

PROCUREMENT CENTRE

Office
Pretoria

Enquiries
Mr Andre Taljaard

Reference
RFP 0051/2021

Date
2022/05/25

TO WHOM IT MAY CONCERN



Pretoria Head Office
299 Bronkhorst Street,
Nieuw Muckleneuk, 0181
Private Bag X923,
Pretoria, 0001

Dear: Sir/Madam

**REQUEST FOR PROPOSAL: APPOINTMENT OF A SERVICE PROVIDER FOR THE
MARKETING AND ADVERTISING SERVICES**

**NON-COMPULSORY
BRIEFING SESSION : 01 JUNE 2022 (VIRTUAL) at 09:30 – 11:00**

CLOSING DATE : 23 JUNE 2022 AT 11H00

TENDER NUMBER : RFP 51/2021

You are invited to submit a proposal for the appointment of a service provider for the marketing and advertising services

The conditions contained in the RFP and the SARS Procurement Policy (available on the SARS website) are applicable. The bid document must be sealed in an envelope on which the following information is clearly indicated:

- a) The name and address of the tenderer;
- b) Tender number; and
- c) Closing date and time.

The following conditions will apply to the submission of the bid documents.

1. All bid documents must be submitted in accordance with the instructions in the RFP document;

2. Bid documents may either be posted to the Tender Office-SARS Procurement Lehae la SARS, head office, 299 Bronkhorst street, Nieuw Mueleneuk, Pretoria OR placed in the tender box at the main entrance at the aforesaid address;
3. Bid documents will only be considered if received by SARS before the closing date and time, regardless of the method used to send or deliver such documents to SARS. Bid documents must also be uploaded on the SARS e-Sourcing portal, go to the SARS website to access the link and register on <https://www.sars.gov.za/procurement/esourcing/>; and
4. Late bids will not be accepted.

Please direct all enquiries to Andre Taljaard at the following email: tenderoffice@sars.gov.za
OR rft-professionalservices@sars.gov.za

The bid forms must be completed fully.

Yours Sincerely,

 24/05/2022

Ms. Noxolo Ngubo
Executive Procurement, SARS