



ADDENDUM FOR TENDER NO.: 9/1 – T19/2025/26 – Provision of Banking Services for a contract period of 60 months

**17 March 2026**

**ALL BIDDERS**

Dear Sir/Madam

**9/1 – T19/2025/26 – Provision of Banking Services for a contract period of 60 months. ADDENDUM NO.1**


With reference to the above tender, kindly receive the Addendum No. 01 due to the additional of information in the responsiveness criterion.

This Addendum forms an integral part of the Tender and Invitations to bid, Bid Data, Specifications (including the Project specifications), Pricing Schedule, Returnable Documents, Form of Offer and Acceptance to be completed for this Contract, and takes precedence. Notwithstanding anything said during the bid period, only the additional information or variations contained in this Addendum and subsequent Addenda, if any, will be legally binding.

**Corrections to be done in the following pages/ criterion:**

- Resolution of Board of Directors - Page 55
- Responsiveness evaluation criterion - Page 58 to 59
- Withdrawal of pages 61 to 62 (Functionality) and 63 (Site Inspection Certificate)

Regards,

  
 \_\_\_\_\_  
 Mr. MB. Mnguni  
 Acting Municipal Manager

**Acknowledgement of receipt:**

**TO BE FORWARDED TO [scmmanager@nongoma.gov.za](mailto:scmmanager@nongoma.gov.za) cc [cfo@nongoma.gov.za](mailto:cfo@nongoma.gov.za)**

**ATTENTION: Mr. MB. Mnguni**

**ADDENDUM NO.1: FOR TENDER NO.: 9/1 – T19/2025/26**

**We:**

**Company:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name & Surname:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Do hereby acknowledge receipt of ADDENDUM No.1**

<b>TENDER NO.</b>	9/1 – T19/2025/26		
		<b>BIDDER (INITIAL)</b>	<b>EMPLOYER (INITIAL)</b>



**ADDENDUM FOR TENDER NO.: 9/1 – T19/2025/26 – Provision of Banking Services for a contract period of 60 months**

**RESPONSIVENESS AND EVALUATION CRITERIA**

**NB:** Nongoma Municipality may verify any information submitted in terms of this bid and any information that is incorrect may result in that bid being automatically disqualified and not considered further.

**RESPONSIVENES CRITERIA**

No bid will be considered by Nongoma Municipality unless it meets the following responsiveness Criteria (for the bid to be considered responsive, the bid **must** meet the following requirements Amongst others):

**COMPULSORY RETURNABLE DOCUMENTS:**

- The **official Bid document** must be fully completed in indelible black ink. Where the information requested does not apply to the Bidder and the space is left blank, it will be deemed to be incomplete and may result in your bid being disqualified.
- The Bidder must be in **good standing** to do business with the public sector (not listed in the database of tender defaulters)
- Each page of this bid document must either be initiated or signed by the authorized signatory to sign on behalf of the bidder.
- The **Municipal Bid Documents (MBDs) 1, 3.1, 4, 6.1, 8, and 9** must be duly completed and signed by the bidder.
- Central Supply Database (CSD) Number
- Valid Tax Clearance Certificate/ Verification PIN,
- ID certificate(s) of all company directors, members and/or shareholders/ Owner,
- Certificate of Authority for Signatory
- Copy of CIPC company registration documents except Sole Traders,
- Valid Company proof of registration as a Bank in terms of the Banks Act, No 94 of 1990
- Valid Company Account Confirmation Letter from the Bank,
- Company municipal utility bill on rates with a matching physical/ street address to the one on CSD, proving no arrears for more than 3 months and must not be older than 2 months before closing date, in the case where the company is operating in areas where municipal charges are not applicable, both Proof of Company physical/ street Address (Ward Cllr/ Inkosi) and Affidavit must be submitted or signed lease agreement and municipal utility bill (under landlord’s name) on rates where a company is renting.
- Record of addendum (if applicable)

**OTHER RETURNABLE DOCUMENTS THAT MAYBE SUBMITTED:**

- Central Supply Database Report (CSD),
- VAT Registration certificate.

Signature: .....

Date: .....

(Of a person authorized to sign on behalf of the Tenderer)  
(By signing, you are agreeing to all the above-required documents)

N. Q.

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## SCHEDULE 1

### RESOLUTION OF BOARD OF DIRECTORS

**Resolution** of a meeting of the Board of Directors/ Members/ Partners of:

(Enterprise Name)	
Held at	(place)
On	(date)

**RESOLVED that:**

1	The enterprise submits a bid/ tender to NONGOMA Municipality in respect of the following project: TENDER 9/1 – T19/2025/26: PROVISION OF BANKING SERVICES FOR A PERIOD OF 60 MONTHS	
2	Mr./ Mrs./ Ms.	
	In his/ her capacity as:	(position in the Enterprise)
	And who will sign as follows:	(Authorized signature)
Be, and is hereby authorized to sign the bid/ tender, and any and all other documents and/or correspondence in connection with and relating to the bid/ tender, as to sign any contract, and any and all document, resulting from the of the bid/ tender to the enterprise mentioned above.		

**Directors/ Members/ Partners of:**

	Name	Capacity	Signature
1			
2			
3			

**Note:**

1. Delete which is not applicable
2. **NB.** This resolution must be signed by all the Directors/ Members/ Partners of the Enterprise.

**ENTERPRISE STAMP**

Not Compulsory

*N.D.*

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