



SOUTH AFRICAN TOURISM

PART C: TENDER EVALUATION PROCESS- SAT TENDER 334/26 FOR EVENT/AWARDS, SALES & SPONSORSHIP MANAGEMENT COMPANY FOR LILIZELA TOURISM AWARDS PROGRAM

Table 1: Evaluation Summary of the Evaluation Phases (table below):

Phase 1 Pre-qualification Criteria	Phase 2 Technical Evaluation Criteria (Desktop, 2A and Pitch Presentation and live demo 2B)	Phase 3 Price and Specific Goals Evaluation
Bidders' responses will be evaluated based on compliance with the listed administrative and mandatory requirements.	<p>Technical functional evaluation (functionality) is divided into two (2) phases (Desktop technical functional evaluation and Presentation and Live Demo (Innovative & Expertise) technical functional evaluation with total points of 100% per phase.</p> <ol style="list-style-type: none"> Phase 2. A bidder must meet a minimum threshold of 70% of desktop technical functional evaluation to be considered for the next phase of evaluation, Phase 2B (Presentation). Failure to meet the minimum threshold of 70% will result in disqualification in this Phase 2A. Phase 2. B bidder must meet the minimum threshold of 70% of Phase 2B functional evaluation to be considered for the next phase of evaluation, Phase 3 (Price and Specific Goal evaluation). <p>Failure to meet the minimum threshold of 70% on Phase 2B will result in disqualification in this phase.</p>	<p>Service provider(s) who achieved a minimum threshold of 70% in phase 2B will be evaluated on the 80/20 or 90/10 preference points system/specific goals.</p> <p>Once a tender is received, the lowest acceptable tender will be used to determine the preference point system to be used for the evaluation. Where the lowest acceptable tender is below R50 million, the 80/20 preference point system must be used and If the lowest acceptable tender is above R50 million, the 90/10 preference point system must be used.</p>

Phase 1: Administrative and Mandatory bid evaluation

All documents must be completed, each page initialized and signed by the duly authorized representative of the prospective service provider (s). During this phase, service providers' responses will be evaluated based on compliance with the listed administrative and mandatory bid evaluation.

Table 2: Phase 1: Administrative Requirements

Documents that must be submitted	YES/NO	
Invitation SBD 1		Complete and sign where applicable.
Registration on Central Supplier Database (CSD)		<ul style="list-style-type: none"> All bidders, including proposed partner/subcontractor agencies, must be registered as a service provider on the National Treasury's Central Supplier Database (CSD). If the bidder is not registered, register with your company before submitting your proposal. Visit https://secure.csd.gov.za/ to obtain your vendor number. Submit proof of registration. (Applicable to South African Companies only) Proof of registration can be in any form that SAT can verify that the bidder is registered on the CSD, e.g., MAAA number, CSD report, etc. Tax compliance is only considered when awarding the tender (the bidder), not during various evaluation phases. During the award phase, if a bidder is found to be non-compliant as per the CSD or SARS confirmation, the bidder must provide proof of compliance or written proof by SARS of their tax compliance status within seven working days, of which failure will result in the tender not being awarded to the bidder. SAT reserves the right to consider the next bidder within the process.
Declaration of Interest - SBD 4		<ul style="list-style-type: none"> Complete and sign where applicable. If any bidder is found to have missed signing off or duly completed the SBD, SAT may require, within two working days, a sign-off or duly completed of the SBD, and failure will result in the bid being disqualified.
Preference points claim form in terms of the preferential procurement regulations 2022 - SBD 6.1		<ul style="list-style-type: none"> Complete and sign where applicable. If any bidder is found to have missed signing off or duly completed the SBD, SAT may require, within two working days, a sign-off or duly completed of the SBD, and failure will result in the bid being disqualified

Phase 2: Desktop Technical Evaluation = Weighting out of 100 basis points

All bidders are required to respond to the technical evaluation criteria scorecard and provide information/portfolio of evidence that they unconditionally hold the available capacity, ability, experience, and qualified staff to provide the requisite business requirements to South African Tourism under this tender.

The technical functional evaluation (functionality) will comprise two (2) phases:

Phase 2A will measure the responsiveness of proposals as per submission on or before the closing date and time of the bid and Phase 2B will comprise of Pitch Presentation.

Phase 2A Desktop technical functional evaluation - A bidder will be evaluated out of 100% and is required to score a minimum threshold of **70% out of 100%** to qualify for the pitch presentation in Phase 2B

Phase 2B Pitch Presentation -A bidder will be evaluated out of 100% and is required to score a minimum threshold of **70% out of 100%** to be evaluated further in the next phase of evaluation phase 3 (Price and Specific Goals).

Table 4: Phase 2A: Desktop Technical Functional Evaluation

Evaluation criteria	Weighting								
<p>1. CLIENT REFERENCE LETTERS</p> <p>Bidders must Provide a minimum of <u>3 relevant</u> client reference letters from previous clients on a letterhead for the last 3 years.</p> <p>Relevant: Sales and sponsorship work done for any particular event or project, and in relation to the scope of work on part B.</p> <p>The Signed Client Reference Letter should include:</p> <ul style="list-style-type: none"> ▪ Clients Letter head ▪ Scope of work conducted ▪ Date on letter of when work was conducted ▪ Contact person ▪ Reflective of ability to provide a satisfactory job <p>Scoring guideline:</p> <table border="1" data-bbox="209 860 1193 1933"> <tbody> <tr> <td data-bbox="209 860 443 1122">Excellent =3</td> <td data-bbox="443 860 1193 1122"> <ul style="list-style-type: none"> • The bidder provided 5 and more reference letters that are within 3 years and • The reference letters must include the following <ul style="list-style-type: none"> ○ Contract name ○ Contract value ○ Contract period (include start and end date) ○ Type of business that company provided </td> </tr> <tr> <td data-bbox="209 1122 443 1375">Acceptable=2</td> <td data-bbox="443 1122 1193 1375"> <ul style="list-style-type: none"> • The bidder provided 4 reference letters that are within 3 years and • The reference letters must include the following <ul style="list-style-type: none"> ○ Contract name ○ Contract value ○ Contract period (include start and end date) ○ Type of business that company provided </td> </tr> <tr> <td data-bbox="209 1375 443 1628">Average =1</td> <td data-bbox="443 1375 1193 1628"> <ul style="list-style-type: none"> • The bidder provided 3 reference letters that are within 3 years and • The reference letters must include the following <ul style="list-style-type: none"> ○ Contract name ○ Contract value ○ Contract period (include start and end date) ○ Type of business that company provided </td> </tr> <tr> <td data-bbox="209 1628 443 1933">Unacceptable=0</td> <td data-bbox="443 1628 1193 1933"> <ul style="list-style-type: none"> • The bidder failed to provide 3 client reference letters • The reference letters are older than 3years from the closing date • The reference letters does not have any of the following <ul style="list-style-type: none"> ○ Contract name ○ Contract value ○ Contract period (include start and end date) ○ Type of business that company provided ○ The letter is not Signed </td> </tr> </tbody> </table>	Excellent =3	<ul style="list-style-type: none"> • The bidder provided 5 and more reference letters that are within 3 years and • The reference letters must include the following <ul style="list-style-type: none"> ○ Contract name ○ Contract value ○ Contract period (include start and end date) ○ Type of business that company provided 	Acceptable=2	<ul style="list-style-type: none"> • The bidder provided 4 reference letters that are within 3 years and • The reference letters must include the following <ul style="list-style-type: none"> ○ Contract name ○ Contract value ○ Contract period (include start and end date) ○ Type of business that company provided 	Average =1	<ul style="list-style-type: none"> • The bidder provided 3 reference letters that are within 3 years and • The reference letters must include the following <ul style="list-style-type: none"> ○ Contract name ○ Contract value ○ Contract period (include start and end date) ○ Type of business that company provided 	Unacceptable=0	<ul style="list-style-type: none"> • The bidder failed to provide 3 client reference letters • The reference letters are older than 3years from the closing date • The reference letters does not have any of the following <ul style="list-style-type: none"> ○ Contract name ○ Contract value ○ Contract period (include start and end date) ○ Type of business that company provided ○ The letter is not Signed 	20
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<p>2. Proposed team: Strategist (one CV/profile)</p>	20								

A strategist to develop a return on investment business model for the Lilizela Tourism Awards Program. This model needs to have a clear business proposition and strong return on investment embedded within the program. including skill levels and years of experience in developing a strategic return on investment business model for projects and initiatives.

Scoring

- More than seven (7) years relevant experience = 3 points
- Six (6) to seven (7) years relevant experience = 2 points
- Five (5) years relevant experience = 1 points
- Less than five (5) years of relevant working experience = (0)
- No CV/profile in line with the above requirements = 0

Bidders' Experience

Total Number of Bidders Experience	PLEASE TICK (✓)
Less than five years	
5 years	
Between 6 - 7 years	
More than 7 years	

NB: Bidders are required to provide CVs as proof to substantiate the applicable years of experience, and failure to tick may disadvantage the bidder as the evaluation team will consider the provided proof in determining the applicable years of experience.

3. Event Management (two CV's/Profiles)

Indicate team members that will focus on the execution of the Lilizela Tourism Awards program event, from commencement to completion (including production of collateral etc). Lilizela is constituted of various phases of the project with the final lead up and culmination of the main national awards event. Include skill levels and years of experience in event management. Provide us with detailed Curriculum Vitae's (CV's/profiles) regarding the expertise and experience of the proposed team, including a minimum of 3 years of experience in the field for each of the proposed resources and any applicable noteworthy credentials.

- 7 years or more = 3 points
- Between 4 - 6 years = 2 points
- 3 years = 1 points
- Less than 3 years of working experience (0)
- No CV/profile in line with the above requirements = 0

Bidders' Experience

Total Number of Bidders Experience	PLEASE TICK (✓)
Less than three years	
3 years	
Between 4 - 6 years	
7 years or more	

20

NB: Bidders are required to provide CV's/profiles to substantiate the applicable years of experience, and failure to tick may disadvantage the bidder as the evaluation team will consider the provided proof in determining the applicable years of experience.

4. Sales and Sponsorship team (two CV's/profiles):

Explanation of the sales and sponsorship capacity role/s that will work on the business to secure key sponsorship to offset costs association with the program. Include skill levels and years of experience in sales and sponsorship management. Provide us with detailed Curriculum Vitae's (CV's/profiles) regarding the expertise and experience of the proposed team, including a minimum of 3 years of experience in the field for each of the proposed resources and any applicable noteworthy credentials.

- 7 years or more = 3 points
- Between 4 - 6 years = 2 points
- 3 years = 1 points
- Less than 3 years of working experience (0)
- No CV/profile in line with the above requirements = 0

Bidders' Experience

Total Number of Bidders Experience	PLEASE TICK (✓)
Less than three years	
3 years	
4 - 6 years	
7 years or more	

NB: Bidders are required to provide CVS to substantiate the applicable years of experience, and failure to tick may disadvantage the bidder as the evaluation team will consider the provided proof in determining the applicable years of experience.

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<p>6. Project Plan - The Lilizela Tourism Awards Program requires strong project management expertise and a full timeline of the project be developed outlining the various phases and milestone.</p> <p>A project plan detailing:</p> <ol style="list-style-type: none"> (1) the milestones, (2) deadlines of the program, (3) Phases and range of activities needed to be done in each phase, <p><u>A project plan that covers all of the above points and more = 3 points</u></p> <p><u>No submission, irrelevant plan, plan not detailing any of the requirements above and Project Plan doesn't cover all 3 requirements = 0 points</u></p> <p>Please refer to Annexure F for a full briefing of the project inclusive of elements that must be included in the project plan.</p>	20
Total weight	100

A bidder will be evaluated out of 100% and is required to score a minimum threshold of **70% out of 100%** to qualify for the pitch presentation in Phase 2B

Table 5: Phase 2B: Desktop Technical Functional Evaluation (Pitch Presentation)

Evaluation criteria	Weighting
<p>1. Presentations should have:</p> <p>1. The bidder should present their proposed Sales and Sponsorship Strategy</p> <ul style="list-style-type: none"> -Provide an example of a successful sales and sponsorship strategy and related revenue model that you have previously implemented. -Emphasis needs to be placed on the level of sponsorship achieved and how effectively costs were offset. <p>Excellent (3)-Presentation is well articulated in terms of the proposed sales and sponsorship strategy, highly engaging, and effectively communicates creative ideas with strong, confident delivery.</p> <p>Acceptable (2)-Presentation appears adequate in terms of the proposed sales and sponsorship strategy, with engagement that may lack confidence or consistency.</p> <p>Average (1)-Presentation shows little preparation; ideas regarding the strategy are unclear, and delivery is ineffective.</p> <p>Unacceptable (0) Failure to present</p>	50

<p>Submit a high-level proposal (no more than 15 slides) as to how raise sponsorship and build a ROI Business model for the Lilizela Tourism Awards Program - inclusive of the following elements:</p> <p>a. WHY: Business Case for Lilizela (backed by data and insights - please include data sources)</p> <p>b. WHAT & HOW: High-level Sponsorship ROI Business Model</p> <p>Excellent=3: The proposal covers the two above stated elements with evidence of the clear application of data on both elements.</p> <p>Acceptable=2: The proposal covers the two above stated elements with evidence of the clear application of data on one element.</p> <p>Average =1: The proposal covers one of the above stated elements with evidence of the clear application of data.</p> <p>Unacceptable=0: Meets none of the above requirements or no pitch presentation provided by the bidder.</p> <p>Whilst the pitch presentation must form part of the bidder's RFP submission, bidders are requested to present their pitch presentation to the Bid Evaluation Committee in person after the RFP has been closed, and the bidders have successfully passed Phase 2A . The exact date of the presentation will be communicated once the RFP has been closed.</p>	50
Total weight	100

A bidder will be evaluated out of 100% and is required to score a minimum threshold of **70% out of 100%** to be evaluated for phase 3 Price and Specific goals.

- Bids proposals will be evaluated strictly according to the bid evaluation criteria stipulated in this section.
- Service providers must, as part of their bid documents, submit supportive documentation for all functional requirements as indicated in the Terms of Reference. The panel responsible for scoring the respective bids will evaluate and score all bids based on information presented in the bid proposals in line with the RFP.
- The score for functionality will be calculated in terms of the table below where each Bid Evaluation Committee (BEC) member will rate each individual criterion on the bid evaluation score sheet using the following value scale/matrix:

Phase 3: Price and BBBEE Evaluation (80+20 or 90+10) = 100 points

Only Bidders who meet the minimum 70% threshold of functionality in Phase 2 will be evaluated in Phase 3 for price and preference (Specific goals).

SA Tourism will consolidate the total points for price evaluation (out of 80/20 or 90/10) and the total points for Specific Goals evaluation (out of 20/10). The bidder who scores the highest points for comparative pricing and specific goals will normally be considered the preferred bidder with whom South African Tourism will enter into further negotiations.

Upon the successful negotiation and signing of a contract and services level agreement with the preferred bidder, all other bidders will be considered unsuccessful.

Table 6: Price and Preference (specific goals)

1. LIST OF RETURNABLES**BIDDERS SHOULD PLEASE ADHERE TO THE FOLLOWING INSTRUCTIONS**

- a) TICK APPLICABLE BOX
- b) ENSURE THAT THE FOLLOWING DOCUMENTS ARE COMPLETED, SUBMITTED AND SIGNED WHERE APPLICABLE

ANNEXURES	DOCUMENT DESCRIPTION	YES	NO
PART A & B	IS THE BID INVITATION FORM, TERMS, AND CONDITIONS FOR BIDDING COMPLETED, SIGNED, AND SUBMITTED?		
SUPPLIER IS REQUIRED TO USE THE PRESCRIBED SEQUENCE IN ATTACHING THE ANNEXURES THAT COMPLETE THE BID OR RFQ DOCUMENT			
ANNEXURE A	IS THE STANDARD BID DOCUMENT (SBD4) FORM THE BIDDER'S DISCLOSURE COMPLETED, SIGNED, AND SUBMITTED?		
ANNEXURE B	IS BIDDER'S SWORN AFFIDAVIT - EXEMPTED MICRO ENTERPRISE (EME) - OR QUALIFYING SMALL ENTERPRISE (QSE) - STILL VALID (FOR A PERIOD OF 12 MONTHS) FROM THE DATE SIGNED BY COMMISSIONER SUBMITTED TO CLAIM POINTS FOR SMME'S?		
ANNEXURE C	IS THE BIDDER'S QUOTED PRICE OR FINANCIAL OFFER SUBMITTED AND ALIGNED WITH THE SCOPE OF WORK? OR STATED IN THE BELOW TABLE OF DESCRIPTION OF SERVICE/GOODS?		
ANNEXURE D	IS PROOF OF OWNERSHIP BY BLACK WOMAN ATTACHED IN THE FORM OF (A) COPY OF THE FOUNDING DOCUMENTATION OF THE COMPANY WITH WHICH THE OWNERSHIP IS LISTED, (B) COPY OF THE ID-DOCUMENT(S) OF THE BLACK WOMAN(E)		
ANNEXURE E	IS PROOF OF OWNERSHIP BY BLACK PERSON (S) IN THE FORM OF, (A) COPY OF THE FOUNDING DOCUMENTATION OF THE COMPANY WITH WHICH THE BLACK OWNERSHIP IS LISTED, AND (B) COPY OF IDENTITY DOCUMENTS.		
ANNEXURE F	IS PROOF OF OWNERSHIP BY BLACK YOUTH ATTACHED IN THE FORM OF (A)) COPY OF THE FOUNDING DOCUMENTATION OF THE COMPANY WITH WHICH THE OWNERSHIP IS LISTED, (B) COPY OF THE ID-DOCUMENT(S) OF THE BLACK YOUTH.		
ANNEXURE G	IS THE LATEST REPORT FROM CENTRAL SUPPLIER DATABASE (CSD) SUBMITTED? THE REPORT WILL BE USED AMONGST OTHERS TO VERIFY TAX COMPLIANT AND BANKING DETAILS. TO FURTHER CONFIRM IF THE SHAREHOLDERS/DIRECTORS OF THE COMPANY ARE BLACK WOMEN, BLACK YOUTH OR BLACK-OWNED. INFORMATION AND DETAILS ON BLACK WOMEN, BLACK YOUTH AND BLACK OWNERSHIP SHOULD BE SIMILAR TO THE INFORMATION SUBMITTED ON ANNEXURES C, D,E AND F ABOVE.		

2. APPLICATION OF PREFERENCE POINT SYSTEM**4.1 DEFINITIONS**

HISTORICALLY DISADVANTAGED INDIVIDUALS (HDI) IS DEFINED AS A SOUTH AFRICAN CITIZEN -

- a) WHO, DUE TO THE APARTHEID POLICY THAT WAS IN PLACE, HAD NO VOTING RIGHTS IN THE NATIONAL ELECTIONS PRIOR TO THE INTRODUCTION OF THE CONSTITUTION OF THE REPUBLIC OF SOUTH AFRICA, 1983 (ACT NO. 100 OF 1983) OR THE CONSTITUTION OF THE REPUBLIC OF SOUTH AFRICA, 1993 (ACT NO. 200 OF 1993) ("THE INTERIM CONSTITUTION) AND OR

b) WHO IS A WOMAN AND/OR

c) YOUTH

4.2 WITH THE UNDERSTANDING THAT ANY PERSON WHO RECEIVED SOUTH AFRICAN CITIZENSHIP ON OR BEFORE THE INTRODUCTION OF THE INTERIM CONSTITUTION, WILL NOT BE DEEMED TO BE HDI.

4.3 ANY REFERENCE TO WORDS “BID” OR “BIDDER” HEREIN AND/OR IN ANY OTHER DOCUMENTATION SHALL BE CONSTRUED TO HAVE THE SAME MEANING AS THE WORDS “TENDER” OR “TENDERER”.

4.4 “A WOMAN” REFERS TO A FEMALE PERSON WHO IS A SOUTH AFRICAN CITIZEN

4.5 “HDI EQUITY OWNERSHIP” REFERS TO THE PERCENTAGE OF A PARTNERSHIP OR BUSINESS THAT IS OWNED BY INDIVIDUALS, OR IN THE CASE OF A COMPANY, THE PERCENTAGE OF SHARES WHICH IS OWNED BY INDIVIDUALS WHO ARE ACTIVELY INVOLVED IN THE MANAGEMENT DECISIONS AND DAY TO DAY OPERATIONAL ACTIVITIES OF THE COMPANY OR BUSINESS AND WHO EXERCISES CONTROL IN THE BUSINESS IN RELATION TO THEIR OWNERSHIP AT THE CLOSE OF TENDER. WHERE INDIVIDUALS ARE NOT ACTIVELY INVOLVED IN THE MANAGEMENT AND DAY TO DAY OPERATIONAL ACTIVITIES OF THE BUSINESS AND WHO DOES NOT EXERCISE CONTROL IN RELATION TO THE PERCENTAGE OF THEIR OWNERSHIP, EQUITY OWNERSHIP POINTS CANNOT BE AWARDED.

4.6 “BLACK PEOPLE” IS A GENERIC TERM WHICH MEANS AFRICANS, COLOURED AND INDIANS WHO ARE CITIZENS OF THE RSA BY BIRTH OR DESCENT OR BY NATURALISATION BEFORE 27 APRIL 1994 OR AFTER.

4.7 “SMALL ENTERPRISE” MEANS A SEPARATE AND DISTINCT BUSINESS ENTITY, TOGETHER WITH ITS BRANCHES OR SUBSIDIARIES, IF ANY, INCLUDING COOPERATIVE ENTERPRISES, MANAGED BY ONE OWNER OR MORE PREDOMINANTLY CARRIED ON IN ANY SECTOR OR SUBSECTOR OF THE ECONOMY.

4.8 “YOUTH” IS A GENERIC TERM WHICH MEANS PERSONS BETWEEN 14 TO 35 YEARS OF AGE. (THE MAXIMUM AGE OF PERSON/DIRECTOR/SHAREHOLDER ETC MUST BE BELOW OR 35 YEARS ON OR BEFORE THE CLOSING DATE AND TIME OF THE RFQ)

4.9 “EXEMPTED MICRO ENTERPRISE (EME)” IN TERMS OF THE GENERIC CODES OF GOOD PRACTICE, IT REFERS TO AN ENTERPRISE WITH AN ANNUAL TOTAL REVENUE OF R 10 MILLION OR LESS.

4.10 “QUALIFYING SMALL ENTERPRISE (QSE)” IN TERMS OF THE GENERIC CODES OF GOOD PRACTICE, IT REFERS TO AN ENTERPRISE WITH AN ANNUAL TOTAL REVENUE OF BETWEEN R 10 MILLION AND R 50 MILLION

4.11 “SPECIFIC GOALS” REFERS TO CONTRACTING WITH PERSONS, OR CATEGORIES OF PERSONS, HISTORICALLY DISADVANTAGED BY UNFAIR DISCRIMINATION ON THE BASIS OF RACE, GENDER OR DISABILITY AND IMPLEMENTING PROGRAMME AS PUBLISHED IN THE GOVERNMENT GAZETTE NO. 16085 DATED 23 NOVEMBER 1994.

4.1280 / 20 PREFERENCE POINT SYSTEM

TENDERERS WILL BE AWARDED POINTS AS FOLLOWS:

The points must be allocated and awarded as follows:

i.	Total Tendered Price	:	80 points	
ii.	Black Women Ownership	:	04 points	} Specific Goals (Maximum points)
iii.	Black Ownership	:	10 points	
iv.	Black Youth	:	02 points	
v.	Small, Medium and Micro Enterprises	:	04 points	

(SMME’s)

Total :100 points

4.13 THE POINTS SCORED FOR SPECIFIC GOALS WILL BE ADDED TO THE POINTS SCORED FOR PRICE AND THE TOTAL MUST BE ROUNDED OFF TO THE NEAREST 2 DECIMAL PLACES

4.14 TENDER PRICE

THE FOLLOWING FORMULA WILL BE USED TO CALCULATE THE POINTS OUT OF 80 FOR PRICE IN RESPECT OF TENDER WITH A RAND VALUE NOT EXCEEDING R 50 MILLION (INCLUSIVE OF ALL APPLICABLE TAXES). THE LOWEST ACCEPTABLE TENDER MUST SCORE 80 POINTS FOR PRICE, AND OTHER TENDERS WHICH ARE HIGH IN PRICE MUST SCORE FEWER POINTS, ON PRO RATA BASIS.

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

WHERE -

- PS = POINTS SCORED (AWARDED) FOR PRICE OF TENDER UNDER CONSIDERATION
- PT = PRICE OF TENDER UNDER CONSIDERATION; AND
- PMIN = PRICE OF THE LOWEST ACCEPTABLE TENDER

4.15 SPECIFIC GOALS

4.15.1 % OWNED BY PEOPLE WHO ARE BLACK WOMEN (WO)

A MAXIMUM OF FOUR (04) POINTS WILL BE AWARDED TO A TENDERER WHO IS A BLACK WOMAN. EQUITY OWNERSHIP FOR BLACK WOMEN WILL BE DETERMINED BY THE % OF THE ENTERPRISE OWNED BY SUCH A PERSON OR BY THE % OF SHARES OWNED BY MEMBER/S WHO ARE ACTIVELY INVOLVED IN THE DAY TO DAY MANAGEMENT OF THE COMPANY OR ENTERPRISE.

% OF ENTERPRISE OWNED BY BLACK WOMEN -----%

THUS, POINTS AWARDED: $4 \times \frac{\% WO}{100} = 14 \times \frac{\% WO}{100} =$

PROOF OF OWNERSHIP MUST BE ATTACHED IN THE FORM OF:

- a) COPY OF THE FOUNDING DOCUMENTATION OF THE COMPANY WITH WHICH THE OWNERSHIP IS LISTED I.E. CIPC ETC;
- b) COPY OF THE ID-DOCUMENT (S) OF THE BLACK WOMAN(E)
- c) LATEST CENTRAL SUPPLIER DATABASE (CSD) REPORT OF WHICH OWNERSHIP OF THE BLACK WOMAN IS LISTED

4.15.2 % OWNED BY BLACK PEOPLE (BO)

A MAXIMUM OF TEN (10) POINTS WILL BE AWARDED TO A TENDERER WHO IS A BLACK AND DID NOT HAVE VOTING RIGHTS ACCORDING TO THE DEFINITION OF AN HDI. EQUITY OWNERSHIP FOR BLACKS WILL BE DETERMINED BY THE % OF THE ENTERPRISE OWNED BY SUCH A PERSON OR BY THE % OF SHARES OWNED BY MEMBERS WHO ARE ACTIVELY INVOLVED IN THE DAY TO DAY ACTIVITIES OF THE COMPANY OR ENTERPRISE.

% OF ENTERPRISE OWNED BY BLACK PERSON(S) WHO DID NOT HAVE VOTING RIGHTS.....%

THUS, POINTS AWARDED: $10 \times \frac{\% BO}{100} = 4 \times \frac{\% BO}{100} =$

PROOF OF OWNERSHIP MUST BE ATTACHED IN THE FORM OF:

- a) COPY OF ID DOCUMENT.
- b) COPY OF THE FOUNDING DOCUMENTATION ON THE COMPANY WITH WHICH THE OWNERSHIP IS LISTED I.E. CIPC ETC;
- c) LATEST CSD REPORT WITH BLACKS AS SHAREHOLDERS/DIRECTORS OF THE COMPANY

4.15.3 SMALL, MEDIUM AND MICRO ENTERPRISES (SMME'S)

A MAXIMUM OF FOUR (4) POINTS WILL BE AWARDED TO A TENDERER WHO IS CLASSIFIED AS SMME

IS THE COMPANY CLASSIFIED AS EME OR QSE?

YES = 4 POINTS

=

NO = 0 POINT

PROOF OF DOCUMENTATION MUST BE ATTACHED IN THE FORM OF:

- a) SWORN AFFIDAVID THAT IS VALID FOR A PERIOD OF 12 MONTHS FROM THE DATE SIGNED BY THE COMMISSIONER.

4.15.4 % OWNED BY BLACK YOUTH

A MAXIMUM OF TWO (2) POINTS WILL BE AWARDED TO A TENDERER WHO IS Black Youth. EQUITY OWNERSHIP FOR BLACK YOUTH WILL BE DETERMINED BY THE % OF THE ENTERPRISE OWNED BY SUCH A PERSON OR BY THE % OF SHARES OWNED BY MEMBERS WHO ARE ACTIVELY INVOLVED IN THE DAY TO DAY ACTIVITIES OF THE COMPANY OR ENTERPRISE.

% OF ENTERPRISE OWNED BY BLACK YOUTH.....%

THUS, POINTS AWARDED : $2 \times \frac{\% DO}{100} =$

PROOF OF OWNERSHIP MUST BE ATTACHED IN THE FORM OF:

- a) A COPY OF THE FOUNDING DOCUMENTATION OF THE COMPANY WITH WHICH THE OWNERSHIP IS LISTED I.E. CIPC ETC;
- b) A COPY OF ID DOCUMENT;
- c) LATEST CENTRAL SUPPLIER DATABASE (CSD) REPORT OF WHICH OWNERSHIP OF THE BLACK YOUTH IS LISTED.

table B: Ownership

NAME AND SURNAME /ENTITY NAME	GENDER (MALE OR FEMALE)	AGE i.e., 32	CITIZENSHIP (RSA, OR SPECIFY OTHER)	ETHNIC GROUP (BLACK, WHITE, ETC.)	NUMBER OF SHARES PER SHAREHOLDER	PERCENTAGE OF OWNERSHIP (%) PER SHAREHOLDER
Total						

(To be completed by bidder)

TABLE- C: SPECIFIC GOALS

Ownership	Total percentage of ownership	specific goals points claimed

Black Woman ownership		
Black Ownership		
Black Youth Ownership		
Total		

4.16 THE SAT CAN ONLY AWARD POINTS PROVIDED SUFFICIENT INFORMATION AND REQUIRED DOCUMENTS ARE CORRECTLY COMPLETED AND RETURNED WITH THE PROPOSALS IN LINE WITH LIST OF RETURNABLE DOCUMENTS ON PARAGRAPH THREE (3) ABOVE. POINTS OBTAINED FOR PRICE SHOULD BE ADDED TO POINTS OBTAINED FOR SPECIFIC GOALS.

4.17 TENDER MUST BE AWARDED TO THE TENDERER SCORING THE HIGHEST POINTS. HOWEVER, A CONTRACT MAY BE AWARDED TO A TENDERER THAT DID NOT SCORE THE HIGHEST POINTS ONLY IN ACCORDANCE WITH SECTION 2 (1)(F) OF THE PPPFA 05 OF 2000.

3. CRITERIA FOR BREAKING DEADLOCK IN SCORING

- a) IF TWO OR MORE OF THE TENDERERS HAVE SCORED EQUAL TOTAL NUMBER OF POINTS, THE CONTRACT WILL BE AWARDED TO THE TENDERER THAT SCORED THE HIGHEST POINTS FOR SPECIFIC GOALS;
- b) IF TWO OR MORE TENDERS SCORE EQUAL TOTAL NUMBER OF POINTS IN ALL RESPECTS, THE AWARD WILL BE DECIDED BY THE DRAWING OF LOTS

4. DELIVERIES

- a. ALL DELIVERIES MAY BE ACCOMPANIED BY A DELIVERY NOTE OR AN INVOICE OF AN OFFICIAL PURCHASE ORDER NUMBER AGAINST WHICH THE DELIVERY HAS BEEN AFFECTED
- b. DELIVERIES NOT COMPLYING WITH THE PURCHASE ORDER FORM MAY BE RETURNED TO THE SUPPLIER(S) AT THE SUPPLIER'S EXPENSE. SAT WILL NOT BE LIABLE FOR PAYMENT OF INCORRECTLY DELIVERED GOODS OR SERVICE



- c. BIDDERS SHOULD INDICATE THE PLANNED DELIVERY PERIOD (IN DAYS) FROM THE DATE AN ORDER IS ISSUED

5. POPIA DISCLAIMER

5.1. COMPLIANCE WITH THE PERSONAL INFORMATION ACT, 4 OF 2013

PERSONAL INFORMATION SHARED WITH THE SAT SHALL BE TREATED WITH CONFIDENTIALITY AND IN COMPLIANCE WITH THE PROTECTION OF PERSONAL INFORMATION ACT, 4 OF 2013 (POPIA) AND OTHER APPLICABLE LAWS. FOR PURPOSES OF THIS DISCLAIMER, "PERSONAL INFORMATION" SHALL BE DEFINED AS DETAILED IN THE PROMOTION OF ACCESS TO INFORMATION ACT, ACT 2 OF 2000 (PAIA) AND POPIA, AND "PROCESSING" AND "FURTHER PROCESSING" SHALL BE READ, INTERPRETED AND UNDERSTOOD AS DETAILED AND DEFINED IN POPIA.

5.2. CONSENT TO PROCESSING AND FURTHER PROCESSING OF PERSONAL INFORMATION

THE SATMAY PROCESS AND FURTHER PROCESS RECEIVED PERSONAL INFORMATION, INTERNALLY OR EXTERNALLY, IN THE EXECUTION OF ITS MANDATE AND/OR AS REQUIRED BY LAW. THE SATMAY SHARE PERSONAL INFORMATION WITH ITS SERVICE PROVIDERS, AGENTS, CONTRACTORS, LEGAL AND OTHER PROFESSIONAL ADVISORS AUTHORISED TO PROCESS THIS INFORMATION. THE SATMAY THUS PLACE RECEIVED PERSONAL INFORMATION IN THE PUBLIC DOMAIN DUE TO THE NATURE AND REQUIREMENTS OF ITS WORK.

5.3. FURTHER PROCESSING OF PERSONAL INFORMATION

YOU FURTHER GRANT THE SATEXPRESS AND/OR IMPLIED PERMISSION TO FURTHER PROCESS RECEIVED PERSONAL INFORMATION AND PLACE IT IN THE PUBLIC DOMAIN, IN THE EXECUTION OF ITS MANDATE AND STATUTORY OBLIGATIONS.

5.4. DUTY OF CARE

THE SAT VALUES YOUR PRIVACY AND SHALL TAKE ALL REASONABLE MEASURES TO PROTECT RECEIVED PERSONAL INFORMATION.

5.5. EXEMPTION FROM LIABILITY

THE SAT (INCLUDING ITS OFFICIALS AND/OR EMPLOYEES) ACCEPTS NO LIABILITY WHATSOEVER, FOR ANY LOSS, DAMAGE (WHETHER DIRECT, INDIRECT, SPECIAL, OR CONSEQUENTIAL), AND/OR EXPENSES OF ANY NATURE WHATSOEVER WHICH MAY ARISE AS A RESULT OF, OR WHICH MAY BE ATTRIBUTABLE DIRECTLY OR INDIRECTLY, FROM INFORMATION MADE AVAILABLE HEREIN, OR ACTIONS OR TRANSACTIONS RESULTING THEREFROM

END