

SECTION 6: PANEL REGISTRATION FUNCTIONALITY CRITERIA

6.1 Functionality Criteria (3CE)

The bidders will be assessed on functionality as set out below. Failure to comply with the below mentioned requirements will lead to points being forfeited. Bidders scoring less than the minimum score of 70 points out of 100 points for the functionality will automatically be disqualified.

Method for evaluation shall be applicable.

CRITERIA	MAX POINTS	SUPPORTING DOCUMENTS TO BE SUBMITTED MUST BE RELEVANT TO THIS BID
Please Note: <i>An appointment letter will only be considered if a corresponding reference letter is attached. Reference letter will only be considered if the corresponding appointment letter is attached. The appointment and reference letters should meet all requirements stated below.</i>		
1. EXPERIENCE	30	Number of projects completed in the past 10 years in a class of work: One (1) appointment letter of R1 000 000 or more = 10 pts Two (2) appointment letters, each equaling to R1 000 000 or more = 20 pts Three (3) or more appointment letters, each equaling to R1 000 000 or more = 30 pts The Appointment letter must include the following in order to receive points: ▪ Date of appointment ▪ The value of work ▪ Contactable reference ▪ Letter head of the employer
2. QUALITY	20	Corresponding stamped reference letters and practical completion certificates for the same projects as per appointment letter indicated above. One (1) reference letter = 3pts and One (1) practical completion certificate = 3 pts Two (2) reference letters = 6 pts and Two (2) practical completion certificates = 6pts Three (3) reference letters = 10 pts and Three (3) practical completion certificates = 10pts The reference letter must include the following. ▪ The value of work ▪ Quality of work and performance of contractor ▪ Contactable reference ▪ Indication if work was completed successfully
3.RESOURCES/ CAPACITY	20	Attach CV's and copies of qualifications of key staff for points to be allocated. Failure to attach will result in no points being allocated. Only certified copies not older than 3 months will count for points. <u>Project / Contracts Manager (NQF Level 5)</u> Qualified with > 5 years' experience – 5 points Qualified with < 5 years' experience – 2.5 points <u>Site Agent (NQF Level 3)</u> Qualified with > 5 years' experience – 5 points Qualified with < 5 years' experience – 2.5 points

		<u>Senior Foreman (NQF Level 3)</u> Qualified with > 5 years' experience – 5 points Qualified with < 5 years' experience – 2.5 points <u>Health and Safety Officer (NQF Level 3)</u> Qualified with > 5 years' experience – 5 points Qualified with < 5 years' experience – 2.5 points
4.LOCALITY	25	Attach municipal rates & taxes or statement of account as well as lease agreements as proof of locality. <i>Not older than 3 months</i>
5.QUALITY MANAGEMENT SYSTEM	05	Attach documents of quality management systems eg, ISO9000 or any evidence thereof

Projects Successfully Completed	Points Allocated
Experience	30 points =15 points per letter and corresponding completion certificate
Quality	20 points = 10 points per contactable reference letter
Resources	20 points for over 5 years work experience, 2.5 Points for 5 years and less work experience
Locality	25 Points= 25 Points for Contractor based within Free State Province with proof of municipal rates and taxes or statement of account as well as lease agreements and 05 points for Contractors based outside Free State
Management quality systems	05 Points = 05 Points for evidence of an acceptable quality management system
Max Points Claimed	100

* The Department reserve the right to request a presentation should the need arise for this bid.

N:B. Please note: The amendment has been made on criteria 1 and 2 only