
TRANSNET SOC LTD

TENDER NUMBER: TNPA/2022/08/0888/9963/RFP

ADDENDUM NO. 1

DATED: 08 November 2022

The following information is furnished in addition to, in amplification and substitution of, matters contained in the tender documents issued in respect of the abovementioned work.

1. Part T1.1: Tender Notice and Invitation to Tender

The closing date for submission of the tender offers is extended from 16 November 2022 to Tuesday, 06 December 2022 at 16h00.

The original Tender Notice and Invitation to tender has been replaced and superseded by the Attached **Annexure A**

2. Part T1.2: Tender Data:

The original page 6 of 11 has been replaced and superseded by the Attached **Annexure B**

3. Tender Clarification Meeting

An additional tender clarification meeting has been arranged and will be conducted at **TNPA HQ** on the **15th of November 2022 at 10:00am**. The reason for the additional meeting is to extend the publication of this tender from the Transnet Website where it was initially advertised, onto the **National Treasury (NT) e-tender Portal** as per National Treasury advertising requirements for open tenders.

The omission to advertise on the NT e-tender portal was due to an administrative oversight, thus arrangements made on this Addendum is intended to allow bidders not yet accustomed to the existing Transnet website or who have not seen the advert and opportunity to complete their bid submission. This is the first Addendum to this RFP and no other changes have been made on the bidding documents.

It is to be noted that the clarification meeting is compulsory and only those entities who have attended any one of the four arranged meetings will be eligible to submit their tender. Tenderers who have attended either of the meetings need not to attend this additional tender clarification meeting.



This addendum must be signed and submitted with your tender.

WITNESSES:

1. _____

TENDERER / CONTRACTOR

2. _____
Date: _____

WITNESSES:

1. _____

TRANSNET SOC LTD

2. _____
Date: _____



FROM: _____

DATE: _____

TO: Transnet National Ports Authority
Admin Building (Emendi)
N2, Neptune Road, Off Klub Road
Port of Ngqura
Port Elizabeth
6212

Attention Mr. Alfred Matsepe
Email Address: Alfred.matsepe@transnet.net

Dear Sir / Madam

TENDER NUMBER: TNPA/2022/08/0888/9963/RFP
THE UPGRAD THE REFRESH OF TRANSNET NATIONAL PORTS AUTHORITY DIGITAL SIGNAGE AT ALL THE PORTS

Receipt of **Addendum No. 1** dated **08 November 2022** is hereby acknowledged.

Kind regards

TENDERER

NOTE: This acknowledgement must be signed and returned to this office on or before closing date of tender.

PROJECT PACKAGE NUMBER:

TNPA/2022/08/0888/9963/RFP

**THE REFRESH OF TRANSNET NATIONAL PORTS AUTHORITY
DIGITAL SIGNAGE AT ALL THE PORTS**

ANNEXURE A:

**PART T1.1: TENDER NOTICE AND INVITATION TO
TENDER**



T1.1 TENDER NOTICE AND INVITATION TO TENDER

SECTION 1: NOTICE TO TENDERERS

1. INVITATION TO TENDER

Responses to this Tender [hereinafter referred to as a **Tender**] are requested from persons, companies, close corporations or enterprises [hereinafter referred to as a Tenderer].

DESCRIPTION	Refresh of Transnet National Ports Authority digital signage at all the Ports
TENDER DOWNLOADING	This Tender may be downloaded directly from the Transnet eTenders at www.transnet.net and the Transnet website at https://transnetetenders.azurewebsites.net (please use Google Chrome to access Transnet link) FREE OF CHARGE.

COMPULSORY TENDER CLARIFICATION MEETING	<p>Compulsory Tender Clarification Meetings will be conducted as follows:</p> <ul style="list-style-type: none"> • Eastern Region – Port of Durban: TCP Boardroom Queens Warehouse 1st Floor Queen Mary Port of Durban, 4001 on Friday, 21 October 2022 at 10:00am. • Western Region – Port of Cape Town: TNPA House 4th floor boardroom, South Arm Road, Port of Cape Town on Monday, 24 October 2022 at 10:00am. • Central Region – Port of Ngqura: Elwandle Boardroom, Ground Floor, Admin Building (eMendi), N2 Neptune Road Off Klub Road, Port of Ngqura, Port Elizabeth on Tuesday, 25 October 2022 at 10:00am [10 O'clock].
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	<ul style="list-style-type: none"> Central Region – Port of Ngqura: W-2-11 Boardroom, Second Floor, Admin Building (eMendi), N2 Neptune Road Off Klub Road, Port of Ngqura, Port Elizabeth on Tuesday, 15 November 2022 at 10:00am [10 O'clock]. <p>Tenderers may choose a region closer to them to attend any of the compulsory clarification meetings for a period of ± 2 (two) hours. [Tenderers to provide own transportation and accommodation]. The Compulsory Tender Clarification Meeting will start punctually, and information will not be repeated for the benefit of Tenderers arriving late.</p> <p>A Site visit/walk will take place, tenderers are to note:</p> <ul style="list-style-type: none"> Tenderers are required to wear safety shoes, goggles, long sleeve shirts, high visibility vests and hard hats. Tenderers without the recommended PPE will not be allowed on the site walk. Tenderers and their employees, visitors, clients and customers entering Transnet Offices, Depots, Workshops and Stores will have to undergo breathalyser testing. All forms of firearms are prohibited on Transnet properties and premises. The relevant persons attending the meeting must ensure that their identity documents, passports or drivers’ licences are on them for inspection at the access control gates. <p>Certificate of Attendance in the form set out in the Returnable Schedule T2.2-01 hereto must be completed and submitted with your Tender as proof of attendance is required for a compulsory site meeting and/or tender briefing.</p> <p>Tenderers are required to bring this Returnable Schedule T2.2-01 to the Compulsory Tender Clarification Meeting to be signed by the <i>Employer’s</i> Representative.</p> <p>Tenderers failing to attend the compulsory tender briefing will be disqualified.</p>
CLOSING DATE	<p>16:00 on 06 December 2022</p> <p>Tenderers must ensure that tenders are uploaded timeously onto the system. If a tender is late, it will not be accepted for consideration.</p>

2. TENDER SUBMISSION

Transnet has implemented a new electronic tender submission system, the e-Tender Submission Portal, in line with the overall Transnet digitalization strategy where suppliers can view advertised



tenders, register their information, log their intent to respond to bids and upload their bid proposals/responses on to the system.

a) The Transnet e-Tender Submission Portal can be accessed as follows:

- Log on to the Transnet eTenders management platform website (<https://www.transnet.net>);
- Click on "TENDERS";
- Scroll towards the bottom right hand side of the page;
- On the blue window click on "register on our new eTender Portal";
- Click on "ADVERTISED TENDERS" to view advertised tenders;
- Click on "SIGN IN/REGISTER – for bidder to register their information (must fill in all mandatory information);
- Click on "SIGN IN/REGISTER" - to sign in if already registered;
- Toggle (click to switch) the "Log an Intent" button to submit a bid;
- Submit bid documents by uploading them into the system against each tender selected.

b) The tender offers to this tender will be opened as soon as possible after the closing date and time. Transnet shall not, at the opening of tenders, disclose to any other company any confidential details pertaining to the Tender Offers / information received, i.e. pricing, delivery, etc. The names and locations of the Tenderers will be divulged to other Tenderers upon request.

c) Submissions must not contain documents relating to any Tender other than that shown on the submission.

3. CONFIDENTIALITY

All information related to this RFP is to be treated with strict confidentiality. In this regard Tenderers are required to certify that they have acquainted themselves with the Non-Disclosure Agreement. All information related to a subsequent contract, both during and after completion thereof, will be treated with strict confidence. Should the need however arise to divulge any information gleaned from provision of the Works, which is either directly or indirectly related to Transnet's business, written approval to divulge such information must be obtained from Transnet.

4. DISCLAIMERS

Tenderers are hereby advised that Transnet is not committed to any course of action as a result of its issuance of this Tender and/or its receipt of a tender offer. In particular, please note that Transnet reserves the right to:

- 4.1. Award the business to the highest scoring Tenderer/s unless objective criteria justify the award to another tenderer.
- 4.2. Not necessarily accept the lowest priced tender or an alternative Tender;
- 4.3. Go to the open market if the quoted rates (for award of work) are deemed unreasonable;
- 4.4. Should the Tenderers be awarded business on strength of information furnished by the Tenderer, which after conclusion of the contract is proved to have been incorrect, Transnet reserves the right to terminate the contract;
- 4.5. Request audited financial statements or other documentation for the purposes of a due diligence exercise;
- 4.6. Not accept any changes or purported changes by the Tenderer to the tender rates after the closing date;
- 4.7. Verify any information supplied by a Tenderer by submitting a tender, the Tenderer/s hereby irrevocably grant the necessary consent to the Transnet to do so;
- 4.8. Conduct the evaluation process in parallel. The evaluation of Tenderers at any given stage must therefore not be interpreted to mean that Tenderers have necessarily passed any previous stage(s);
- 4.9. Unless otherwise expressly stated, each tender lodged in response to the invitation to tender shall be deemed to be an offer by the Tenderer. The Employer has the right in its sole and unfettered discretion not to accept any offer.
- 4.10. Not be held liable if tenderers do not provide the correct contact details during the clarification session and do not receive the latest information regarding this RFP with the possible consequence of being disadvantaged or disqualified as a result thereof.
- 4.11. Transnet reserves the right to exclude any Tenderers from the tender process who has been convicted of a serious breach of law during the preceding 5 [five] years including but not limited to breaches of the Competition Act 89 of 1998, as amended. Tenderers are required to indicate in tender returnable **T2.2-17**, [**Breach of Law**] whether or not they have been found guilty of a serious breach of law during the past 5 [five] years.



4.12. Transnet reserves the right to perform a risk analysis on the preferred tenderer to ascertain if any of the following might present an unacceptable commercial risk to the employer:

- *unduly high or unduly low tendered rates or amounts in the tender offer;*
- *contract data of contract provided by the tenderer; or*
- *the contents of the tender returnables which are to be included in the contract.*

5. Transnet will not reimburse any Tenderer for any preparatory costs or other work performed in connection with this Tender, whether or not the Tenderer is awarded a contract.

6. NATIONAL TREASURY'S CENTRAL SUPPLIER DATABASE

Tenderer are required to self-register on National Treasury's Central Supplier Database (CSD) which has been established to centrally administer supplier information for all organs of state and facilitate the verification of certain key supplier information. The CSD can be accessed at <https://secure.csd.gov.za/>. Tenderer are required to provide the following to Transnet in order to enable it to verify information on the CSD:

Supplier Number..... and Unique registration reference number.....(**Tender Data**)

**Transnet urges its clients, suppliers and the general public
to report any fraud or corruption to
TIP-OFFS ANONYMOUS: 0800 003 056 OR Transnet@tip-offs.com**

PROJECT PACKAGE NUMBER:

TNPA/2022/08/0888/9963/RFP

**THE REFRESH OF TRANSNET NATIONAL PORTS AUTHORITY
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ANNEXURE B:

PART T1.2: TENDER DATA

4. Stage Four - Functionality

Only those tenderers who obtain the minimum qualifying score for functionality will be evaluated further in terms of price and the applicable preference point system. The minimum qualifying for score for functionality is **60** points.

The evaluation criteria for measuring functionality and the points for each criteria and, if any, each sub-criterion are as stated in C.3.11.3 below.

Any tenderer that fails to meet the stipulated pre-qualifying criteria will be regarded as an unacceptable tender.

C.2.7 The arrangements for a compulsory clarification meeting are as stated in the Tender Notice and Invitation to Tender. **Tenderers must complete and sign the attendance register.** Addenda will be issued to and tenders will only be received from those tendering entities including those entities that intends forming a joint venture appearing on the attendance register.

Tenderers are also **required to bring their RFP document to the briefing session and have their returnable document T2.2-01 certificate of attendance** signed off by the Employer's authorised representative.

C.2.12 No alternative tender offers will be considered.

C.2.13.3 Each tender offer shall be in the **English Language.**

C.2.13.5 The *Employer's* details and identification details that are to be shown on each tender offer package are as follows:

C2.15.1 Identification details: The tender documents must be uploaded with:

- Name of Tenderer: **(insert company name)**
- Contact person and details: **(insert details)**
- The Tender Number:
- The Tender Description

C.2.13.9 Telephonic, telegraphic, facsimile or e-mailed tender offers will not be accepted.

C.2.15 The closing time for submission of tender offers is:

Time: **16:00** on the **06 December 2022**

Location: The Transnet e-Tender Submission Portal:

(<https://transnetetenders.azurewebsites.net>);

NO LATE TENDERS WILL BE ACCEPTED

C.2.16 The tender offer validity period is **180 working days** after the closing date. Tenderers are to note that they may be requested to extend the validity period of