

NON-COMPULSORY VIRTUAL BRIEFING SESSION
RFB 3272-2026/ERP No:467010

**THE SUPPLY & DELIVERY OF SMALL FORM-FACTOR
PLUGGABLE (SFP) MODULES AND FIBRE CABLES TO
ALLOW FOR LAN/ETHERNET CONNECTIONS ON THE
SITA SOFTWARE DEFINED NETWORK (SDN).**



Date: 14 August 2026

Presented by:

Part 1 (Administrative Matters): Thato Meso

Part 2 (Technical Matters): Siyabulela Dyasi

BID Administration

PUBLISHED DATE	06 August 2026
VENDOR BRIEFING SESSION	Non-Compulsory Virtual Briefing Session will be held as follows: Date: 14 August 2026 Place: Teams (Online)
CLOSING DATE FOR QUESTIONS / QUERIES	21 August 2026 Submitted to: Thato.meso@sita.co.za
RFB CLOSING DETAILS	DATE: 03 September 2026 TIME: 11:00am (SOUTH AFRICAN TIME) PLACE: The SITA-Supplier Oracle ERP portal is accessible on the URL link as follows: www.suppliers.sita.co.za
RFB VALIDITY PERIOD	120 DAYS FROM THE CLOSING DATE

Part 1: Acquisition Administration and Compliance matters



- ❖ Bid Identification
- ❖ Evaluation Criteria
- ❖ Submission of Bid Responses
- ❖ Disqualification of bids
- ❖ Bid Administration
- ❖ Questions and Answers

BID Identification

Bid No	RFB 3272-2026/ ERP 467010
Bid Title	THE SUPPLY & DELIVERY OF SMALL FORM-FACTOR PLUGGABLE (SFP) MODULES AND FIBRE CABLES TO ALLOW FOR LAN/ETHERNET CONNECTIONS ON THE SITA SOFTWARE DEFINED NETWORK (SDN).

Evaluation Criteria (Four Stages)

❖ Evaluations will be based on the following:

- ❑ Stage 1: Mandatory Administrative Responsiveness
- ❑ Stage 2: Technical Mandatory Responsiveness
- ❑ Stage 3: Special Conditions of Contract verification
- ❑ Stage 4: Costing and Preference Points Evaluation

Submission of Bid Responses

Bidders are required to submit a complete bid response documentation pack that meets the following conditions:

1. Bidders must ensure that they are registered on the CSD and ensure that all company details are updated on the CSD.
2. The bid response must be submitted through the ERP system. Responses will only be considered valid if submitted via the ERP platform, within the stipulated date and time as indicated on the “Standard Bidding Document” cover page,
3. Documentation must be provided in the correct format and presented as original documents,
4. Bidders must complete the bid pricing schedule using the excel format provided and ensure that it is included as part of the response documentation pack in the correct format as an original document,
5. Bidders are required to record each line-item price directly within the designated ERP system as part of their submission.
6. Please use the link to attain the “Sourcing Supplier User Guide” to enable your company to navigate the system:
<https://www.sita.co.za/content/erp-isupplier-ecatalogue-guidelines>

Disqualification of bids

❖ Bidders shall be disqualified if :

- Physical/ Email/late submission will not be accepted.
- Bidders fail to Complete questionnaires in full, and sign and initialize all documents
- Bidders fail to Submit true and correct information,
- **Bidders fail to Return Bid Specification, Standard Bid Document and Pricing Schedule spreadsheet**
- Bidders fail to Comply with all mandatory requirements. **SBD 4 needs to be completed as per CSD information; i.e. bidders to disclose all their business interests on table 7 of Standard Bidding document** and,
- Bidders fail to Comply with prescribed response format.
- Bidders fail to ensure that TCC is valid as per CSD report when submitting bid responses. Failure to comply with mandatory documents shall lead to disqualification

RFB DOCUMENT

- ❖ Tender documents can be downloaded on the SITA and National Treasury e-tender website for free.

[ERP System](#)

www.sita.co.za

www.treasury.gov.za (e-Tenders)

ERP MATTERS

❖ For assistance with ERP matters please use the below emails for queries:

Vendor/Supplier Registration Queries: ScmVendorManagement@sita.co.za

ERP Queries: SCMERPQueries@sita.co.za

Thank You
Questions?

