



REQUEST FOR PROPOSAL (TENDER): 2022/11/003

**APPOINTEMENT OF A SERVICE PROVIDER FOR SUPPLY, DELIVERY,
INSTALLATION AND COMMISSIONING OF 4 HIGH MAST LIGHTS IN WINBURG
/MAKELEKETLA MASILONYANA LOCAL MUNICIPALITY.**

Contents

1.	STATEMENT OF INVITATION.....	3
2.	MINIMUM REQUIREMENTS.....	3
3.	DEFINITIONS AND ABBREVIATIONS	Error! Bookmark not defined.
4.	SCOPE OF WORK	3
5.	EXPECTED DELIVERABLES / OUTCOMES	4
6.	TECHNICAL SPECIFICATION.....	Error! Bookmark not defined.
7.	HEALTH AND SAFETY REQUIREMENTS	4
8.	SPECIAL CONDITIONS	4
9.	EVALUATION CRITERIA	6

1. STATEMENT OF INVITATION

Masilonyana local Municipality invites proposal from competent contractor to submit a comprehensive document inclusive of planning, design, contract administration, supervision and construction of 4 x 30m high mast lights in Winburg/Makeleketla.

2. MINIMUM REQUIREMENTS

- Certified copy of Company registration certificate (CK), not older than 3 months
- Tax compliance status pin/Valid Tax Clearance
- Certified copy of Identity documents of directors/owners/members/shareholders, not older than 3months
- Municipal bills (Water, Sanitation, Rates and Electricity) / Taxes Clearance Certificate not owing more than 90 days or a valid lease agreement with municipal bill of account not owing more than 90 days for municipal services that the lessee (bidder) is responsible for.
- CIDB grading of 3 EP – 5 EP and potential emerging enterprise who satisfy criteria stated in the Tender Data may submit tender.
- Central Supplier Database (CSD) Registration Report or MAAA Number
- Original or certified copy of BBBEE certificate.
- A pre-existing sub-contracting contract agreement of 30% with a local company (within Masilonyana Local Municipality) or a pre-existing joint-venture agreement with a local company (Companies within Masilonyana Local Municipality)

3. SCOPE OF WORK

The scope of work comprises of the following:

- Construction, installation and commissioning of (4x30m high) mast lights in Brandfort/Majwemasweu
- Site Establishment
- Site clearance
- Setting out
- Trenching for foundation
- Compaction
- Concrete works for mast foundation
- Trenching for cables
- Laying cables
- Backfilling
- Installation of 4 steel masts
- Installation of luminaires
- Wiring the Mast
- Testing and Commissioning
- Construction of 4x4m clear view fence
- Energizing

- Liaise with Eskom for energizing, this includes electrical applications and direct payments of Eskom invoices using municipal credentials.
- Design, facilitate proposals, construct and monitor implementation of the project.
- Liaise with the community through ward councilors and the project CLO's for the implementation of the project from commencement to completion.

4. EXPECTED DELIVERABLES / OUTCOMES

- Provide a cost breakdown for the project cost
- Complete a bill of quantities for the works with a provision for the CLO per Town
- The project is expected to be completed within five (2) calendar months from the date of the site hand-over
- The task must be done in line with SABS, SANS or IEC.
- Overall, the cost of the project must not affect the quality of work.

5. HEALTH AND SAFETY REQUIREMENTS

Safety file including measures to curb the spread of covid-19 and adherence to general safety conditions during construction.

6. SPECIAL CONDITIONS

- Prices must be valid for at least ninety (90) days from the closing date.
- Prices quoted must be firm and inclusive of VAT.
- Masilonyana Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid.
- Bids that are late will not be considered, whilst the lowest or only tender will not necessarily be accepted.
- Faxed or E-mailed bids will not be considered.
- An original tax clearance certificate issued by SARS to accompany all tenders and a tax pin must be provided.
- Tax status will also be verified against the Central Supplier Database (CSD)
- Bidders must be registered on the National Treasury Centralized Suppliers Database and must submit their registration summary report.
- A pre-existing sub contracting contract agreement of 30% with a local company (Within Masilonyana) or A joint venture agreement with a local company (Company within Masilonyana Local municipality).

- For a local bidder the 30% sub contracting or joint venture agreement is not a pre-qualifying requirement.
- All supplementary / compulsory forms (MBD Forms) must be completed and signed in full.
- Bidders who wish to claim for preferential points in terms of the Preferential Procurement Regulations, 2017, must submit a certified copy of the proof of B-BBEE status level of contribution as follows:
 - In the case of an Affidavit, both the Commissioner of Oaths stamp for the Affidavit itself (the “commissioning”) AND a “true copy” stamp (which certifies the document as being a true copy of the original) are required i.e. TWO stamps are required.
 - In the case of a B-BBEE Certificate, only a “true copy” stamp and signature (which certifies the document as being an accurate copy) is required i.e. ONE stamp is required.
- It should be noted that the 80/20 points system will be applied, 80 being for price and 20 for the B-BBEE status level as defined in the Preferential Procurement Regulations, 2017.
- Bidders are required to submit:
 - Particulars of any contracts awarded to the bidder by an organ of state during the past five years, including particulars of any material non-compliance or dispute concerning the execution must be declared of such contracts.
 - A statement indicating whether or not any portion of the goods or services required by the municipality are expected to be sourced from outside the Republic, and, if so, what portion and also whether or not any portion of the payment to be made by the municipality is expected to be transferred out of the Republic.
 - The award will be made in terms of the Municipality’s Supply Chain Management Policy.
 - To ensure that tenders are not exposed to invalidation, documents are to be completed in full and in accordance with the conditions and bid rules contained in the bid documents.

6

Bank Rating (minimum code C) Bank Code: D and Below – 2 points Bank Code: C – 3 points Bank Code: B – 4 points Bank Code: A – 5 points Location of the company Within South Africa- 2 points Within the Free state- 3 points Within the district- 4 points Within Masilonyana LM- 5 points N.B The municipality reserves the right to conduct site inspection verification	5	
	5	
TOTAL	100	

7.2 TECHNICAL EVALUATION CRITERIA

A bidder who gets a minimum of 70 points and above will qualify to the next stage. Individual tenders would have to be evaluated according to the preferential point system.

The bidder must score minimum points as follows:

- Item 1 – 10 points,
- Item 2 – 20 points,
- Item 3 – 5 points,
- Item 4 – 30 points.
- Item 5 – 5 points in the Evaluation Criteria

7.3 PRICE AND REFERENTIAL POINTS SCORING – STAGE 2 (Price and B-BBEE status)

All Bidders that have passed the technical evaluation threshold of 70 points would also be scored based the 80/20 principle where 80 Points is for the Price and 20 points for B-BBEE as per the detail given below.

Points awarded for price

A maximum of 80 Points is allocated for price on the following basis:

$$\text{Where } P_s = 80 \left[1 - \frac{P_t - P_{\min}}{P_{\min}} \right]$$

P_s = Points Scored for comparative price of bid under consideration

P_t = Comparative Price of bid under consideration

$P_{\min}$ = Comparative Price of lowest acceptable bid

7.4 Points awarded for B-BBEE Status Level of Contribution

In terms of Regulation 5(2) and 6(2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below;

B-BBEE Status Level of Contributor	Number of Points (80/20 System)
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-Compliant Contributor	0

Table 2 : B-BBEE Status level

8. COSTING/ COMPREHENSIVE BUDGET

8.5.1. The quotation price(s) shall be SEIFSA based priced

8.5.2. The quotation price(s) shall be subject to negotiated increase, if unavoidable, should the contract be extended for one or more further periods, each period not exceeding 12 months.

Pricing should include any other unspecified expenses related to items listed under technical specifications

Are the quoted prices firm for the full duration of the contract? Yes/No

If not, indicate CPA or SEIFSA price adjustment method: _____

CPA- Suppliers price list date: _____ or

SEIFSA indexes – Price basis month and year _____

Note: All the necessary documentation for CPA's or CPI to prove the price increase must be submitted with the invoice clearly link to an order number be for payment will be done.

9. CONTACT DETAILS

Technical Queries

Name: T Ntimotse

Telephone No., Fax:

Address: 47 Corner Le Roux and Theron Street, PO Box 8, Theunissen, 9410

Email: kea@masilonyana.co.za or tntimotse@masilonyana.co.za