



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa  
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • www.sita.co.za

Our Ref: RFB 3095-2025

Enquiries: Mpfareleni Muneri

Tel: 012 367 3951

Date: 16 May 2025

## PROSPECTIVE BIDDERS

### RFB 3095-2025: REQUEST TO PROCURE A 3-YEAR MAINTENANCE AND SUPPORT AGREEMENT FOR THE REMOTE ENVIRONMENTAL MANAGEMENT SYSTEMS FOR SITA.

Bidders are invited to submit a tender for **RFB 3095-2025: Request to procure a 3-year maintenance and support agreement for the remote environmental management systems for SITA.**

#### Non-Compulsory Virtual Briefing Session

Date: **26 May 2025**

Time: **11h00**

Place: **Teams meeting**

Link for the meeting [Join the meeting now](#)

All questions will be addressed at the briefing session.

The closing date for bid submission is **13 June 2025**.

#### Notes to the bidders:

- You must ensure that you are registered on the CSD and that all your company details have been updated on the CSD.
- The following will apply for this Bid:
  - **CLOSING OF BIDS**  
Bidders must submit their Bid responses through the tender office at Erasmuskloof (459 Tsitsa Street) at 11h00 AM on the Bid Closing date.
  - **ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS**  
Submission of bid response: The bidder has submitted a bid response documentation pack –

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#### Non-Executive Directors:

Ms Sedzani Mudau(Chairperson), Mr Willie Vukela, Mr Willie Mathebula, Adv. Johannes Collen Weapond,  
Mr Omega Shelembe

#### Executive Directors:

Mr. G Reddy (Managing Director Acting), Mr. MK Kgauwe (Chief Financial Officer)

#### Company Secretary:

Ms. B Laka  
RESTRICTED

- (i) that was delivered at the correct physical or postal address and within the stipulated date and time as specified in the “Invitation to Bid” cover page, and.
- (ii) in the correct format as follows: One (1) original file excluding pricing which must be submitted in a separate envelope; One (1) hard copy excluding pricing which must be submitted in a separate envelope; Two (2) electronic copies on USB memory stick/ flash drive in Portable Document Format (PDF) of the RFB Document and Technical / Functionality Response and Two (2) electronic copies on USB memory stick/ flash drive in Portable Document Format (PDF) of pricing only.

**- BID PRICING SCHEDULE**

Bidders must complete the bid pricing schedule in the Excel spreadsheet format provided and include this as part their submission.

**Bidders must submit their bid response as follows and must tick in the box to confirm if the bid response is submitted as such:**

Manner of submission	Bidder to tick ✓ to indicate that the bid response has been submitted in this sequence
Responses through the tender box at Erasmuskloof (459 Tsitsa Street) at 11h00 AM on the Bid Closing date	<input type="checkbox"/>

All queries to this bid must be submitted in writing to the following email address:

[Mpfareleni.Muneri@sita.co.za](mailto:Mpfareleni.Muneri@sita.co.za)

Yours sincerely



Elelwani Mundalamo  
 Manager: ICT Commodities (Acting)

16 May 2025

Date

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