

T2.1 List of Returnable Documents

2.1.1 Stage Three as per CIDB: these schedules will be utilised for functionality evaluation purposes – refer to T1.2 Tender data C.2.1

- T2.2-04 **Evaluation Schedule:** Previous experience in executing similar scope of work.
- T2.2-05 **Evaluation Schedule:** Programme of works showing single tank inspection and support work executed and completed.
- T2.2-06 **Evaluation Schedule:** Health and Safety plan.
- T2.2-07 **Evaluation Schedule:** Quality Management plan.
- T2.2-08 **Evaluation Schedule:** Method statement.

A tenderer that fails to achieve the **minimum 70 points** for functionality, **will automatically** be disqualified, and not be evaluated further for price and preference points.

2.1.2 The below returnable schedules are required for price and preference points scoring/evaluation purposes of this tender – refer to Tender data C.3.11:

- T2.2-02 **Evaluation Schedule:** Valid proof of tenderer's compliance to Specific Goals evidence (Preference Claim Form) requirements stipulated in SBD6.1.
ANNEX G Compulsory Enterprise Questionnaire.

A tenderer that fails to submit this returnable document and/or schedule, by closing date and time of this tender, **will not** automatically be disqualified, however, that tenderer will receive an automatic score of zero (0) for preference points for applicable specific goals for this tender.

2.1.3 Returnable Schedules:

General:

- T2.2-01 Record of addenda to tender documents.
- T2.2-03 Authority to submit a tender.
- T2.2-11 Project Organogram Management and CV's.
- T2.2-12 Letter of Good Standing.
- T2.2-13 Risk Elements.
- T2.2-22 Affected Property Establishment Requirements.

2.1.4 Agreement and Commitment by Tenderer:

- T2.2-14 Non-Disclosure Agreement.
- T2.2-15 Tender Declaration Form.
- T2.2-16 RFQ – Breach of Law.
- T2.2-17 Certificate of Acquaintance with Tender Document.
- T2.2-18 Service Provider Integrity Pact.



Transnet Freight Rail

Tender Number: CRAC-KAZ-44887

Description of Service: Provision of API 653 post inspection service, on above ground diesel tanks,
at Transnet Freight Rail Bethlehem and Karsene depots.

T2.2-20 Agreement in terms of Protection of Personal Information Act.

T2.2-21 Supplier Code of Conduct.

2.1.5 Bonds/Guarantees/Financial/Insurance:

T2.2-19 Insurance provided by Contractor.

2.2 C1.1 Form of Offer

2.3 C1.2 Contract Data Part Two (Data by Contractor)

2.4 C2.2 Priced Contract with Price List – Main Option A



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Tender Number: CRAC-KAZ-44887

Description of Service: Provision of API 653 post inspection service, on above ground diesel tanks,
at Transnet Freight Rail Bethlehem and Karsene depots.

T2.2-01: Record of Addenda to Tender Documents.

The tenderer hereby confirms that the following communications were received from the *Employer* before the submission of this tender offer, amending the tender documents and have been taken all the Addenda into account in this tender offer:

	Date	Title or Details of Addenda
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Attach additional pages if more space is required.

T2.2-02 : ANNEX G Compulsory Enterprise Questionnaire

The following particulars hereunder must be furnished.

In the case of a Joint Venture, separate enterprise questionnaires in respect of each partner/member must be completed and submitted.

Section 1: Name of enterprise: _____

Section 2: VAT registration number, if any: _____

Section 3: CIDB registration number, if any: _____

Section 4: CSD number: _____

Section 5: Particulars of sole proprietors and partners in partnerships

Name	Identity number	Personal income tax number

* Complete only if sole proprietor or partnership and attach separate page if more than 3 partners

Section 6: Particulars of companies and close corporations

Company registration number _____

Close corporation number _____

Tax reference number: _____

Section 7: The attached SBD4 must be completed for each tender and be attached as a tender requirement.

Section 8: The attached SBD 6 must be completed for each tender and be attached as a requirement.

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise:

- i) authorizes the Employer to obtain a tax clearance certificate from the South African Revenue Services that my / our tax matters are in order;
- ii) confirms that the neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- iii) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- iv) confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and
- v) confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.

Signed

Date

Name

Position

Enterprise
name

SBD 6.1**PREFERENCE POINTS CLAIM FORM**

This preference form must form part of all bids invited. It contains general information and serves as a claim for preference points for Specific Goals contribution. Transnet will award preference points to companies who provide valid proof of evidence as per the table of evidence in paragraph 4.1 below.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the **80/20 preference point system** shall be applicable. Despite the stipulated preference point system, Transnet shall use the lowest acceptable bid to determine the applicable preference point system in a situation where all received acceptable bids are received outside the stated preference point system.

1.3 Preference points for this bid shall be awarded for:

- (a) Price;
- (b) B-BBEE Status Level of Contribution; and
- (c) Any other specific goal determined in the Transnet preferential procurement policy

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
APPLICABLE SPECIFIC GOALS FOR THIS TENDER IS	
B-BBEE Level of contributor - Level 1 or Level 2,	10
and	
At least 30% Black Women Owned entities.	10
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of evidence required for any of the specific goals together with the bid will be interpreted to mean that preference points for that specific goal are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"all applicable taxes"** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- (b) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (c) **"B-BBEE status level of contributor"** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (d) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the supply/provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- (e) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (f) **"EME"** means an Exempted Micro Enterprise as defines by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (g) **"functionality"** means the ability of a bidder to provide goods or services in accordance with specification as set out in the bid documents
- (h) **"Price"** includes all applicable taxes less all unconditional discounts.
- (i) **"Proof of B-BBEE Status Level of Contributor"**
 - i) the B-BBEE status level certificate issued by an authorised body or person;
 - ii) a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or
 - iii) any other requirement prescribed in terms of the B-BBEE Act.
- (j) **"QSE"** means a Qualifying Small Enterprise as defines by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (k) **"rand value"** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties.
- (l) **"Specific goals"** means targeted advancement areas or categories of persons or groups either previously disadvantaged or falling within the scope of the Reconstruction and Development Programme identified by Transnet to be given preference in allocation of procurement contracts in line with section 2(1) of the PPPFA.

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/10

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for comparative price of bid under consideration

P_t = Comparative price of bid under consideration

$P_{\min}$ = Comparative price of lowest acceptable bid

4. EVIDENCE REQUIRED FOR CLAIMING SPECIFIC GOALS

4.1 In terms of Transnet Preferential Procurement Policy (TPPP) and Procurement Manuals, preference points must be awarded to a bidder for providing evidence in accordance with the table below:

Specific Goals	Acceptable Evidence
B-BBEE Status contributor	B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline
30% Black Women Owned Entities	B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline
+50% Black Youth Owned Entities	Certified copy of ID Documents of the Owners and B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline
Entities Owned by People with Disability (PWD)	Certified copy of ID Documents of the Owners / Doctor's note and /or EEA1 form confirming the disability
Entities/Black People living in rural areas	Entity 's Municipal/ESKOM bill or letter from Induna/chief confirming residential address not older than 3 months.
South African Enterprises	CIPC Certificate
EME or QSE 51% Black Owned	B-BBEE Certificate / Sworn-Affidavit / CIPC Certificate
Entities that are 51 % Black Owned	CI B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline
Promoting exports Orientated for Job creation	Section.....Job Creation Schedule Returnable documents
Local Content and Local Production	Returnable Local Content and production Annexures



NIPP	NIPP Returnable documents
Creation of new jobs and labour intensification	Section.....Job Creation Schedule Returnable documents
The promotion of supplier development through sub-contracting or JV for a minimum of 30% of the value of a contract to South African Companies which are: I. 30% Black Women, 51% Black Youth and 51% Black people with disabilities II. Entities with a specified minimum B-BBEE level (1 and 2) III. EMEs and/or QSEs who are 51% black-owned	Sub-contracting agreements and Declaration / Joint Venture Agreement and CIPC – B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate as per DTIC guideline
The promotion of enterprises located in a specific province/region/municipal area for work to be done or services to be rendered in that province/region/municipal area	CIPC – B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guidelines and Proof Registered address of entity

- 4.2 The table below indicates the required proof of B-BBEE status depending on the category of enterprises:

Enterprise	B-BBEE Certificate & Sworn Affidavit
Large	Certificate issued by SANAS accredited verification agency
QSE	Certificate issued by SANAS accredited verification agency Sworn Affidavit signed by the authorised QSE representative and attested by a Commissioner of Oaths confirming annual turnover and black ownership (only black-owned QSEs - 51% to 100% Black owned) [Sworn affidavits must substantially comply with the format that can be obtained on the DTI's website at www.dti.gov.za/economic_empowerment/bee_codes.jsp.]
EME	Sworn Affidavit signed by the authorised EME representative and attested by a Commissioner of Oaths confirming annual turnover and black ownership Certificate issued by CIPC (formerly CIPRO) confirming annual turnover and black ownership Certificate issued by SANAS accredited verification agency only if the EME is being measured on the QSE scorecard

- 4.3 A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Status Level verification certificate for every separate bid.

- 4.4 Tertiary Institutions and Public Entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 4.5 A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.
- 4.6 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.
- 4.7 Bidders are to note that the rules pertaining to B-BBEE verification and other B-BBEE requirements may be changed from time to time by regulatory bodies such as National Treasury or the DTI. It is the Bidder's responsibility to ensure that his/her bid complies fully with all B-BBEE requirements at the time of the submission of the bid.

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 6.1

- 6.1 B-BBEE Status Level of Contribution: . = (maximum of **20** points)
- (Points claimed in respect of paragraph 6.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

- 7.1 Will any portion of the contract be sub-contracted?

(*Tick applicable box*)

YES		NO	
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- 7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE.

(*Tick applicable box*)

YES		NO	
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Tender Number: CRAC-KAZ-44887

Description of Service: Provision of API 653 post inspection service, on above ground diesel tanks,
at Transnet Freight Rail Bethlehem and Karsene depots.



8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:

8.2 VAT registration number:

8.3 Company registration number:

8.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
☐ One person business/sole propriety
☐ Close corporation
☐ Company
☐ (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

8.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
☐ Supplier
☐ Professional Supplier/Service provider
☐ Other Suppliers/Service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
 ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 iii) In the event of a contract being awarded as a result of points claimed as shown in



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paragraph 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;

- iv) If a bidder submitted false information regarding its B-BBEE status level of contributor,, which will affect or has affected the evaluation of a bid, or where a bidder has failed to declare any subcontracting arrangements or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have
- (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) if the successful bidder subcontracted a portion of the bid to another person without disclosing it, Transnet reserves the right to penalise the bidder up to 10 percent of the value of the contract;
 - (e) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (f) forward the matter for criminal prosecution.

WITNESSES 1. 2.	 SIGNATURE(S) OF BIDDERS(S) DATE: ADDRESS
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BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

YES/NO

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

YES/NO

- 2.2.1 If so, furnish particulars:

.....

.....

.....

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

- 2.3.1 If so, furnish particulars:

.....

.....

.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature

Date

Position

Name of bidder



Description of Service: Provision of API 653 post inspection service, on above ground diesel tanks,
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T2.2-03: Authority to submit a Tender.

Indicate the status of the tenderer by ticking the appropriate box hereunder. The tenderer must complete the certificate set out below for his category of organisation or alternatively attach a certified copy of a company / organisation document which provides the same information for the relevant category as requested here.

A - COMPANY	B - PARTNERSHIP	C - JOINT VENTURE	D - SOLE PROPRIETOR

A. Certificate for Company

I, _____ chairperson of the board of directors _____
_____, hereby confirm that by resolution of the board taken
on _____ (date), Mr/Ms _____, acting in the capacity
of _____, was authorised to sign all documents in connection
with this tender offer and any contract resulting from it on behalf of the company.

Signed

Date

Name

Position

Chairman of the Board of Directors



Description of Service: Provision of API 653 post inspection service, on above ground diesel tanks,
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B. Certificate for Partnership

We, the undersigned, being the **key partners** in the business trading as _____

_____ hereby authorise Mr/Ms _____

acting in the capacity of _____ to sign all documents in
connection with the tender offer for Contract _____ and any contract
resulting from it on our behalf.

Name	Address	Signature	Date

NOTE: This certificate is to be completed and signed by the full number of Partners necessary
to commit the Partnership. Attach additional pages if more space is required.

Description of Service: Provision of API 653 post inspection service, on above ground diesel tanks,
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C. Certificate for Joint Venture

We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorise Mr/Ms _____, an authorised signatory of the company _____, acting in the capacity of lead partner, to sign all documents in connection with the tender offer for Contract _____ and any contract resulting from it on our behalf.

This authorisation is evidenced by the attached power of attorney signed by legally authorised signatories of all the partners to the Joint Venture.

Furthermore we attach to this Schedule a copy of the joint venture agreement which incorporates a statement that all partners are liable jointly and severally for the execution of the contract and that the lead partner is authorised to incur liabilities, receive instructions and payments and be responsible for the entire execution of the contract for and on behalf of any and all the partners.

Name of firm	Address	Authorising signature, name (in caps) and capacity

**D. Certificate for Sole Proprietor**

I, _____, hereby confirm that I am the sole owner of the
business trading as _____.

Signed

Date

Name

Position

Sole Proprietor

T2.2-04: Functionality evaluation schedule: Previous experience in executing similar scope of work.

The tenderer shall submit **4** Award letters, and/or, Purchase Orders and/or, previous Contracts, for similar scope of work executed in the petrochemical environment.

The tenderer should have executed and completed project for sand blasting and re-painting of tanks within the petroleum industry.

NB: The award letters, and/or Purchase Orders, and/or previous Contracts must be on official Employer's letterhead and signed by a person with DoA or duly authorized.

Previous experience in executing similar scope of work = 20 points.
(Score 100) - for a tenderer that submits 4 Award letters and/or, Purchase Orders and/or, Previous contracts & their completion certificates). Score full 20 points.
(Score 90) - for a tenderer that submits 3 Award letters and/or, Purchase Orders and/or, Previous contracts & their completion certificates). Score 15 points.
(Score 70) - for a tenderer that submits 2 Award letters and/or, Purchase Orders and/or, Previous contracts & their completion certificates). Score 10 points.
(Score 40) - for a tenderer that submits 1 Award letter and/or, Purchase Order and/or, Previous contract & its completion certificate). Score 5 points.
(Score 0) - for No submission. Score 0 points.

Index of documentation attached to this schedule:

Signed	_____	Date	_____
Name	_____	Position	_____
Tenderer	_____		

Transnet Freight Rail

Tender Number: CRAC-KAZ-44887

Description of the Service: Provision of API 653 post inspection service, on above ground diesel tanks, at Transnet Freight Rail Bethlehem and Karsene depots.

T2.2-05: Evaluation Schedule: Programme of works showing single tank inspection and support work executed and completed.

Note to tenderers:

Plan

The Tenderer details the programme of works for evaluation and attaches it to this schedule.

The Tenderer's attention is drawn to core clause 21 of the NEC3 Term Service contract regarding the items to be shown on a plan.

The tenderer shall provide the proposed Plan, at a minimum **Level 2** showing but not limited to the following:

- Ability to execute the Service in terms of the *Employer's* requirements and within the required timeframe indicating, in a logical sequence, the order and timing of the construction that will take place in order to Provide the Service clearly indicating the capacity & capability to achieve the dates stated in the Contract Data.
- Dates when the *Contractor* will need access to any part of the Site, submission & approval process & timing for Health & Safety Files, Environmental Files and Quality Files. In addition, the Plan must clearly demonstrate the procurement process for all long lead items if applicable.
- The *Contractor* indicates how he plans in achieving the following dates and clearly demonstrates them on the schedule - Start Date, Access Date, Planned Completion, Key Dates/Sectional Completion Dates & Completion Date. In addition, the Plan clearly demonstrates adequate provisions for Time Risk Allowance (TRA). Time Risk Allowances are not float, are owned by the Tenderer, can be included in the activity duration and illustrated in the schedule in a code field or as an attachment.
- The Plan must clearly support and demonstrate alignment to the Method Statement as contained in T2.1 List of Returnables.

The scoring of the Plan will be as follows:

The Programme should indicate the following columns as a minimum:

Tank location	Start date	Finish date
---------------	------------	-------------

Programme of works on a single tank = 20 points.

The tenderer shall submit a project schedule showing the proposed sequence of activities, in the form of a Gantt chart. This project schedule should include a work breakdown structure and resource schedule.

NB: Single tank inspection and supporting work takes approximately 1 week to complete.

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(Score 100) - for a tenderer that submits a programme of works, showing single tank inspection and supporting work executed and completed in **1 or less week**).

Score full 20 points.

(Score 90) - for a tenderer that submits a programme of works, showing single tank inspection and supporting work executed and completed in **more than 1, but less than 2 weeks**).

Score 15 points.

(Score 70) - for a tenderer that submits a programme of works, showing single tank inspection and supporting work executed and completed in **more than 2, but less than 3 weeks**).

Score 10 points.

(Score 40) - for a tenderer that submits a programme of works, showing single tank inspection and supporting work executed and completed in **more than 3, but less than 4 weeks**).

Score 5 points.

(Score 0) - for a tenderer that submits a programme of works, showing single tank inspection and supporting work executed and completed in **more than 4 weeks**, or **No submission**.

Score 0 points.

Reference to attached submissions to this schedule:

.....

.....

.....

.....

Signed

Date

Name

Position

Tenderer

T2.2-06: Health and Safety Plan: Functionality evaluation criteria item.

Submit the following documents as a minimum with your tender:

1. Provide a valid letter of good standing with insurance body.
 2. Safety committee meetings – who will perform them, the frequency and who attends them.
 3. Safety induction for workers and staff members – who will perform them and which time of the day.
 4. Conducting toolbox talks, on daily basis, at site – who will perform them, the frequency and who attends them.
 5. Tools and equipment inspection – who will perform the inspection activity and the frequency.
 6. Inspection of the scaffolding and temporary structure, for working at height – who will perform the activity and the frequency.
 7. Electrical safety inspection – who will perform this activity and the frequency.
 8. Inspection of fire extinguishers – who will perform this activity and the frequency.
 9. Inspection of first aid facility – who will perform this activity and the frequency.
 10. Safety inspection – who will perform this activity and the frequency.
 11. Certification of all equipment – who will perform this activity and the frequency.
 12. Safety statistical report – who will perform this activity and the frequency (use man hours worked).
 13. Third party inspection of the lifting tools and tackles – who performs this activity, the involvement of QA/QC, the frequency and provide the certification to hire the cranes etc.
 14. Housekeeping – who will perform this activity and the frequency.
- The tenderer shall submit a Health & Safety Plan, that reflects, but not limited to the **14 health and safety requirements** reflected on returnable schedule T2.2-08.
 - It is important that in providing the plan, you indicate on your plan, the activity, who will perform the activity, the frequency and remarks.

Scoring for Health and Safety plan will be as follows:

Health & Safety Plan = 20 points.

The tenderer shall submit a Health & Safety Plan, that reflects, but not limited to the 14 health and safety requirements reflected on returnable schedule T2.2-08.

It is important that in providing the plan, you indicate on your plan, the activity, who will perform the activity, the frequency and remarks.

(Score 100) - for a tenderer that submits a Health & Safety plan that **reflects 14 or more** health and safety requirements reflected on returnable schedule T2.2-08).

Score full 20 points.

Description of Service: Provision of API 653 post inspection service, on above ground diesel tanks,
at Transnet Freight Rail Bethlehem and Karsene depots.

(Score 90) - for a tenderer that submits a Health & Safety plan that **reflects 13 to 10** health and safety requirements reflected on returnable schedule T2.2-08).

Score 15 points.

(Score 70) - for a tenderer that submits a Health & Safety plan that **reflects 9 to 6** health and safety requirements reflected on returnable schedule T2.2-08).

Score 10 points.

(Score 40) - for a tenderer that submits a Health & Safety plan that **reflects 5 to 1** health and safety requirement/s reflected on returnable schedule T2.2-08).

Score 5 points.

(Score 0) - for No submission.

Score 0 points.

Attached submissions to this schedule:

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Signed _____ Date _____

Name _____ Position _____

Tenderer _____

T2.2-06: Health and Safety Questionnaire.

Health, Safety Questionnaire.

1. SAFE WORK PERFORMANCE			
1A. Injury Experience / Historical Performance - Alberta			
Use the previous three years injury and illness records to complete the following:			
Year			
Number of medical treatment cases			
Number of restricted work day cases			
Number of lost time injury cases			
Number of fatal injuries			
Total recordable frequency			
Lost time injury frequency			
Number of worker manhours			
1 - Medical Treatment Case	Any occupational injury or illness requiring treatment provided by a physician or treatment provided under the direction of a physician		
2 - Restricted Work Day Case	Any occupational injury or illness that prevents a worker from performing any of his/her craft jurisdiction duties		
3 - Lost Time injury Cases	Any occupational injury that prevents the worker from performing any work for at least one day		
4 - Total Recordable Frequency	Total number of Medical Treatment, Restricted Work and Lost Time Injury cases multiplied by 200,000 then divided by total manhours		
5- Lost Time Injury Frequency	Total number of Lost Time Injury cases multiplied by 200,000 then divide by total manhours		
1B. Workers' Compensation Experience			
Use the previous three years injury and illness records to complete the following (if applicable):			
Industry Code:		Industry Classification:	
Year			
Industry Rate			
Contractor Rate			
% Discount or Surcharge			
Is your Workers' Compensation account in good standing? ☐ Yes ☐ No (Please provide letter of confirmation)			

Description of Service: Provision of API 653 post inspection service, on above ground diesel tanks,
at Transnet Freight Rail Bethlehem and Karsene depots.

2. CITATIONS	
2A.	Has your company been cited, charged or prosecuted under Health, Safety and/or Environmental Legislation in the last 5 years? ☐ Yes ☐ No If yes, provide details:
2B.	Has your company been cited, charged or prosecuted under the above Legislation in another Country, Region or State? ☐ Yes ☐ No If yes, provide details:
3. CERTIFICATE OF RECOGNITION	
Does your company have a Certificate of Recognition? ☐ Yes ☐ No If Yes, what is the Certificate No. _____ Issue Date _____	
4. SAFETY PROGRAM	
Do you have a written safety program manual? ☐ Yes ☐ No If Yes, provide a copy for review	
Do you have a pocket safety booklet for field distribution? ☐ Yes ☐ No If Yes, provide a copy for review	
Does your safety program contain the following elements:	
YES NO	YES NO

Description of Service: Provision of API 653 post inspection service, on above ground diesel tanks, at Transnet Freight Rail Bethlehem and Karsene depots.

CORPORATE SAFETY POLICY	☐	☐	EQUIPMENT MAINTENANCE	☐	☐
INCIDENT NOTIFICATION POLICY	☐	☐	EMERGENCY RESPONSE	☐	☐
RECORDKEEPING & STATISTICS	☐	☐	HAZARD ASSESSMENT	☐	☐
REFERENCE TO LEGISLATION	☐	☐	SAFE WORK PRACTICES	☐	☐
GENERAL RULES & REGULATIONS	☐	☐	SAFE WORK PROCEDURES	☐	☐
PROGRESSIVE DISCIPLINE POLICY	☐	☐	WORKPLACE INSPECTIONS	☐	☐
RESPONSIBILITIES	☐	☐	INVESTIGATION PROCESS	☐	☐
PPE STANDARDS	☐	☐	TRAINING POLICY & PROGRAM	☐	☐
ENVIRONMENTAL STANDARDS	☐	☐	COMMUNICATION PROCESSES	☐	☐
MODIFIED WORK PROGRAM	☐	☐			

5. TRAINING PROGRAM

5A. Do you have an orientation program for new hire employees? ☐ Yes ☐ No

If Yes, include a course outline. Does it include any of the following:

	Yes	No		Yes	No
GENERAL RULES & REGULATIONS	☐	☐	CONFINED SPACE ENTRY	☐	☐
EMERGENCY REPORTING	☐	☐	TRENCHING & EXCAVATION	☐	☐
INJURY REPORTING	☐	☐	SIGNS & BARRICADES	☐	☐
LEGISLATION	☐	☐	DANGEROUS HOLES & OPENINGS	☐	☐
RIGHT TO REFUSE WORK	☐	☐	RIGGING & CRANES	☐	☐
PERSONAL PROTECTIVE EQUIPMENT	☐	☐	MOBILE VEHICLES	☐	☐
EMERGENCY PROCEDURES	☐	☐	PREVENTATIVE MAINTENANCE	☐	☐
PROJECT SAFETY COMMITTEE	☐	☐	HAND & POWER TOOLS	☐	☐
HOUSEKEEPING	☐	☐	FIRE PREVENTION & PROTECTION	☐	☐
LADDERS & SCAFFOLDS	☐	☐	ELECTRICAL SAFETY	☐	☐
FALL ARREST STANDARDS	☐	☐	COMPRESSED GAS CYLINDERS	☐	☐
AERIAL WORK PLATFORMS	☐	☐	WEATHER EXTREMES	☐	☐

Description of Service: Provision of API 653 post inspection service, on above ground diesel tanks, at Transnet Freight Rail Bethlehem and Karsene depots.

5B. Do you have a program for training newly hired or promoted supervisors? ☐ Yes ☐ No (If Yes, submit an outline for evaluation. Does it include instruction on the following:					
	Yes	No		Yes	No
EMPLOYER RESPONSIBILITIES	☐	☐	SAFETY COMMUNICATION	☐	☐
EMPLOYEE RESPONSIBILITIES	☐	☐	FIRST AID/MEDICAL PROCEDURES	☐	☐
DUE DILIGENCE	☐	☐	NEW WORKER TRAINING	☐	☐
SAFETY LEADERSHIP	☐	☐	ENVIRONMENTAL REQUIREMENTS	☐	☐
WORK REFUSALS	☐	☐	HAZARD ASSESSMENT	☐	☐
INSPECTION PROCESSES	☐	☐	PRE-JOB SAFETY INSTRUCTION	☐	☐
EMERGENCY PROCEDURES	☐	☐	DRUG & ALCOHOL POLICY	☐	☐
INCIDENT INVESTIGATION	☐	☐	PROGRESSIVE DISCIPLINARY POLICY	☐	☐
SAFE WORK PROCEDURES	☐	☐	SAFE WORK PRACTICES	☐	☐
SAFETY MEETINGS	☐	☐	NOTIFICATION REQUIREMENTS	☐	☐

6. SAFETY ACTIVITIES						
Do you conduct safety inspections?		Yes	No	Weekly	Monthly	Quarterly
		☐	☐	☐	☐	☐
Describe your safety inspection process (include participation, documentation requirements, follow-up, report distribution).						
Who follows up on inspection action items?						
Do you hold site safety meetings for field employees? If Yes, how often?						
		Yes	No	Daily	Weekly	Biweekly
		☐	☐	☐	☐	☐
Do you hold site meetings where safety is addressed with management and field supervisors?						
		Yes	No	Weekly	Biweekly	Monthly
		☐	☐	☐	☐	☐
Is pre-job safety instruction provided before to each new task?				☐ Yes ☐ No		

Is the process documented? ☐ Yes ☐ No					
Who leads the discussion?					
Do you have a hazard assessment process? ☐ Yes ☐ No					
Are hazard assessments documented? If yes, how are hazard assessments communicated and implemented on each project? Who is responsible for leading the hazard assessment process?					
Does your company have policies and procedures for environmental protection, spill clean-up, reporting, waste disposal, and recycling as part of the Health & Safety Program?					
☐ Yes ☐ No					
How does your company measure its H&S success?					
Attach separate sheet to explain					
7. SAFETY STEWARDSHIP					
7A Are incident reports and report summaries sent to the following and how often?					
	Yes	No	Monthly	Quarterly	Annually
Project/Site Manager	☐	☐	☐	☐	☐
Managing Director	☐	☐	☐	☐	☐
Safety Director/Manager	☐	☐	☐	☐	☐
/Chief Executive Officer	☐	☐	☐	☐	☐
7B How are incident records and summaries kept? How often are they reported internally?					
	Yes	No	Monthly	Quarterly	Annually
Incidents totaled for the entire company	☐	☐	☐	☐	☐
Incidents totaled by project	☐	☐	☐	☐	☐
Subtotaled by superintendent	☐	☐	☐	☐	☐
Subtotaled by foreman	☐	☐	☐	☐	☐
7C How are the costs of individual incidents kept? How often are they reported internally?					
	Yes	No	Monthly	Quarterly	Annually
Costs totaled for the entire company	☐	☐	☐	☐	☐
Costs totaled by project	☐	☐	☐	☐	☐
Subtotaled by superintendent	☐	☐	☐	☐	☐

Description of Service: Provision of API 653 post inspection service, on above ground diesel tanks, at Transnet Freight Rail Bethlehem and Karsene depots.

• Subtotaled by foreman/general foreman	☐	☐	☐	☐	☐
7D Does your company track non-injury incidents?					
	Yes	No	Monthly	Quarterly	Annually
Near Miss	☐	☐	☐	☐	☐
Property Damage	☐	☐	☐	☐	☐
Fire	☐	☐	☐	☐	☐
Security	☐	☐	☐	☐	☐
Environmental	☐	☐	☐	☐	☐
8 PERSONNEL					
List key health and safety officers planned for this project. Attach resume.					
Name	Position/Title		Designation		
Supply name, address and phone number of your company's corporate health and safety representative. Does this individual have responsibilities other than health, safety and environment?					
Name	Address		Telephone Number		
Other responsibilities:					
9 REFERENCES					
List the last three company's your form has worked for that could verify the quality and management commitment to your occupational Health & Safety program.					
Name and Company	Address		Phone Number		

T2.2-07: Functionality evaluation schedule – Quality Management plan.

Quality Management plan = 20 points.

The tenderer shall submit a Quality Management Plan in accordance with **ISO 9001: 1993** and should include a **Quality Policy, Quality Control Plan, Quality Checklist** and **Quality Process Control Chart** for all activities.

(Score 100) - for a tenderer that submits a quality management plan in accordance with ISO 9001:1993 and **includes** a Quality policy, Quality Control plan, Quality checklist and Quality Process Control chart for all activities.

Score full 20 points.

(Score 90) - for a tenderer that submits a quality management plan in accordance with ISO 9001:1993 and **excludes 1 of the following, either** a Quality policy **or**, Quality Control plan **or**, Quality checklist or a Quality Process Control chart for all activities.

Score 15 points.

(Score 70) - for a tenderer that submits a quality management plan in accordance with ISO 9001:1993 and **excludes 2 of the following**, a Quality policy, Quality Control plan, Quality checklist or a Quality Process Control chart for all activities.

Score 10 points.

(Score 40) - for a tenderer that submit a quality management plan in accordance with ISO 9001:1993 and **excludes 3 of the following**, a Quality policy, Quality Control, Quality checklist and, Quality Process Control chart for all activities.

Score 5 points.

(Score 0) - for a No submission.

Score 0 points.

Attached submissions to this schedule:

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Signed _____ Date _____

Name _____ Position _____

Tenderer _____

T2.2-08: Functionality evaluation schedule: Method Statement.

The method statement should clearly state how the tenderer intends to perform the prescribed work. It should provide the tasks to be performed, access, equipment used, personnel involved, sequence of events. The tenderer must also make emphasis on the safety aspect of the methodology.

The method statement should also outline the hazards involved and include a step-by-step guide on how to do the job safely.

It should again detail control measures to be introduced to ensure the safety of anyone who will be affected by the project's activities.

The method statement cannot be used as safety plan, but a technical approach and methodology on the actual work execution.

The company special and practical knowledge in business services is required.

The contractor must supply/provide and identify his/her proposed technical team and state their job description, experience, and qualifications.

A company profile and organogram should be provided as well as the organograms for this project.

The Method statement should meet the following criteria:

1. Method that will be used to meet the technical quality on the project.
2. Approach that will minimize time during the sand blasting and re-painting of tanks.
3. A contractor should provide a detailed method statement on how the sand blasting and re-painting works will be carried out.
4. The method statement must contain detailed baseline risk assessment, implementation methodology/ plan.
5. Method statement must cover the tools and material to be used.
6. Remedial actions to be taken, should the weather change.
7. How will Transnet's Infrastructure and personnel will be kept safe during contract activities.

Method statement = 20 points.

The method statement should clearly state how the tenderer intends to perform the prescribed work. It should provide the tasks to be performed, access, equipment used, personnel involved, sequence of events. The tenderer must also make emphasis on the safety aspects of the methodology. The method statement should also outline the hazards involved and include a step-by-step guide on how to do the job safely.

It should again detail control measures to be introduced to ensure the safety of anyone who will be affected by the project's activities.

The method statement cannot be used as safety plan but a technical approach and methodology on the actual work execution.

The method statement cannot be used as safety plan but a technical approach and methodology on the actual work execution

The company special and practical knowledge in business services is required.

The contractor must supply/provide and identify his/her proposed technical team and state their job description, experience, and qualifications.

A company profile and organogram should be provided as well as the organograms for this project.

The Method statement should meet the following criteria:

1. Method that will be used to meet the technical quality on the project.
2. Approach that will minimize time during the sand blasting and re-painting of tanks.
3. A contractor should provide a detailed method statement on how the sand blasting and re-painting works will be carried out.
4. The method statement must contain detailed baseline risk assessment, implementation methodology/ plan.
5. Method statement must cover the tools and material to be used.
6. Remedial actions to be taken, should the weather change.
7. How will Transnet's infrastructure and personnel be kept safe during contract activities.

(Score 100) - for a tenderer that submits a method statement that **covers all specified 7 items.**
Score full 20 points.

(Score 90) - for a tenderer submits a method statement that **covers 5 - 6 items only.**
Score 15 points.

(Score 70) - for a tenderer that submits a method statement that **covers 3 - 4 items only.**
Score 10 points.

(Score 40) - for a tenderer that submit a method statement that **covers 1 - 2 items only.**
Score 5 points.

(Score 0) - for No submission.
Score 0 points.

Transnet Freight Rail

Tender Number: CRAC-KAZ-44887

Description of Service: Provision of API 653 post inspection service, on above ground diesel tanks,
at Transnet Freight Rail Bethlehem and Karsene depots.



Attached submissions to this schedule:

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Signed

Date

Name

Position

Tenderer