



## C3.1: PURCHASER’S GOODS INFORMATION

### Contents

When the document is complete, insert a ‘Table of Contents’. To do this go to: Reference, → Table of Contents. Three levels and the title (but not the subtitle) may be shown if the formats used in this template are retained. Alternatively just update the table below when the drafting of the Goods Information is complete by clicking on ‘References’ then ‘Update Table’ then ‘Update entire table’

<b>Part 3: Scope of Work .....</b>	<b>1</b>
<b>C3.1: Purchaser’s Goods Information .....</b>	<b>2</b>
<b>1 Overview and purpose of the goods and services .....</b>	<b>4</b>
<b>2 Specification and description of the goods .....</b>	<b>5</b>
2.1 Purchaser’s design .....	8
2.2 Procedure for submission and acceptance of Supplier’s design .....	8
2.3 Other requirements of the Supplier’s design .....	8
2.4 Use of Supplier’s design .....	8
2.5 Manufacture & fabrication .....	8
2.6 Factory acceptance testing (FAT) .....	8
2.7 Other tests and inspections and commissioning in place of use .....	8
2.8 Operating manuals and maintenance schedules .....	8
<b>3 Supply Requirements .....</b>	<b>9</b>
<b>4 Specification of the services to be provided .....</b>	<b>9</b>
<b>5 Constraints on how the Supplier Provides the Goods .....</b>	<b>10</b>
5.1 Programming constraints .....	10
5.2 Work to be done by the Delivery Date .....	10
5.3 Marking the goods .....	10
5.4 Constraints at the delivery place and place of use .....	11
5.5 Cooperating with Others .....	11
5.6 Services & other things to be provided by the Purchaser or Supplier .....	11
5.7 Management meetings .....	11
5.8 Documentation control .....	11
5.9 Health and safety risk management .....	11
5.10 Environmental constraints and management .....	12
5.11 Quality .....	12
5.12 Invoicing and payment .....	12
5.13 Insurance provided by the Purchaser .....	13
5.14 Contract change management .....	13
5.15 Provision of bonds and guarantees .....	<b>Error! Bookmark not defined.</b>

5.16 Records of Defined Cost, payments & assessments of compensation events to be kept by the Supplier ..... **Error! Bookmark not defined.**

**6 Procurement ..... 13**

6.1 Subcontracting ..... 13

6.1.1 Preferred subcontractors ..... 13

6.1.2 Limitations on subcontracting ..... **Error! Bookmark not defined.**

6.1.3 Spares and consumables ..... **Error! Bookmark not defined.**

6.1.4 Other requirements related to procurement..... **Error! Bookmark not defined.**

6.1.5 Cataloguing requirements..... **Error! Bookmark not defined.**

**7 List of drawings..... 13**

7.1 Drawings issued by the Purchaser ..... 13

**C3.2 Supplier's Goods Information ..... 15**

# 1 Overview and purpose of the goods and services

Eskom Holdings SOC Ltd requires service providers for the manufacture, supply, installation and fitment of accessories for Eskom Distribution vehicles for a period of 5 years.

The MANUFACTURING of the accessories can be done anywhere in South Africa.

The INSTALLATION or FITMENT of accessories on the Eskom Vehicles, must be done on a premises within the same city and within a 50-kilometre radius of each Eskom Fleet Regional offices, unless otherwise agreed upon in writing with the contract manager.

The Eskom Distribution Fleet Head Offices addresses are:

**Eastern Cape:** Fleet services Eskom, Coastal complex,, Homeleigh Hight, East London

**Western Cape:** Fleet services , Eskom Brackenfell, 1 Eskom Rd , Brackenfell.

**Free State:** 120 Henry street Westdene Bloemfontein

**Gauteng:** Eskom Research and Innovation centre, Lower Germiston Road, Rosherville, Johannesburg and EAL Dale Road, Kaalfontein, Midrand.

**Northern Cape:** Eskom Blanckenbergvlei Office, Cnr Boshoff Road, BlanckenbergVlei, Kimberley

**North-West:** Eskom Klerksdorp Area Offices, 181 Golden Way, Klerksdorp New Town

**Kwazulu-Natal:** 25 Valley View Road, New Germany

**Mpumalanga:** Eskom park, 28 Langenhoven Street, Witbank

**Limpopo:** 59 Schoeman street Polokwane

**Background:**

Eskom Distribution have approximately 22 000 vehicles. They are scattered throughout the 9 South African provinces. These vehicles are fitted with accessories like canopies, ladder racks and toolboxes, to be able to use them optimally for a business tool. When these vehicles are sold, they are sold with these accessories. Thus, any new vehicle must be fitted with new accessories as per the requirements of the end user to be a fit for purpose vehicle.

Eskom requires service providers to manufacture, supply and install accessories on new vehicles.

These accessories must adhere to the Eskom specifications provided as well as to OEM specifications and must be fitted onto vehicles as per the allowed Vehicle manufacturer requirements to uphold the warrantee of each vehicle.

Eskom does not provide a guaranteed number of vehicles to be fitted with accessories. Quantities will depend on the need of Eskom Business as well as the end user need for modification to the vehicle they are using. The contract will thus be strictly based on as when required.

**Definitions**

Definition	Explanation
Ancillary equipment	Any item purchased and fitted to a vehicle, which is not fitted as original equipment by the vehicle manufacturer
Accessory equipment	Accessory equipment are “add-ons” a carrier can install on the vehicle to improve efficiency, safety, comfort, or ease of operation.
Modify	“Modify” means fitting a bus body or goods body to any chassis, altering the number of passenger seats on a motor vehicle or altering the dimension of a motor vehicle, altering the wheelbase of a motor vehicle unless the motor vehicle is designed to enable the wheelbase to be altered, altering the axle or axle-unit position or number of axles or altering a motor vehicle in such a manner that the tare of such motor vehicle changes.

Definition	Explanation
Builder	"Builder" is any person who manufactures or assembles motor vehicles in whole or part from used components or modifies motor vehicles using new or used components.
End User / User	The employee of Eskom who will be using the vehicle

**Abbreviations**

Abbreviation	Explanation
LDV	Light Delivery Vehicle
NRTA	National Road Traffic Act
SRS	Supplemental Restraint System
LWB	Long Wheelbase
SWB	Short Wheelbase
HGC	High ground Clearance
CNC	Customer Network Centre (Refer to a department within Eskom)

**2 Specification and description of the goods**

The description of the goods (accessories) is fully specified in **Annexure A**.

	<b>SPECIFICATIONS FOR ESKOM DISTRIBUTION VEHICLE ACCESSORIES</b>
<b>CODE</b>	<b>DESCRIPTION</b>
<b>CANOPIES</b>	
STD CAN	<b>STD CAN: FIBREGLASS CANOPY HALF DOOR FOR LDV DOUBLE CAB / EXTENDED CAB / SINGLE CAB TO BE FITTED TO LDV'S THAT DOES NOT REQUIRES A LADDER RACK</b>
CAN3	<b>CAN3: FIBREGLASS FULL DOOR CANOPY FOR LDV DOUBLE CAB / EXTENDED CAB / SINGLE CAB - REINFORCED TO ACCOMMODATE A LADDER RACK. (ROLL CAGE OR INTERNAL FRAME REQUIRED FOR LADDER RACK)</b>
CAN4	<b>CAN4: FIBREGLASS CANOPY HALF DOOR FOR LDV DOUBLE CAB / EXTENDED CAB / SINGLE CAB - REINFORCED TO ACCOMMODATE A LADDER RACK. (ROLL CAGE OR INTERNAL FRAME REQUIRED FOR LADDER RACK)</b>
CAN5	<b>CAN5: AA TYPE OR BUTTERFLY TYPE CANOPY FOR A LDV SINGLE, EXTENDED OR DOUBLE CAB.</b>
CAN6	<b>CAN6 : ROLL ON ALUMINIUM BAKKIE COVER - SMART COVER OR ARMADILLO / ROLLER DOOR</b>
CAN7	<b>CAN7: ALUMINIUM HALF DOOR CANOPY WITH TILT-UP / LIFT-UP SIDE DOORS FOR A LDV SINGLE, EXTENDED OR DOUBLE CAB.</b>

CAN8	<b>CAN8 : ALUMINIUM CANOPY WITH SLIDING TABLE/DRAWER SYSTEM, LADDER RACK AND LIGHTS FITTED ONTO INTERNAL FRAME FOR A LDV SINGLE CAB</b>
CAN9	<b>CAN9 : ALUMINIUM CANOPY WITH SLIDING TABLE/DRAWER SYSTEM, LADDER RACK AND LIGHTS FITTED ONTO INTERNAL FRAME FOR A LDV EXTENDED CAB</b>
CAN10	<b>CAN10: ALUMINIUM CANOPY WITH SLIDING TABLE/DRAWER SYSTEM, LADDER RACK AND LIGHTS FITTED ONTO INTERNAL FRAME FOR A LDV DOUBLE CAB</b>
CAN11	<b>CAN11 : FIBREGLASS CANOPY HALF DOOR WITH TILT-UP / LIFT-UP SIDE DOORS FOR A LDV SINGLE, EXTENDED OR DOUBLE CAB.</b>
<b>SUPPORT</b>	
HD SUS	<b>HD SUS: HEAVY DUTY REAR SUSPENSION TO ACCOMMODATE A PERMANENT LOAD OF + 500KG ON THE LOADBODY FOR A LDV SINGLE, EXTENDED OR DOUBLE CAB.</b>
RBR3	<b>RBR3 ROLL CAGE - TO BE FITTED TO VEHICLE LOAD BOX BASE TO ACCOMMODATE A LADDER RACK FOR A LDV SINGLE, EXTENDED OR DOUBLE CAB.</b>
RBR1	<b>RBR1 FRONT ROLL BAR TO BE FITTED TO A LDV SINGLE, EXTENDED OR DOUBLE CAB.</b>
INT FRAME	<b>INT FRAME: INTERNAL FRAME FITTED ON LOADBODY OF LDV FOR SUPPORT. Fitted as a stand-alone for ladder rack or inside canopies.</b>
	<b>CONDUCTOR CUPBOARD FOR INTERNAL FRAME</b>
	<b>DRAWER SYSTEM FOR INTERNAL FRAME</b>
	<b>CARGO SLIDE FOR INTERNAL FRAME</b>
	<b>LADDER RACK FOR INTERNAL FRAME</b>
<b>LADDER RACKS</b>	
LR1	<b>LR1 DOUBLE LADDER RACK HALF LENGTH MOUNTED ON TOP OF ROLL-CAGE ON LDVS.</b>
LR2	<b>LR2 SINGLE LADDER RACK HALF LENGTH MOUNTED ON TOP OF ROLL-CAGE ON LDVS.</b>
LR5	<b>LR5 DOUBLE LADDER RACK HALF LENGTH WITH SIDE LADDER (COASTAL) MOUNTED ON TOP OF ROLL-CAGE ON LDVS.</b>
CLAMP	<b>LADDER CLAMP</b>
<b>TOOLBOXES</b>	
BOX	<b>ALUMINIUM STORAGE BOX TO BE FITTED BEHIND THE SEATS OF EXTENDED CAB / SUPER CAB VEHICLES.</b>

TBX1	<b>TBX1 SINGLE TOOLBOX BEHIND CAB (STEEL)</b>
TBX2	<b>TBX2 ONE SINGLE TOOLBOX MOUNTED ALONG THE SIDE OF LOAD BOX - FROM BEHIND CAB TO TAILGATE.</b>
TBX4	<b>TBX4 LINK STICK HOLDER</b>
TBX5	<b>TBX5 ONE SINGLE TOOLBOX MOUNTED IN FRONT OF VEHICLE LOAD BOX AND ONE TOOL BOX MOUNTED ON EITHER SIDE OF LOAD BODY WITH HINGED LID AND SLAM LOCKS (FULL LENGTH)</b>
TBX6	<b>TBX6 (EL) TWO SINGLE TOOLBOXES MOUNTED EITHER SIDE OF LOAD BODY AND ONE TOOLBOX MOUNTED BEHIND CAB WITH HINGED LIDS MADE FROM ALUMINIUM CHECKER PLATE. SUITABLE FOR LWB AND SWB VEHICLES</b>
TBX7	<b>TBX7 (EL) TWO SINGLE TOOLBOXES MOUNTED EITHER SIDE OF LOAD BODY AND ONE TOOLBOX MOUNTED BEHIND CAB WITH HINGED LIDS MADE FROM ALUMINIUM TREAD PLATE. SUITABLE FOR DOUBLE CAB VEHICLE</b>
TBX PV WOOD	<b>TBX PV WOOD : WOODEN TOOLBOXES, SIDES AND PARTITION FOR PANELVAN</b>
WOODEN PV LOAD	<b>WOODEN PV LOAD: PANELVAN STORAGE AREA LINED WITH WOODEN FLOOR AND SIDES</b>
TBX LDV WOOD	<b>TBX LDV WOOD : WOODEN SIDE TOOLBOXES FOR LDV</b>
WOODEN LDV LOAD	<b>WOODEN LDV LOAD: LDV LOADBIN LINED WITH WOODEN FLOOR AND SIDES</b>
<b>SAFETY</b>	
RUB	<b>RUBBERISING LOAD BIN OF AN LDV: DOUBLE CAB, SINGLE CAB, EXTENDED CAB</b>
FIRE	<b>FIRE EXTINGUISHER AND BRACKET</b>
PDC F	<b>PDC F: PARK DISTANCE CONTROL ASSISTS ON FRONT BUMPER (PDC). ON ANY SEDAN OR LDV</b>
PDC R	<b>PDC R: PARK DISTANCE CONTROL ASSISTS ON REAR BUMPER (PDC). ON ANY SEDAN OR LDV</b>
TINT	<b>SMASH AND GRAB TINTING OF WINDOWS</b>
<b>LIGHTS</b>	
EL1	<b>EL1: WORKING LIGHTS LED 60W FLOOD LAMPS ON LADDER RACK OF LDV</b>
EL2	<b>EL2: AMBER ROTATING LIGHT / STROBE TYPE.</b>
DRL	<b>DRL: LED DAYTIME RUNNING LAMPS. ON ANY SEDAN OR LDV</b>

## 2.1 Purchaser's design

Refer to Annexure 3 for design details and example photos.

## 2.2 Procedure for submission and acceptance of *Supplier's* design

Should the contractor want to use products that differ from the specifications and designs provided by Eskom, they must provide the design to the contract manager for approval and acceptance.

Auto-electrical work: The contractor must submit Drawings- Wiring diagram for planned work with clear indication where they tap into vehicles wiring.

## 2.3 Other requirements of the *Supplier's* design

Any accessory fitments made to the Eskom Vehicles must always adhere to the Vehicle OEM allowed fitments as well as the allowed specifications of how such fitments must be installed. The contractor is responsible to get approval in writing from each Vehicle manufacturer that the fitments they intend to install on the Eskom vehicle is allowed and will not nullify the warranty of the vehicle itself.

## 2.4 Use of *Supplier's* design

The contractor allows Eskom to use their designs that are fitted onto the Eskom vehicle where necessary to build the same accessory onto other Eskom vehicles.

## 2.5 Manufacture & fabrication

Detail of specifications listed in Annexure A should be adhered to.

## 2.6 Factory acceptance testing (FAT)

Eskom will evaluate the workshops, fitment centres and/or manufacturing plant before the tender is awarded.

During the contract duration, the workshops, fitment centres and/or factory must adhere to the same requirements that they met when the first evaluation was conducted.

Eskom reserve the right to inspect the contractor premises at any time.

## 2.7 Other tests and inspections and commissioning in place of use

Eskom reserve the right to conduct workshop evaluations where the fitments of the accessories to the vehicles are done.

## 2.8 Operating manuals and maintenance schedules

Use this section to describe these requirements. Pay particular attention to when and in what form they are required. Consideration should be given to obtaining operating manuals and maintenance schedules before Delivery of the whole of the *goods* when there is still financial incentive for the *Supplier* to do so.

### 3 Supply Requirements

Eskom requires service providers to manufacture and/or supply accessories to be fitted on vehicles. The MANUFACTURING of the accessories can be done anywhere in South Africa.

The contractors are also allowed to procure a final product to Supply Eskom with, providing it meets the criteria specified in Annexure A.

The sourcing and / or supply of all materials to manufacture the accessories is the sole responsibility of the contractor to ensure that they provide Eskom with the final product which is a vehicle fitted with all the requested and fully functional accessories.

### 4 Specification of the services to be provided

The INSTALLATION or FITMENT of accessories on the Eskom Vehicles, must be done on a premises within a 50 km radius of the same town / city of each Eskom Fleet Regional office, unless otherwise agreed upon in writing with the contract manager.

The contractor to make provision for collecting and delivering of vehicles to be fitted with accessories from and to the Eskom premises.

The contractor to make provision in the quotation for transportation of the products from the manufacturing plant to the fitment centre.

Technical quality:

The service provider should be in position of:

- A valid MIB certificate (Registration to Manufacture, Import or Build Vehicles) to comply to : Regulation 38 of NRTA requires that any manufacturer, builder or importer who manufactures, builds imports or modifies motor vehicles for his or her business of selling motor vehicles or modifications of motor vehicles, should register as a manufacturer, builder or importer.
- A Valid RMI Certificate

Experience:

Previously built accessories should be available to be viewed by Eskom Soc Limited.

Contractor to provide Eskom with referral letters in line with scope : description of the project. Client name, Client contact (i.e., email and office number), Project start date, project end date, contract value. Furthermore, attach a completion certificate signed by client or letter from client confirming successful completion of the project.

Manpower:

The contractor must make use of qualified Technicians.

The contractor must ensure that the number of Technicians will be able to carry out the volume of work within the timeframe.

The Auto Electrician working on the electrical components must be fully qualified.

A service provider can tender for more than one Fleet area (SA Province). The Fleet Area that they can serve must be clearly stated.

## 5 Constraints on how the *Supplier* Provides the Goods

### 5.1 Programming constraints

Read clause 31.2 first then state what additional information (if any) is to go in the programme per the last bullet of clause 31.2. Describe any particular constraints on the order and timing of the work which the *Supplier* must take into account in his programme.

N/A

### 5.2 Work to be done by the Delivery Date

The supplier must ensure that all the fitments are done within a period of 90 days, after the vehicles are available to be fitted with accessories, and the supplier received the order for fitment.

### 5.3 Marking the goods

If this contract requires the *goods* be paid for before they are brought within the Delivery Place, core clause 71.1 requires that the Goods Information state how the *Supplier* is to "mark" the *goods*

N/A

#### 5.4 Constraints at the delivery place and place of use

No constraints

#### 5.5 Cooperating with Others

Although not a direct requirement of the *conditions of contract* if the *Purchaser* is aware of the *Supplier's* need to co-operate with Others (for example where the supply is to one of the *Purchaser's* contractor's on a project or design of the *goods* needs to be discussed with Others) details could be given here.

#### 5.6 Services & other things to be provided by the *Purchaser* or *Supplier*

N/A

#### 5.7 Management meetings

Meetings of a specialist nature may be convened as specified elsewhere in this Goods Information or if not so specified by persons and at times and locations to suit the Parties, the nature and the progress of the manufacture of the *goods*. Records of these meetings shall be submitted to the *Supply Manager* by the person convening the meeting within five days of the meeting.

All meetings shall be recorded using minutes or a register prepared and circulated by the person who convened the meeting.

#### 5.8 Documentation control

All communication shall start with the Contract number, the Supplier name and contact person name and contact number as well as the specific Fleet Area it is addressed to.

Communication must be send out to the respective Fleet area and employee that initiated the communication.

Invoices and payment queries should be send directly to the specific Fleet area office responsible for the order placed.

Only contractual issues to be communicated and addressed to the Contract Manager which is the Fleet Manager in Eskom Distribution Mpumalanga.

#### 5.9 Health and safety risk management

In addition to the requirements of the laws governing health and safety, the contractor must also adhere to all the safety rules of Eskom as per the Eskom policies.

The service provider shall take adequate steps to minimise the risk of damages or theft to the Eskom vehicles while they are at their premises for fitment.

Disaster management /Back-up for continuity of business:

Contractor to submit a detailed plan for Disaster management to continue with production in case of disaster.

### 5.10 Environmental constraints and management

Describe or cross refer to environmental constraints applicable to the *Supplier's* design of the *goods* if not already included in the *Purchaser's* URS.

### 5.11 Quality

The following quality criteria must be met to ensure that quality work will be provided.  
Valid MIB Certificate (Motor Industry Bargaining Council) which focuses on labour relations, wages, and working conditions in the motor industry  
RMI (Retail Motor Industry Organisation) which represents the interests of retailers in the motor industry of which SAVABA (South African Vehicle and Body Builders Association) who represents the interests of vehicle and body builders in South Africa

In addition:

Eskom require a 12 month warranty on all the fitments and includes poor workmanship.

The contractor to adhere to the quality requirement as stipulated within the detailed specifications in Annexure A.

The service provider shall take adequate steps to minimise the risk of cracking load bodies.

### 5.12 Invoicing and payment

Monthly tax invoices should be provided in PDF format via email to Eskom Soc Limited and send directly to the person who issued the Order for processing.

The tax invoice should be accompanied by a signed off "Service completion or Repair verification form" which the person collecting the vehicle from the service provider must sign. Alternatively, a delivery note can be used if the service provider delivers the vehicle to the user or Fleet.

Payments for the duration of this contract will be affected by any means available to Eskom Soc Limited. No Eskom vehicle should be withheld by the supplier due to delayed payment of invoices.

The Supplier shall address the tax invoice to:

Eskom Soc Limited  
3 Simba Road  
Sunninghill  
Sandton  
Pretoria  
2146

Include on each invoice the following information:

Name and address of the CONTRACTOR

Contractor contact person and telephone number.

The CONTRACT NUMBER

CONTRACTOR VAT registration number

ESKOM VAT registration number: 4740101508

DESCRIPTION of *goods* and *services* provided for each item invoiced based on the Price Schedule;

TOTAL AMOUNT invoiced excluding VAT,

the VAT amount

The TOTAL INVOICED AMOUNT including VAT.

After the invoice and 'delivery/ acceptance' document was emailed to the responsible person who provided the contractor with the Order number for them to do the Good Receipts, the invoices (PDF format) can be forward to Eskom for payment at: [Invoiceseskomlocal@eskom.co.za](mailto:Invoiceseskomlocal@eskom.co.za) Statements can be send to: [Statementseskom@eskom.co.za](mailto:Statementseskom@eskom.co.za)

### 5.13 Insurance provided by the *Purchaser*

No insurance by Eskom.

### 5.14 Contract change management

This section is intended to deal with any additional requirements to the compensation event clauses in section 6 of the core clauses; such as the use of standard forms. Not the same thing as documentation control.

## 6 Procurement

### 6.1 Subcontracting

#### 6.1.1 Preferred subcontractors

The contractor may make use of any subcontractor that can provide them with the material or part needed if it adheres to the specifications as per Annexure A.

Product supporting network in South Africa: The contractor must have a support network of service providers These contractors must be able to honour warrantee claims, repair and maintain the accessories that they fitted onto the Eskom vehicle. A list of such service providers must be available.

## 7 List of drawings

### 7.1 Drawings issued by the *Purchaser*

See annexure A for drawings, schematics and photographs.

## **C3.2 SUPPLIER'S GOODS INFORMATION**

This section of the Goods Information will always be contract specific depending on the nature of the *goods* and *services*.

It is most likely to be required for supply contracts where the tendering supplier will have proposed specifications and schedules for the *goods* and *services*, which once accepted by the *Purchaser* prior to award of contract now become obligations of the *Supplier* per core clause 20.1.

This section could also be compiled as a separate file.

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