

TENDER NOTICE & INVITATION TO TENDER

TENDER NO. BV1162/2025

PROVISION OF SECURITY GUARDING SERVICES FOR A PERIOD ENDING 30 JUNE 2029

The Breede Valley Municipalities invites tenders for the security guarding services for a period ending 30 June 2029.

Only established, reputable companies with a verifiable track record in the provision of security guarding services of scale are encouraged to participate in this tender. Interested service providers/ companies can request or collect bid documents from the Supply Chain Management Offices, 51B Baring Street, Worcester. Documents are to be requested or collected as from Monday, 16 March 2026, during office hours Mondays to Fridays 08h00 – 13h00 and 13h30 – 15h00. A non-refundable fee of R 230-00 (Two Hundred and Thirty Rand) for each set of documents, payable by cash deposits and EFT's. Please note: The R230 is only payable if you collect the documents in hard copy from our offices. Documents are also available electronically upon request, free of charge, as the printing costs are for the bidder's own account.

ELIGIBILITY CRITERIA

Only those service providers who satisfy the following eligibility criteria are eligible to submit tenders:

- (a) Who are registered with the Private Security Industry Regulatory Authority (PSIRA) (Proof of registration must be submitted with this bid document).
- (b) Who complies with the Compensation for Occupational Injuries and Diseases Act (COIDA) (proof of the letter of good standing as issued by the department of employment and labour or any other federal insurance company associated/ affiliated with the department of employment and labour must be submitted with the tender).

Proof of the afore-mentioned criteria must be submitted with the tender. Failure to provide proof of the before-mentioned eligibility criteria will result in an automatic disqualification.

Any enquiries regarding the bidding procedure or the issue of bid documents shall be directed to the Supply Chain Management Unit, for attention of Ms. Amanda Ben, at telephone number 023 348 2947 or e-mail address: aben@bvm.gov.za. Alternatively, the Acting Supply Chain Officer: Procurement, Mr. Mondl can be contacted at telephone number 023 348 2946 or e-mail address: vmondl@bvm.gov.za. Any enquiries regarding technical information shall be directed to the Head: Traffic Law Enforcement, Security and Public Transport, Mr. Danny Apollis can be contacted at 023 205 0010/083 390 5163 or emailed at dapollis@bvm.gov.za. Alternatively, the Head: Traffic Administration and Support Services, Mr. Neazer Buffels, can be contacted at telephone number 023 205 010/083 492 2119 or e-mail at nbuffels@bvm.gov.za.

A compulsory clarification meeting with representatives of the Employer will take place on **Wednesday, 25 March 2026, starting time 11h00**. Persons arriving later than 11h15 will not be allowed into the meeting. It is the bidder's prerogative to elect to attend the clarification meeting. Prospective tenderers shall meet at the SCM boardroom, Supply Chain Building, 51B Baring Street, Worcester, GPS Co-ordinates: 33°38'37.23"S, 19°26'42.60"E. Please note: The Municipality prefers that Senior Company Staff members or Project Managers attend the compulsory clarification meeting as the Tender Specifications and the Scope of Works will be discussed in detail along with the execution phase, expectations and possible amendments. It remains the tenderer's responsibility to comprehensively familiarize themselves with and fully understand the tender specifications to be able to submit a responsive tender.

Tender offers, in properly sealed envelopes and clearly marked on the outside with the corresponding bid number and description, must timeously be placed in the tender box at Breede Valley Municipal Credit Control offices, 53 Baring Street, Worcester, by not **later than 11h00 on Friday, 17 April 2026**. Telephonic, telegraphic, telex, facsimile, electronic or e-mailed, bids will not be accepted. If the bid is late, it will not be accepted for consideration.

The Employer does not bind itself to accept the lowest or any tender and reserves the right to accept any tender or any part thereof, which may result in the acceptance of more than one tender, whichever the case may be. The Employer shall apply the Municipal Supply Chain Management Policy as adopted in terms of Section 111 of the Municipal Financial Management Act, 2003 (Act No 56 of 2003) and relevant regulations. All eligible bids received shall be evaluated in terms of the Employer's Supply Chain Management Policy and the Preferential Procurement Framework Act. The 80/20 preference point system shall be applicable. No bids will be considered from persons in the service of the state.

Breede Valley Municipality
Private Bag X3046
WORCESTER

D. MCTHOMAS
MUNICIPAL MANAGER
SC 05/2026