



## JOHANNESBURG CITY PARKS AND ZOO

### TENDER NOTICE AND INVITATION TO BID

Johannesburg City Parks and Zoo, the greening, conservation and cemetery management agency for the City of Johannesburg Municipality, invites contractors from suitably legally registered companies for the following contracts set out below. Compulsory briefing sessions will be held and followed by an inspection of the sites where applicable as per the schedule below. Bidders who fail to attend the compulsory site briefing session will not be considered.

Contract No:	Brief Work Description	CIDB Grade	Contract Period	Preference Points System	JCPZ Contact	Closing Date and Time
JCPZ/RS01/2023	Risk Maturity Survey/Assessment	N/A	02 Months	Functionality & Price- 80/20 (80 -Price 20 – Specific goals (25% or more women owned)	Lesetja Leso @ 011 712 6691 lleso@jhbcityparks.com	13/10/2023 @ 12:00pm
JCPZ/BS01/2023	Panel of Catering Service	N/A	36 Months	Functionality & Price- 80/20 (80 -Price 20 – Specific goals (25% or more women owned)	Elizabeth Jantjies @ 011 712 6772 ejantjies@jhbcityparks.com	27/10/2023 @ 12:00pm
JCPZ/BS02/2023	Panel of Office Furniture	N/A	36 Months	Functionality & Price- 80/20 (80 -Price 20 – Specific goals (25% or more women owned)	Elizabeth Jantjies @ 011 712 6772 ejantjies@jhbcityparks.com	27/10/2023 @ 12:00pm
JCPZ/BS03/2023	Panel of Travel Management services	N/A	36 Months	Functionality & Price- 80/20 (80 -Price 20 – Specific goals (25% or more women owned)	Elizabeth Jantjies @ 011 712 6772 ejantjies@jhbcityparks.com	27/10/2023 @ 12:00pm
JCPZ/BS04/2023	Panel of Stationery, Consumables, Cleaning Materials and Refreshments	N/A	36 Months	Functionality & Price- 80/20 (80 -Price 20 – Specific goals (25% or more women owned)	Elizabeth Jantjies @ 011 712 6772 ejantjies@jhbcityparks.com	27/10/2023 @ 12:00pm

**To qualify for consideration, potential service providers MUST provide and ADHERE to the following minimum qualification requirements:**

- Provide valid Companies' proof of address and/ or Director's proof of residence (Only latest municipal statement not older than three (3) months (not in arrears for more than 90 days) or valid lease agreement in their area of jurisdiction
- Provide Valid COIDA Certificate from Department of Labour (Letter of good standing);
- Provide Valid Certificate or Proof of Membership with a regulatory body only where applicable;

- Provide Proof of registration with CSD (Central Supplier Database) at National Treasury compliant with all regulatory requirements;
- Provide a valid Joint Venture (JV) agreement signed by all parties with all individual parties' mandatory documents submitted; if applicable
- Completion of the entire tender document as issued or downloaded is compulsory

The physical address for submission of bid documents is: Johannesburg City Parks and Zoo Head Office, City Parks House, Ground Floor, 40 De Korte Street, Braamfontein, Johannesburg. **Documents may be downloaded from [www.jhbcityparksandzoo.com](http://www.jhbcityparksandzoo.com) or [www.etenders.gov.za](http://www.etenders.gov.za) for free** from Wednesday, 27 September 2023 (Close of business).

A clarification meeting with representatives of the Employer will take place **on the dates provided above**.

**NB: Special Instruction: Due to COVID-19 and the National Department of Health requirements, submissions of completed tenders or responses will only be allowed on the following dates to the physical address provided in the front page of the tender document:**

**Submission dates for: JCPZ/RS01/2023 – Risk Maturity Survey/Assessment**

**11-10-2023 (08:00 – 16:00pm)**

**12-10-2023 (08:00 – 16:00pm)**

**13-10-2023 (08:00 – 12:00pm before the closing time)**

**Submission dates: JCPZ/BS01/2023, JCPZ/BS02/2023, JCPZ/BS03/2023 & JCPZ/BS04/2023**

**25-10-2023 (08:00 – 16:00pm)**

**26-10-2023 (08:00 – 16:00pm)**

**27-10-2023 (08:00 – 12:00pm before the closing time)**

The lowest, or any tender will not necessarily be accepted and Johannesburg City Parks and Zoo reserves the right to accept any tender either in whole or in part. Telegraphic, telephonic, telex, facsimile and late bids will not be accepted. Bids may only be submitted on the bid document provided by JCPZ. It is the responsibility of the service provider to deposit the tender submission to the correct tender box at the address provided above. The bid validity will be 120 days from the closing date and might be extended when there is a need.

Johannesburg City Parks and Zoo is committed to combat fronting. Insofar as it is legally permitted to do so, and provided that service delivery will not be severely influenced, contracts executed by fronting enterprises will be cancelled, the service provider in question will be blacklisted on its database of service providers and reported to the applicable authorities.

***Fraud hotline number: 0800 002 587***

**For more information on bids and quotations visit our website [www.jhbcityparksandzoo.com](http://www.jhbcityparksandzoo.com)**