>
17.	<p><b><u>Knitted beanie</u></b></p> <ul style="list-style-type: none"> <li>▪ Yarn: High Bulk Acrylic</li> <li>▪ Men at work brand or "equivalent"</li> </ul> <p><b>NB:</b> LEDET Logo embroidery in the front centre of the beanie</p>	<ul style="list-style-type: none"> <li>• One size fits all</li> </ul>	Olive green	<p><b>310</b></p> <p>(1 pair per official as per specified size per individual)</p>
18.	<p><b><u>Rain Suit</u></b></p> <ul style="list-style-type: none"> <li>▪ Yarn: High Bulk Acrylic</li> <li>▪ Rain top with attached hat (hoodie)</li> <li>▪ <b>Men at work brand or "equivalent"</b></li> </ul>	<ul style="list-style-type: none"> <li>• Size S x 31</li> <li>• Size M x 105</li> <li>• Size L x 105</li> <li>• Size XL x 43</li> <li>• Size XXL x 23</li> <li>• Size XXXL x 6</li> </ul>	Olive green	<p><b>303</b></p> <p>(1 pair per official as per specified size per individual)</p>
19.	<p><b><u>Epaulettes</u></b></p> <ul style="list-style-type: none"> <li>▪ with LEDET logo</li> <li>▪ <b>Men at work brand or "equivalent"</b></li> </ul>	<ul style="list-style-type: none"> <li>▪ Size: Length 85mm, width top 53mm, width bottom 63mm</li> </ul>	Dark Green background	<p><b>626</b></p> <p>(2 pairs per official as per specified size per individual)</p>

**NB:** The department will provide suppliers with the artwork for LEDET logo.

#### 4. EVALUATION OF THE BID

The submission from the service provider will be evaluated in terms of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act 5 of 2000 and the Preferential Procurement Regulations, 2022).

4.1. The bids will be evaluated on three phases:

Phase 1: Administrative or Pre-check Compliance

Phase 2: Functionality Criteria

Phase 3: Price and Preferential Points

4.1.1. **Phase 1: Administrative/Pre-check Compliance:**

The below administrative bidding requirements shall be complied with and required documents must be attached before consideration for further evaluation. Bidders may be disqualified if not meeting the following requirements:

Criteria	Requirement	
Tax compliance status	Tax status must be compliant	
Business registration	Entity must be in business (i.e. active status)	
Company registration with central supplier database (CSD)	Bidders must be registered as a service provider on the Central Supplier Database (CSD). If not registered must proceed to complete the registration prior to submitting your proposal. Visit <a href="https://secure.csd.gov.za/">https://secure.csd.gov.za/</a> to obtain your vendor number.	
In the service of the state status	Bid will not be considered if shareholder or director are employed by state /government departments, municipalities, municipal entities and public entities unless such shareholder or director is in an official capacity as a director of a company listed in schedule 2 and 3 of the Public Finance Management Act.	
Tender defaulting and restriction status	Entity and directors must not be restricted	
Documents that must be submitted	Non-submission will result in disqualification	Requirement
Invitation to Bid – SBD 1	YES	Must be fully completed, signed and submitted with the bid by the closing date and time.
Pricing Schedule – SBD 3.1	YES	Must be fully completed, signed and submitted with the bid by the closing date and time. Total price inclusive of

		taxes should be clearly indicated on the SBD3.1 form.
Bidders Declaration – SBD 4	<b>YES</b>	Must be fully completed, and submitted with the bid by the closing date and time. <b>(Must declare if they have interests in other Companies. Refer to Paragraph 2.3 of SBD 4)</b>
Preference Point Claim Form – SBD 6.1	<b>NO</b>	Must be fully completed, signed and submitted with the bid by the closing date and time. <b>(Bidders must fully complete Table 1, paragraph 4.2 of SBD6.1 to claim preference points for specific goals)</b>

#### 4.1.2. Phase 2: Functionality Evaluation Criteria

The functionality aspects of a bid will be scored out of 100 points. A bidder must achieve a minimum of **70 points** of the total functionality points in order to be considered for the next evaluation phase. This bid will be evaluated on functionality in terms of the table below:

CRITERIA FOR FUNCTIONALITY	MEANS OF VERIFICATION	SUB-CRITERIA		WEIGHTS
<b>1. COMPANY EXPERIENCE</b>  Bidders must demonstrate an in-depth experience and expertise in manufacturing or supply and delivery of ranging uniform.	Bidder to attach Reference letter(s) confirming the work the bidder has executed or currently executing.  • <i>Reference letters must indicate the contract period, contract value, contact details, contract description of service, rating or performance of service</i>	<b>Score guide</b>	<b>Points</b>	<b>35</b>
		More than nine (9) years' experience	35	
		More than six (6) to nine (9) years' experience	27	

CRITERIA FOR FUNCTIONALITY	MEANS OF VERIFICATION	SUB-CRITERIA		WEIGHTS
	<p><i>and must be <u>signed</u> by client.</i></p> <ul style="list-style-type: none"> <li><i>Reference letters must be on company letterhead</i></li> <li><i>Reference letters not complying with the above requirements will not be considered.</i></li> </ul> <p><b>NB:</b></p> <p><i>Reference letter must have <u>start and end</u> period for the completed project.</i></p> <p><i>Reference letter must have <u>start period and period to date</u> for the current projects.</i></p> <p><i>Reference letters indicating irrelevant experience will not be considered and will be allocated 0 point</i></p>	More than three (3) to six (6) years' experience	18	
		One (1) to three (3) years' experience	9	
		No submission of evidence or less than one (1) year experience.	0	
<b>2. FINANCIAL CAPACITY</b>  Bidders are required to submit of proof/evidence to demonstrate financial capacity to supply ranging uniform.	<ul style="list-style-type: none"> <li><b>Letter of intent</b> from NCR (National Credit Regulator) accredited financial institutions to provide funding (<b>letter must be signed and not older than three months</b>), <u>or</u></li> <li>proof of <b>overdraft facility</b> in the name of business</li> </ul>	<b>Score guide</b>	<b>Points</b>	<b>35</b>
		R9 000 000 and more	35	
		R5 000 000 – R7 000 000	20	
		R1 000 000 – R5 000 000	10	

CRITERIA FOR FUNCTIONALITY	MEANS OF VERIFICATION	SUB-CRITERIA		WEIGHTS
	<p><i>(Bank letter must be signed and not older than three months), or</i></p> <ul style="list-style-type: none"><li>• Proof of company capability to self-fund (i.e. <b>stamped bank statement not older than three months</b>).</li></ul>	No submission of information or letter with no amount	0	
<b>3. CAPACITY TO DELIVER PRODUCTS</b>  Bidders are required to submit of proof/evidence to demonstrate that they are either a manufacturer or supplier(s) who have entered into a formal agreement with a credible manufacturer(s) to supply and deliver ranging uniform.	<ul style="list-style-type: none"><li>• Proof that the bidder is a manufacturer of ranging uniform <b>(proof of company registration explicitly stating that the bidder is a manufacturer of ranging uniform), or</b></li><li>• Proof of service level agreement with or letter of intention to support from a manufacturer of ranging uniform if bidder is not a manufacturer <b>(SLA or letter required above must be signed by both parties and not older than three months).</b></li></ul>	<b>Score guide</b>	<b>Points</b>	<b>30</b>
		Proof of company registration as manufacturer of ranging uniform	30	
		Signed SLA or letter of intention to support between parties if bidder is not a manufacturer of ranging uniform	15	
		No submission of required information	0	
<b>TOTAL</b>				<b>100</b>

**NB: The department reserve the right to verify the validity and authenticity of the above documents.**

#### 4.1.3. Phase 3: Price and Preferential Points Scoring for Specific Goals

##### 4.1.3.1. 80/20 Preference point system [(for acquisition of goods or services for a Rand value up to R50 million (all applicable taxes included))]

The following formula must be used to calculate the points for price of tenders/procurement with the rand value up to R50 000 000.00, inclusive of all applicable taxes:

$$Ps = 80 \left( 1 - \frac{Pt - Pmin}{Pmin} \right)$$

where:

Ps = Points scored for price of bid under consideration

Pt = Rand value of tender consideration

Pmin = Rand value of lowest acceptable tender

- a) A maximum of **20 points** will be awarded in accordance with the table below.
- b) The points scored by a tenderer in respect of the specific goals above must be added to the points scored for price and the total must be rounded off to the nearest two decimal places.
- c) Only the tender with the highest number of points scored may be selected for an award.

##### 4.1.3.2. Preferential Points for Specific Goals:

NO.	PREFERENTIAL GOALS	POINTS	MEANS OF VERIFICATION
	<b>HDI'S</b>		
1.	Black People	7	CSD report
2.	Women	4	CSD report
3.	Persons with Disability	3	Original or Certified Copy of certificate/confirmation of Disability Status
	<b>SPECIFIC GOALS</b>		
1.	Youth	4	CSD report
2.	Enterprises located in Limpopo Province	2	Recent Municipal account <u>or</u> Local Authority Letter for confirmation of

NO.	PREFERENTIAL GOALS	POINTS	MEANS OF VERIFICATION
			Local Address ( <i>not older than 3 months</i> ) or Lease Agreement ( <i>refer to item 7 of the TOR</i> )
<b>TOTAL</b>		<b>20</b>	

4.1.3.3. Bidders are required to furnish documentary proof to the satisfaction of the Department that the claims for above preferential goals are correct.

4.1.3.4. Non-submission of the documentary proof will lead to a zero (0) points on specific/preference goals.

4.1.3.5. Points will be allocated based on the percentage of ownership per goal.

#### 4.1.4. Definitions

**“Historically Disadvantaged Individuals”** means a South African citizen –

- 1) Who, due to the apartheid policy that had been in place, had no franchise in national elections prior to the introduction of the Constitution of the Republic of South Africa, 1983 (Act No. 110 of 1983) or the Constitution of the Republic of South Africa, 1993 (Act No. 200 of 1993) (“the Interim Constitution”); and/or
- 2) Who is a female; and/or
- 3) Who has a disability

Provided that a person who obtained South African citizenship on or after the coming to effect of the Interim Constitution, deemed not to be an HDI.

**“Specific goals”** means specific goals as contemplated in section 2(1)(d) of the Act which may include contract with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender and disability including the implementation of programmes of the Reconstruction and Development Programme as published in Government Gazette no. 16085 dated 23 November 1994.

**“Black People”** is a generic term which means Africans, Coloureds and Indians as described in the Broad-Based Black Economic Empowerment Act, Act No.53 of 1993.

**“Youth”** has the meaning assigned to it in section 1 of the National Youth Development Agency Act, 2008 (Act No. 54 of 2008)



**“Persons with Disability”** - has the meaning assigned to it in section 1 of the Employment Equity Act, 1998 (Act No. 55 of 1998)<sup>1</sup>

**“Price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts

**“Rand value”** means the total estimated value of a contract in Rand, calculated at the time of the tender invitation.

**“Lowest acceptable tender”** means any tender that complies with all specifications and conditions of tender and that has the lowest price compared to other tenders.

**“Highest acceptable tender”** means any tender that complies with all specifications and conditions of tender and that has the highest price compared to other tenders.

**“Tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation

**“Functionality”** means the measurement according to predetermined norms of a service or commodity designed to be practical and useful, working or operating, taking into account quality, viability, skills, experience and durability of a service or commodity

## **5. BID AWARD AND CONTRACT CONDITIONS**

- 5.1. Any proposal submitted by a consortium or joint venture of two or more firms must be accompanied by the consortium formation document or joint venture agreement, stating the name of the joint venture. Each member of the consortia and joint venture will be held jointly and severally liable for the performance of the consortium or joint venture.
- 5.2. Foreign firms providing proposals must be familiar with local conditions and laws and consider them in preparing their proposals.
- 5.3. Firms may not contact the Department on any matter pertaining to their bid from the time when bids are submitted to the time the contract is awarded. Any effort by a bidder to influence bid evaluation, bid comparisons or bid award decisions in any manner, may result in rejection of the bid concerned.

- 5.4. LEDET reserves the right to award the bid in whole, partially or not to award at all.
- 5.5. The Department (LEDET) may, prior to the awarding of an application, cancel or abandon the process
- a) Due to changed circumstance, there is no longer a need for the services tendered for;
  - b) If funds are no longer available to cover the total envisaged expenditure, or
  - c) If no acceptable tenders are received;
  - d) If there is a material irregularity in the tender process.
- 5.6. No bid may be awarded to any bidder whose tax matters have not been declared by SARS to be in order.
- 5.7. The department reserves the right to communicate with the shortlisted bidders as and when necessary.
- 5.8. The contract period will be from the commencement date of the contract.
- 5.9. The department reserves the rights to verify the authenticity of the information provided with SARS, UIF, PSIRA, COIDA, etc.
- 5.10. The shortlisted bidders shall be subjected to supply chain management screening process and only successful bidders who are cleared during screening shall be considered for appointment.
- 5.11. The department is not obliged to accept or consider any bid in full or in part or any responses or submissions in relation thereto and may reject any bid.
- 5.12. The department reserves the right to award the bid to one or more service providers, wholly or in part or not to award.
- 5.13. The appointment of the successful bidder shall be subject to the conclusion of a Service Level Agreement (SLA) between the department and the successful bidder governing all rights and obligations related to the required services.
- 5.14. The contract shall be concluded between LEDET and the successful service provider(s).

- 5.15. The contract period will be in terms of the acceptance letter.
- 5.16. Bidders shall be notified about the decision of the Department by means of publication in the Provincial Bid Bulletin, Department's website and National Treasury e-Tender Portal.
- 5.17. Awarding of the bid shall be subject to the Service Provider(s) acceptance of National Treasury General Conditions of Contract (GCC).

## **6. BID PRICING INSTRUCTIONS**

- 6.1. Bid prices should include all costs and applicable taxes, and / or any additional costs that the bidder may have. The price must be fixed unless there is a statutory price increase for the duration of the contract.
- 6.2. The onus / responsibility lies with the bidder to ensure that they have taken all the costs and escalations into consideration when compiling bid prices.
- 6.3. Arithmetic errors will be rectified on the following basis: If there is a discrepancy between the unit price and the total price that is obtained by multiplying and/or adding the unit price and quantity, the unit price shall prevail. If the bidder does not accept the correction of errors, its bid may be rejected.

## **7. LOCALITY**

**Documentary proof from a third party** - municipal account/letter or Local Authority Letter or a signed valid lease agreement must be submitted to corroborate the physical address of the business as indicated on **SBD 1**. Lease agreement must be signed six (6) months prior to the advertisement date of the bid. If the Lease Agreement is less than six (6) months, then the previous lease agreement must also be submitted. Physical inspection will be conducted to confirm office location of the bidder.

## **8. NEGOTIATIONS**

The department reserves the right to negotiate price with recommendable bidders.

## **9. BRIEFING SESSION**

There will be no briefing session for this bid.

10. **CONFIDENTIALITY**

All documents and data provided under this contract shall remain the property of the department and shall be treated as confidential.

11. **PAYMENTS**

Payments shall be made in terms of the Public Finance Management Act (Act no 1 of 1999) and other related Acts.

12. **BID VALIDITY PERIOD**

All bids submitted by the bidders must be valid for a period of **180 days** from the closing date.

13. **ADDRESS AND DEADLINE FOR SUBMISSION OF PROPOSALS**

Proposals/Bids by bidders must be hand deposited into:

**Silver Tender Box,  
Evridiki Towers,  
Department of Economic Development, Environment and Tourism  
19 Biccard Street  
Polokwane**

**NB:** The Department will record all bid proposals received by the deadline.

14. **LATE BIDS**

Bids received after the closing date and time, at the address indicated in the bid documents, will not be accepted for consideration and where practicable, be returned unopened to the bidder

15. **DELIVERY ADDRESS AND PACKAGING OF UNIFORM**

- 15.1. The department requires that the appointed bidder to provide samples of each of the items to be procured for quality assurance prior certification by the Department and subsequent mass production.

**15.2. DELIVERY ADDRESS:**

Gani House  
90 Bok Street  
Polokwane

**15.3. PACKAGING OF THE UNIFORM**

Service Provider is required to package the uniform per Nature Reserve and per officials as per the list that will be only provided to the winning bidder and will ensure that:

- Each official's uniform package must contain forty-two items (42);
- Each package must be labelled in the official's name.

**16. ENQUIRIES**

All enquiries regarding the bid may be directed to the following:

Technical/Specification Enquiries	Bidding Process
Mr. Mdluli K Deputy Director: Provincial Protected Areas Management Tel: 015 293 8617 Cell: 071 689 0879 Email: MdluliKR@Ledet.gov.za	Ms. Letswalo MM Assistant Director: Supply Chain Management Tel: (015) 293 8769 Cell: 082 802 4189 Email: LetswaloMM@Ledet.gov.za