
	E2917NTCSAMWP <b>Site Visit Minutes for the provision of security systems and services for Simmerpan, Tower Testing Station, and Duvha SOC sites for a period of sixty (60) months.</b>	Template Identifier	559-104411519	Rev	1
		Effective Date	July 2024		
		Next review date	July 2027		
		<b>NTCSA</b>			

<b>Meeting Name: Site Visit minutes for the provision of security systems and services for Simmerpan, Tower Testing Station, and Duvha SOC sites for a period of sixty (60) months.</b>			
<b>Date:</b>	<b>Time:</b>	<b>Venue:</b>	<b>Meeting No.:</b>
26 May 2026	11H00 AM	Duvha SOC	02-2026

Item	Subject & salient points	Decisions & Action items	Responsibility
1.	Opening: 1.1 Welcome 1.2 Apologies and quorum	<ul style="list-style-type: none"> <li>The chairperson welcomed all present in the meeting.</li> <li>Attendance Register was completed during the site visit.</li> </ul>	Chairperson
2.	<b>Safety and Emergency Evacuation Procedure</b>	<b>The technical rep shared the evacuation procedure in case of an emergency.</b>	Chairperson
3.	<b>Declaration of Interest</b>	No conflict of interest was declared.	
4.	<b>Verification of minutes of previous meeting/s</b>	Site visit minutes for Simmerpan and Rosherville, Tower Testing Station will be published.	
5.	<b>Action items from previous minutes</b>		
5.1	Meeting No. 01-2026 Action Item No. 1	The site inspection report for Simmerpan and site maps for both the Simmerpan site and the Tower Testing Station will be published before the end of the week after the site visit.	

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6.	<b>Matters of discussion</b>		
6.1	Site visit	<p>Site inspection was conducted in the building where System control centre building is situated.</p> <p><b>Compiling of technology solution Proposal:</b> The security technology solutions proposal must be developed in accordance with the PSIM (Physical Security Integrated Management) framework. It should focus primarily on technology solutions, and suppliers are required to meet the defined technical evaluation criteria.</p> <p><b>Scope of Work:</b> Suppliers were encouraged to carefully review the scope and ensure that they align their proposals with the standards referenced.</p> <p><b>Technical evaluation criteria:</b> Suppliers should structure their proposal to directly address the evaluation criteria and include all required returnable specified in the technical evaluation criteria.</p> <p><b>Pricing Schedule:</b> Suppliers must adhere to the quantities and measurements outlined in the Pricing Schedule.</p> <p><b>Framework contract:</b> This is a framework Agreement. Task order/s will be issued to authorise execution of the scope of work.</p>	Technical representatives

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		<b>Tender closing date extension:</b> Suppliers requested for tender closing date extension and they were advised that, approval will be sought internally first and once approved, the revised closing date addendum will be published.	
7.	<b>General</b>	None	
8.	<b>Closure</b>	Meeting adjourned at 13:00	

Signed as a correct record:

R Molapo  
Chairman

12.06.2026  
Date

  
End user

12/06/2026  
Date

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