

**TRANSNET NATIONAL PORTS AUTHORITY**an Operating Division of **TRANSNET SOC LTD**[hereinafter referred to as **Transnet**]

Registration Number 1990/000900/30

REQUEST FOR QUOTATION [RFQ] No. TNPA/2026/03/0319/2106/RFQ**FOR THE SUPPLY, DELIVERY, ASSEMBLY, INSTALLATION, ANCHORING AND SET UP, TESTING AND COMMISSIONING OF COMMERCIAL GYM EQUIPMENT FOR PORT OF EAST LONDON EMPLOYEE FITNESS FACILITY****ISSUE DATE : 02 MARCH 2026****CLOSING DATE : 16 MARCH 2026****CLOSING TIME : 18H00 PM****Note to the bidders:**

Bidders are required to ensure that electronic bid submissions are done at least a day before the closing date to prevent issues which they may encounter due to their internet speed, bandwidth or the size of the number of uploads they are submitting. Transnet will not be held liable for any challenges experienced by bidders as a result of the technical challenges. Please do not wait for the last hour to submit. A Bidder can upload 30mb per upload and multiple uploads are permitted.

ANNEXURES

Annexure 1 : Floor Plan for Employee Fitness Facility
Annexure 2 : Scope of Requirements

SECTION 1: SBD1 FORM**PART A
INVITATION TO BID****YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF TRANSNET NATIONAL PORTS AUTHORITY, A DIVISION TRANSNET SOC LTD**

BID NUMBER:	TNPA/2026/03/0319/2106/RFQ	ISSUE DATE:	02 Mar 2026	CLOSING DATE:	16 March 2026	CLOSING TIME:	18h00
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DESCRIPTION **FOR THE SUPPLY, DELIVERY, ASSEMBLY, INSTALLATION, ANCHORING AND SET UP, TESTING AND COMMISSIONING OF COMMERCIAL GYM EQUIPMENT FOR PORT OF EAST LONDON EMPLOYEE FITNESS FACILITY**

BID RESPONSE DOCUMENTS SUBMISSION

Transnet has implemented a new electronic tender submission system, the e-Tender Submission Portal, in line with the overall Transnet digitalization strategy where suppliers can view advertised tenders, register their information, log their intent to respond to bids and upload their bid proposals/responses on to the system.

RESPONDENTS ARE TO UPLOAD THEIR BID RESPONSE PROPOSALS ONTO THE TRANSNET SYSTEM AGAINST EACH TENDER/RFQ SELECTED.

The Transnet e-Tender Submission Portal can be accessed as follows:

- Log on to the Transnet eTenders management platform website/Portal (transnetetenders.azurewebsites.net) (please use **Google Chrome** to access Transnet link/site free of charge);
- Click on "ADVERTISED TENDERS" to view advertised tenders;
- Click on "SIGN IN/REGISTER – for bidder to register their information (must fill in all mandatory information);
- Click on "SIGN IN/REGISTER" - to sign in if already registered;
- Toggle (click to switch) the "Log an Intent" button to submit a bid;
- Submit bid documents by uploading them into the system against each tender selected.
- No late submissions will be accepted. The bidder guide can be found on the Transnet Portal transnetetenders.azurewebsites.net

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO**TECHNICAL ENQUIRIES MAY BE DIRECTED TO:**

CONTACT PERSON	Kwanele Mtembu		
TELEPHONE NUMBER	None		
FACSIMILE NUMBER	None		
E-MAIL ADDRESS	TNPAPOELBetween@transnet.net		

SUPPLIER INFORMATION

NAME OF BIDDER			
POSTAL ADDRESS			
STREET ADDRESS			
TELEPHONE NUMBER	CODE		NUMBER
CELLPHONE NUMBER			
FACSIMILE NUMBER	CODE		NUMBER
E-MAIL ADDRESS			
VAT REGISTRATION NUMBER			
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR CENTRAL SUPPLIER DATABASE
			UNIQUE REGISTRATION REFERENCE NUMBER: MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	[TICK APPLICABLE BOX]		B-BBEE STATUS LEVEL SWORN AFFIDAVIT
	<input type="checkbox"/> Yes	<input type="checkbox"/> No	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT MUST BE SUBMITTED FOR PURPOSES OF COMPLIANCE WITH THE B-BBEE ACT]			
1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS			
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 1.3 BELOW.			

**PART B
TERMS AND CONDITIONS FOR BIDDING**

1. TAX COMPLIANCE REQUIREMENTS
1.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS. 1.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER’S PROFILE AND TAX STATUS. 1.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA. 1.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID. 1.5 IN BIDS WHERE UNINCORPORATED CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER. 1.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE: _____

SECTION 2: NOTICE TO BIDDERS

1 Responses to RFQ

Responses to this RFQ [**Quotations**] must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

2 Formal Briefing

A non-compulsory RFQ briefing will be conducted on Microsoft Teams by clicking on the following meeting link: [Non-Compulsory Briefing Session for Supply, Delivery, Assembly, Installation, Anchoring and Set-Up, Testing and Commissioning of Commercial Gym Equipment for Port of East London Employee Fitness Facility](#) on the **9th of March 2026**, at 11h00 for a period of \pm 1 hour. The briefing session will start punctually and information will not be repeated for the benefit of Respondents arriving late.

2.1 Despite the briefing session being non-compulsory, Transnet nevertheless encourages all potential Respondents to attend. Transnet will not be held responsible if any potential Respondent who did not attend the **non-compulsory** session subsequently feels disadvantaged as a result thereof.

2.2 Respondents are encouraged to bring a copy of the RFQ to the RFQ briefing.

3 Site Visit

To assist Bidders to supply a gym layout plan and ensure the gym layout promotes safe movement and efficient use of space, **Annexure 1** Floor Plans is attached to this RFQ. In addition to the Floor Plans, Bidders are welcome to view the site (gym facility) from **3 to 13 March 2026** from **08h00 to 15h00 daily** by appointment confirmation only. The gym facility is located at the Port of East London, Green Building, 1 Hely Hutchinson Road, Quigney, East London by making an appointment on the specific day and time of the site visit to TNPAPOELBelow@transnet.net. Bidders must get confirmation for attendance; they cannot come unannounced to ensure the relevant Employer's representative is available to take them to view site.

The appointment request must list the following:

Company name,

Date,

Time,

Contact person/people who will come for the site view.

4 Communication

- 4.1 Specific queries relating to this RFQ before the closing date of the RFQ should be submitted to the email address TNPAPOELBetween@transnet.net before **17h00 pm on 16 March 2026**. In the interest of fairness and transparency Transnet's response to such a query will then be made available to other bidders who would have attended the non-compulsory briefing session.
- 4.2 It is prohibited for Respondents to attempt, either directly or indirectly, to canvass any officer or employee of Transnet in respect of this RFQ between the closing date and the date of the award of the business.
- 4.3 Respondents found to be in collusion with one another will be automatically disqualified and restricted from doing business with organs of state for a specified period.
- 4.4 Respondents may also, at any time after the closing date of the RFQ, communicate with the Employer's representative on any matter relating to its RFQ response on the same email address: TNPAPOELBetween@transnet.net
- 4.5 All unsuccessful bidders have a right to request Transnet to furnish individual reasons for their bid not being successful. This requested must be directed to the contact person stated in the SBD 1 form

5 Legal Compliance

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.

6 Employment Equity Act

Respondents must comply with the requirements of the Employment Equity Act 55 of 1998 applicable to it including (but not limited to) Section 53 of the Employment Equity Act.

7 Changes to Quotations

Changes by the Respondent to its submission will not be considered after the closing date and time.

8 Binding Offer

Any Quotation furnished pursuant to this Request shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

9 Disclaimers

- 9.1 Respondents are hereby advised that Transnet is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that Transnet reserves the right to:
 - modify the RFQ's goods / service(s) and request Respondents to re-bid on any changes;
 - reject any Quotation which does not conform to instructions and specifications which are detailed herein;
 - disqualify Quotations submitted after the stated submission deadline;
 - not necessarily accept the lowest priced Quotation or an alternative bid;
 - place an order in connection with this Quotation at any time after the RFQ's closing date;
 - award only a portion of the proposed goods / services which are reflected in the scope of this RFQ;
 - split the award of the order/s between more than one Supplier/Service Provider should it at Transnet's discretion be more advantageous in terms of, amongst others, cost or developmental considerations;
 - cancel the quotation process;

- validate any information submitted by Respondents in response to this bid. This would include, but is not limited to, requesting the Respondents to provide supporting evidence. By submitting a bid, Respondents hereby irrevocably grant the necessary consent to Transnet to do so;
- request audited financial statements or other documentation for the purposes of a due diligence exercise;
- not accept any changes or purported changes by the Respondent to the bid rates after the closing date and/or after the award of the business, unless the contract specifically provides for it;
- to cancel the contract and/request that National Treasury place the Respondent on its Database of Restricted Suppliers for a period not exceeding 10 years, on the basis that a contract was awarded on the strength of incorrect information furnished by the Respondent or on any other basis recognised in law;
- award the business to the next ranked bidder, provided that he/she is still prepared to provide the required Goods/Services at the quoted price, should the preferred bidder fail to sign or commence with the contract within a reasonable period after being requested to do so. Under such circumstances, the validity of the bids of the next ranked bidder(s) will be deemed to remain valid, irrespective of whether the next ranked bidder(s) were notified of their bid being unsuccessful. Bidders may therefore be requested to advise whether they would still be prepared to provide the required Goods/Services at their quoted price.
- Should a bidder fail to respond to a request for extension of the validity period before it expires, that bidder will be excluded from tender process.

10 Scope of Requirements

It is attached as **Annexure 2** to this RFQ.

11 Legal review

A Proposal submitted by a Respondent will be subjected to review and acceptance or rejection of its proposed contractual terms and conditions by Transnet's Legal Counsel, prior to consideration for an award of business.

12 Security clearance

Acceptance of this bid could be subject to the condition that the Successful Respondent, its personnel providing the goods and its subcontractor(s) must obtain security clearance from the appropriate authorities to the level of CONFIDENTIAL/ SECRET/TOP SECRET. Obtaining the required clearance is the responsibility of the Successful Respondent. Acceptance of the bid is also subject to the condition that the Successful Respondent will implement all such security measures as the safe performance of the contract may require.

13 National Treasury's Central Supplier Database

Respondents are required to self-register on National Treasury's Central Supplier Database (CSD) which has been established to centrally administer supplier information for all organs of state and facilitate the verification of certain key supplier information. Transnet is required to ensure that price quotations are invited and accepted from prospective bidders listed on the CSD. Business may not be awarded to a respondent who has failed to register on the CSD. Only foreign suppliers with no local registered entity need not register on the CSD. The CSD can be accessed at <https://secure.csd.gov.za/>.

For this purpose, the attached SBD 1 Form must be completed and submitted as a non-essential returnable document by the closing date and time of the bid.

14 Tax Compliance

Respondents must be compliant when submitting a proposal to Transnet and remain compliant for the entire contract term with all applicable tax legislation, including but not limited to the Income Tax Act, 1962 (Act No. 58 of 1962) and Value Added Tax Act, 1991 (Act No. 89 of 1991).

It is a condition of this bid that the tax matters of the successful Respondents be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the Respondents tax obligations.

The Tax Compliance status requirements are also applicable to foreign Respondents/ individuals who wish to submit bids.

Where Consortia / Joint Ventures / Sub-contractors are involved, each party must be registered on the Central Supplier Database and their tax compliance status will be verified through the Central Supplier Database.

Transnet urges its clients, suppliers and the general public to report any fraud or corruption to

TIP-OFFS ANONYMOUS:



You can choose to be Anonymous or Non-Anonymous on ANY of the platforms
PLEASE RETAIN YOUR REFERENCE NUMBER

				
	<p>AI Voice Bot "Jack" Speak to our AI Voice Chat Bot "JACK", you converse with him like chatting to a human, with the option to record a message and speak to an agent at anytime.</p>	<p>What's App Speak to an Agent via What's App.</p>	<p>Speak to an Agent Speak to an Agent via the platform with no call or data charge</p>	<p>Telegram Speak to an Agent via Telegram</p>


0800 003 056


086 551 4153

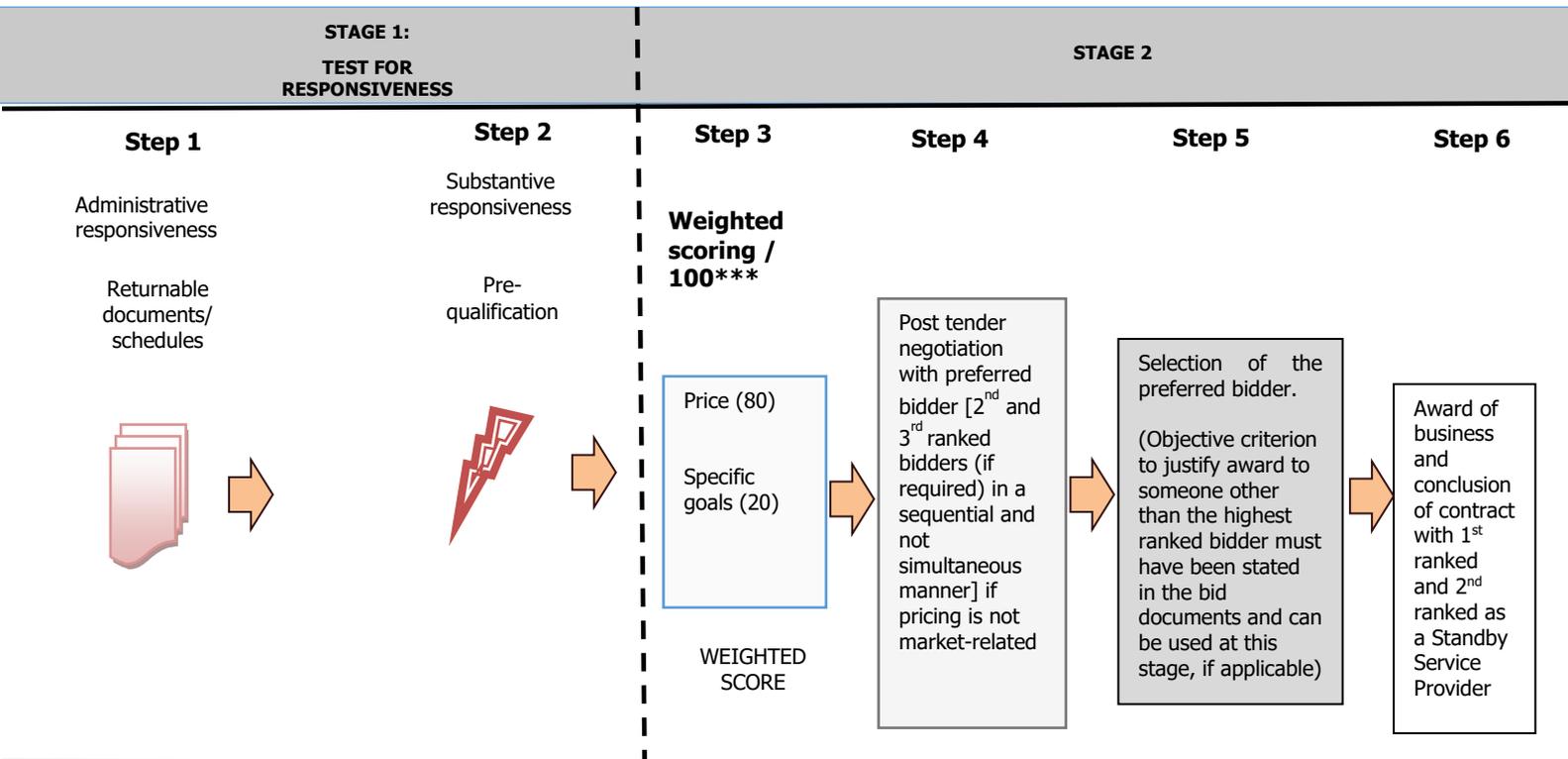

reportit@ethicshelpdesk.com


***120*0785980808#**

SECTION 3 EVALUATION METHODOLOGY, CRITERIA AND RETURNABLE DOCUMENTS

1 Evaluation Criteria

Transnet will utilise the following methodology and criteria in selecting a preferred Supplier/Service provider:



1.1 STAGE 1 STEP ONE: Test for Administrative Responsiveness

The test for administrative responsiveness will include the following:

Administrative responsiveness check	RFQ Reference
• Whether the Bid has been lodged on time	
• Whether all Returnable Documents and/or schedules [where applicable] were completed and returned by the closing date and time	<i>Section 3</i>
• Verify the validity of all returnable documents	<i>Section 3</i>
• Verify if the Bid document has been duly signed by the authorised respondent	<i>All sections</i>

The test for administrative responsiveness [Step One] must be passed for a Respondent's Proposal to progress to Step Two for further pre-qualification

1.2 STAGE 1 STEP TWO: Test for Substantive Responsiveness to RFQ

The test for substantive responsiveness to this RFQ will include the following:

Check for substantive responsiveness	RFQ Reference
<ul style="list-style-type: none"> Whether any general and legislation qualification criteria set by Transnet, have been met 	<i>All sections</i>
<ul style="list-style-type: none"> Whether the Bid contains a responsive priced offer 	<i>Section 4 - Quotation Form</i>
<ul style="list-style-type: none"> Whether the Bid materially complies with the scope of requirements given 	<i>All Sections</i>
<ul style="list-style-type: none"> Whether any Technical Pre-qualification Criteria have been met 	

The test for substantive responsiveness [Step Two] must be passed for a Respondent's proposal to progress to Step Three for further evaluation

1.3 STAGE 2 STEP THREE: Evaluation and Final Weighted Scoring (Preference Point System)

a) **Price and TCO Criteria** [Weighted score 80 points]:

Evaluation Criteria	RFP Reference
<ul style="list-style-type: none"> Commercial offer 	<i>Section 4</i>
<ul style="list-style-type: none"> Commercial discounts¹ 	<i>Section 4</i>

Transnet will utilise the following formula in its evaluation of Price:

$$PS = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where:

P_s = Score for the Bid under consideration

P_t = Price of Bid under consideration

P_{min} = Price of lowest acceptable Bid

b) **Specific Goals** [Weighted score 20 points]

- Specific goals preference points claim form
- Preference points will be awarded to a bidder for attaining the specific goals requirements in accordance with the table indicated in Section 7 of the specific goals Claim Form.

1.4 STAGE 2 STEP FOUR: Post Tender Negotiations (PTN) (if applicable)

- Respondents are to note that Transnet may not award a contract if the price offered is not market related. In this regard, Transnet reserves the right to engage in PTN with the view to achieving a market-related price or to cancel the tender. Negotiations will be done in a sequential manner i.e.:
 - first negotiate with the highest ranked bidder or cancel the bid, should such negotiations fail,
 - negotiate with the 2nd and 3rd ranked bidders (if required) in a sequential manner.

¹ Only unconditional discounts will be taken into account during evaluation. A discount which has been offered conditionally will, despite not being taken into account for evaluation purposes, be implemented when payment is effected

- In the event of any Respondent being notified of such short-listed/preferred bidder status, his/her bid, as well as any subsequent negotiated best and final offers (BAFO), will automatically be deemed to remain valid during the negotiation period and until the ultimate award of business.
- Should Transnet conduct post tender negotiations, Respondents will be requested to provide their best and final offers to Transnet based on such negotiations. Where a market related price has been achieved through negotiation, the contract will be awarded to the successful Respondent(s).

1.5 STAGE 2 STEP FIVE: Objective Criteria (Not applicable)

Transnet reserves the right to award the business to the highest scoring bidder/s unless objective criteria justify the award to another bidder.

1.6 STAGE 2 STEP SIX: Award of business and conclusion of contract (Main and Standby Service Provider)

- Immediately after approval to award the contract has been received, the successful or preferred bidder(s) will be informed of the acceptance of his/their Quotation by way of a Letter of Award. Thereafter the final contract will be concluded with the successful Respondent(s).
- Transnet intends to also make an award to a "standby service provider" (2nd ranked bidder) for circumstances where the 1st ranked bidder (main service provider) after having accepted the award of business or has signed the contract, indicates that they will not be able to deliver the goods or services or at any time during the execution of the contract, the main service provider is unable to complete the work (delivery of goods and services).
- The award of business to a standby service provider will be submitted together with the award of the first ranked bidder to the delegated authority for approval.
- Therefore, a final contract will be concluded and entered into with the successful Bidder at the acceptance of a letter of award by the Respondent together with the standby 2nd ranked bidder.

2 Validity Period

Transnet requires a validity period of 90 [ninety] Business Days from the closing date of this RFQ, excluding the first day and including the last day.

Bidders are to note that they may be requested to extend the validity period of their bid, on the same terms and conditions, if the internal evaluation process has not been finalised within the validity period. However, once the adjudication body has approved the process and award of the business to the successful bidder(s), the validity of the successful bidder(s)' bid will be deemed to remain valid until a final contract has been concluded.

3 Disclosure of contract information

Prices Quoted

Respondents are to note that, on award of business, Transnet is required to publish the tendered prices of the successful and unsuccessful Respondents *inter alia* on the National Treasury e-Tender Publication Portal, (www.etenders.gov.za), as required per National Treasury Instruction Note 01 of 2015/2016.

Johannesburg Stock Exchange Debt Listing Requirements

Transnet may also be required to disclose information relating to the subsequent contract i.e. the name of the company, goods/services provided by the company, the value and duration of the contract, etc. in compliance with the Johannesburg Stock Exchange (JSE) Debt Listing Requirements.

Domestic Prominent Influential Persons (DPIP) OR Foreign Prominent Public Officials (FPPO)

Transnet is free to procure the services of any person within or outside the Republic of South Africa in accordance with applicable legislation. Transnet shall not conduct or conclude business transactions, with any Respondents without having:

- Considered relevant governance protocols;
- Determined the DPIP or FPPO status of that counterparty; and
- Conducted a risk assessment and due diligence to assess the potential risks that may be posed by the business relationship.

As per the Transnet Domestic Prominent Influential Persons (DPIP) and Foreign Prominent Public Officials (FPPO) and Related Individuals Policy available on Transnet website <https://www.transnet.net/search/pages/results.aspx?k=FPIDP#k=DPIP>, Respondents are required to disclose any commercial relationship with a DPIP or FPPO (as defined in the Policy) by completing the following section:

The below form contains personal information as defined in the Protection of Personal Information Act, 2013 (the "Act"). By completing the form, the signatory consents to the processing of her/his personal information in accordance with the requirements of the Act. Consent cannot unreasonably be withheld.						
Is the Respondent (Complete with a "Yes" or "No")						
A DPIP/FPPO		Closely Related to a DPIP/FPPO		Closely Associated to a DPIP/FPPO		
List all known business interests, in which a DPIP/FPPO may have a direct/indirect interest or significant participation or involvement.						
No	Name of Entity / Business	Role in the Entity / Business (Nature of interest/ Participation)	Shareholding %	Registration Number	Status (Mark the applicable option with an X)	
					Active	Non-Active
1						
2						
3						

Respondents declaring a commercial relationship with a DPIP or FPPO are to note that Transnet is required to annually publish on its website a list of all business contracts entered into with DPIP or FPPO. This list will include successful Respondents, if applicable.

4 Returnable Documents

Returnable Documents means all the documents, Sections and Annexures, as listed in the tables below. There are three (3) types of returnable documents as indicated below and Respondents are urged to ensure that these documents are returned with their bids based on the consequences of non-submission as indicated below:

Mandatory Returnable Documents	<i>Failure to provide all these Mandatory Returnable Documents at the Closing Date and time of this RFQ <u>will</u> result in a Respondent's disqualification.</i>
Returnable Documents Used for Scoring	<i>Failure to provide all Returnable Documents used for purposes of scoring a bid, by the closing date and time of this bid will not result in a Respondent's disqualification. However, Bidders will receive an automatic score of zero for the applicable evaluation criterion.</i>
Essential Returnable Documents	<i>Failure to provide essential Returnable Documents <u>will</u> result in Transnet affording Respondents a further opportunity to submit by a set deadline. Should a Respondent thereafter fail to submit the requested documents, this may result in a Respondent's disqualification.</i>

All Returnable Sections, as indicated in the header and footer of the relevant pages, must be signed, stamped and dated by the Respondent.

a) Mandatory Returnable Documents

Respondents are required to submit with their bid submissions the following **Mandatory Returnable Document**, and also to confirm submission of these documents by so indicating [Yes or No] in the tables below:

Mandatory Returnable Documents	Submitted [Yes or No]
SECTION 4 : Quotation Form	

b) Returnable Documents Used for Scoring

In addition to the requirements of section (a) above, Respondents are further required to submit with their Proposals the following **Returnable Documents Used for Scoring** and also to confirm submission of these documents by so indicating [Yes or No] in the table below:

RETURNABLE DOCUMENTS USED FOR SCORING	SUBMITTED [Yes or No]
Valid B-BEEE Certificate or Sworn Affidavit (in case of JV, a consolidated B-BBEE scorecard will be accepted) as per DTIC guidelines)	
Subcontracting arrangements with either signed letters of intent or subcontract agreements	
Subcontractor's B-BBEE Certificate / Sworn Affidavit / CIPC B-BBEE Certificate as per DTIC guidelines	
In case of a joint venture: Declaration / Joint Venture Agreement and a consolidated JV B-BBEE scorecard	
CIPC Certificate	

c) Essential Returnable Documents:

Over and the above the requirements of section (a) and (b) mentioned above, Respondents are further required to submit with their Proposals the following **Essential Returnable Documents** and also to confirm submission of these documents by so indicating [Yes or No] in the table below:

- i) **Should a bidder be obtaining any of the equipment from a third party – the third party documentation must be submitted with a clear cover page that explains all the relationship between the bidder and the third party/parties. Without the explanation of the relationship/s by the bidder with the third party/parties, the submitted third party/parties documentation will not be considered as it should be the bidder's documentation that must be evaluated on the evaluation stage.**

ESSENTIAL RETURNABLE DOCUMENTS & SCHEDULES	SUBMITTED [Yes or No]
SECTION 1: SBD1 Form	
SECTION 5: Certificate of Acquaintance with RFQ Documents	
SECTION 6: RFQ Declaration and Breach of Law Form	
SECTION 8: Protection of Personal Information	
Equipment / Product & Equipment Compliance <ul style="list-style-type: none"> • Certificate of Conformance (CoC) / Certificate of Compliance (per model) <ul style="list-style-type: none"> ✓ SANS Compliance Certificate for electrical equipment and safety OR ✓ ISO 20957 Compliance Certificate for stationary training equipment OR ✓ ISO 45001 (Occupational Health & Safety) Compliance Certificate OR ✓ CE Certification (if imported) • Independent Test Reports • Equipment / Product Technical Data Sheets / Manufacturer Specifications • Commercial-Grade Confirmation Letter • Warranty Certificates 	
Turnkey Installation Compliance <ul style="list-style-type: none"> • Installation Method Statement (Turnkey Requirement) including Lead Time • Layout execution plan 	
Safety & Legal Compliance <ul style="list-style-type: none"> • COIDA Letter of Good Standing • OHS Safe Work Procedures • Risk Assessment for installation • Public Liability Insurance 	
Operational Support <ul style="list-style-type: none"> • Maintenance Plan • Spare parts availability confirmation (where required) • Local technical support statement 	

<p>Organisational Legitimacy</p> <ul style="list-style-type: none">• Manufacturer Authorisation / Dealership Certificate (where equipment is not by the bidder)• Delivery Schedule Commitment (Programme)• 1 Reference or Completion Certificate (Proof of Past Delivery)	
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5 CONTINUED VALIDITY OF RETURNABLE DOCUMENTS

The successful Respondent with the Standby Service Provider will be required to ensure the validity of all returnable documents, including but not limited to its valid proof of B-BBEE status, for the duration of any contract emanating from this RFQ. Should the Respondent and the Standby Service Provider be awarded the contract [**the Agreement**] and fail to present Transnet with such renewals as and when they become due, Transnet shall be entitled, in addition to any other rights and remedies that it may have in terms of the eventual Agreement, to terminate such Agreement immediately without any liability and without prejudice to any claims which Transnet may have for damages against the Respondent.

SECTION 4

QUOTATION FORM

I/We _____

hereby offer to supply the goods and services at the prices quoted in the Price Schedule below, in accordance with the conditions related thereto.

I/We agree to be bound by those terms and conditions in:

- the Standard RFQ Terms and Conditions for the Supply of Goods and Services to Transnet; and
- any other standard or special conditions embodied in this Request for Quotation.

I/We accept that unless Transnet should otherwise decide and so inform me/us, this Quotation [and, if any, its covering letter and any subsequent exchange of correspondence], together with Transnet's acceptance thereof shall constitute a binding contract between Transnet and me/us. I/We further agree that if, after I/we have been notified of the acceptance of my/our Quotation, I/we fail to deliver the said goods and service/s within the delivery lead-time quoted, Transnet may, without prejudice to any other legal remedy which it may have, cancel the order and recover from me/us any expenses incurred by Transnet in calling for Quotations afresh and/or having to accept any less favourable offer.

Price Schedule

I/We quote as follows for the goods and services required, on a "delivered nominated destination" basis, including VAT:

Category	Description of Item	Unit	Quantity	Rate	TOTAL PRICE OF ITEM [ZAR]
1	A. Strength Equipment & Free Weights				
1.1	Commercial grade dumbbell rack with 2–3 tiers, capacity for 10–20 pairs (steel or reinforced frame)	Each	2	R	R
1.2	Commercial barbell storage rack, vertical or horizontal, any equivalent industry design	Each	1	R	R
1.3	Full dumbbell set ranging 2kg–40kg, rubber/urethane/hex/round options acceptable				
1.3.1	Size 4kg	Each	1	R	R
1.3.2	Size 5kg	Each	1	R	R
1.3.3	Size 7,5kg	Each	1	R	R
1.3.4	Size 10kg	Each	1	R	R
1.3.5	Size 12,5kg	Each	1	R	R
1.3.6	Size 15kg	Each	1	R	R
1.3.7	Size 20kg	Each	1	R	R
1.3.8	Size 22,5kg	Each	1	R	R

Respondent's Signature

Date & Company Stamp

Category	Description of Item	Unit	Quantity	Rate	TOTAL PRICE OF ITEM [ZAR]
1.3.9	Size 25kg	Each	1	R	R
1.3.10	Size 27,5kg	Each	1	R	R
1.3.11	Size 30kg	Each	1	R	R
1.3.12	Size 32,2kg	Each	1	R	R
1.3.13	Size 35kg	Each	1	R	R
1.3.14	Size 37,5kg	Each	1	R	R
1.3.15	Size 40k	Each	1	R	R
1.4	Olympic bar 15–20kg, 28–32mm shaft, 2.0–2.2m length (standard IPF/IWF compatible)	Each	5	R	R
1.5	Olympic plates: cast iron, rubber coated, or urethane, in equivalent weight distribution				
1.5.1	20 kg Barbell Plate	Each	12	R	R
1.5.2	10 kg Barbell Plate	Each	16	R	R
1.5.3	5 kg Barbell Plate	Each	20	R	R
Total Amount (Excluding VAT) for Category A Strength Equipment & Free Weights					R
2	B. Benches and Racks				
2.1	Any commercial adjustable core bench (incline/decline optional)	Each	2	R	R
2.2	Any commercial bench press station (flat/integrated rack/adjustable)	Each	1	R	R
2.3	Bench press station with adjustable incline or multi bench configuration	Each	2	R	R
2.4	Leg press OR hack squat OR combo functional leg machine (space saving)	Each	1	R	R
2.5	Multi-functional rack with integrated Smith mechanism	Each	1	R	R
2.6	Commercial kettlebell rack, 1–3 tiers, any equivalent design	Each	1	R	R
2.7	Commercial-grade storage solution that enables safe, organised storage of sandbags for functional training use	Each	1	R	R
2.8	Seated Leg Extension Machine OR Leg extension machine OR multi-function quad machine	Each	5	R	R
Total Amount (Excluding VAT) for Category B Benches and Racks					R

Respondent's Signature

Date & Company Stamp

Category	Description of Item	Unit	Quantity	Rate	TOTAL PRICE OF ITEM [ZAR]
3	C. Functional and Conditioning Equipment				
3.1	Battle rope (32–50mm) with floor or wall anchor options	Each	1	R	R
3.2	Sandbags OR Bulgarian bags OR functional weight bags (5–25kg range)				
3.2.1	5kg	Each	1	R	R
3.2.2	10kg	Each	1	R	R
3.2.3	15kg	Each	1	R	R
3.2.4	20kg	Each	1	R	R
3.3	Slam/dead balls 4kg–15kg, rubber coated or dead bounce variants				
3.3.1	6kg	Each	1	R	R
3.3.2	8kg	Each	1	R	R
3.3.3	10kg	Each	1	R	R
3.4	Medicine balls: double grip OR traditional OR wall ball variants				
3.4.1	3kg	Each	1	R	R
3.4.2	5kg	Each	1	R	R
3.4.3	10kg	Each	1	R	R
3.5	Kettlebell set 2kg–20kg, steel/competition/cast iron accepted				
3.5.1	2kg	Each	1	R	R
3.5.2	4kg	Each	1	R	R
3.5.3	8kg	Each	1	R	R
3.5.4	10kg	Each	1	R	R
3.5.5	12kg	Each	1	R	R
Total Amount (Excluding VAT) for Category C Functional and Conditioning Equipment					R
4	D. Cardio and Resistance Machine				
4.1	Leg extension machine OR multi-function quad machine	Each	1	R	R
4.2	Lying OR seated hamstring curl OR combo unit	Each	1	R	R
4.3	Abductor/adductor machine OR dual function cable-based alternative	Each	1	R	R
4.4	Abdominal trainer OR multi-function core machine	Each	1	R	R
4.5	Rowing machine: air, magnetic, OR hybrid resistance (commercial grade)	Each	1	R	R

 Respondent's Signature

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Category	Description of Item	Unit	Quantity	Rate	TOTAL PRICE OF ITEM [ZAR]
4.6	Delt fly/rear delt machine OR cable-based equivalent	Each	1	R	R
4.7	Treadmill with ≥ 3.0 HP continuous duty, 18–22km/h speed, incline 0–15%+. (Refer to Annexure 2 for detail technical specification)	Each	2	R	R
4.8	Upright OR recumbent OR dual action bike (magnetic/eddy current) Technical Specification: Resistance: Magnetic or eddy current (preferable) for quiet, low maintenance. Flywheel / inertia: Balanced flywheel, typically 8–12 kg equivalent feel. Console: Time, distance, RPM, watts, pulse; wireless heart rate compatible.	Each	2	R	R
4.9	Air bike with sealed bearings; watt tracking optional Technical Specification: Resistance: Air resistance (no electronics for resistance); suitable for HIIT. Durability: Heavy frame, reinforced bearings for repeated intense use. Console: Basic time/feature console or none; consider watt sensor add on for metrics.	Each	2	R	R
4.10	Stepper OR step mill OR vertical climber	Each	2	R	R
Total Amount (Excluding VAT) for Category D Cardio and Resistance Machine					R
5	E. Flooring and Accessories				
5.1	8–12mm EVA OR rubber mats, non-slip high density	Each	20	R	R
5.2	Rubber flooring tiles OR rolled rubber (6–12mm), Ethylene Propylene Diene Monomer OR recycled rubber allowed	m2	286	R	R
Total Amount (Excluding VAT) for Category E Flooring and Accessories					R
6	F. Hydration Facilities				
6.1	Commercial water dispensers: bottled OR	Each	2	R	R

Respondent's Signature

Date & Company Stamp

Category	Description of Item	Unit	Quantity	Rate	TOTAL PRICE OF ITEM [ZAR]
	plumbed in options				
Total Amount (Excluding VAT) for Category F Hydration Facilities					R
7	G. Gym Mirror				
7.1	Gym tempered safety glass mirrors (6-8mm thickness, 2m x 11m OR Tempered glass OR acrylic OR shatterproof polycarbonate mirrors with safety backing	m ²	1	R	R
Total Amount (Excluding VAT) for Category G Gym Mirror					R
8	H. Labour, Delivery				
8.1	Labour including assembly, anchoring, layout optimisation, safety testing, and user orientation. Delivery includes transport, off-loading, and site placement	Sum	1	R	R
Total Amount (Excluding VAT) for Category H for Labour and Delivery					R
TOTAL PRICE, exclusive of VAT (ALL CATEGORIES):					
VAT 15% (if applicable)					
Unconditional Discount(s)					
Total Inclusive of VAT (where applicable)					

Delivery Lead-Time from date of purchase order: _____ **[days/weeks]**

Respondents are to note that Transnet will round off final pricing scores to the nearest 2 (two) decimal places.

Notes to Pricing:

- a) Respondents are to note that if the price offered by the highest scoring bidder is not market-related, Transnet may not award the contract to that Respondent. Transnet may-
- (i) negotiate a market-related price with the Respondent scoring the highest points or cancel the RFQ;
 - (ii) if that Respondent does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the second highest points or cancel the RFQ;
 - (iii) if the Respondent scoring the second highest points does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the third highest points up to the last ranked bidder or cancel the RFQ.

If a market-related price is not agreed with the Respondent scoring the last highest points, Transnet must cancel the RFQ.

- b) All Prices must be quoted in South African Rand, inclusive of VAT
- c) Any disbursement not specifically priced for will not be considered/accepted by Transnet.

Respondent's Signature

Date & Company Stamp

- d) To facilitate like-for-like comparison bidders must submit pricing strictly in accordance with this price schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being disqualified.
- e) Please note that should you have offered a discounted price(s), Transnet will only consider such price discount(s) in the final evaluation stage if offered on an unconditional basis.

SECTION 5
CERTIFICATE OF ACQUAINTANCE WITH RFQ DOCUMENTS

By signing this certificate, the Respondent is deemed to acknowledge that he/she has made himself/herself thoroughly familiar with, and agrees with all the conditions governing this RFQ. This includes those terms and conditions contained in any printed form stated to form part hereof, including but not limited to the documents stated below. As such, Transnet will recognise no claim for relief based on an allegation that the Respondent overlooked any such term or condition or failed properly to take it into account in calculating tendered prices or any other purpose:

1. Transnet’s General Bid Conditions
2. Standard RFQ Terms and Conditions for the supply of Goods and Services to Transnet
3. Transnet’s Supplier Integrity Pact
4. Non-disclosure Agreement

Note: Should a Respondent be successful and awarded the bid, they will be required to complete a Supplier Declaration Form for registration as a vendor onto the Transnet vendor master database.

Should the Bidder find any terms or conditions stipulated in any of the relevant documents quoted in the RFQ unacceptable, it should indicate which conditions are unacceptable and offer alternatives by written submission on its company letterhead, attached to its submitted Bid. Any such submission shall be subject to review by Transnet’s Legal Counsel who shall determine whether the proposed alternative(s) are acceptable or otherwise, as the case may be. A material deviation from the Standard terms or conditions could result in disqualification.

Bidders accept that an obligation rests on them to clarify any uncertainties regarding any bid to which they intend to respond, before submitting the bid. The Bidder agrees that he/she will have no claim or cause of action based on an allegation that any aspect of this RFQ was unclear but in respect of which he/she failed to obtain clarity.

The bidder understands that his/her Bid will be disqualified if this Certificate of Acquaintance with RFQ documents included in the RFQ as a returnable document, is found not to be true and/ or complete in every respect.

SIGNED at _____ on this ____ day of _____ 20__

SIGNATURE OF WITNESSES

ADDRESS OF WITNESSES

1 _____

Name _____

2 _____

Name _____

SIGNATURE OF RESPONDENT’S AUTHORISED REPRESENTATIVE: _____

NAME: _____

DESIGNATION: _____

SECTION 6
RFQ DECLARATION AND BREACH OF LAW FORM

NAME OF ENTITY: _____

We _____ do hereby certify that:

1. Transnet has supplied and we have received appropriate responses to any/all questions [as applicable] which were submitted by ourselves for RFQ Clarification purposes;
2. We have received all information we deemed necessary for the completion of this Request for Quotation **[RFQ]**;
3. We have been provided with sufficient access to the existing Transnet facilities/sites and all relevant information relevant to the Supply of the Goods as well as Transnet information and Employees, and have had sufficient time in which to conduct and perform a thorough due diligence of Transnet's operations and business requirements and assets used by Transnet. Transnet will therefore not consider or permit any pre- or post-contract verification or any related adjustment to pricing, service levels or any other provisions/conditions based on any incorrect assumptions made by the Respondent in arriving at his Bid Price.
4. At no stage have we received additional information relating to the subject matter of this RFQ from Transnet sources, other than information formally received from the designated Transnet contact(s) as nominated in the RFQ documents;
5. We have complied with all obligations of the Bidder/Supplier as indicated in the Transnet Supplier Integrity Pact which includes but are not limited to ensuring that we take all measures necessary to prevent corrupt practices, unfairness and illegal activities in order to secure or in furtherance to secure a contract with Transnet;
6. We are satisfied, insofar as our entity is concerned, that the processes and procedures adopted by Transnet in issuing this RFQ and the requirements requested from Bidders in responding to this RFQ have been conducted in a fair and transparent manner;
7. We declare that a family, business and/or social relationship **exists / does not exist** [delete as applicable] between an owner / member / director / partner / shareholder of our entity and an employee or board member of Transnet including any person who may be involved in the evaluation and/or adjudication of this Bid;
8. We declare that an owner / member / director / partner / shareholder of our entity **is / is not** [delete as applicable] an employee or board member of the Transnet;
9. In addition, we declare that an owner / member / director / partner / shareholder/employee of our entity **has / has not been** [delete as applicable] a former employee or board member of Transnet in the past 10 years. I further declare that if they were a former employee or board member of Transnet in the past 10 years that they **were/were not** involved in the bid preparation or had access to the information related to this RFQ; and
10. If such a relationship as indicated in paragraph 7, 8 and/or 9 exists, the Respondent is to complete the following section:

Respondent's Signature

Date & Company Stamp

FULL NAME OF OWNER/MEMBER/DIRECTOR/
 PARTNER/SHAREHOLDER/EMPLOYEE:

ADDRESS:

Indicate nature of relationship with Transnet:

[Failure to furnish complete and accurate information in this regard will lead to the disqualification of a response and may preclude a Respondent from doing future business with Transnet]. Information provided in the declarations may be used by Transnet and/or its affiliates to verify the correctness of the information provided.

11. We declare, to the extent that we are aware or become aware of any relationship between ourselves and Transnet [other than any existing and appropriate business relationship with Transnet] which could unfairly advantage our entity in the forthcoming adjudication process, we shall notify Transnet immediately in writing of such circumstances.

BIDDER'S DISCLOSURE (SBD4)

12 PURPOSE OF THE FORM

12.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

12.2 Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

13 Bidder's declaration

13.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest² in the enterprise, employed by the state?

YES/NO

13.1.1. If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

² the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

Full Name	Identity Number	Name of State institution

13.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

YES/NO

13.2.1. If so, furnish particulars:

.....

13.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

13.3.1. If so, furnish particulars:

.....

14 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 14.1 I have read and I understand the contents of this disclosure;
- 14.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 14.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
- 14.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

14.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

14.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

14.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 12, 13 and 14 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

BREACH OF LAW

15. We further hereby certify that *I/we **have/have not been*** [delete as applicable] found guilty during the preceding 5 [five] years of a serious breach of law, including but not limited to a breach of the Competition Act, 89 of 1998, by a court of law, tribunal or other administrative body. The type of breach that the Respondent is required to disclose excludes relatively minor offences or misdemeanours, e.g. traffic offences. This includes the imposition of an administrative fine or penalty.

Where found guilty of such a serious breach, please disclose:

NATURE OF BREACH:

DATE OF BREACH: _____

Furthermore, I/we acknowledge that Transnet SOC Ltd reserves the right to exclude any Respondent from the bidding process, should that person or entity have been found guilty of a serious breach of law, tribunal or regulatory obligation.

SIGNED at _____ on this _____ day of _____ 20__

For and on behalf of _____ duly authorised hereto	AS WITNESS:
Name:	Name:
Position:	Position:
Signature:	Signature:
Date:	Registration No of Company/CC _____
Place:	Registration Name of Company/CC _____

Respondent's Signature

Date & Company Stamp

SECTION 7: SPECIFIC GOALS POINTS CLAIM FORM

This preference form must form part of all bids invited. It contains general information and serves as a claim for preference points for specific goals Contribution. Transnet will award preference points to companies who provide valid proof of evidence of as per the table below.

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF SPECIFIC GOALS, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all bids:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable. Despite the stipulated preference point system, Transnet shall use the lowest acceptable bid to determine the applicable preference point system in a situation where all received acceptable bids are received outside the stated preference point system.
- 1.3 Preference points for this bid shall be awarded for:
- (a) Price;
 - (b) B-BBEE Status Level of Contribution.
 - (c) Any other specific goal determined in Transnet preferential procurement policy.
- 1.4 The maximum points for this bid are allocated as follows:

SPECIFIC GOALS	POINTS
PRICE	80
B-BBEE Status Level of Contributor 1 and 2	03
51% Black Owned EMEs and QSEs	07
The promotion of supplier/service provider development through subcontracting or JV for a minimum of 30% of the value of a contract to South African Companies which are: EMEs and/or QSEs who are 51% black-owned	10
Non-Compliant and/or B-BBEE Level 3-8 contributors	00
Total points for Price and Specific Goals must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of specific goals together with the bid will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"all applicable taxes"** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;

- (b) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (c) **"B-BBEE status level of contributor"** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (d) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the supply/provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- (e) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (f) **"EME"** means an Exempted Micro Enterprise as defined by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (g) **"functionality"** means the ability of a bidder to provide goods or services in accordance with specification as set out in the bid documents;
- (h) **"Price"** includes all applicable taxes less all unconditional discounts;
- (i) **"Proof of B-BBEE Status Level of Contributor"** means:
- 1) B-BBEE status level certificate issued by an unauthorised body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act.
- (j) **"QSE"** means a Qualifying Small Enterprise in terms of a Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (k) **"rand value"** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties.
- (l) **"Specific goals"** means targeted advancement areas or categories of persons or groups either previously disadvantaged or falling within the scope of the Reconstruction and Development Programme identified by Transnet to be given preference in allocation of procurement contracts in line with section 2(1) of the PPPFA.

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s	=	Points scored for comparative price of bid under consideration
P_t	=	Comparative price of bid under consideration
P_{\min}	=	Comparative price of lowest acceptable bid

In terms of Transnet Preferential Procurement Policy (TPPP) and Procurement Manuals, the following preference points must be awarded to a bidder who provides the relevant required evidence for claiming points

SPECIFIC GOALS	POINTS
PRICE	80
B-BBEE Status Level of Contributor 1 and 2	03
51% Black Owned EMEs and QSEs	07
The promotion of supplier/service provider development through subcontracting or JV for a minimum of 30% of the value of a contract to South African Companies which are: EMEs and/or QSEs who are 51% black-owned	10
Non-Compliant and/or B-BBEE Level 3-8 contributors	00
Total points for Price and Specific Goals must not exceed	100

4. EVIDENCE REQUIRED FOR CLAIMING SPECIFIC GOALS

- 4.1 In terms of Transnet Preferential Procurement Policy (TPPP) and Procurement Manuals, preference points must be awarded to a bidder for providing evidence in accordance with the table below :

Specific Goals	Acceptable Evidence
B-BBEE	B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline
EME or QSE 51% Black Owned	B-BBEE Certificate / Sworn-Affidavit / CIPC Certificate
Entities that are 51 % Black Owned	CI B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline
The promotion of supplier/service provider development through sub-contracting or JV for a minimum of 30% of the value of a contract to South African Companies which are: I. EMEs and/or QSEs who are 51% black-owned	Sub-contracting agreements and Declaration / Joint Venture Agreement and CIPC – B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate as per DTIC guideline

- 4.2 The table below indicates the required proof of B-BBEE status depending on the category of enterprises:

Enterprise	B-BBEE Certificate & Sworn Affidavit
Large	Certificate issued by SANAS accredited verification agency
QSE	Certificate issued by SANAS accredited verification agency Sworn-Affidavit signed by the authorised QSE representative and attested by a Commissioner of Oaths confirming annual turnover and black ownership (only black-owned QSEs - 51% to 100% Black owned) [Sworn- affidavits must substantially comply with the format that can be obtained on the DTIC's website at www.thedtic.gov.za/economic_empowerment/bee_codes.jsp .]
EME⁴	Sworn-Affidavit signed by the authorised EME representative and attested by a Commissioner of Oaths confirming annual turnover and black ownership Certificate issued by CIPC (formerly CIPRO) confirming annual turnover and black ownership Certificate issued by SANAS accredited verification agency only if the EME is being measured on the QSE scorecard

- 4.3 A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Status Level verification certificate for every separate bid.
- 4.4 Tertiary Institutions and Public Entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 4.5 A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.
- 4.6 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.
- 4.7 Bidders are to note that the rules pertaining to B-BBEE verification and other B-BBEE requirements may be changed from time to time by regulatory bodies such as National Treasury or the DTIC. It is the Bidder's responsibility to ensure that his/her bid complies fully with all B-BBEE requirements at the time of the submission of the bid.

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 6.1

6.1 B-BBEE Status Level of Contribution: =(maximum of 03 points)

(Points claimed in respect of paragraph 6.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES		NO	
-----	--	----	--

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES		NO	
-----	--	----	--

v) Specify, by ticking the appropriate box, if subcontracting with any of the enterprises below:

Designated Group: An EME or QSE which is at last 51% owned by:	EME ✓	QSE ✓
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

8.6 COMPANY CLASSIFICATION

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBEE status level of contribution indicated in paragraphs 4.1 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 4.1 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have-
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) if the successful bidder subcontracted a portion of the bid to another person without disclosing it, Transnet reserves the right to penalise the bidder up to 10 percent of the value of the contract;
 - (e) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (f) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....

SECTION 8

PROTECTION OF PERSONAL

1. The following terms shall bear the same meaning as contemplated in Section 1 of the Protection of Person information act, No.4 of 2013.("POPIA"):

consent; data subject; electronic communication; information officer; operator; person; personal information; processing; record; Regulator; responsible party; special information; as well as any terms derived from these terms.
2. Transnet will process all information by the Respondent in terms of the requirements contemplated in Section 4(1) of the POPIA:

Accountability; Processing limitation; Purpose specification; Further processing limitation; Information quality; Openness; Security safeguards and Data subject participation.
3. The Parties acknowledge and agree that, in relation to personal information that will be processed pursuant to this RFQ, the Responsible party is "Transnet" and the Data subject is the "Respondent". Transnet will process personal information only with the knowledge and authorisation of the Respondent and will treat personal information which comes to its knowledge as confidential and will not disclose it, unless so required by law or subject to the exceptions contained in the POPIA.
4. Transnet reserves all the rights afforded to it by the POPIA in the processing of any of its information as contained in this RFQ and the Respondent is required to comply with all prescripts as detailed in the POPIA relating to all information concerning Transnet.
5. In responding to this bid, Transnet acknowledges that it will obtain and have access to personal information of the Respondent. Transnet agrees that it shall only process the information disclosed by Respondent in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.
6. Transnet further agrees that in submitting any information or documentation requested in this RFQ, the Respondent is consenting to the further processing of their personal information for the purpose of, but not limited to, risk assessment, assurances, contract award, contract management, auditing, legal opinions/litigations, investigations (if applicable), document storage for the legislatively required period, destruction, de-identification and publishing of personal information by Transnet and/or its authorised appointed third parties.
7. Furthermore, Transnet will not otherwise modify, amend or alter any personal data submitted by the Respondent or disclose or permit the disclosure of any personal data to any third party without the prior written consent from the Respondent. Similarly, Transnet requires the Respondent to process any personal information disclosed by Transnet in the bidding process in the same manner.
8. Transnet shall, at all times, ensure compliance with any applicable laws put in place and maintain sufficient measures, policies and systems to manage and secure against all forms of risks to any information that may be shared or accessed pursuant to this RFQ (physically, through a computer or any other form of electronic communication).

9. Transnet shall notify the Respondent in writing of any unauthorised access to information, cybercrimes or suspected cybercrimes, in its knowledge and report such crimes or suspected crimes to the relevant authorities in accordance with applicable laws, after becoming aware of such crimes or suspected crime. The Respondent must take all necessary remedial steps to mitigate the extent of the loss or compromise of personal information and to restore the integrity of the affected personal information as quickly as is possible.
10. The Respondent may, in writing, request Transnet to confirm and/or make available any personal information in its possession in relation to the Respondent and if such personal information has been accessed by third parties and the identity thereof in terms of the POPIA. The Respondent may further request that Transnet correct (excluding critical/mandatory or evaluation information), delete, destroy, withdraw consent or object to the processing of any personal information relating to the Respondent in Transnet's possession in terms of the provision of the POPIA and utilizing Form 2 of the POPIA Regulations.
11. In submitting any information or documentation requested in this RFQ, the Respondent is hereby consenting to the processing of their personal information for the purpose of this RFQ and further confirming that they are aware of their rights in terms of Section 5 of POPIA

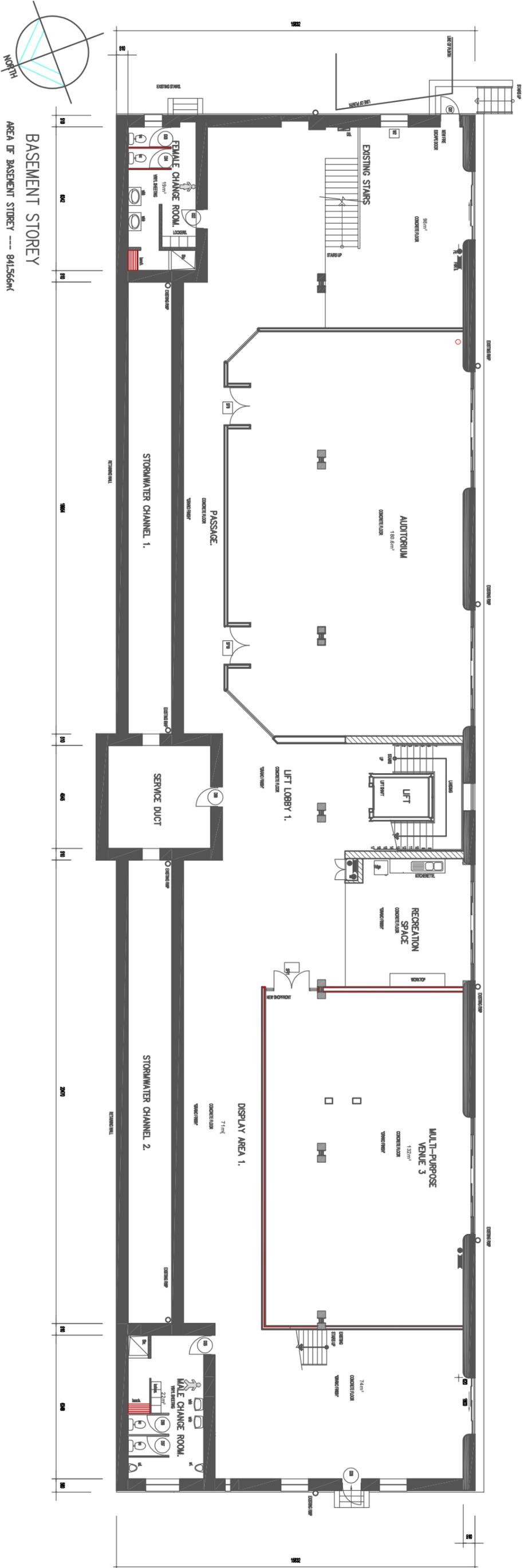
Respondents are required to provide consent below:

YES		NO	
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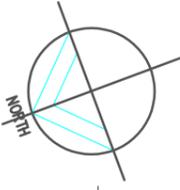
12. Further, the Respondent declares that they have obtained all consents pertaining to other data subject's personal information included in its submission and thereby indemnifying Transnet against any civil or criminal action, administrative fines or other penalty or loss that may arise as a result of the processing of any personal information that the Respondent submitted.
13. The Respondent declares that the personal information submitted for the purpose of this RFQ is complete, accurate, not misleading, is up to date and may be updated where applicable.

Signature of Respondent's authorised representative: _____

Should a Respondent have any complaints or objections to processing of its personal information, by Transnet, the Respondent can submit a complaint to the Information Regulator on <https://www.justice.gov.za/inforeg/>, click on contact us, click on complaints.IR@justice.gov.za



BASEMENT STOREY
 AREA OF BASEMENT STOREY --- 841566mk



REQUEST FOR QUOTATIONS FOR:

**SUPPLY, DELIVERY, ASSEMBLY,
INSTALLATION, ANCHORING AND SET UP,
TESTING AND COMMISSIONING OF
COMMERCIAL-GRADE GYM EQUIPMENT FOR
TRANSNET NATIONAL PORTS AUTHORITY
PORT OF EAST LONDON EMPLOYEE FITNESS
FACILITY**

1. SCOPE OF REQUIREMENTS – SUPPLY, DELIVERY, ASSEMBLY, INSTALLATION, ANCHORING AND SET-UP, TESTING AND COMMISSIONING OF GYM EQUIPMENT FOR THE PORT OF EAST LONDON EMPLOYEE FITNESS FACILITY

The purpose of this project is to establish a commercial-grade employee fitness facility at the Port of East London to support employee health, wellness, and productivity.

The facility must support strength training, cardiovascular conditioning, and functional training, and must be suitable for regular daily use in a corporate/industrial environment.

2. DETAILS OF GOODS AND SERVICES INVOLVED

The successful bidder/standby bidder shall provide a full turnkey solution, which includes, but is not limited to:

- Supply of commercial-grade gym equipment and accessories
- Delivery to the Port of East London
- Assembly, installation, anchoring, and positioning of equipment
- Supply and installation of gym flooring and mirrors
- Testing, commissioning, and safety checks
- Handover, basic user orientation, and documentation

The bidder shall be the single point of responsibility for the complete scope

3. CRITICAL GENERAL TECHNICAL PRINCIPLES

- All equipment shall be commercial-grade and suitable for high-frequency use
- Domestic or light-commercial equipment **is not** acceptable
- All specifications shall be regarded as **minimum requirements**
- Equivalent or superior alternatives that meet the functional, safety, and durability intent will be accepted
- No brand names, model numbers, or proprietary systems are prescribed

4. FUNCTIONAL EQUIPMENT REQUIREMENTS

(Equivalent or superior alternatives permitted)

4.1. CATEGORY A - Strength Equipment & Free Weights

The facility must include equipment enabling free weight and plate-loaded strength training, including:

- Commercial dumbbell storage capable of safely storing a full dumbbell range
- Commercial dumbbells covering approximately 4kg to 40kg (standard commercial increments acceptable)
- Commercial Olympic barbells (15–20kg range acceptable)
- Commercial Olympic weight plates (cast iron, rubber-coated, or urethane)
- Commercial barbell and weight storage systems

All free-weight equipment must be designed for commercial gym environments and safe daily use.

4.2. CATEGORY B - Benches & Plate-Loaded Machines

The facility must include equipment enabling bench-based and plate-loaded exercises, including:

- Commercial adjustable benches suitable for flat, incline, and abdominal exercises
- A commercial bench press station or power/half rack with safety features
- Commercial leg press and/or hack squat equipment
- A commercial guided bar system (e.g. Smith-type or equivalent)
- Commercial preacher curl equipment or attachment
- Commercial storage for functional accessories (e.g. kettlebells, sandbags)

4.3. CATEGORY C - Functional & Conditioning Equipment

The facility must include equipment supporting functional training and conditioning, including:

- Battle rope system with suitable anchoring solution
- Sandbags covering a range of light to heavy loads (fixed or adjustable)
- Slam balls or dead balls within a functional training weight range
- Double-grip medicine balls
- Kettlebells suitable for commercial use

4.4. CATEGORY D - Cardio & Selectorised Resistance Equipment

The facility must include commercial cardio and resistance machines, including:

Commercial treadmill(s) with:

- Continuous-duty motor suitable for commercial use
- Motorized incline
- Maximum user weight $\geq 150\text{kg}$
- Commercial upright exercise bicycle(s)
- Commercial air-resistance fan bike(s)
- Commercial rowing machine (air, magnetic, or hybrid resistance)
- Commercial stepper or stair-climber machine
- Commercial selectorized machines covering:
 - Leg extension
 - Hamstring curl
 - Abductor/adductor
 - Abdominal / core training
 - Shoulder or delt training

4.5. CATEGORY E - FLOORING & ACCESSORIES

Supply and install commercial rubber gym flooring, suitable for free-weight and machine areas

- Flooring may be tiles or rolled rubber, provided it meets durability and safety requirements
- Supply commercial exercise mats (10–15mm thickness acceptable)

4.6. CATEGORY F - MIRRORS

Supply and install gym mirrors using:

- Tempered safety glass (6–8mm), or
- Approved safety-backed acrylic mirrors
- Mirrors must include safety backing or film and appropriate edge protection

4.7. CATEGORY G - HYDRATION FACILITIES

Supply and install commercial hydration solution(s), which may include:

- Water dispensers, or
- Plumbed hydration / bottle-filling stations

4.8. CATEGORY H - INSTALLATION, SAFETY & COMMISSIONING

The bidder shall:

- Install all equipment in accordance with manufacturer guidelines
- Securely anchor heavy equipment where required
- Ensure adequate circulation space and safe equipment layout
- Conduct full functionality and safety testing
- Comply with applicable occupational health and safety legislation

4.9. DELIVERABLES

The bidder shall provide:

- Fully operational gym facility
- Equipment layout and positioning
- User manuals and warranty documentation
- Maintenance schedules
- Safety and operational instructions

4.10. WARRANTY & SUPPORT

All equipment must carry a **minimum 12-month** warranty (parts and labour)

Bidder must provide **local support** capability within South Africa

4.11. COMPLIANCE & STANDARDS

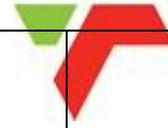
The bidder shall ensure compliance with:

- Occupational Health and Safety Act (Act 85 of 1993)
- Applicable SANS standards
- ISO 45001 principles or equivalent occupational safety systems.



Illustrative commercial-grade gym equipment

Item	Description	Unit	Quantity	Image
A. Strength Equipment & Free Weights				
1	Commercial grade dumbbell rack with 2–3 tiers, capacity for 10–20 pairs (steel or reinforced frame)	Each	2	
2	Commercial barbell storage rack, vertical or horizontal, any equivalent industry design	Each	1	
3	Full dumbbell set ranging 2kg–40kg, rubber/urethane/hex/round options acceptable	Each		
	Size 4kg		1	
	Size 5kg		1	
	Size 7,5kg		1	
	Size 10kg		1	
	Size 12,5kg		1	
	Size 15kg		1	
	Size 20kg		1	
	Size 22,5kg		1	
	Size 25kg		1	
	Size 27,5kg		1	
	Size 30kg		1	
	Size 32,2kg		1	
	Size 35kg		1	
Size 37,5kg	1			
Size 40k	1			



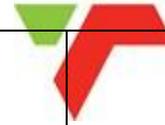
Transnet National Ports Authority Port of East London

Facilities Management

4	Olympic bar 15–20kg, 28–32mm shaft, 2.0–2.2m length (standard IPF/IWF compatible)	Each	5	
5	Olympic plates: cast iron, rubber coated, or urethane, in equivalent weight distribution 20 kg Barbell Plate 10 kg Barbell Plate 5 kg Barbell Plate	Each	12 16 20	

B. Benches and Racks

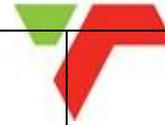
1	Any commercial adjustable core bench (incline/decline optional)	Each	2	
2	Any commercial bench press station (flat/integrated rack/adjustable)	Each	1	



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Facilities Management

3	Bench press station with adjustable incline or multi bench configuration	Each	2	
4	Leg press OR hack squat OR combo functional leg machine (space saving)	Each	1	
5	Multi-functional rack with integrated Smith mechanism	Each	1	
6	Commercial kettlebell rack, 1–3 tiers, any equivalent design	Each	1	



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Facilities Management

7	Commercial-grade storage solution that enables safe, organised storage of sandbags for functional training use	Each	1	
8	Seated Leg Extension Machine OR Leg extension machine OR multi-function quad machine	Each	1	

C. Functional and Conditioning Equipment

1	Battle rope (32–50mm) with floor or wall anchor options	Each	1	
2	Sandbags OR Bulgarian bags OR functional weight bags (5–25kg range) 5kg 10kg 15kg 20kg	Each	1 1 1 1	



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Facilities Management

3	Soft/lead balls 5kg-15kg, rubber coated or dead bounce variants 6kg 8kg 10kg	Each	1 1 1	
4	Medicine balls: double grip OR traditional OR wall ball variants 3kg 5kg 10kg	Each	1 1 1	
5	Kettlebell set 2kg-20kg, steel/competition/cast iron accepted 2kg 4kg 8kg 10kg 12kg	Each	1 1 1 1 1	

D. Cardio and Resistance Machine

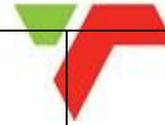
1	Leg extension machine OR multi-function quad machine	Each	1	
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Transnet National Ports Authority Port of East London

Facilities Management

2	Lying OR seated hamstring curl OR combo unit	Each	1	
3	Abductor/adductor machine OR dual function cable-based alternative	Each	1	
4	Abdominal trainer OR multi-function core machine	Each	1	
5	Rowing machine: air, magnetic, OR hybrid resistance (commercial grade)	Each	1	



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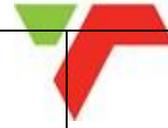
Facilities Management

6	Delt fly/rear delt machine OR cable-based equivalent	Each	1	
7	<p>Treadmill with ≥ 3.0HP continuous duty, 18–22km/h speed, incline 0–15%+</p> <p>The treadmill offered must meet or exceed the following minimum functional and safety requirements:</p> <p>Speed Range: Capable of achieving up to approximately 22 km/h (or higher).</p> <p>Incline Range: Equipped with a motorised incline system providing approximately 0% to 20% incline.</p> <p>Display Console: Integrated console using LED or equivalent display technology that clearly presents workout data.</p> <p>Motor Capacity: Continuous-duty motor rated at approximately 3.0 HP or higher, suitable for sustained commercial use.</p> <p>User Weight Capacity: Designed to safely accommodate users up to approximately 150 kg.</p> <p>Console Features: Real-time display of speed, incline, distance, and heart rate (contact and/or wireless). Pre-set and programmable workout options. Bluetooth audio connectivity or equivalent.</p>	Each	2	



Transnet National Ports Authority Port of East London

	<p>Facilities Management Integrated device holding tray or equivalent accessory platform.</p> <p>Safety Requirements: Must include an emergency stop mechanism (e.g., lanyard/safety key) compliant with applicable SANS safety standards.</p> <p>Electrical Requirements: Suitable for operation on single-phase 220–240 V supply.</p> <p>Warranty: Minimum 12-month warranty covering parts and workmanship.</p>			
8	<p>Upright OR recumbent OR dual action bike (magnetic/eddy current) Technical Specification: Resistance: Magnetic or eddy-current (preferable) for quiet, low maintenance. Flywheel / inertia: Balanced flywheel, typically 8–12 kg equivalent feel. Console: Time, distance, RPM, watts, pulse; wireless heart rate compatible.</p>	Each	2	
9	<p>Air bike with sealed bearings; watt tracking optional Technical Specification: Resistance: Air resistance (no electronics for resistance); suitable for HIIT. Durability: Heavy frame, reinforced bearings for repeated intense use. Console: Basic time/feature console or none; consider watt sensor add-on for metrics.</p>	Each	2	



Transnet National Ports Authority Port of East London

Facilities Management

10	Stepper OR step mill OR vertical climber	Each	2	
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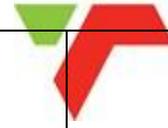
E. Flooring and Accessories

1	8–12mm EVA OR rubber mats, non-slip high density	Each	20	
2	Rubber flooring tiles OR rolled rubber (6–12mm), Ethylene Propylene Diene Monomer OR recycled rubber allowed	m2	286	

F. Hydration Facilities

1	Commercial water dispensers: bottled OR plumbed in options	Each	2	
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G. Gym Mirror



Transnet National Ports Authority Port of East London

1	<p>Facilities Management</p> <p>Supply and install gym tempered safety glass mirrors (6-8mm thickness, 2m x 11m OR Tempered glass OR acrylic OR shatterproof polycarbonate mirrors with safety backing</p>	m2	1		
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H. Labour, Delivery				
1	<p>Labour including assembly, anchoring, layout optimisation, safety testing, and user orientation. Delivery includes transport, off-loading, and site placement.</p>	Sum	1	

5. TECHNICAL COMPLIANCE DOCUMENTS REQUIRED

5.1. Equipment / Product & Equipment Compliance – No award without 5.1 documents

5.1.1. Certificate of Conformance (CoC) / Certificate of Compliance (per model)

- **Purpose:** Proves each unit complies with applicable standards and the technical specifications (commercial-grade).
- **Submit:** Manufacturer-issued CoC per equipment model offered, listing the exact model, standards met (e.g., ISO 20957 series for fitness equipment), and signature/date.
- **Issued by:** OEM or their authorized conformity body.
- **Validity:** Current at bid date; applies to the specific model/version.

Acceptance / Red flags:

- ✓ Must reference exact model & revision; generic letters are not acceptable.
- ✓ *Red flag/Unacceptable:* CoC signed by reseller (not the OEM) or no standards cited.

5.1.1.1. Electrical Compliance for Powered Equipment (where applicable)

- **Purpose:** Confirms electrical safety and compatibility with SA mains (220–240V single phase where specified).
- **Submit:** Declaration of electrical compliance referencing CE/SANS marks (or equivalent) on label and manual.
- **Issued by:** OEM; supported by test reports where required.
- **Validity:** Current model.

Acceptance / red flags:

- ✓ Must show rated voltage/frequency and safety markings.
- ✓ *Red flag/Unacceptable:* Missing emergency-stop/key on treadmills.

5.1.2. Independent Test Reports (Safety/Performance)

- **Purpose:** Evidence that the product has been tested against the cited standards (e.g., mechanical load, stability, emergency stop).
- **Submit:** Lab test reports (summary + conclusion pages) referencing test method/standard, specimen model, date, and pass/fail outcome.
- **Issued by:** Accredited laboratories (preferably ISO/IEC 17025).
- **Validity:** Not older than 5 years (or latest model update).

Acceptance / Red flags:

- ✓ Must name the same model TNPA Port of East London is procuring.
- ✓ *Red flag/Unacceptable:* "Family" report without the model, or reports marked "pre-production sample".

5.1.3. Technical Data Sheets / Brochures (per item)

- **Purpose:** Confirms dimensions, materials, motor ratings, max user weight, duty cycle, console features, etc.
- **Submit:** Official manufacturer datasheet for each item on section 4 above.
- **Issued by:** OEM/brand owner.
- **Validity:** Latest revision.

Acceptance / Red flags:

- ✓ Must match the list of items on the Pricing Schedule (Section 4 of the RFQ) (e.g., 3.0 HP continuous duty for treadmills, speed/incline range).
- ✓ *Red flag/Unacceptable:* Technical specifications that fall short of the minimums, or home-use units misrepresented as commercial.

5.1.4. Commercial-Grade Confirmation Letter

- **Purpose:** Confirms equipment is commercial grade (not home/light-duty), suitable for multi-user environments.
- **Submit:** OEM letter or datasheet segment explicitly stating commercial classification.
- **Issued by:** OEM/brand owner.
- **Validity:** Current.

Acceptance / Red flags:

- ✓ Explicit "commercial" classification required.
- ✓ *Red flag/Unacceptable:* "Light commercial" where full commercial is required.

5.1.5. Manufacturer Warranty Certificates (≥ 12 months)

- **Purpose:** Protects TNPA PoEL against defects; must cover parts (and labour where specified).
- **Submit:** Warranty terms per equipment category (frame, parts, electronics).
- **Issued by:** OEM; sometimes via authorized dealer.
- **Validity:** From commissioning/handover date.

Acceptance / Red flags:

- ✓ Clear claim process and local service support details.
- ✓ *Red flag/Unacceptable:* "Carry-in only" terms for large commercial units.

5.2. Turnkey Installation Compliance

5.2.1. Installation Method Statement (Delivery, Assembly, Anchoring, Commissioning)

- **Purpose:** Demonstrates a safe, controlled approach to site works.
- **Submit:** Method statement covering delivery route, lifting/handling, assembly sequence, anchoring method & fixings, torque specifications, commissioning checks, and handover.

- **Issued by:** Bidder/installer (referencing OEM instructions).
- **Validity:** Project-specific.

Acceptance / Red flags:

- ✓ Must align with OEM manuals and the site constraints.
- ✓ *Red flag/Unacceptable:* No anchoring details for equipment requiring fixation (e.g., rigs, wall mirrors, racks).

5.2.2. Equipment Layout Plan

- **Purpose:** Confirms safe spacing, circulation, emergency access, and practical workflow.
- **Submit:** To-scale layout (PDF) with equipment footprints, clearances, and power points.
- **Issued by:** Bidder/installer (can be OEM or in-house designer).
- **Validity:** Project-specific.

Acceptance / Red flags:

- ✓ Must reflect the room dimensions; show compliant walkways.
- ✓ *Red flag/Unacceptable:* Overcrowded layout or blocked access/egress.

5.3. Safety & Legal Compliance

5.3.1. COIDA Letter of Good Standing

- **Purpose:** Legal requirement for service providers performing on-site work; protects against worker injury liabilities.
- **Submit:** Valid COIDA certificate.
- **Issued by:** Department of Employment and Labour (RSA).
- **Validity:** Current (typically renewed annually).

Acceptance / Red flags:

- ✓ Must be valid through the installation period.
- ✓ *Red flag/Unacceptable:* Expired or pending status.

5.3.2 OHS Risk Assessment (RAMS) for Installation Activities

- **Purpose:** Identifies hazards and controls (manual handling, working at height for mirrors, power tools, anchoring).
- **Submit:** Project-specific risk assessment with control measures and responsible persons.
- **Issued by:** Bidder/installer (competent person).
- **Validity:** Project-specific; signed and dated.

Acceptance / Red flags:

- ✓ Must address all key tasks and environment.

- ✓ *Red flag/Unacceptable:* Generic boilerplate with no site-specific risks.

5.3.3 Safe Work Procedures (SWPs) & PPE Plan

- **Purpose:** Defines safe procedures and PPE for each task (lifting, drilling, anchoring, glass handling).
- **Submit:** SWPs and PPE matrix aligned to the RAMS.
- **Issued by:** Bidder/installer (HSE responsible person).
- **Validity:** Current.

Acceptance / Red flags:

- ✓ Must align with method statement and RAMS.
- ✓ *Red flag/Unacceptable:* SWPs copied without matching task steps.

5.3.4 Public Liability Insurance

- **Purpose:** Covers third-party injury/property damage during works.
- **Submit:** Insurance certificate/schedule; minimum cover **R2m–R5m**.
- **Issued by:** Insurer/broker.
- **Validity:** Must cover project period.

Acceptance / Red flags:

- ✓ Certificate with policy number, limits, and effective dates.
- ✓ *Red flag/Unacceptable:* Insufficient limits or exclusions that would void cover for installation.

5.4 Operational Support

5.4.1 Maintenance Plan / Service Schedule

- **Purpose:** Ensures uptime and longevity; defines preventative maintenance intervals and tasks.
- **Submit:** Maintenance matrix by item (daily/weekly/monthly/quarterly), including lubrication, torque checks, belt alignment, etc.
- **Issued by:** OEM (preferred) or bidder aligned to OEM manuals.
- **Validity:** Current model.

Acceptance / Red flags:

- ✓ Must reflect commercial usage cycles.
- ✓ *Red flag/Unacceptable:* No torque re-checks after initial bedding-in period.

5.4.2 Spare Parts Availability Statement

- **Purpose:** Confirms availability and lead times for critical parts (belts, motors, console boards, bearings, upholstery).
- **Submit:** Letter with local stock list or standard lead times (e.g., 7–14 days).
- **Issued by:** Authorized dealer/OEM.

- **Validity:** Current.

Acceptance / Red flags:

- ✓ Named parts and indicative lead times.
- ✓ *Red flag/Unacceptable:* "Ordered on demand only" with long lead times.

5.4.3 Delivery Commitment Schedule

- **Purpose:** Ensures the bidder can provide local after-sales support, servicing, and on-site response when faults occur.
- **Document Requirements:**
 - Confirmation of local technicians available within South Africa (preferably within the Eastern Cape region).
 - Response time commitment (e.g., 24–72 hours).
 - Details of service centre location(s).
 - Description of available technical expertise (cardio, strength machines, electronics).
 - Contact details for the support escalation path.
- **Acceptance Criteria:**
 - Must demonstrate credible local support, not offshore-only or "import-only" models.
 - Must specify realistic turnaround times and technician availability.

Red Flags/Unacceptable:

- ✓ No local presence; outsourced support outside SA; vague commitments.

5.5. Organisational Legitimacy

5.5.1. Manufacturer Authorisation / Dealership Certificate

- **Purpose:** Confirms the bidder is an authorized reseller/service agent (avoids grey imports; preserves warranty).
- **Submit:** Current letter on OEM letterhead naming the bidder and covered product lines.
- **Issued by:** OEM/brand principal.
- **Validity:** Current (often annual).

Acceptance / Red flags:

- ✓ Must include product categories or model families relevant to the pricing schedule.
- ✓ *Red flag/Unacceptable:* Letter to a different company or expired.

5.5.2. Delivery Schedule Commitment

- **Purpose:** Confirms service provider's capability to meet TNPA PoEL timelines and installation windows which is a minimum of **XX**
- **Document Requirements:**
 - Estimated lead time (order → delivery → installation → commissioning).
 - Freight and logistics plan (local warehouse or imported stock).
 - Contingency plan for delays (e.g., alternative stock availability).
 - Site-readiness requirements (power, flooring, access).
 - Named responsible contact person for project scheduling.
- **Acceptance Criteria:**
 - Must show realistic, achievable timelines aligned with RFQ conditions.
 - Must explicitly commit to the installation deadlines set by TNPA PoEL.
 - Should identify any dependencies or constraints.

Red Flags/Unacceptable:

- ✓ Vague or generic timelines ("4–8 weeks").
- ✓ No named responsible person.
- ✓ No installation duration specified.

5.5.3. Reference / Past Project

- **Purpose:** Confirms relevant delivery capability (corporate/education/government gyms).
- **Submit:** 1 reference or completion letter; include client contact details.
- **Issued by:** Previous client.
- **Validity:** Preferably within the last 3 years.

Acceptance / Red flags:

- ✓ Projects of similar size/scope.
- ✓ *Red flag/Unacceptable:* Only small home-gym reference for a commercial install.

5.6. Handover Pack (post-award):

At completion, the Project Manager expects:

- A fully operational gym facility –

Commissioning & Handover Checklist (Sample)

- **Purpose:** Ensures each unit is tested and handed over with manuals/warranties.
- **Submit:** Template showing functional tests, safety checks, serial number capture, and sign-off lines.
- **Issued by:** Bidder/installer.
- **Validity:** Project-specific.

Acceptance / Red flags:

- ✓ Must include E-stop test (treadmills), console functions, fasteners re-torque.
- ✓ *Red flag/Unacceptable:* No serial numbers recorded.
- Equipment layout and clear labelling,
- User manuals, (signed commissioning checklists, serial-number register, and as-built layout)

User Manuals & Quick-Start Guides

- **Purpose:** Operator safety and correct usage.
- **Submit:** PDF manuals per model; quick-start sheets for cardio consoles.
- **Issued by:** OEM.
- **Validity:** Latest revision.

Acceptance / Red flags:

- ✓ Must be the correct language/version for the model.
- ✓ *Red flag/Unacceptable:* Missing safety sections or E-stop instructions.
- Warranty documentation (warranty start dates),
- Maintenance schedules (maintenance log templates), and
- Safety and operational instructions.

This means the contract outcome is a ready-to-use facility, not partial delivery.

6. TECHNICAL COMPLIANCE MATRIX THAT WILL BE USED FOR EVALUATION

A. Strength Equipment & Free Weights

Item	Minimum Technical Requirement (Brand-Neutral)	Compliance (Yes/No)	Reference (Datasheet/Page)
Dumbbell Rack	Commercial-grade rack capable of storing ≥ 15 pairs of dumbbells safely		
Barbell Storage	Commercial Olympic barbell storage rack (floor or wall mounted)		
Dumbbells	Commercial dumbbell set covering 4kg–40kg (standard incremental progression acceptable)		
Dumbbell Construction	Cast iron, rubber-coated, or urethane commercial dumbbells		
Olympic Barbells	Commercial Olympic barbells, 15–20kg, grip diameter 28–32mm		

Item	Minimum Technical Requirement (Brand-Neutral)	Compliance (Yes/No)	Reference (Datasheet/Page)
Weight Plates	Commercial Olympic plates (cast iron, rubber-coated, or urethane), tri-grip or equivalent		

B. Benches & Racks

Item	Minimum Technical Requirement	Compliance (Yes/No)	Reference
Adjustable Bench	Commercial adjustable bench suitable for abdominal and incline exercises		
Bench Press Station	Commercial bench press station or power/half rack with safety arms		
Incline Press	Dedicated incline bench or adjustable bench capable of incline press		
Leg Press / Hack Squat	Commercial leg press or hack squat machine		
Smith Machine	Commercial guided bar / counterbalanced Smith-type system		
Kettlebell Rack	Commercial storage rack suitable for kettlebells		
Sandbag Storage	Commercial rack or storage system for sandbags		
Preacher Curl	Commercial seated preacher curl bench or attachment		

C. Functional & Conditioning Equipment

Item	Minimum Technical Requirement	Compliance (Yes/No)	Reference
Battle Rope	Commercial battle rope with wall, floor, or freestanding anchor		
Sandbags	Commercial sandbags (fixed or adjustable weight) covering 5–20kg		

Item	Minimum Technical Requirement	Compliance (Yes/No)	Reference
Slam / Dead Balls	Commercial slam or dead balls covering 6–10kg		
Medicine Balls	Commercial double-grip medicine balls covering 3–10kg		
Kettlebells	Commercial kettlebells (cast iron or competition style) covering required range		

D. Cardio & Resistance Machines

Item	Minimum Technical Requirement	Compliance (Yes/No)	Reference
Leg Extension	Commercial selectorised leg extension machine		
Hamstring Curl	Commercial selectorised hamstring curl machine		
Abductor / Adductor	Commercial combined abductor/adductor machine		
Abdominal Machine	Commercial abdominal isolator machine		
Rowing Machine	Commercial air, magnetic, or hybrid resistance rower		
Shoulder / Delt	Commercial selectorised shoulder/delt machine		
Treadmill	Commercial treadmill ≥ 2.5 HP continuous motor, ≥ 150 kg user weight		
Upright Bike	Commercial upright bike with magnetic or eddy-current resistance		
Fan Bike	Commercial air-resistance bike suitable for HIIT		
Stepper	Commercial stepper / stair-climber machine		

E. Flooring & Accessories

Item	Minimum Technical Requirement	Compliance (Yes/No)	Reference
Exercise Mats	Commercial exercise mats, 10–15mm thickness		
Gym Flooring	Commercial rubber flooring (tiles or rolled), suitable for free-weight areas		

F. Hydration Facilities

Item	Minimum Technical Requirement	Compliance (Yes/No)	Reference
Water Unit	Commercial water dispenser or plumbed hydration station		

G. Mirrors

Item	Minimum Technical Requirement	Compliance (Yes/No)	Reference
Gym Mirrors	Safety-backed mirrors: tempered glass (6–8mm) or approved safety acrylic		

H. Turnkey Requirements

Requirement	Minimum Benchmark	Compliance (Yes/No)
Supply & Delivery	All equipment supplied and delivered to site	
Installation & Anchoring	Equipment assembled, installed, and securely anchored	
Flooring & Mirrors	Flooring and mirrors supplied and installed	
Testing & Commissioning	Full functionality and safety checks completed	
Warranty	Minimum 12-month parts and labour warranty	
Commercial Grade Declaration	Written confirmation of non-domestic equipment	

**Transnet National Ports Authority Port of East London
Facilities Management**

7. RESPONSIBILITIES

- 7.1. Service Provider – To supply, deliver, install, and test all equipment; provide safety demonstration; rectify defects during installation.
- 7.2. TNPA (Port of East London) – To provide access to site, confirm equipment layout, and ensure utilities (power/water) are available prior to installation.

Requested By:

ANkohla

Abongile Nkohla

Young Professional in Training

Port of East London

Date :10.11.2025

Approved By:

Tsholofelo Manyaka

Tsholofelo Manyaka

Facilities Manager

Port of East London

Date:10.11.2025