

T2.2-09: Evaluation Schedule - Health and Safety Requirements

Submit the following documents as a minimum with your tender:

1. The Tenderer must provide their Contract specific health and safety plan.
2. Safety, Health & Environmental Policy signed by the Chief Executive Officer. List the five elements -
 - Commitment to Safety, prevention of pollution,
 - Continual improvement,
 - Compliance to legal requirements, appropriate to the nature of contractor's activities,
 - Hold management accountable for development of the safety systems
 - Include objectives and targets.
3. Roles & Responsibilities, such as S16.2 CEO, CR8.1 Construction manager, CR8.2 Assistant Construction Manager , CR8.5 Safety officer, CR8.7 Construction Supervisor, CR8.8 Construction assistant supervisor, CR9.1 Risk Assessor, CR12.1 Temporary works Designer, 17.1 SHE Reps, etc. as per the Occupational health and safety Act 85 of 1993
4. List of job categories for project and competencies required per category and develop a training Matrix for all employees who will be working on the project. This matrix must include Management and highlight training planned dates.
5. Overview of the project specific Baseline Risk Assessment (RA), indicating major activities of the project namely; supply, delivery, installation, commissioning and handover of the following packages of electrical infrastructure: **MV cables; MV switchgear; 11kV/6.6kV/400V 800kVA dual ratio transformer; LV cables; LV Main Distribution Board; LV bubble screen switch board; Cable routes and cable ladder system; Small building renovations; SCADA/PLC integration.**
6. One year synopsis of SHE incidents, description, type and action taken to prevent re-occurrence.
7. Complete and return with tender documentation the Contractor Safety Questionnaire included to this Evaluation Schedule as a returnable.
8. Evidence that the Principal Contractor have made adequate provisions for the cost of Health & Safety "Activity Schedule": CR 3(5) (b)(iii) read with CR 5(1)(g)

Attached submissions to this schedule:

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The scoring of the Tenderer's Health and safety requirements will be as follows:

	Project Specific documented Health and Safety Plan in accordance with TGC 's (Upgrade of CFI Substation) Health and Safety Specification.	Policy (State points allocated) 1. Commitment to Safety, prevention of pollution, 2. Continual improvement, 3. Compliance to legal requirements, appropriate to the nature of contractor's activities, 4. Hold management accountable for development of the safety systems, 5. Include objectives and targets.	Roles &Responsibilities, such as S16.2 CEO, 8.1 Construction Manager (SACPCMP registration as Pr. Construction Manager), 8.2 Assistant Construction manager, 8.5 Safety officer, 8.7 Construction Supervisor, 8.8 Construction assistant supervisor, 9.1 Risk Assessor, CR12.1 Temporary Works Designer, 17.1 SHE Reps, etc. as per the Occupational health and safety Act 85 of 1993	Training, List of job categories for project and competencies required per category and develop a training Matrix for all employees who will be working on the project. This matrix must include Management and highlight training planned dates.	Overview of the Baseline risk assessment indicating major activities of the project i.e. installation, commissioning and handover of the following packages of electrical infrastructure: 1. MV cables; 2. MV switchgear; 3. 11kV/6.6kV/400V 800kVA dual ratio transformer; 4. LV cables; 5. LV Main Distribution Board; 6. LV bubble screen switch board; 7. Cable routes and cable ladder system; 8. Small building renovations; 9. SCADA/PLC integration.	One year synopsis of SHE incidents, description, type and action taken to prevent re-occurrence.	Complete and return with tender documentation the Contractor Safety Questionnaire with required supporting documentation included as an Annexure.	Submission of completed cost breakdown sheet.
Points	3	1	2	1	3	2	1	2
Score 0	The Tenderer has submitted no information to determine a score.							

Score 20	Information supplied is totally insignificant / inadequate to meet Employer's requirements	1 of the 5 key policy components are recognized and meet the <i>Employer's</i> requirement.	Roles and responsibilities do not meet the Occupational health and safety Act as per construction regulations and TGC health and safety specification.	Key responsible persons are not included on training matrix as per proposed organogram structure.	Information supplied is totally insignificant/inadequate to achieve the required standard of service.	Information supplied is totally insignificant/inadequate to achieve the Employers Works information.	Information supplied is totally insignificant/inadequate to achieve the required standard of service.	Health and safety Budget submitted is totally insignificant/inadequate to achieve the required standard of service, 0,1 to 1% allocated.
Score 40	Health and Safety Plan submission unlikely to ensure compliance with stated Employer's Works Information	2 of the 5 key policy components are recognized and meet the <i>Employer's</i> requirement.	Roles and responsibilities are unlikely to ensure compliance as per the Works information and not in line with OHS Act and TGC health and safety specification.	Not all key responsible persons are included in the training matrix. Trainings matrix submitted does not cover all SHE training listed on Health and Safety specification. Training matrix not signed by responsible personnel.	Poor response/answer/solution lacks convincing evidence, medium risk that stated <i>employer's</i> requirements will not be met.	Poor response/answer/solution lacks convincing evidence, medium risk that stated <i>Employer's</i> requirements will not be met.	Poor response/answer/solution lacks convincing evidence, medium risk that stated <i>Employer's</i> requirements will not be met.	Health and safety Budget submitted is insignificant/inadequate /answer/solution to the returnable, Employer's health and safety requirements will not be met, 1 – 2% allocated.

Score 60	Health and Safety Plan submission possibly able to ensure compliance with stated Employer's Works Information.	3 of the 5 key policy components are recognized and meet the <i>Employer's</i> requirements.	Satisfactory response on roles and responsibilities as per Employer's requirements.	Satisfactory response on the list of job categories and trainings as per proposed project organogram structure. Training matrix covers most of the trainings listed on TGC Health and safety specification.	Satisfactory response/answer/solution to the particular aspect of the requirement, evidence given that the stated <i>Employer's</i> requirements will be met.	Satisfactory response/answer/solution to the particular aspect of the requirement, evidence given that the stated <i>Employer's</i> requirements will be met.	Satisfactory response/answer/solution to the particular aspect of the requirement, evidence given that the stated <i>Employer's</i> requirements will be met.	Health and safety Budget submitted is Satisfactory response/answer/solution to the returnable, Employer's health and safety requirements will be met, 2 – 3% allocated.
Score 80	Health and Safety Plan submission likely to ensure compliance with stated Employer's Works Information.	4 of the five key policy components are recognized and meets the <i>Employer's</i> requirements.	Roles and responsibilities are likely to ensure compliance as per Works Information, OHS Act and TGC health and safety specification.	Most of key persons listed on the training matrix as per proposed project organogram structure. Trainings specified on the matrix are in line with TGC health and safety specification.	Good response/answer/solution which demonstrates real understanding and evidence of ability to meet stated <i>Employer's</i> requirements.	Good response/answer/solution which demonstrates real understanding and evidence of ability to meet stated <i>Employer's</i> requirements.	Good response/answer/solution which demonstrates real understanding and evidence of ability to meet stated <i>Employer's</i> requirements.	Health and safety Budget submitted is Good response/answer/solution to the returnable, Employer's health and safety requirements will be met, 3 – 4% - above allocated.

Score 100	Health and Safety Plan submission most likely to ensure compliance with stated Employer's Works Information.	All 5 key policy components are recognized and meets the <i>Employer's</i> requirements	Roles and Responsibilities most likely to ensure compliance as per requirements of OHS Act and TGC Health and Safety Management Specification.	Training matrix include Management and all employees /personnel in the project. Training matrix had been signed by responsible personnel.	Very good response/answer/solution gives real confidence that the tenderer is most likely to ensure compliance with stated <i>Employer's</i> requirements.	Very good response/answer/solution gives real confidence that the tenderer is most likely to ensure compliance with stated <i>Employer's</i> requirements.	Very good response/answer/solution gives real confidence that the tenderer is most likely to ensure compliance with stated <i>Employer's</i> requirements.	Health and safety Budget submitted is Very good response/answer/solution to the returnable, Employer's health and safety requirements will be met, 4% - above allocated.
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The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Signed _____ Date _____

Name _____ Position _____

Tenderer _____