

**TENDER NO: RFP25/10/2023**

**A PANEL OF SERVICE PROVIDERS TO SUPPLY TOOLS OF TRADE FOR THE PERIOD OF THREE YEARS.**

**ISSUED BY:**

Department of Infrastructure Development  
Chief Directorate Supply Chain Management  
Private Bag X 83  
Marshalltown  
2107

November 2023

**NAME OF TENDERING ENTITY:**

## INVITATION TO TENDER

<b>Short description of requirements:</b>	<b>A PANEL OF SERVICE PROVIDERS TO SUPPLY TOOLS OF TRADE FOR THE PERIOD OF THREE YEARS.</b>
<b>Tender number:</b>	RFP25/10/2023
<b>Tender documents available from:</b> 03 November 2023	Tender documents can be downloaded from: E-Tender portal on the below link: <a href="http://e-tenders.treasury.gov.za">http://e-tenders.treasury.gov.za</a> <a href="http://e-tenders.gauteng.gov.za">http://e-tenders.gauteng.gov.za</a>
<b>Price of tender documents:</b>	Bid documents must be downloaded and printed on the e-Tender portal at bidders' cost
<b>Closing date:</b>	<b>1 December 2023</b>
<b>Tender Validity</b>	<b>Calendar 180 days</b>
<b>Address for submission of tenders:</b>	Department of Infrastructure Development (GDID Tender Box) Corner House Building, Corner Commissioner and Pixley Ka Isaka Seme (Sauer Street) Marshalltown Johannesburg
<b>Evaluation Steps:</b>	<div>1) Mandatory Compliance Requirements</div> <div>2) Other Admin Compliance Requirements Applicable to this Procurement</div> <div>3) Functionality Evaluation Criteria</div> <div>4) Specific Goals</div>
<b>Compulsory pre-bid meeting</b>	<b>MEETING ADDRESS:</b>  Lower ground Auditorium Department of Infrastructure Development Corner House Building, Corner Commissioner and Pixley Ka Isaka Seme (Sauer Street) Marshalltown, Johannesburg  <b>DATE OF MEETING: 09 November 2023</b>  <b>TIME: 10h00 am</b>
<b>Mandatory Compliance Requirements</b>	Failure to submit/meet or comply with the following requirements outlined in <b>Section 1</b> automatically constitutes disqualification of the tender offer.
<b>Other Administrative Requirements</b>	The following returnable documents are required for this procurement and must be fully completed and submitted.

	<b>Note: Failure to submit/comply does not constitute disqualification will be required before contract award.</b>
<b>Functionality Evaluation</b>	Functionality evaluation will be conducted in accordance with <b><u>Section 7</u></b> of the Terms of Reference.
<b>Specific Goals</b>	<p><b><u>Section 8</u></b></p> <p>The enterprises are scored out of a maximum of 20 points for socio-economic goals.</p> <p>The evaluation of the bids will be conducted in line with the Preferential Procurement Regulations of 2022 as issued in terms of section 5 of the Preferential Procurement Policy Framework Act number 5 of 2000 (PPPFA) as follows:</p>

<b>Enquiries Technical:</b>	<b>Project Manager: Lucas Mothibi</b> <b>Email Address: <a href="mailto:lucas.mothibi@gauteng.gov.za">lucas.mothibi@gauteng.gov.za</a></b>
<b>Enquiries general:</b>	<b>SCM: Millicent Chauke</b> <b>Email Address: <a href="mailto:millicent.chauke@gauteng.gov.za">millicent.chauke@gauteng.gov.za</a></b>
<b>Last date for accepting queries is:</b>	<b>3 days before the closing date</b>

**Note to tenderers:**

All successful service providers will be subject to signing Service Level Agreement (SLA) and standard Rates as prescribed by the department and the Preferential Procurement Policy Framework Act no 5 of 2000 and its Regulations of 2022.

**PART A  
INVITATION TO BID**

**YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (GAUTENG DEPARTMENT OF INFRASTRUCTURE)**

BID NUMBER:	RFP25/10/2023	CLOSING DATE:	1 DECEMBER 2023	CLOSING TIME:	11:00 AM
DESCRIPTION	<b>A PANEL OF SERVICE PROVIDERS TO SUPPLY TOOLS OF TRADE FOR THE PERIOD OF THREE YEARS.</b>				

BID RESPONSE DOCUMENTS MAY BE  
DEPOSITED IN THE BID BOX SITUATED AT  
(STREET ADDRESS)

**Corner House Building**  
**63 Commissioner Street**  
**Johannesburg**  
**2001**

**SUPPLIER INFORMATION**

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBE R		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBE R		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
	TCS PIN:		<b>O R</b>	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes  <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		<input type="checkbox"/> Yes  <input type="checkbox"/> No

<u>ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?</u>	<input type="checkbox"/> Yes <input type="checkbox"/> No  [IF YES ENCLOSE PROOF]	<u>ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?</u>	<input type="checkbox"/> Yes <input type="checkbox"/> No  [IF YES ANSWER PART B:3 BELOW ]
<u>SIGNATURE OF BIDDER</u> .....	<u>DATE</u>		
<u>CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)</u>			
<u>TOTAL NUMBER OF ITEMS OFFERED</u>		<u>TOTAL BID PRICE (ALL INCLUSIVE)</u>	
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>		<b>TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>	
DEPARTMENT/ PUBLIC ENTITY	Department of Infrastructure Development	CONTACT PERSON	Lucas Mothibi
CONTACT PERSON	Millicent Chauke	TELEPHONE NUMBER	N/A
TELEPHONE NUMBER	N/A	FACSIMILE NUMBER	N/A
FACSIMILE NUMBER	N/A	E-MAIL ADDRESS	
E-MAIL ADDRESS	<a href="mailto:millicent.chauke@gauteng.gov.za">millicent.chauke@gauteng.gov.za</a> <a href="mailto:lucas.mothibi@gauteng.gov.za">lucas.mothibi@gauteng.gov.za</a>		

**PART B**  
**TERMS AND CONDITIONS FOR BIDDING**

<b>1. BID SUBMISSION:</b>
<p>1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.</p> <p>1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED– (NOT TO BE RE-TYPED) OR ONLINE</p> <p>1.3. BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO THE BIDDING INSTITUTION.</p> <p>1.4. WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. ORIGINAL B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO THE BIDDING INSTITUTION.</p> <p>1.5. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC), AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.</p>
<b>2. TAX COMPLIANCE REQUIREMENTS</b>
<p>2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.</p> <p>2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.</p> <p>2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE <a href="http://WWW.SARS.GOV.ZA">WWW.SARS.GOV.ZA</a>.</p> <p>2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.</p> <p>2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.</p> <p>2.6 WHERE NO TCS PINS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL DATABASE (CSD) A CSD NUMBER MUST BE PROVIDED</p>
<b>3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>
<p>3.1. IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>3.2. DOES THE BIDDER HAVE A BRANCH IN THE RSA?</p> <p>3.3. <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>3.4. DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>3.5. DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p><b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.</b></p>

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

## BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. BIDDER'S DECLARATION

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

---

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**
- 2.2.1 If so, furnish particulars:  
 .....  
 .....
- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**
- 2.3.1 If so, furnish particulars:  
 .....  
 .....

### 3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting

---

<sup>2</sup> Joint Venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....
Signature	Date

.....	.....
Position	Name of bidder

## SECTION 1: COMPLIANCE WITH THIS TENDER

The evaluation of the bids will be conducted in line with the Preferential Procurement Regulations of 2022 as issued in terms of section 5 of the Preferential Procurement Policy Framework Act number 5 of 2000 (PPPFA) as follows:

- **Mandatory Compliance**
- **Administration Compliance; and**
- **Desktop Evaluation (Functional Evaluation)**

### 1.1 MANDATORY REQUIREMENTS

Bidders must ensure that the following mandatory returnable documents are fully completed, signed, and submitted.

<b>Failure to submit/meet or comply with the following requirements constitutes automatic disqualification of tender.</b>
<b>Compulsory Briefing session</b> Failure to attend a compulsory briefing session will constitute automatic disqualification.
Joint venture agreement (signed by all parties) in case of Joint Venture or Consortiums also percentage split of the parties involved.
Submission of fully completed and signed invitation to tender (SBD 1)
Submission of fully completed and signed bidders' disclosure (SBD 4)
Certified copies of Manufacturing certificates for Tools of trades <b>OR</b> Proof of lease agreement with the manufactures.

## SECTION 2: OTHER ADMINISTRATIVE COMPLIANCE REQUIREMENTS

The following returnable documents are required for this procurement and must be fully completed and submitted.

**Note: Failure to submit/comply does not constitute disqualification will be required before contract award.**

Submission of proof of registration with CSD (CSD registration report or MAAA number)
Submission of a Tax Compliance Status PIN that will grant third-party access to the bidder's Tax Compliance Status
Certified copy of the identity documents of all owners/shareholders/members/directors/Trustees. Certification as a true copy of the original must not be older than 6 months prior to bid closing.
Company Registration Certificate

**NB: All parties to a joint venture or consortium should submit all of the above documents.**

**2. Tender Validity Period.**

Tender validity period is 180 calendar days.

**3. Method of Procurement**

Bidders from an approved panel will be requested quotations on rotational basis for the duration of the contract.

**TENDER NO: RFP25/10/2023**

**SPECIFICATION**

**A Panel of Service Providers Personal Protective Equipment / Personal Tools of trade for the period of three years.**

#### **4.Purpose**

The Department of Infrastructure Development need panel of Suppliers to assist with Tools of Trade.

#### **5.Background**

The department of Infrastructure development has been delegated as the sole implementer of infrastructure and maintenance projects on behalf of all Gauteng Province government departments. Its core services include planning, design and construction of infrastructure projects, the implementation of maintenance projects, property management (Immovable Asset Management) and facilities management and the provision of Infrastructure research, policy and systems.

The capacity needed to fulfill this mandate in a core business is that of engineering and related professionals, property evaluators, portfolio officers, values, property inspectors, business Analysts, Boiler operators and Artisans and works inspectors. This capacity contributes 80% of the departments staff establishment. Furthermore, it is also having administration programme that provides strategic leadership in supporting the core programmes. The administrative support includes provision of Supply Chain Management services, corporate services support services and organizational risk management services.

The department is experiencing challenges in providing Tools of Trade across the department. This makes it difficult and challenging for the employees to conduct their daily duties safely and without risks of injury. The OHS Act 85 of 1993, General Safety Regulations 2 requires the employer to provide employees with suitable and correct tools that meets standards and that is in line with the identified risk in the workplace. The Regulation Further states that:

every employer and every user of machinery shall make an evaluation of the risk attached to any condition or situation which may arise from the activities of such employer or user, as the case may be, and to which persons at a workplace or in the course of their employment or in connection with the use of machinery are exposed, and he shall take such steps as may under the circumstances be necessary to make such condition or situation safe.

Where it is not practicable to safeguard the condition or situation contemplated in sub regulation (1), the employer or user of machinery, as the case may be, shall take steps to reduce the risk as much as practicable, and shall provide free of charge and maintain in good and clean condition such safety equipment and facilities as may be necessary to ensure that any person exposed to any such condition or situation at a workplace or in the course of his employment or on premises where machinery is used is rendered safe.

In addition, the department has taken the important strides to fulfill the legal duties outlined in terms of OHS Act 85 of 1993 Section 8(2)(d) which states the following:

Without derogating from the generality of an employer's duties under subsection (1), the matters to which those duties refer include in particular-

establishing, as far as is reasonably practicable, what hazards to the health or safety of persons are attached to any work which is performed, any article or substance which is produced, processed, used, handled, stored or transported and any plant or machinery which is used in his business, and he shall, as far as is reasonably practicable, further establish what

precautionary measures should be taken with respect to such work, article, substance, plant or machinery in order to protect the health and safety of persons, and he shall provide the necessary means to apply such precautionary measures.

The appointed service providers will assist the department to fulfill the department's duty to provide Tools of Trade to its employees. The project team is ready to provide support to the department to ensure that suitable and correct tools.

to the department to ensure that suitable and correct tools of trades are provided across the department.

The appointed service providers will assist the department with the following services:  
Procurement and provision of correct Tools of Trade that meets SABS, SANS, and ISO 9001.

## 6. LIST OF TOOLS OF TRADES

ITEM	DESCRIPTION	TRADE
<b>Fully stocked Toolbox suitable for Mechanical Workshop to cater for:</b> <b>Fitters</b> <b>Welders</b> <b>Refrigeration</b>	<p>High quality 90-piece comprehensive engineers and mechanics tool kit supplied in a reinforced L-Box storage and carry case.</p> <p><b>Contents:</b>            1PCS 1/2" – Universal            1PCS 5"- Extension rod 1 / 2            1PCS 1/2" – Extension rod 10 inch plus sliding head            1PCS 1/4" – Extension rod 3"            2PCS – Ratchet wrench 1 / 2 " &amp; 1 / 4"            18PCS 1/2" – Sleeve 1/2" (10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23-24, 27, 30, 32, 12PCS 1 / 4 sleeve 1 / 4 "(4, 4.5, 5, 5.5, 6, 7, 8, 9, 10, 11, 12, 13)            6PCS – Screwdriver 6 PCS – Slotted 5 * 100 6 * 100 6 * 150            Cross Ph 1 * 100 pH 2 * 100            Cross Carrot Head            12PCS – Combination wrench 6-8-9-10-11 – 12-13-14-15-16-17-19            9PCS – Hex socket flat head 1.5-2.2.5-3-4-5-6-8-10            1PCS – Water pump pliers 10 "            1PCS – Water Pump plier 10 "            1PCS – Locking Plier 8 "            1PCS – Long nose pliers 6 "            1PCS – Art knife Silver            10PCS – Blade ladder</p>	<b>Mechanical Workshop</b>

	1PCS – 3M tape measure PCS – Socket bit Ph1, pH2, pz1, PZ2, SL4, sl5.5 5PCS – EVA	
<b>Fully stocked Toolbox suitable for Electrical Workshop to cater for: Electrician</b>	High quality 58-piece comprehensive engineers and mechanics tool kit supplied in a reinforced L-Box storage and carry case.  Contents: 1/2in Reversible Ratchet 1/2in Sockets (10,11,12,13,14,15,16,17,18,19,21,22,24mm) 1/2in Extension (250mm) 1/2in Universal Joint 8in Adjustable Wrench 250mm Water pump Pliers 160mm Side Cutter 180mm Multifunction Pliers 500g Engineers Hammer 250 x 16mm Splitting Chisel 10 Piece Hexagon Key Set (1.3 - 10mm) 8 Piece Torx Key Set (T9 – T40) 7 Piece VDE 1000V Screwdriver Set (Slotted: 2.5,4,5,6.5mm, Phillips:PH0,PH1,PH2) 3mm Voltage Test Screwdriver (220 – 250V) Universal Switch Key 2m Folding Rule 6 Piece File Set Cable Knife	<b>Electrical Workshop</b>
<b>Fully stocked Toolbox suitable for Building Workshop to cater for: Plumbers Painters Bricklayers Carpenters</b>	High quality 85-piece comprehensive engineers and mechanics tool kit supplied in a reinforced L-Box storage and carry case.  Contents: Combination Spanners – 8 mm, 10mm, 11mm, 12mm, 13mm, 14mm, 15mm, 16mm, 17mm, 18mm, 19mm, 22mm. • ½" Drive Ratchet Handle, 125mm Extension bar, 250mm Sliding T-Bar, Universal	<b>Building Workshop</b>

	<p>Joint, 16mm and 21mm Spark-Plug Sockets.</p> <ul style="list-style-type: none"> <li>• 6 Point Sockets – 8mm, 10mm, 11mm, 12mm, 13mm, 14mm, 15mm, 16mm, 17mm, 18mm, 19mm, 20mm, 21mm, 22mm, 24mm, 27mm, 30mm, 32mm.</li> <li>• Combination Plier 180mm.</li> <li>• Long Nose Plier 160mm.</li> <li>• Diagonal Cutting Plier 160mm.</li> <li>• Waterpump Plier 250mm.</li> <li>• Locking Plier 250mm.</li> <li>• Ratchet Screwdriver ¼" Drive, Bits – PH0, PH1, PH2, Slotted 3mm, Slotted 4mm, Slotted 5mm, T10, T15, PZ1, PZ2.</li> <li>Screwdrivers – PH1, PH2, PH3, Slotted 3.2x75mm, 4x100mm, 6x100mm, 8x150mm.</li> <li>• 9 Piece Hex Key Set (1.5mm – 10mm).</li> <li>• 9 Piece Torx Key Set (T10 – T50).</li> <li>• 5m Measuring Tape.</li> <li>• Trimming Knife with 5x Spare Blades.</li> </ul>	
<b>General Tools for workshop operations</b>	<p>shifting spanners</p> <ul style="list-style-type: none"> <li>. Set of screw drivers</li> <li>. Basin spanners</li> <li>. Gas pliers</li> <li>. Combination pliers</li> <li>. Basin plunger</li> <li>. Spirit levels</li> <li>. Gauging trowels</li> <li>. Utility knife</li> <li>. Concrete chisels</li> <li>. Nail Back</li> <li>. Spirit Levels</li> <li>. Measuring tape</li> <li>. Claw hammers</li> <li>. Ball pein hammer</li> <li>. Chisel wood set</li> <li>. 5 Pound hammer</li> <li>. SDS Masonry bit set</li> <li>. Try square</li> <li>. Combination square</li> <li>. Build trowel</li> <li>. Building lanes</li> <li>. Building squares</li> <li>. Chalk lines</li> <li>. Tin snips</li> <li>. Toilet plungers</li> </ul>	



	<ul style="list-style-type: none"> <li>. 12 Pound hammers</li> <li>. Spade bit set</li> <li>. Long nose pliers</li> <li>. Side cutters</li> <li>. Pipe wrenches</li> <li>. Putty knife</li> <li>. Spade</li> <li>. Shovel</li> <li>. Wheelbarrows</li> <li>. Ellen keys</li> <li>. Diagonal pliers</li> <li>. Water pump plier</li> <li>. Pipe cutters</li> <li>. Blue torches</li> <li>. Vise grips</li> <li>. Universal adjustable double ended wrench</li> <li>. Cordless screw drivers</li> <li>. Drilling machines</li> <li>. Hammer Drills</li> <li>. Grinder</li> <li>. Angle Grinder</li> <li>. Silicone guns</li> <li>. Forehead lights</li> <li>. Torches</li> <li>. Hack saw</li> <li>. Hack saw blades.</li> <li>Step ladders</li> <li>Extended ladders</li> <li>Scaffolding</li> <li>3 Tray cantilever metal toolboxes</li> <li>. 100M x 2.5mm extension cords</li> <li>. 12mm x 2m x 20 drain rods set per workshop</li> <li>If possible</li> <li>. Flexible drain worms per workshop if possible</li> <li>. Spiral drain worms if possible</li> </ul>	
--	--	--

## SECTION 7: TECHNICAL EVALUATION

### Functionality Criteria and scoring system relevant for this bid.

During this stage, the bidder/s that do not meet the Mandatory Compliance, and the minimum threshold for functionality shall be disqualified and will not be considered to be included on the panel.

Functionality:	
Functionality total weight points:	100
Minimum % that should be achieved to be found responsive	65

Main functionality criteria:	Sub criteria:	Points allocation for sub-criteria:	Weighting factor:
------------------------------	---------------	-------------------------------------	-------------------

<p><b>COMPANY EXPERIENCE</b></p> <p><b>BIDDERS MUST DEMONSTRATE COMPANY'S EXPERIENCE BY PROVIDING SIGNED REFERENCE LETTERS ON CLIENT'S LETTERHEAD WITH CONTACT REFERENCES AND CORRESPONDING APPOINTMENT LETTERS / PURCHASE ORDERS IN SUPPLY TOOLS OF TRADERS</b></p>	<p><b>Demonstrate a proven capacity and capability in supply tools of trade.</b></p> <ul style="list-style-type: none"> <li>• 5 reference letters relevant to the type of the contract indicating the completion of supply and 5 corresponding appointment letters on client's letter head of similar supply not older than 5 years = <b>50 Points</b></li> <li>• 4 reference letters relevant to the type of the contract indicating the completion of supply and 4 corresponding appointment letters on client's letter head of similar supply not older than 5 years = <b>40 Points</b></li> <li>• 3 reference letters relevant to the type of the contract indicating the completion of supply and 3 corresponding appointment letters on client's letter head of similar supply not older than 5 years = <b>30 Points</b></li> <li>• 2 reference letters relevant to the type of the contract indicating the completion of supply and 2 corresponding appointment letters on client's letter head of similar supply not older than 5 years = <b>20 Points</b></li> <li>• 1 reference letters relevant to the type of the contract indicating the completion of supply and 1 corresponding appointment letters on client's letter head of similar supply not older than 5 years = <b>10 Points</b></li> <li>• No reference letters relevant to the type of the contract indicating the completion of supply and corresponding appointment letters on client's letter head of similar supply not older than 5 years = <b>0 Points</b></li> </ul> <p><b>Note: Submission of reference letter without corresponding appointment letter/purchase order will not be considered for scoring purposes. Points will be forfeited.</b></p>	<p><b>50 Points</b></p>
<p><b>Indicate capability to supply the Tools of trades</b></p>	<p><b>Bidder to provide signed letter confirming ability to deliver Tools of trades within specific lead time on manufactures letter head.</b></p>	<p><b>50 Points</b></p>

	<ul style="list-style-type: none"> <li>• If the service provider is an independent distributor (sourcing product from a manufacturer) a signed letter of commitment from manufacturer formalizing the distribution agreement including specific responsibilities and accountabilities between two companies should be included in the commitment letter. Confirming ability to deliver within 6 weeks of the Purchase Order throughout the duration of the contract. <b>OR</b> If the service provider is the manufacture of the product, signed letter confirming that they are the manufacture of the products must be submitted. Confirming ability to deliver within 6 weeks of the Purchase Order throughout the duration of the contract = <b>50 Points</b></li> <li>• If the service provider is an independent distributor (sourcing product from a manufacturer) a signed letter of commitment from manufacturer formalizing the distribution agreement including specific responsibilities and accountabilities between two companies should be included in the commitment letter. Confirming ability to deliver within 7 weeks of the Purchase Order throughout the duration of the contract. <b>OR</b> If the service provider is the manufacture of the product, signed letter confirming that they are the manufacture of the products must be submitted. Confirming ability to deliver within 7 weeks of the Purchase Order throughout the duration of the contract = <b>25 Points</b></li> <li>• If the service provider is an independent distributor (sourcing product from a manufacturer) a signed letter of commitment from manufacturer formalizing the distribution agreement including specific responsibilities and accountabilities between two companies should be included in the commitment letter. Confirming ability to deliver within 8 weeks of the Purchase Order throughout the duration of the contract. <b>OR</b> If the service provider is the manufacture of the product, signed letter confirming that they are the manufacture of the products must be submitted. Confirming</li> </ul>	
--	---	--

	<p>ability to deliver within 8 weeks of the Purchase Order throughout the duration of the contract = <b>15 Points</b></p> <ul style="list-style-type: none"> <li>If the service provider is an independent distributor (sourcing product from a manufacturer) a signed letter of commitment from manufacturer formalizing the distribution agreement including specific responsibilities and accountabilities between two companies should be included in the commitment letter. Confirming ability to deliver within 9 weeks of the Purchase Order throughout the duration of the contract. <b>OR</b> If the service provider is the manufacture of the product, signed letter confirming that they are the manufacture of the products must be submitted. Confirming ability to deliver within 9weeks of the Purchase Order throughout the duration of the contract = <b>10 Points</b></li> </ul>	
• No commitment letter = <b>0 Points</b>		
<b>Minimum Threshold = 65</b>		
<b>Total Functionality points = 100</b>		

## **SECTION 8**

## Specific Goals

The enterprises are scored out of a maximum of 20 points for socio-economic goals.

The evaluation of the bids will be conducted in line with the Preferential Procurement Regulations of 2022 as issued in terms of section 5 of the Preferential Procurement Policy Framework Act number 5 of 2000 (PPPFA) as follows:

<b>HDI TARGETED GROUPS – AT-LEAST 51% OWNERSHIP AS FOLLOWS:</b>	<b>POINTS ALLOCATION</b>
<b>CO-OPERATIVES:</b> Provide ID documents for Members / shareholder / Directors / Owner, no points will be allocated if ID's are not provided)	5 POINTS
<b>WOMEN:</b> (Provide ID documents for Members / shareholder / Directors / Owner, no points will be allocated if ID's are not provided	5POINTS
<b>YOUTH:</b> Provide ID documents for Members / shareholder / Directors / Owner, no points will be allocated if ID's are not provided	5 POINTS
<b>PEOPLE WITH DISABILITY (PwD):</b> provide a confirmation letter / certificate from medical practitioner, no points will be allocated if no confirmation letter or certificate from medical practitioner stating the permanent disability for the owner/ director / member shareholder of the company	3 POINTS
<b>MILITARY VETERANS:</b> provide a confirmation letter with a force number from department of military veterans, no points will be allocated if no confirmation letter or certificate from department of military veterans stating the membership of the owner/ director / member shareholder of the company	2 POINTS
<b>TOTAL HDI's POINTS</b>	<b>20 POINTS</b>

## **Annexure A**

### **GOVERNMENT PROCUREMENT GENERAL CONDITIONS OF CONTRACT**

#### **NOTES**

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts, and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

## **TABLE OF CLAUSES**

1. Definitions
2. Application
3. General
4. Standards
5. Use of contract documents and information; inspection
6. Patent rights
7. Performance security
8. Inspections, tests and analysis
9. Packing
10. Delivery and documents
11. Insurance
12. Transportation
13. Incidental services
14. Spare parts
15. Warranty
16. Payment
17. Prices
18. Contract amendments
19. Assignment
20. Subcontracts
21. Delays in the supplier's performance
22. Penalties
23. Termination for default
24. Dumping and countervailing duties
25. Force Majeure
26. Termination for insolvency
27. Settlement of disputes
28. Limitation of liability
29. Governing language
30. Applicable law
31. Notices
32. Taxes and duties
33. National Industrial Participation Programme (NIPP)



## **General Conditions of Contract**

### **1. Definitions**

1. The following terms shall be interpreted as indicated:

- 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
- 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
- 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7 "Day" means calendar day.
- 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
- 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
- 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
- 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in Bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillaries to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25 "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

## **2. Application**

- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but

excluding immovable property, unless otherwise indicated in the bidding documents.

- 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

### **3. General**

- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from [www.treasury.gov.za](http://www.treasury.gov.za)

### **4. Standards**

- 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

### **5. Use of contract documents and information; inspection.**

- 5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so, required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so, required by the purchaser.

### **6. Patent rights**

- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

### **7. Performance security**

- 7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to

the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.

7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:

(a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or

(b) a cashier's or certified cheque

7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

## **8. Inspections, tests and analyses**

8.1 All pre-bidding testing will be for the account of the bidder.

8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.

8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.

8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.

8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.

8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.

8.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract.

Failing such removal, the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.

- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

## **9. Packing**

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

## **10. Delivery and documents**

- 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 10.2 Documents to be submitted by the supplier are specified in SCC.

## **11. Insurance**

- 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

## **12. Transportation**

- 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

## **13. Incidental Services**

- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
  - (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
  - (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
  - (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any

- warranty obligations under this contract; and
- (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

- 13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

#### **14. Spare parts**

- 14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
- (b) in the event of termination of production of the spare parts:

- (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
- (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

#### **15. Warranty 15.1**

The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of them supplied goods in the conditions prevailing in the country of final destination.

- 15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
- 15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
- 15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
- 15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk

and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

- |   |   |
|---|---|
| <b>16. Payment</b>                              | <p>16.1 The method and conditions of payment to be made to the Supplier under this contract shall be specified in SCC.</p> <p>16.2 The supplier shall furnish the purchaser with an invoice Accompanied by a copy of the delivery note and upon fulfilment of other obligations stipulated in the contract.</p> <p>16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.</p> <p>16.4 Payment will be made in Rand unless otherwise stipulated in SCC.</p>  |
| <b>17. Prices</b>                               | <p>17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.</p>  |
| <b>18. Contract Amendments</b>                  | <p>18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.</p>   |
| <b>19. Assignment</b>                           | <p>19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.</p>   |
| <b>20. Subcontracts</b>                         | <p>20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.</p>  |
| <b>21. Delays in the supplier's performance</b> | <p>21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.</p> <p>21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.</p> <p>21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.</p> <p>21.4 The right is reserved to procure outside of the contract small</p> |

quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.

21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.

21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

## **22. Penalties**

22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

## **23. Termination for default**

23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- (b) if the Supplier fails to perform any other obligation(s) under the contract; or
- (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.



- 23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.
- 23.5 Any restriction imposed on any person by the Accounting Officer /Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.
- 23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:
- (i) the name and address of the supplier and / or person restricted by the purchaser;
  - (ii) the date of commencement of the restriction
  - (iii) the period of restriction; and
  - (iv) the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

- 23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

## **24. Anti-dumping and countervailing duties and rights**

- 24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the

contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

**25. Force Majeure**

- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

**26. Termination for insolvency**

- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

**27. Settlement of Disputes**

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5 Notwithstanding any reference to mediation and/or court Proceedings herein,
- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
  - (b) the purchaser shall pay the supplier any monies due the supplier.

**28. Limitation of Liability**

- 28.1 Except in cases of criminal negligence or willful misconduct , and in the case of infringement pursuant to Clause 6;

- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
- (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

**29. Governing Language**

29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

**30. Applicable law**

30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.

**31. Notices**

31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice

31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

**32. Taxes and duties**

32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.

32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.

32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.

**33. National Industrial Participation (NIP) Programme**

33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.

General Conditions of Contract (revised February 2008)