

**REQUEST FOR QUOTATIONS NON-CONSULTING SERVICES**

**Procurement Number: ZA-CGS-373721-NC-RFQ**

**To:** All Service Providers

**Date: 05 October 2023**

The Procuring Entity named above invites you to submit your quotation for the non-consulting services described herein. Partial Quotations may be rejected, and the Purchaser reserves the right to award a contract for selected items only. Any resulting order shall be subject to the Purchasing Government's General Conditions of Contract for Local Purchase Orders (available on request) except were modified by this Request for Quotations. This RFQ is limited competitive process and issued to preidentified suppliers.

**SECTION A: QUOTATION REQUIREMENTS:**

**1) Description of Supply or Services and Delivery**

Request for quotations for laboratory service for water analysis.

**2. Fraud and Corruption clause to be included in the RFQ (for Bank financed Projects contracts)**

2.1 The Bank requires compliance with the Bank's Anti-Corruption Guidelines and its prevailing sanctions policies and procedures as set forth in the WBG's Sanctions Framework, as set forth in Section VI.

2.2 In further pursuance of this policy, Bidders shall permit and shall cause their agents (where declared or not), subcontractors, subconsultants, service providers, suppliers, and personnel, to permit the Bank to inspect all accounts, records and other documents relating to any initial selection process, prequalification process, bid submission, proposal submission, and contract performance (in the case of award), and to have them audited by auditors appointed by the Bank.

**3. Quotation prices should be based on:**

3.1 Quotations must be valid for 30 days from the date for receipt given below.

3.2 The appointed service provider must be able to provide clarity or attend to enquiries on the results provided whenever there is a need for a period of six (6) months.

3.3 Quotations and supporting documents as specified in Section B must be marked with the Procurement Number given above and indicate your acceptance of the terms and conditions.

3.4 Quotations should be sealed in a single envelope, clearly marked with reference above, the name of Bidder and Implementing Agency, or alternatively forward to the email: [xgugushe@geoscience.org.za](mailto:xgugushe@geoscience.org.za).

3.5 Quotations must be received, in sealed envelopes, no later than: 16h00 on 12 October 2023 or email to [xgugushe@geoscience.org.za](mailto:xgugushe@geoscience.org.za).

3.6 Quotations must be returned to: [xgugushe@geoscience.org.za](mailto:xgugushe@geoscience.org.za). Please use procurement number as a reference **ZA-CGS-373721-NC-RFQ** in all correspondences.

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- 4 The attached schedule of requirements at Section D details the items to be purchased. You are requested to quote your delivered price for these items by completing and returning Sections B and C.
- 5 Quotations would be screened for responsiveness and compliance as follows:
  - i. Preliminary Evaluation: – to ascertain accreditation documents;
  - ii. Technical Evaluation: – to ascertain technical compliance with the required specifications for each item (as attached to this RFQ in section B); and
  - iii. Financial Evaluation: – to check on price offers.
- 6 Quotations that are responsive, qualified, and technically compliant will be ranked according to price. Award of Contract will be made to the lowest priced and responsive, quotation (lowest evaluated price) by the issue of a Purchase Order and signing of Contract Agreement.

For enquiries, please contact:

Name Xolisa Gugushe

Title/Position: Procurement Specialist

For and on behalf of the Council for Geoscience

**Section B: Technical Specifications:**

Laboratory services for water samples analysis for the following parameters. Bidders are required to provide a quotation of all the below items. Failure to provide quotation for all the items will lead to disqualification:

<b>Types of Analysis</b>	<b>Quantity</b>
<b>Dissolved Gases and Isotopes</b>	
Carbon Dioxide (CO <sub>2</sub> )	200
Hydrogen Sulfide (H <sub>2</sub> S)	50
Dissolved Methane (CH <sub>4</sub> )	100
Methane isotope ratio (δ <sup>13</sup> C-CH <sub>4</sub> )	50
Helium ( <sup>4</sup> He)	50
Helium ratio ( <sup>3</sup> He/ <sup>4</sup> He)	50
Carbon-13 ( <sup>13</sup> C-CO <sub>2</sub> )	100
Strontium Ratio ( <sup>87</sup> Sr/ <sup>86</sup> Sr)	100
Oxygen-18 (δ <sup>18</sup> O-H <sub>2</sub> O)	200
Deuterium (δ <sup>2</sup> H-H <sub>2</sub> O)	200
Sulfur Hexafluoride (SF <sub>6</sub> )	100
Perfluorocarbon Tracer (PFT)	100

Additional requirements

**Council for Geoscience  
280 Pretoria Street  
Silverton  
Pretoria  
0184**

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1. Laboratory should be accredited according to ISO 9001:2008 and/ or ISO 9001:2015 (valid accreditation certificate should be provided)
2. International Atomic Energy Agency (IAEA) or National Institute of Standards to be followed

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*Your quotation is to be returned on this Form by completing and returning Sections B and C including any other information/certification required within this RFQ.*

**SECTION C: QUOTATION SUBMISSION FORM**

- 1) Currency of Quotation: is in ZAR
- 2) Delivery period offered: two weeks from date of collection of samples.
- 3) The validity period of this Quotation is **30 days** from the date for receipt of Quotations.
- 4) We attach the following documents:
  - i. Section C of the Request for Quotations completed and signed;
  - ii. A copy of our certificate of registration from the Public Procurement Agency demonstrating our registered supplier status;
  - iii. A copy of our trading licence;
  - iv. A service provider must be registered on the Central Supplier Data Base form National Treasury (CSD) with tax compliant status.
  - v. Please complete the attached Standard bidding document:  
-SBD 4
- 5) We confirm that our quotation is based on the terms and conditions stated in your Request for Quotations referenced above, and that any resulting contract will be subject to the purchaser country's General Conditions of Contract for Local Purchase Orders.
- 6) We confirm that the prices quoted are fixed and firm for the duration of the validity period and will not be subject to revision or variation.

**Authorised By:**

Signature: \_\_\_\_\_ Name: \_\_\_\_\_

Position: \_\_\_\_\_ Date: \_\_\_\_\_  
(DD/MM/YY)

Authorised for and on behalf of:

Company: \_\_\_\_\_

Address: .....  
.....

***If any additional documentation is attached to your quotation, a signature and authorisation at Section B and Section C is still required as confirmation that the***

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***terms and conditions of this RFQ prevail over any attachments. If the Quotation is not authorised in Section B and Section C, the quotation may be rejected.***

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**SECTION D: Pricing SCHEDULE OF REQUIREMENTS (TO BE PRICED BY BIDDER)**

Item No	Description of Goods (Attach detailed specification if necessary)	Quantity	Unit Price	Total Price
1	Carbon Dioxide (CO <sub>2</sub> )	200		
2	Hydrogen Sulfide (H <sub>2</sub> S)	50		
3	Dissolved Methane (CH <sub>4</sub> )	100		
4	Methane isotope ratio (δ <sup>13</sup> C-CH <sub>4</sub> )	50		
5	Helium ( <sup>4</sup> He)	50		
6	Helium ratio ( <sup>3</sup> He/ <sup>4</sup> He)	50		
7	Carbon-13 ( <sup>13</sup> C-CO <sub>2</sub> )	100		
8	Strontium Ratio ( <sup>87</sup> Sr/ <sup>86</sup> Sr)	100		
9	Oxygen-18 (δ <sup>18</sup> O-H <sub>2</sub> O)	200		
10	Deuterium (δ <sup>2</sup> H-H <sub>2</sub> O)	200		
11	Sulfur Hexafluoride (SF <sub>6</sub> )	100		
12	Perfluorocarbon Tracer (PFT)	100		
	* Any other costs			
			<b>VAT 15%</b>	
			<b>TOTAL</b>	

The following attachments are appended to clarify the Description of Goods:  
 [List any attachments providing additional specification of the goods required]

**Authorised By:**

Signature: \_\_\_\_\_ Name: \_\_\_\_\_

Position: \_\_\_\_\_ Date: \_\_\_\_\_

(DD/MM/YY)

Authorised for and on behalf of:

Company: \_\_\_\_\_

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**Appendix 1 to the RFQ**

**(Only for World bank financed Projects)**

**World Bank's Fraud and Corruption Clause**

**(This section must not be modified)**

**1. Purpose**

1.1 The Bank's Anti-Corruption Guidelines and this annex apply with respect to procurement under Bank Investment Project Financing operations.

**2. Requirements**

2.1 The Bank requires that Borrowers (including beneficiaries of Bank financing); bidders (applicants/proposers), consultants, contractors and suppliers; any sub-contractors, sub-consultants, service providers or suppliers; any agents (whether declared or not); and any of their personnel, observe the highest standard of ethics during the procurement process, selection and contract execution of Bank-financed contracts, and refrain from Fraud and Corruption.

2.2 To this end, the Bank:

- a. Defines, for the purposes of this provision, the terms set forth below as follows:
  - i. "corrupt practice" is the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party;
  - ii. "fraudulent practice" is any act or omission, including misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain financial or other benefit or to avoid an obligation;
  - iii. "collusive practice" is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party;
  - iv. "coercive practice" is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;
  - v. "obstructive practice" is:
    - (a) deliberately destroying, falsifying, altering, or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede a Bank investigation into allegations of a corrupt, fraudulent,

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coercive, or collusive practice; and/or threatening, harassing, or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or

- (b) acts intended to materially impede the exercise of the Bank's inspection and audit rights provided for under paragraph 2.2 e. below.
- b. Rejects a proposal for award if the Bank determines that the firm or individual recommended for award, any of its personnel, or its agents, or its sub-consultants, sub-contractors, service providers, suppliers and/ or their employees, has, directly or indirectly, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in competing for the contract in question;
- c. In addition to the legal remedies set out in the relevant Legal Agreement, may take other appropriate actions, including declaring misprocurement, if the Bank determines at any time that representatives of the Borrower or of a recipient of any part of the proceeds of the loan engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices during the procurement process, selection and/or execution of the contract in question, without the Borrower having taken timely and appropriate action satisfactory to the Bank to address such practices when they occur, including by failing to inform the Bank in a timely manner at the time they knew of the practices;
- d. Pursuant to the Bank's Anti- Corruption Guidelines, and in accordance with the Bank's prevailing sanctions policies and procedures, may sanction a firm or individual, either indefinitely or for a stated period of time, including by publicly declaring such firm or individual ineligible (i) to be awarded or otherwise benefit from a Bank-financed contract, financially or in any other manner;<sup>1</sup> (ii) to be a nominated<sup>2</sup> sub-contractor, consultant, manufacturer or supplier, or service provider of an otherwise eligible firm being awarded a Bank-financed contract; and (iii) to receive the proceeds of any loan made by the Bank or otherwise to participate further in the preparation or implementation of any Bank-financed project;
- e. Requires that a clause be included in bidding/request for proposals documents and in contracts financed by a Bank loan, requiring (i) bidders

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<sup>1</sup> For the avoidance of doubt, a sanctioned party's ineligibility to be awarded a contract shall include, without limitation, (i) applying for pre-qualification, expressing interest in a consultancy, and bidding, either directly or as a nominated sub-contractor, nominated consultant, nominated manufacturer or supplier, or nominated service provider, in respect of such contract, and (ii) entering into an addendum or amendment introducing a material modification to any existing contract.

<sup>2</sup> A nominated sub-contractor, nominated consultant, nominated manufacturer or supplier, or nominated service provider (different names are used depending on the particular bidding document) is one which has been: (i) included by the bidder in its pre-qualification application or bid because it brings specific and critical experience and know-how that allow the bidder to meet the qualification requirements for the particular bid; or (ii) appointed by the Borrower.



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(applicants/proposers), consultants, contractors, and suppliers, and their sub-contractors, sub-consultants, service providers, suppliers, agents personnel, permit the Bank to inspect<sup>3</sup> all accounts, records and other documents relating to the procurement process, selection and/or contract execution, and to have them audited by auditors appointed by the Bank.

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<sup>3</sup> Inspections in this context usually are investigative (i.e., forensic) in nature. They involve fact-finding activities undertaken by the Bank or persons appointed by the Bank to address specific matters related to investigations/audits, such as evaluating the veracity of an allegation of possible Fraud and Corruption, through the appropriate mechanisms. Such activity includes but is not limited to: accessing and examining a firm's or individual's financial records and information, and making copies thereof as relevant; accessing and examining any other documents, data and information (whether in hard copy or electronic format) deemed relevant for the investigation/audit, and making copies thereof as relevant; interviewing staff and other relevant individuals; performing physical inspections and site visits; and obtaining third party verification of information.