



# UMzimkhulu Municipality

PROVINCE OF KWAZULU-NATAL

KZN435/22/23/020/INFR

## INVITATION TO TENDER

UMzimkhulu Municipality hereby invites reputable and experienced service providers to respond on the project below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE
SUPPLY AND DELIVERY OF ASPHALT MATERIAL AND LABOUR BASED SURFACING ON SITE TRAINING (12 MONTHS CONTRACT)	ULM-INFR 030/23	08 November 2022 at 10h00am.

Tender documents will be available on the Municipal website ([www.umzimkhulum.gov.za](http://www.umzimkhulum.gov.za)) and will also be available from the **Cashier at 169 Main Street, UMzimkhulu, 3297**, upon the non-refundable payment of **R300.00** per document or a bank guaranteed cheque made out to **UMzimkhulu Municipality during working hours between 09h30am and 16h00pm from 01st of November 2022. Cut-off time for buying documents is 08th of November 2022, 15 minutes before the briefing time.**

**Compulsory** briefing meeting is scheduled to take place at **uMzimkhulu Municipality Makhosini Building, 247 Main Street, uMzimkhulu 3297.**

**Invalid or non-submission of the following documents will render the tenderer disqualified, BBEE points will not be allocated if the Certificate is not submitted:**

- Registered on Central Suppliers Database (CSD) attach proof of Registration
- Valid BBEE certificate with SANAS logo and verified by agencies accredited by SANAS/Commissioned
- SWORN Affidavit
- MBD 4, 8 and 9
- Municipal rates and services Certificate/statement/billing for the directors, owners, shareholders of the company to confirm that Municipal rates are not in arrears for more than 90 days
- Attach valid lease agreement if the company is leasing the office space
- Attach a valid lease agreement if the director is leasing accommodation
- Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates
- Copy of a marriage certificate if Municipal account in under your spouse
- Certificate of Authority to sign all documents in connection with this tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head. (Example is provided in the tender document).

Service providers must meet the minimum threshold percentage for local production and content for the Steel products and content for Steel production and components for Construction of 100% in accordance with the terms of Regulation 13 of the Preferential Procurement Regulations, 2017.

Only locally product goods or services that meet the stipulated minimum threshold for local production and content as determined by DTI will be considered for acceptance. Any tender that does not meet the minimum threshold is an unacceptable tender. MBD 6.2 and annexure C, D and E is obligatory.

**80/20** Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.

**Conditions of acceptance:** Quotations must be valid for **120 days.**

**Second Phase of Evaluation:**

**Minimum threshold (50% or 27 Points)**

Key aspect of criterion	Basis for points allocation	Max. Points	Verification method
<b>Experience of the Service Provider</b> (Name of traceable reference with contact details to be included for verification)	Must have completed 4 projects related to Supply and deliver of asphalt material and labour-based surfacing onsite training for surfaced/tarred roads in the past 10 years from 2012. Service provider to submit a letter of appointment and completion certificate, if extension of time was granted service provider should submit a letter of approval for extension of time.  4 – Completed Project – 20 2-3 – Completed Project – 10	<b>20</b>	1. Appointment letter 2. Completion Certificate
Qualifications and experience of <b>Project Manager/Site Agent</b> with traceable reference.	National Diploma or NQF 6 in Civil Engineering / Construction Management  10 – years' experience – 20 5-9– years' experience – 10	<b>20</b>	1. Curriculum Vitae Detailed the experience 2. Certified Copies of Qualifications
Experience of <b>Foreman</b> with traceable reference	Experience in tar road construction / maintenance minimum NQF Level 4(Civil engineering/Construction Management  5 – years' experience – 20 3-4 – years' experience – 10	<b>20</b>	1. Curriculum Vitae Detailed the experience 2. Certified Copies of Qualifications
<b>Construction Method Statement</b> (relevant to the tendered project- maximum 3 pages) . <b>The method statement must include the following sub-headings:</b> Approach Method, Turnaround Time to attend on job card / Instruction, Sequence of Activities (mainly on Pothole repairs, training Methodology, road markings, road maintenance/rehabilitation), Project Administration, Quality Management, Health and Safety and Environmental Management Plan.	Method statement met all the requirements. (Cover all seven subheadings)	<b>10</b>	Methodology
	Acceptable method statement. Only provided limited information (Cover half of Sub-headings).	<b>5</b>	Methodology
SETA Accreditation	Proof of Documentation based on all the specified Training manuals as specifications (Pothole/ Surfacing Repair and Road Maintenance and Construction, Surfacing Bituminous Roads and Sidewalks, Health and safety, Use and Maintain Small plant on site, Construct Precast Kerbs and Channels on site and Paint Road Symbols by spray gun)	<b>10</b>	Accreditation Certificate
<b>PLANT AND EQUIPMENT:</b> Points will be allocated as indicated below for plant and equipment owned by the Tenderer, and which will be available for the project, should the Tenderer be successful: <b>Resources to be hired by the Contractor.</b> If the contractor does not own some or any of the plant listed above and chooses to hire some or all of the required plant, then the points indicated above will be awarded at 50% of the stated points for any of the relevant items of plant or equipment hired. Points for hired plant will only be allocated if an original Letter of Intent is attached from a Plant Hire Company registered with the Contractors Plant Hire Association (CPHA). The letter is to clearly indicate that the Plant intended for the contract will be available for the full duration of the project. Such Letter of Intent is to be qualified and certified by a Registered Commissioner of Oaths.	<ul style="list-style-type: none"> <li>Owns one or more x 5ton truck</li> <li>Owns one or more small plant (Vibratory pedestrian asphalt roller Bomag 60/70)</li> </ul>	<b>2</b> <b>2</b>	1. Proof of ownership (Logbook etc) 3. Signed and Stamped letter of Intent (For hired Machines)

**NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 50% of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive. On accreditation the bidder must score 100%.**

**All Technical enquiries shall be directed to:** Mr M. Gumede, on tel. (039) 259 5059, fax. (039) 259 0427, e-mail: [gumedem@umzimkhulum.gov.za](mailto:gumedem@umzimkhulum.gov.za)

**SCM Compliance enquiries shall be directed to:** Mr Z. Ngwane, on tel. (039) 5220, fax. (039) 259 0427, e-mail: [ngwanez@umzimkhulum.gov.za](mailto:ngwanez@umzimkhulum.gov.za)

Bid documents in a sealed envelope clearly indicating the **BID NUMBER AND BID NAME**, must be deposited in the tender box of **UMzimkhulu Local Municipality, located at 169 Main Street, UMzimkhulu, 3297, Reception area, not later than 18 November 2022 at 12h00.** Telegraphic, telex, telephone, electronic, facsimile and late tenders **WILL NOT** be accepted.

**Tenders may only be submitted on the tender documentation provided by the Municipality.**

*The UMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply.*

**C.A. NGQOYIYA: MUNICIPAL MANAGER**