

1. SCOPE OF WORK AND AREAS OF FOCUS

1.1 SCOPE OF THE DESIRED SOLUTION

1.1.1 The scope of work required is for the service providers for cleaning of rail reserve within the PRASA Gauteng Province. The contract will be valid for a period of thirty-six (36) Months for the contracted service provider to fulfil the contract on an “as and when” required basis in line with the demand and Perway operational requirements, respectively

1.2 DETAILS ON THE PREFERRED SOLUTION

1.2.1 The preferred solution in addressing this challenge is by cleaning of rail reserve in Gauteng Perway

1.3 TARGETED AREA BY THIS PROJECT

1.3.1 The place of work shall be in the following lines:

- 1) Germiston to Pretoria and Kaalfontein to Leralla (including Pretoria and Germiston stations and all stations that fall within these service lines)
- 2) Hercules to Bosman, Bosman to Saulsville, Hercules to Pienaarspoort via Capital Park, and Pretoria to Koedoespoort via Rissik (Excluding Pretoria and Hercules Stations) (including all stations that fall within these service lines)
- 3) Langlaagte to Germiston, Germiston to Springs, Germiston to Kwesine, and Dunswart to Daveyton (Excluding Germiston Station) (including all stations that fall within these service lines)
- 4) Langlaagte to Randfontein, Langlaagte to New Canada, New Canada to Naledi, (Excluding Langlaagte Station) (including all stations that fall within these service lines)
- 5) Mabopane to Wintersnest, Wintersnest to De Wildt, Wintersnest to Hercules and Hercules to Belle Ombre (including all stations that fall within these service lines)
- 6) New Canada to Houtheuwel, and New Canada to George Goch via Booyens including Nasrec (Excluding New Canada Station) (including all stations that fall within these service lines)

1.4 EXTENT AND COVERAGE OF THE PROPOSED PROJECT

1.4.1 The project will be on an “as and when” required basis and will cover all the prioritised areas in the Gauteng Region.

1.5 OTHER RELATED PROJECTS

1.5.1 Rehabilitation of service road

1.5.2 Excavation, upgrading and rehabilitation of drainage systems.

2. SPECIFICATION OF THE WORK OR PRODUCTS OR SERVICES REQUIRED

2.1 NATURE OF WORK

2.1.1 PRASA RAIL intends to clean the rail reserve within the PRASA Gauteng Province. This specification covers the cleaning of rail reserve at various sites in the PRASA Gauteng Province. The Contractor shall execute the work as directed by the Project manager and in accordance with the specifications set out in this tender/contract document

2.1.2 The work must be done simultaneously by six contracts on all areas of PRASA Gauteng Region.

2.1.3 PRASA RAIL reserves the right to accept the whole or a portion of the tender, as listed in the schedule of quantities and prices.

2.1.4 The tendered prices shall consider and include all consumables required for the proper completion of the work.

2.2 SCOPE OF WORKS

2.2.1 Please note that this service will be split into six (6) areas.

2.2.2 The Contractor shall remove all litter within the Railway reserve between stations at least once per month and not less than 10,000.00 m² or 1(Ha) a day.

2.2.3 This contract covers Cleaning the Railway Reserve from all Litter; the Contractor shall clean the Railway Reserve between one or more of the following stations.

1) Germiston to Pretoria and Kaalfontein to Leralla (including Pretoria and Germiston stations and all stations that fall within these service lines)

2) Hercules to Bosman, Bosman to Saulsville, Hercules to Pienaarspoort via Capital Park, and Pretoria to Koedoespoort via Rissik (Excluding Pretoria and Hercules Stations) (including all stations that fall within these service lines)

3) Langlaagte to Germiston, Germiston to Springs, Germiston to Kwesine, and Dunswart to Daveyton (Excluding Germiston Station) (including all stations that fall within these service lines)

4) Langlaagte to Randfontein, Langlaagte to New Canada, New Canada to Naledi, (Excluding Langlaagte Station) (including all stations that fall within these service lines)

5) Mabopane to Wintersnest, Wintersnest to De Wildt, Wintersnest to Hercules and Hercules to Belle Ombre (including all stations that fall within these service lines)

6) New Canada to Houtheuwel, And New Canada to George Goch via Booysens including Nasrec (Excluding New Canada Station) (including all stations that fall within these service lines)

2.3 DEFINITIONS AND INTERPRETATION:

2.3.1 The following definitions and interpretations are valid for this particular contract and shall be read in the context:

2.3.1.1 Station/s meaning "a Railway station with facilities for commuters to embark and disembark from commuter trains.

2.3.1.2 Railway Reserve meaning "the area between PRASA boundaries between stations, excluding the stations.

2.3.1.3 Litter meaning "paper or pieces of paper, plastic bags or pieces of plastic, any type of tins and cans, any glass pieces, any type of bottles, remains of any animals.

2.3.1.4 Hectare: Meaning cleaning between stations as per bill of quantity from station to station monthly according to the need.

2.4 EQUIPMENT AND MATERIAL:

2.4.1 The Contractor shall supply all equipment and materials (black bags, PPE reflecting vests, etc.), which are necessary to execute the works as specified in the Contract Documents.

2.5 SAFETY REQUIREMENTS:

2.5.1 The Contractor shall comply with requirements of safety legislation and regulations in all respects.

2.5.2 It is the responsibility of the contractor to provide security on site for equipment, material and personnel for the duration of the contract

2.5.3 The Contractor shall prepare and submit to PRASA rail at the start of the contract, a comprehensive safety plan which shall also cover the following heading:

2.5.3.1 Transportation of flammable materials.

2.5.3.2 Transportation of equipment.

2.5.3.3 Transportation of personnel.

2.5.3.4 Portable toilets to be provided at work sites.

- 2.5.3.5 The contractor is responsible to appoint the safety officer fulltime on site whose sole responsibility will be to manage and monitor safety related issues on site
- 2.5.4 The Contractor will be responsible for all protective clothing and – PPE equipment for the employees.
- 2.5.5 Normal protection measures in accordance with the Protection Manual shall apply.
- 2.5.6 The contractor shall appoint at each work site 3 Flagman whose sole task shall be to be on the lookout for approaching rail and road traffic. His/her employee shall operate an audible warning device to timeously warn all people on the work site of approaching rail and road traffic.
- 2.5.7 The warning device shall be such that its sound can be clearly and effectively heard above the noise on the work site by all personnel within a radius of 100m around the centre of each work site. The Cost to the contractor of providing the lookout as well as the warning device shall be deemed to be included in the rates tendered and no separate payment shall be made.
- 2.5.8 The Contractor shall appoint a Safety and Health officer at the work site, who shall be present while the works is in progress and ensure that safe working practices are implemented.
- 2.5.9 All employees of the contractor shall wear reflecting vests for clear visibility to train drivers, and the contractor will be responsible to supply employees with reflecting vests.
- 2.5.10 Take note that there are dangerous circumstances like fast moving trains, embankments and in cuttings and up and down slopes.

2.6 SIGNAL AND ELECTRICAL EQUIPMENT:

- 2.6.1 Under no circumstances shall the Contractor's employees tamper with electrical equipment (cables, switch gear, leakage systems, distribution points), signal equipment (point machines, signal lamps, cables, connection boxes) and Perway (rails, rail fittings, ballast). If there is electrical or signal failure and it is proved that the cause thereof is due to the works of the Contractor, the Contractor shall be held responsible for repairing costs and other costs involved.

2.7 MOVING TRAINS:

- 2.7.1 The Contractor shall ensure that employees are inducted to work close to or between railway lines (tracks).
- 2.7.2 When working close to or between railway lines, the Contractor will have three certified flagmen safeguarding the team against moving trains. Two employees will face in opposite directions to cover trains from both directions and give a clear warning to the team to move from the railway lines timeously to a safe area. One flagman will be stationed at the team and have a whistle to warn the team of oncoming trains.

2.7.3 The Contractor will be fully liable for any claims lodged against the contractor due to negligence on his/her part, accidents / injuries / deaths involving trains or any other incidents.

2.8 STOPPAGE OF WORKS:

2.8.1 Any PRASA Rail employee has the right to stop the Contractor from performing the works / activities, if there is proof of unsafe working conditions / methods and the Contractor will only be allowed to continue after the implementation of safe conditions / methods.

2.9 CLEANING OF RAILWAY RESERVE:

2.9.1 The Contractor shall remove all litter within the Railway reserve between stations at least once per month and not less than 10,000.00 m² or 1(Ha) a day.
If required, the Contractor will be instructed to re-organize resources to clean the section or part/s thereof more or less frequently, depending on the workload.

2.9.2 The cleaning teams will consist of not less than fifteen (15) people per team, three of them being flagmen to safeguard the teams from oncoming trains.

Grade	Number of staff
Site Supervisor	1
Flagman	3
General worker	10
Health and Safety Officer	1
Total	15

2.9.3 All litter shall be removed by the Contractor from the sites daily and dumped at a legal dumping site. If illegal dumping is proven, the contract will be cancelled immediately. Dumping slips must be provided that was issued by the municipal dumping site

2.9.4 No burning of any litter is allowed on the reserve in accordance with the Occupational Health and safety Act 1993 (Act 85 of 1993) and The National Environmental Management Act (Act no 107 of 1998) and other relevant regulations.

2.9.5 The contractor shall comply with the Basic Conditions of Employment Act 1997 (Act no 75 of 1997) including all amendments and published Government notice relating to the Act

2.10 REPORTING OF FAULTS:

2.10.1 The Contractor shall report any noticeable faults (missing fences, holes in fences, illegal occupation of land, loose screws and rail fittings, damaged cables) to the Project Manager.

2.11 CLEANING THE RAILWAY RESERVE SUMMARY OF ALL AREAS:

Work Package Selection Sheet

#	Work Package	Region /Area
1	Work Package 1	Germiston to Pretoria Kaalfontein to Leralla (Including Pretoria and Germiston stations)
2	Work Package 2	Hercules to Bosman, Bosman to Saulsville, Hercules to Pienaarspoort via Capital Park, Pretoria to Koedoespoort via Rissik (Excluding Pretoria and Hercules Stations)
3	Work Package 3	Langlaagte to Germiston, Germiston to Springs, Germiston to Kwesine, Dunswart to Daveyton (Excluding Germiston Station)
4	Work Package 4	Langlaagte to Randfontein, Langlaagte to New Canada, New Canada to Naledi, (Excluding Langlaagte Station)
5	Work Package 5	Mabopane to Wintersnest, Wintersnest to De Wildt, Wintersnest to Hercules and Hercules to Belle Ombre
6	Work Package 6	New Canada to Houtheuwel, New Canada to George Goch via Booyens, including Nasrec (Excluding New Canada Station)

2.12 DURATION OF CONTRACT

2.12.1 The contract will commence immediately after the appointment of the contractor on an “as and when” required basis for a period of thirty-six (36) months

2.13 COMPLIANCE WITH STATUTES

2.13.1 The Contractor’s procedures shall comply with all applicable legislation, Codes of Practice and Local, Regional or Provincial Authorities.

2.14. TO BE PROVIDED BY PRASA RAIL

2.14.1 A Site Access certificate will only be issued after the approval of the Safety file. The Contractor will not be allowed to start with any part of the contract on site before a signed site access certificate has been issued.

2.14.2 The Project Manager will give the contractor a program to show clearly how the works will be performed.

2.15. TO BE PROVIDED BY THE CONTRACTOR

- 2.15.1 In addition to all labour, materials, equipment and incidentals needed to complete the work, the Contractor shall provide all accommodation and toilet facilities for his/her employees.
- 2.15.2 The Contractor shall provide at his/her own cost any security measures he may deem necessary for safe and effective execution of the work within the contract area for the duration of the contract.
- 2.15.3 The Contractor shall provide a Site Instruction Book, and a Site Diary in duplicate on award of contract, to be kept on site.
- 2.15.4 The contractor is responsible for the appointment of a Health and Safety officer who shall be fulltime on site.
- 2.15.5 It is the responsibility of the contractor to provide security on site for equipment, material and personnel for the duration of the contract.

2.16. SCHEDULE OF QUANTITIES AND PRICES

- 2.16.1 Each item shall be priced by the Tenderer. If the Contractor has omitted to price any items in the schedule, the tender will be rejected as incomplete.
- 2.16.2 The short description of the items in the schedule is for identification purposes only. The Minor Works Contract together with the Special Conditions of Contract and Specifications shall be read in conjunction with the schedules, and in so far as they have any bearing, shall be referred to for details of the description, quality, and test of and material used, and the workmanship, conditions, obligations, liabilities, and instructions generally which shall be complied with in carrying out the Contract.
- 2.16.3 The cost of complying with all conditions, obligations and liabilities described in the contract documents including profit, shall be deemed to be included in the rates quoted by the Contractor in the schedule of quantities and prices.

2.17. CONTRACT PRICE ADJUSTMENT

- 2.17.1 The Contractor's rates will be fixed for the duration of the contract.

2.18. SITE MEETINGS

- 2.18.1 The Contractor shall attend site meetings when required. These meetings will be held under the chairmanship of the Project Manager.

2.19. SITE BOOKS

- 2.19.1 The Site Instruction and Site Diary Book shall have duplicate numbered sheets for receiving and recording instructions by the Project Manager and shall be clearly marked "Site Instruction Book and Site Diary".
- 2.19.2 The duplicate Site Diary shall be clearly marked "Site Diary". At the end of each day a line shall be drawn below the last entry of the day and both the Contractor, and a Project

manager or his/her Deputy shall sign across the line. The carbon copy is for the Project manager's files.

2.19.3 This Site Diary shall serve as a daily record of all relevant information concerning work done during the day and site conditions prevailing on site.

2.19.4 The Contractor must always keep a copy of the approved Safety File available on site.

2.20 PERFORMANCE MONITORING AND EVALUATION

2.20.1 The Contractor shall always be responsible for supervision of the work and for follow-up instructions to monitor that the work is being done to specification. The Contractor shall immediately take appropriate remedial action, in areas where the specified standards are not achieved.

2.20.2 The Project Manager shall at any time during the contract period do inspections.

2.20.3 During these inspections' conformance to the standards of workmanship shall be evaluated.

2.21 REMEDIAL WORK AND NON-PERFORMANCE

2.21.1 The Contractor shall implement immediate remedial action of rejected work.

2.21.2 In the case of inaction or non-conformance by the Contractor, PRASA RAIL reserves the right to implement remedial action and recover the cost from the Contractor.

2.21.3 In the case of failure by the Contractor to execute the work in accordance with the contract document, PRASA RAIL shall reserve the right to cancel the contract with immediate effect. Monies owed to the Contractor for work done and accepted up to the time of cancellation shall first and foremost be applied by PRASA RAIL to remedy the non-performance of the Contractor in terms of the contract for purpose of limiting damages to PRASA.

2.21.4 No payment will be made for rejected work where workmanship does not meet the standards specified until remedial work has been completed and conformance to the specification has been achieved.

2.22. SAFETY

2.22.1 All work in this contract shall comply with the Occupational Safety Act No 85 of 1993, National Environmental management Act 107 of 1997 Act and other relevant regulations.

2.22.2 A copy of the approved safety file shall be kept on site for the duration of the project.

2.22.3 The Contractor shall comply with all applicable legislation and PRASA's safety file check list.

2.22.4 The Contractor shall report all incidents in writing to the Project Manager. Any incident resulting in the death of or injury to any person on the works shall be reported immediately of its occurrence.

2.22.5 All personnel employed by the Contractor shall have undergone a Health and Safety Induction.

2.22.6 The Contractor shall make necessary arrangements for sanitation and water.

2.22.7 The safety file will be approved only after all the requirements on the checklist are met.

2.22.8 All work shall comply with the E7/2 Specification attached hereto.

2.22.9 Normal protection measures in accordance with the Protection Manual shall apply.

2.22.10 An effective safety procedure to be followed by all personnel on any work site in the case of approaching rail traffic shall be compiled by the Contractor and implemented before any work commences. This procedure shall be updated whenever the need arises, and any changes shall be communicated to all employees on a works site before work proceeds.

5.22.11 The Contractor shall be responsible for the safety of personnel on site.

2.22.12 The following shall also form part of the safety plan:

2.22.12.1 Transportation of equipment and personnel.

2.22.12.2 Transportation, storage and handling of refuse

2.22.13 The site access certificate shall only be issued (to the successful bidder) after the evaluation and approval of the safety file.

2.22.14 It is the requirement of this contract that the contractor should provide PRASA with a detailed safety plan prior to being issued with a site access certificate, in accordance with the latest version of the OHS Act and the SPK7 and the E4E.

2.23 HOURS AND DAYS OF DUTY / OCCUPATION

2.23.1 Work shall proceed during weekdays from 07h00 to 16h30

2.24. PAYMENT CERTIFICATE

- 2.24.1 On or after the assessment date, Project Manager and the Contractor will together assess the quantities of the progress on each item in the Bill of Quantities and complete the Progress Assessment Detail form, where after the Progress Assessment Certificate will be issued.
- 2.24.2 The Contractor shall then submit a VAT invoice and attach the above Progress Certificate for payment by the Employer. Before and after photos on a company Letter head must be submitted with invoice.
- 2.24.3 Claims for payment will only be made monthly, and payments will be made within 30 days of approved invoices.
- 2.24.4 Contractor to provide the Employer with the necessary details regarding banking details to enable the Employer to make electronic payments.

2.25 PRICING THE WORKS

- 2.25.1 The contractor is required to provide firm prices/ rates for material and labour for the duration of the contract.
- 2.25.2 The Contractor is advised to study the requirements of the SPK 7/2 and ensure that all works can be completed in accordance with these requirements.
- 2.25.3 The contract offer shall be based on the rates as indicated in the bill of quantities. The quantities shall be agreed during construction per section.

2.26 APPLICABLE SPECIFICATIONS

- 2.26.1 The Contractor shall ensure full compliance with all applicable Statutory Regulations of the industry. The following Specific Legislative Requirement will be strictly complied with
- 2.26.1.1 The Basic Conditions of Employment Act 1997 (Act no 75 of 1993)
 - 2.26.1.2 The Labour Relations Act, 1995 (Act no 66 of 1995)
 - 2.26.1.3 The Occupational and Safety Act, 1993 (Act no 85 of 1993)
 - 2.26.1.4 The National Environmental Management Act (Act no 107 of 1998)
 - 2.26.1.5 Railway Safety Act (Act 30 of 2024)
 - 2.26.1.6 The Environmental Conservation Act (Act 73 of 1989).
 - 2.26.1.7 The National Veld and Forest Fire act (Act 101 of 1998)
 - 2.26.1.8 E7/2 Specification for works on, over, under or adjacent to Railway lines

2.27 OVERALL STAFFING AND KEY RELATED PROFESSIONAL STAFF

Grade	Number of staff
Site Supervisor	1
Flagman	3

General worker	10
Health and Safety Officer	1
Total	15

2.27.1 Site Supervisor

2.27.1.1 Grade 12 certificate / NQF4

2.27.2 Flagman

2.27.2.1 Certified flagmen for the protection of the work site with valid flagman certificates.

2.27.2.2 A minimum of three certified flagmen shall be deployed for each occupied section.

2.27.3 Health and Safety Officer

To ensure that all cleaning activities are conducted safely and in compliance with Occupational Health and Safety (OHS) regulations, company safety standards, and client requirements. The Safety Officer will identify hazards, implement control measures, conduct inspections, and promote a strong safety culture among cleaning personnel.

The minimum qualifications for the Health and Safety Officer are as follows:

2.27.3.1 SAMTRAC or Equivalent safety qualification (NQF5)

2.27.3.2 Registered as health and safety officer (registration SACPCMP).

2.27.3.3 Minimum of 3 years industry experience as health and safety officer.

2.27.4 General labours

2.27.4.1 All general labour must be medically fit and have valid medical certificate of fitness

3. CIDB REQUIREMENTS

3.1 IS THIS A CIDB RELATED PROJECT? (NO)

If YES, what is the applicable Class of Work & Grade?

Class of Work: N/A

Minimum Grade: N/A

4. PROJECT SPECIFIC TERMS AND CONDITIONS

4.1 PERFORMANCE LEVEL

4.1.1 the Contractor shall perform strictly in accordance with the levels required by this Agreement and any other specifications emanating there from and accept the penalties which will be instituted for non – performance.

5. WORK PACKAGE SELECTION AND PRICING SCHEDULES

5.1 PRASA intends to appoint six (6) different service providers for six (6) distinct service lines. Bidders are required to clearly indicate the service line(s) they wish to be considered for by placing a tick (✓) or “X” in the appropriate column on the table provided in this document.

5.2 Bidders are permitted to submit proposals for more than one service line. However, PRASA reserves the right to award only one (1) service line per bidder to promote equitable distribution of opportunities.

5.3 In circumstances where there is no other qualifying bidder for a specific service line, PRASA reserves the right to consider awarding more than one service line to a bidder who has already been successful in another service line, on condition that they complied with the preference point system which is Pricing points and Specific goal points

5.4 Each service line will be governed by a separate contract between PRASA and the appointed service provider, setting out the specific terms, deliverables, and performance requirements applicable to that service line.

5.5 A draft contract outlining the standard terms and conditions applicable to all service lines is attached to this tender document for bidders’ reference.
PRASA’s decision in this regard will be final, and all awards will be made in accordance with the applicable PRASA policies and legislative framework.

Work Package Selection Sheet

#	Work Package	Region /Area	Mark work package that you are bidding for with (x)
1	Work Package 1	Germiston to Pretoria Kaalfontein to Leralla (Including Pretoria and Germiston stations)	
2	Work Package 2	Hercules to Bosman, Bosman to Saulsville, Hercules to Pienaarspoort via Capital Park, Pretoria to Koedoespoort via Rissik (Excluding Pretoria and Hercules Stations)	
3	Work Package 3	Langlaagte to Germiston, Germiston to Springs, Germiston to Kwesine, Dunswart to Daveyton (Excluding Germiston Station)	
4	Work Package 4	Langlaagte to Randfontein, Langlaagte to New Canada,	

BID SPECIFICATION - APPOINTMENT OF SIX (6) SERVICE PROVIDERS FOR CLEANING OF RAIL RESERVE IN THE GAUTENG REGION ON AN “AS AND WHEN” REQUIRED BASIS FOR A PERIOD OF THIRTY-SIX (36) MONTHS



		New Canada to Naledi, (Excluding Langlaagte Station)	
5	Work Package 5	Mabopane to Wintersnest, Wintersnest to De Wildt, Wintersnest to Hercules and Hercules to Belle Ombre	
6	Work Package 6	New Canada to Houtheuwel, New Canada to George Goch via Booyens including Nasrec (Excluding New Canada Station)	