



Appointment of a Service Provider to Supply and Install Digital Interactive Screens for Workshops, Boardrooms and Computer Labs at Ikhala TVET College

1. BACKGROUND

The Ikhala TVET College is required to comply with the standards set out by the Department of Higher Education and Training in terms of infrastructure upgrades. The College requires the supply and installation of digital interactive screens for its workshops, boardrooms and computer labs to enhance teaching and learning. The project must comply with the Building Regulations, Health and Safety, and Environmental Management Regulations.

The College is looking to contract a qualified, competent and accredited Service Provider in the Technology Sector to complete the implementation of the above-mentioned project.

2. SCOPE OF WORK

The scope of works for the Service Provider includes the following:

- a) Supply and install a 75inch interactive touch screen with 4K Ultra UHD Display equipped with high performing exceptional quality screen resolution of (3840 x 2160).
- b) 4mm Tempered glass Mohs Scale Level 7 very scratch and break resistant (anti-glare glass).
- c) Integrated Android Interface with touch control equipped with the latest operating system and always up to date.
- d) Built in powerful education software and optional premium software such as the following: Whiteboarding for Android whiteboard functionality, Web browsing, 50 Point touch, and Optional OPS Module.
- e) USB Type-C with full function support for charging, video, touch and internet data.
- f) 2 x 20-watt HIFI stereo speakers with improved bass.
- g) Adjustable mobile stand to move the interactive screens around with ease and the stand must be mounted in a secure and stable manner. Therefore, the electric cables provided must be long enough to cater for such movements.
- h) A warranty of at least 5 years must be provided for the interactive screens.
- i) Provision of all manuals, operating procedures and training of lecturers on the use of the system.

Tender No:ITVETC-INFRA001/10/2024



Queenstown Campus ✓

- 7x interactive screens at the computer labs (mounted on the wall)
- 1x interactive screen at the main Boardroom on an adjustable mobile stand

Sterkspruit Campus

- 2x interactive screen at the computer labs ✓

Ezibeleni Engineering Campus ✓

- 3x interactive screen at the Workshops on adjustable mobile stands
- 1x interactive screen at the Boardroom
- 1x interactive screen at the computer lab

Queen Nonesi Campus ✓

- 1x interactive screen at the Boardroom
- 2x interactive screens at the computer labs

Aliwal North Campus ✓

- 1x interactive screen at the Boardroom
- 4x interactive screens at the computer labs

Occupational Health and Safety regulations **must** be followed as outlined in the OHS Act. Appointed service provider to make good on the work and leave the site clean to the acceptance of the Project Manager.

3. PROJECT LOCATION

Management of the project will be done from the Central Office at Ezibeleni.

4. PROJECT DURATION

The project's expected duration is **2** months from date of award.

Tender No:ITVETC-INFRA001/10/2024



5. PROJECT TEAM STRUCTURE

The project team will consist of the Client (Ikhala TVET College) represented by the Project Manager.

The team will also consist of the OHS Officer, Campus Managers and ASD: ICT.

6. METHODOLOGY

Completion of the works in due time and to the specification within the project management parameters of Scope, Time and Quality.

7. SKILLS TRANSFER

30% of the project to be allocated to local SMME's (where applicable)

8. TIME FRAMES

PROCESS	CONCLUDED BY:
SITE BRIEFING (Central Office)	
IKHALA COLLEGE: Appointment of Service Provider	
SERVICE PROVIDER: Submission of completed document	

9. PREFERENCE POINT SYSTEM

The tender will be evaluated on the 80/20 Preference Points system as prescribed by the Preferential Procurement Regulations 2022.

Tender No:ITVETC-INFRA001/10/2024



10. EVALUATION PROCESS TO BE FOLLOWED

Evaluation of proposals – All proposals will be evaluated by a team for functionality, price and HDI. Based on the results of the evaluation process, Ikhala College will approve the awarding of the contract to successful tenderers.

HDI POINTS SCORE	Preferential Point System	
	20/80	PROOF
1. Enterprises wholly or partially owned by Historically Disadvantaged Individuals	12	CIPRO
2. Contracting with enterprises wholly or partially owned by female	3	CIPRO (ID Copy)
3. Contracting with the enterprises wholly or partially owned by disabled people	2	Proof of Disability
4. Promoting enterprise wholly or partially owned by youth	1	CIPRO (ID Copy)
5. Promoting enterprises located within the local Municipality	1	Proof of Address
6. Promoting enterprises located within the local District Municipality	0.5	Proof of Address
7. Promoting enterprises located within the local Province	0.5	Proof of Address

11. FORM OF OFFER AND ACCEPTANCE

C1.1 Form of Offer and Acceptance

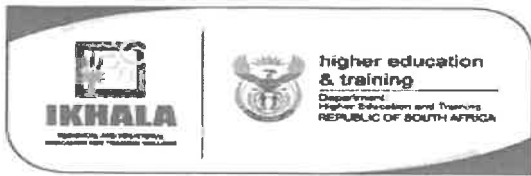
Offer

The Employer, identified in the Acceptance signature block, has solicited offers to enter into a contract for the procurement of

The tenderer, identified in the Offer signature block, has examined the documents listed in the Tender Data and addenda thereto as listed in the Returnable Schedules, and by submitting this Offer has accepted the Conditions of Tender.

The tenderer, identified in the Offer signature block, has examined the draft contract as listed in the Acceptance section and agreed to provide this Offer.

Tender No:ITVETC-INFRA001/10/2024



By the representative of the tenderer, deemed to be duly authorised, signing this part of this Form of Offer and Acceptance the tenderer offers to perform all of the obligations and liabilities of the _____ under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the Contract Data.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VAT IS:

(in words)Rand;

R.....(in figures)

THE OFFERED COST PARAMETERS TO PROVIDE THE WORKS, EXCLUSIVE OF VALUE ADDED TAX, ARE AS SET IN THE CONTRACT DATA.

THE OFFERED STAFF RATES TO PERFORM THE SERVICES, EXCLUSIVE OF VALUE ADDED TAX ARE AS SET OUT IN THE PRICING SCHEDULE.

THE OFFERED PRICES ARE AS STATED IN THE PRICING SCHEDULE

This Offer may be accepted by the Employer by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document including the Schedule of Deviations (if any) to the tenderer before the end of the period of validity stated in the Tender Data, or other period as agreed, whereupon the tenderer becomes the party named as the _____ in the conditions of contract identified in the Contract Data.

This Offer may be accepted by the Employer by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document including the Schedule of Deviations (if any) to the tenderer before the end of the agreed period of validity, or other period as agreed, whereupon the tenderer becomes the party named as the _____ in the conditions of contract identified in the Contract Data.

Signature(s)

Name(s)

Capacity

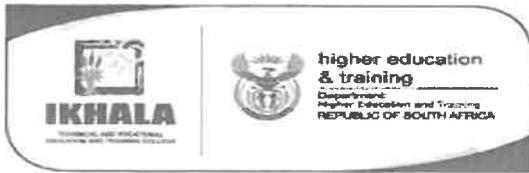
For the tenderer:

(Insert name and address of organisation)

Name & signature of witness

Date

Tender No:ITVETC-INFRA001/10/2024



Acceptance

By signing this part of this Form of Offer and Acceptance, the Employer identified below accepts the tenderer's Offer. In consideration thereof, the Employer shall pay the Contractor the amount due in accordance with the conditions of contract identified in the Contract Data. Acceptance of the tenderer's Offer shall form an agreement between the Employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract, are contained in:

Part C1	Agreements and Contract Data, (which includes this Form of Offer and Acceptance)
Part C2	Pricing Data
Part C3	Scope of Work: Works Information
Part C4	Site Information

and drawings and documents (or parts thereof), which may be incorporated by reference into the above listed Parts.

Deviations from and amendments to the documents listed in the Tender Data and any addenda thereto listed in the Returnable Schedules as well as any changes to the terms of the Offer agreed by the tenderer and the Employer during this process of offer and acceptance, are contained in the Schedule of Deviations attached to and forming part of this Form of Offer and Acceptance. No amendments to or deviations from said documents are valid unless contained in this Schedule.

Deviations from and amendments to the draft contract as well as any changes to the terms of the Offer agreed by the tenderer and the Employer during this process of offer and acceptance, are contained in the Schedule of Deviations attached to and forming part of this Form of Offer and Acceptance. No amendments to or deviations from said documents are valid unless contained in this Schedule.

The tenderer shall within two weeks of receiving a completed copy of this agreement, including the Schedule of Deviations (if any), contact the Employer's agent (whose details are given in the Contract Data) to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the Contract Data. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed original copy of this document, including the Schedule of Deviations (if any). Unless the tenderer (now) within five working days of the date of such receipt notifies the Employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the Parties.

Notwithstanding anything contained herein, this agreement comes into effect two working days after the submission by the employer of one fully completed original copy of this document including the schedule of deviations (if any), to a courier-to-counter delivery / counter-to-counter delivery / door-to-counter delivery /door-to-door delivery /courier service (delete that which is not applicable), provided that the employer notifies the tenderer of the tracking number within 24 hours of such submission. Unless the tenderer (now) within seven working days of the date of such submission notifies the employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

Tender No:ITVETC-INFRA001/10/2024



Signature(s)

Name(s)

Capacity

for the

Employer

(Insert name and address of organisation)

Name &
signature of
witness

Date

Tender No:ITVETC-INFRA001/10/2024



**Administration Centre:
Facilities Management Section**

Zone D, Gwadana Drive
Ezibeleni
Tel: 047 – 873 8800

A better future with **IKHALA**

Administration Centre	047 – 873 8800	Queen Nonesi	047 – 873 8878
Aliwal North	051 – 634 1035	Queenstown	045 – 838 2593/4
Ezibeleni: Engineering	047 – 873 1293	Sterkspruit	051 – 6110 205



12. COST OF PROPOSAL

- a) Tenderers are expected to fully acquaint themselves with the conditions, requirements and specifications of this Request for Proposal (RFP) before submitting proposals.
- b) Each tenderer assumes all risks for resource commitment and expenses, direct or indirect, of proposal preparation and participation throughout the RFP process.
- c) Ikhala College **will not be** responsible directly or indirectly for any costs incurred by tenderers.

13. PRICING PROPOSAL

Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations, if any, clearly indicated.

Only firm prices* will be accepted during the tender validity period. Non-firm prices** (including prices subject to rates of exchange variations) will not be considered.

**Firm price is the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax which, in terms of a law or regulation is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;*

***Non-firm price is all prices other than "firm" prices.*

14. VALIDITY PERIOD OF PROPOSAL

Each proposal shall be valid for a minimum period of One (1) month calculated from the closing date.

A better future with **IKHALA**

Administration Centre	047 – 873 8800	Queen Nonesi	047 – 873 8878
Aliwal North	051 – 634 1035	Queenstown	045 – 838 2593/4
Ezibeleni: Engineering	047 – 873 1293	Sterkspruit	051 – 6110 205



15. COMPULSORY BRIEFING SESSION

Compulsory site briefing is scheduled for the **21 March 2024** as follows.

SITE	DATE	TIME
Central Office	21 MARCH 2024	10H00am

16. CLOSING DATE

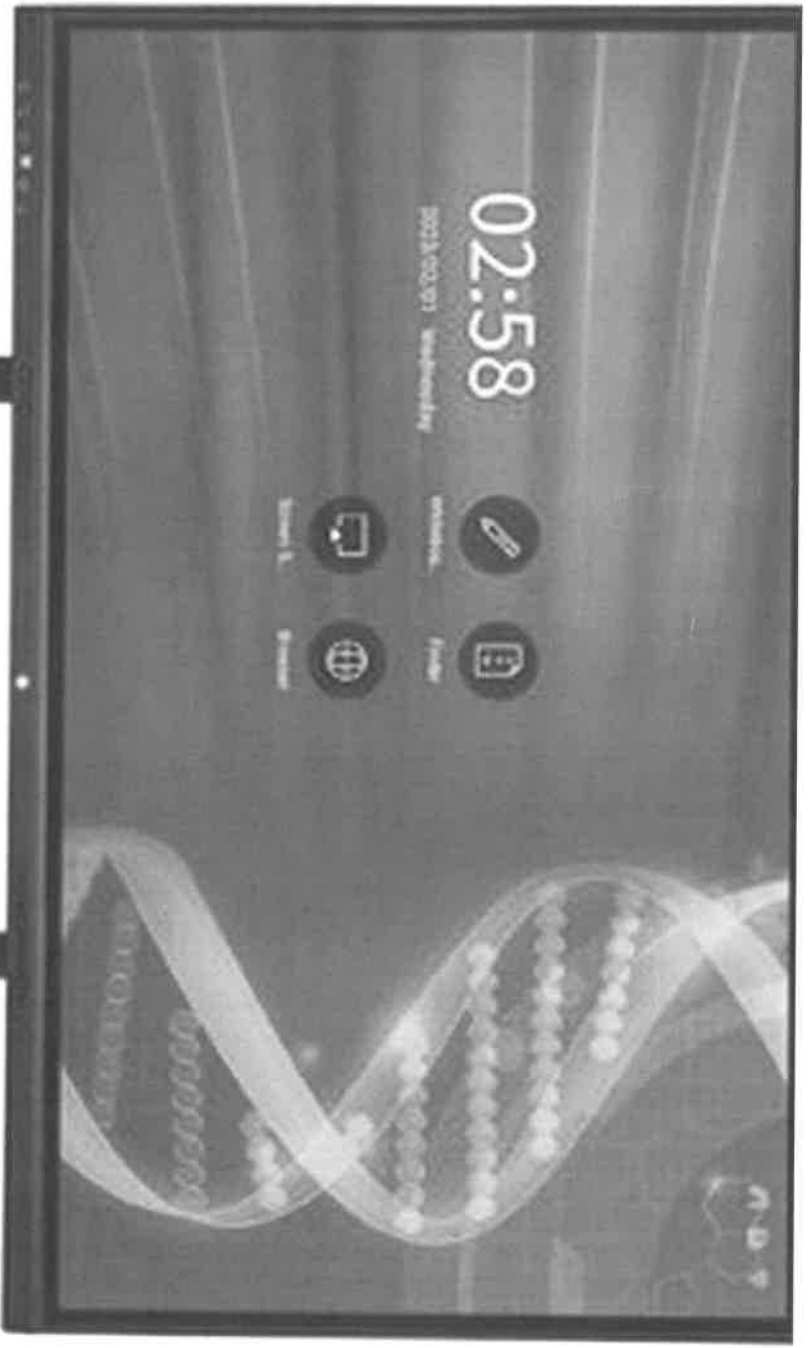
05 April 2024, 11h00 am.

17. TECHNICAL SPECIFICATIONS

Has been completed by the Project Manager and ICT Manager.

A better future with **IKHALA**

Administration Centre	047 – 873 8800	Queen Nonesi	047 – 873 8878
Aliwal North	051 – 634 1035	Queenstown	045 – 838 2593/4
Ezibeleni: Engineering	047 – 873 1293	Sterkspruit	051 – 6110 205





REFERENCE	Smart Interactive EduBoard/Touch	DATE	11	09	2024
------------------	----------------------------------	-------------	----	----	------

SPECIFICATIONS: COMPUTER RELATED EQUIPMENT
(SEE DELIVERY ADDRESSES AND CONTACT PERSON AT BOTTOM OF SPECIFICATIONS)

1.	Appointment of a Service Provider to Supply and Install Digital Interactive Screens for Workshops, Boardrooms and Computer Labs at Ikhala TVET College
Campuses/Sites	Ezibeleni Eng, Queen Nonesi, Queenstown, Aliwal North Business and Sterkspruit Business Campuses

The scope of works for the Service Provider includes the following:

- a) Supply and install a 75inch interactive touch screen with 4K Ultra UHD Display equipped with high performing exceptional quality screen resolution of (3840 x 2160).
- b) 4mm Tempered glass Mohs Scale Level 7 very scratch and break resistant (anti-glare glass).
- c) Integrated Android Interface with touch control equipped with the latest operating system and always up to date.
- d) Built in powerful education software and optional premium software such as the following: Whiteboarding for Android whiteboard functionality, Web browsing, 50 Point touch, and Optional OPS Module.
- e) USB Type-C with full function support for charging, video, touch and internet data.
- f) 2 x 20-watt HIFI stereo speakers with improved bass.
- g) Adjustable mobile stand to move the interactive screens around with ease and the stand must be mounted in a secure and stable manner. Therefore, the electric cables provided must be long enough to cater for such movements.
- h) A warranty of at least 5 years must be provided for the interactive screens.

A better future with **IKHALA**

Administration Centre: 047 873 8800

Aliwal North Campus: 051 634 1035 • Ezibeleni Engineering Campus: 047 873 1293

Queenstown Campus: 045 838 2593/4 • Queen Nonesi: 079 251 8897

• Sterkspruit: 051 611 0205

- i) Provision of all manuals, operating procedures and training of lecturers on the use of the system.

Queenstown Campus

- 7x interactive screens at the computer labs (mounted on the wall)
- 1x interactive screen at the main Boardroom on an adjustable mobile stand

Sterkspruit Campus

- 2x interactive screen at the computer labs

Ezibeleni Engineering Campus

- 3x interactive screen at the Workshops on adjustable mobile stands
- 1x interactive screen at the Boardroom
- 1x interactive screen at the computer lab

Queen Nonesi Campus

- 1x interactive screen at the Boardroom
- 2x interactive screens at the computer labs

Aliwal North Campus

- 1x interactive screen at the Boardroom
- 4x interactive screens at the computer labs

A better future with **IKHALA**

Administration Centre: 047 873 8800

Aliwal North Campus: 051 634 1035 • Ezibeleni Engineering Campus: 047 873 1293

Queenstown Campus: 045 838 2593/4 • Queen Nonesi: 079 251 8897

• Sterkspruit: 051 611 0205


Occupational Health and Safety regulations **must** be followed as outlined in the OHS Act.
Appointed service provider to make good on the work and leave the site clean to the
acceptance of the Project Manager.

Prepared By



.....
L Gwiliza
ICT Office

Approved By



.....
Mr. L Malindi
DP: Corporate Services

A better future with **IKHALA**

Administration Centre: 047 873 8800

Aliwal North Campus: 051 634 1035 • Ezibeleni Engineering Campus: 047 873 1293

Queenstown Campus: 045 838 2593/4 • Queen Nonesi: 079 251 8897

• Sterkspruit: 051 611 0205