

TENDER 310G/2024/25 MANUFACTURE, TESTING, SUPPLY AND DELIVERY OF DISTRIBUTION TRANSFORMERS, POLE MOUNTED TRANSFORMERS, MINIATURE SUBSTATIONS AND ACCESSORIES

TENDER CLARIFICATION MEETING

Date: 2025-06-25

Time: 11:00

Venue: MS Teams

MINUTES OF CLARIFICATION MEETING

1. Agenda

1.1. Tender Document Review

1.1.1. Overview of key requirements

1.1.2. Points to note for tenderers

1.2. Clarification on Price Schedule and Specifications

1.2.1. Interpretation of pricing responsibilities

1.2.2. Review of the specifications

2. Tender Document Review Summary

The following sections of the tender document were reviewed and discussed during the clarification meeting held on **25 June 2025**:

2.1. Tender Number and Description

2.1.1. Verified accuracy and consistency with published notice.

2.2. Section 2.2 – Tender Obligations

2.2.1. Clause **2.2.1.1**: General obligations of the tenderer

2.2.2. Clause **2.2.1.1.5**: Specific compliance and submission requirements

2.3. Section 2.3.7 – Test for Responsiveness

2.3.1. Clause **2.3.7.2**: Criteria for determining whether a tender submission is responsive

2.4. Section C.4 – Price Schedule

2.4.1. Clause **5.7**: Pricing format and submission expectations

2.4.2. **Line Items**: Clarification on how items must be priced individually and completely

2.5. **Section C.5 – Specifications**

- 2.5.1. Clause **3.2**: Detailed technical and functional requirements under review for conformity and pricing implications

2.6. **Schedule F.10 – Deviations and Qualifications by Tenderer**

- 2.6.1. Emphasis on consequences of submitting deviations or qualifications; these may render the bid non-responsive or non-compliant

3. Meeting Clarifications and Questions

The following clarifications were sought:

- 3.1. The tender open to only tenderers closest to Cape Town
 - 3.1.1. This is the misunderstood context: *“The manufacturers and the places of manufacture, testing and inspection of the items offered shall be stated in the returnable schedules together with full details of the location and capabilities of their service / support facility situated closest to Cape Town. Any changes to the places of manufacture, testing and inspection shall only be made with the written agreement of the Engineer”.*
 - 3.1.2. This was an incorrect understanding. All tenderers can tender as long they are meeting all the tender eligibility requirements.
- 3.2. Delivery times and the training durations on the pricing schedule.
 - 3.2.1. The figures shown are for indicated purposes; it is the onus of a tenderer to determine practical delivery times and suitable durations.

Furthermore, the following was emphasized:

- 3.2.2. The extension requests were to be submitted in writing to SCM.Tenders23@capetown.gov.za. The City of Cape Town would respond to them in a notice.

4. General

The presentation would be revised and circulated by SCM to all tenderers who attended the meeting. All attendees had shared their details on the attendance register (Team's Instant Messaging).

The SCM representative requested that the email address on the PowerPoint presentation be corrected before the revised version is distributed. The correct email address is SCM.Tenders23@capetown.gov.za.

SCM also indicated that notices would be published on both the SCM Tender Portal and the National Treasury website. Additionally, notices would be issued by the Tender Distribution Office, but only to those tenderers who purchased the tender document through this office.

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Date:.....