

## SWELLENDAM MUNICIPALITY



### TENDER NOTICE

**TENDER NO. SMT51/21/22**

**TENDERERS ARE HEREBY INVITED FOR THE PROVISION OF A VALUATION ROLL MANAGEMENT SYSTEM FOR A (5) YEAR PERIOD**

Official bid documents and specifications are obtainable from Mr. J. Riddles (Supply Chain Management Unit, 11 Lind Street, Swellendam on tel. 028 514 8500 or email [scm@swellenmun.co.za](mailto:scm@swellenmun.co.za), from, **19 May 2022**. One complete set of tender documents will be supplied on receipt of a non-refundable deposit of **R575.00** (Vat Incl.) Banking details:

Account Name	Bank Name	Acc. Number	Branch Code	Acc. Type
Swellendam Municipality	ABSA	239 056 0039	334 213	Cheque

Any technical enquiries can be made to Mrs. W. Bekker at tel. no. 028-514 8500 / 076 738 6041 e-mail: [wbekker@swellenmun.co.za](mailto:wbekker@swellenmun.co.za).

Tenders must be submitted in a sealed envelope and must be clearly marked with the respective tender number and description. Bids must be placed in the Municipal Tender Box before 12h00 on **Friday, 24 June 2022** situated at the **Supply Chain Management Offices**, 11 Lind Street, Swellendam after which tenders will be opened in public. Tenders may only be submitted on the prescribed tender documents and must include a valid Tax Compliance Status **PIN** as issued by **SARS**.

Late bids and bids received by E-Mail or Facsimile will not be considered. Bids will be evaluated and adjudicated in accordance with the Swellendam Municipality's preferential procurement policy and its Supply Chain Management Policy which may include minimum eligibility and functionality criteria. The **80/20**-point system will be applicable. Functionality criteria will be assessed and scored and a minimum threshold of 70 % applies. A tender that fails to meet the minimum functionality threshold will be regarded as an unacceptable tender.

The Municipality reserves the right to withdraw any invitation for tenders and/or to re-advertise or to reject any tender or to accept a part of it. The Municipality does not bind itself to accept the lowest bid or award a contract to the service provider scoring the highest number of points. Subject to the sole discretion of the Municipality, failure to supply all supplementary information and documentation may result in the tender being rendered non-responsive

**Please Note:**

- Quotation / Tender box is open 24/7. Standard size of opening is: 10cm high and 50cm wide;
- All Technical inquiries (paragraph 2) **MUST** be in writing to the responsible official on this advert;
- No inquiries will be handled on the last **Four** (4) days before closing;
- A valid B-BBEE certificate and certified copies of directors and owners' identities and municipal rates and taxes must be submitted with the documentation.

Bids shall remain valid for a ninety (90) day period calculated from the bid closing date.

**MR. AM GROENEWALD**  
**MUNICIPAL MANAGER**  
**PO BOX 20**  
**SWELLENDAM, 6740**

**Notice No. T39/2022**