

SPECIFICATION

1. SCOPE OF WORK

The successful bidder must be in a position to provide CEF with a Senior Internal Auditor to assist with the completion of the 2022/23 annual audit plan for the CEF group.

The internal audit resource must meet the following requirements:

- More than 5 years of experience in conducting internal audits at a senior level in the public sector.
- The person should have a valid IIA membership.
- The resource must have knowledge and ability to work on Teammate Software.

NB: The said auditor will be based at the CEF head office (Sandton) for the duration of the project.

1.1 Deliverables

To assist the internal audit department with completion of the 2022/23 annual audit plan for the CEF Group of companies.

1.2 Price Methodology

The bidders are requested to provide the commercial/financial proposal base on fixed hours stipulated below NB (1 day is equal to 7.5 hours).

Items	QTY	Rate/hr	Hours	Total Amount
Senior Internal Auditor	1	R	500	R
Disbursements				R
Total excl vat				R
Vat				R
Total Inc Vat				R

2. Evaluation criteria

The evaluation will comprise of the following:

2.2 PHASE 1: MANDATORY EVALUATION CRITERIA

Mandatory requirement	Comply	Not comply
<p>1. Proof of membership for the Proposed resource</p> <p>The bidder must submit proof of valid membership to the Institute of Internal Audit (IIA) for proposed resources.</p>		
<p>2. Experience of the Resource</p> <p>The proposed resource should submit a detailed CV (i.e. bidder must submit a CV of the resource clearly demonstrating the below):</p> <ul style="list-style-type: none">• Minimum of 5 years of experience in conducting internal audits in the public sector.		
<p>3. Internal Audit Software.</p> <p>Provide detailed CV outlining a minimum of one year experience in Teammate audit software.</p>		