

# REQUEST FOR PROPOSALS

## DUBE TRADEPORT CORPORATION

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### **APPOINTMENT OF MECHANICAL AND ELECTRICAL TECHNICAL SPECIALIST TO PROVIDE TECHNICAL ADVISORY SERVICES TO DTPC BID COMMITTEES FOR THE PERIOD OF THREE (3) YEARS**

**REF NO.: DTP/RFP/17/FIN/10/2025**

Dube TradePort Corporation (DTPC) was created as a provincial public entity to develop Dube TradePort. Refer to [www.dubetradeport.co.za](http://www.dubetradeport.co.za) for more information on DTPC.

Dube TradePort Corporation seeks to appoint suitably qualified Mechanical and Electrical Engineering specialists/ consultants to assist SCM bid committee in the Operations and Maintenance RFPs for DTPC. The consultant will serve the BSC committee called the Specialized Equipment BSC and the BEC committees as advisers.

The scope of work includes but is not limited to the following:

- Attendance of BSC and BEC meetings as technical advisors;
- Review of demand report and business case;
- Review of budget and budget computation;
- Bid document review (including scope of work, technical specifications, etc.); and
- Prepare Technical report for Evaluations.

### **EVALUATION OF THIS BID**

All proposals will be evaluated in various stages – compliance and functionality will be assessed and thereafter all responsive proposals will be evaluated in accordance with the PPPFA regulations, 2022 using the 80/20 preference points system.

The 20 preference points (Specific Goals) will be allocated to the following as included in the bid document:

- I. Enterprises who are at least 51% Owned by Black People (10 Points)
- II. Enterprises (or bidders) who are based in KZN (10 Points)

### **REQUESTS FOR DOCUMENTS & ENQUIRIES**

Bid documents will only be available from **04<sup>th</sup> December 2025 to 15<sup>th</sup> December 2025 and 12<sup>th</sup> January 2026 to 16<sup>th</sup> January 2026** during the weekdays (Mon – Fri) between 08h30 and 16h00. Documents will not be available physically but will be e-mailed to all companies that purchased bid documents. A non-refundable document fee of R250.00 (Two hundred and fifty rands) must be paid via EFT, proof of payment must be emailed to request the Bid Documents. No cash will be accepted, and proof of payment must be emailed to [tenders@dubetradeport.co.za](mailto:tenders@dubetradeport.co.za). Please allow 2 days for funds to be reflected in the account. DTPC will only release documents once the payment has been cleared in its bank account. Payments must contain the reference, “**RFP/17/FIN/10/2025**” And must clearly identify the Bidder, e.g. “ABC Consortium”. Electronic versions of these documents will only be available via email on confirmation and/or proof of payment.

#### **Dube TradePort Corporation banking details:**

Bank: ABSA; A/C No: 405 687 3817; Branch Code: 632 005; A/C Name: Dube TradePort Corporation;

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Account type: Current

A **COMPULSORY** briefing session meeting for service providers (virtually), who have paid for and received the Bid Documents via email will be held **virtually via MS Teams** on **19 January 2026 at 11:00**.

Enquiries should be directed via email: [tenders@dubetradeport.co.za](mailto:tenders@dubetradeport.co.za)

### **CLOSING TIME & DATE FOR SUBMITTING RESPONSES**

Proposals must be submitted at the DTPC offices on or before **11h00**, South African time on **30 January 2026**.

DOCUMENTS SHOULD BE CLEARLY MARKED “**APPOINTMENT OF MECHANICAL AND ELECTRICAL TECHNICAL SPECIALIST TO PROVIDE TECHNICAL ADVISORY SERVICES TO DTPC BID COMMITTEES FOR THE PERIOD OF THREE (3) YEARS**”