

SBD 3.1.A (YEAR 1)

PRICING SCHEDULE – FIRM PRICES (PURCHASES)

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....Bid number: **DIRCO 06-2026/2027**

Closing date **16 October 2026 Time 11:00am**

OFFER TO BE VALID FOR 120 DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY (INCLUDING VAT)
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- Required by: The Department of International Relations and Cooperation (DIRCO)
INVITATION TO SERVICE PROVIDER/S FOR THE SUBMISSION OF BID FOR THE PROVISION OF LEGAL PROJECT MANAGEMENT SERVICES FOR A PERIOD OF THREE (3) YEARS

1. SCOPE OF WORK

NO.	ITEM/SERVICE	DESCRIPTION
1.	PROFESSIONAL SERVICES	• Appoint and retain existing international counsel, researchers and any other experts whose services may be required as the case progresses. • Manage a legal team responsible for the conduct of all aspects of the proceedings. • Coordinate the flow of information between the client and the legal team. • Provide overall management of the legal team and all its requirements. This will include liaising with experts, institutions and civil society organisations, and capturing, documenting and managing all evidence. • Ensuring the translation of documents and sources from Hebrew and Arabic.

		- Facilitate payment of (including vetting) invoices from international counsel, researchers, experts and others as and when required in conjunction with other relevant Government Departments. - Coordinate and manage all administrative matters related to the case, including travel arrangements. - Carry out cite-checking of documents prepared by counsel to ensure accuracy
	PERFORMANCE MANAGEMENT AND REPORTING	- Establish and maintain an effective performance management framework throughout the duration of the contract. - Submit quarterly progress reports detailing work undertaken, milestones achieved, risks identified, mitigation measures implemented, and planned activities for the subsequent reporting period.
	RESOURCE TEAM	Hourly rate (Price offered in ZAR)
	RESOURCE TEAM	2 X Senior Director or equivalent (minimum 10 years of experience at the level)
		2 X Junior Director or equivalent (minimum 5 years of experience at the level)
		1 X Senior Associate or equivalent (minimum 3 years of experience at the level)
		1 X Associate or equivalent (minimum 2 years of experience at the level)
	TOTAL COST	

NAME OF THE SERVICE PROVIDER _____

SIGNATURE AND INITIALS _____

POSITION _____

DATE _____

SBD 3.1.B (YEAR 2)

PRICING SCHEDULE – FIRM PRICES (PURCHASES)

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

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ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY (INCLUDING VAT)
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INVITATION TO SERVICE PROVIDER/S FOR THE SUBMISSION OF BID FOR THE PROVISION OF LEGAL PROJECT MANAGEMENT SERVICES FOR A PERIOD OF THREE (3) YEARS

2. SCOPE OF WORK

NO.	ITEM/SERVICE	DESCRIPTION
1.	PROFESSIONAL SERVICES	• Appoint and retain existing international counsel, researchers and any other experts whose services may be required as the case progresses. • Manage a legal team responsible for the conduct of all aspects of the proceedings. • Coordinate the flow of information between the client and the legal team. • Provide overall management of the legal team and all its requirements. This will include liaising with experts, institutions and civil society organisations, and capturing, documenting and managing all evidence.

		- Ensuring the translation of documents and sources from Hebrew and Arabic. - Facilitate payment of (including vetting) invoices from international counsel, researchers, experts and others as and when required in conjunction with other relevant Government Departments. - Coordinate and manage all administrative matters related to the case, including travel arrangements. - Carry out cite-checking of documents prepared by counsel to ensure accuracy
	PERFORMANCE MANAGEMENT AND REPORTING	- Establish and maintain an effective performance management framework throughout the duration of the contract. - Submit quarterly progress reports detailing work undertaken, milestones achieved, risks identified, mitigation measures implemented, and planned activities for the subsequent reporting period.
	RESOURCE TEAM	Hourly rate (Price offered in ZAR)
	RESOURCE TEAM	2 X Senior Director or equivalent (minimum 10 years of experience at the level)
		2 X Junior Director or equivalent (minimum 5 years of experience at the level)
		1 X Senior Associate or equivalent (minimum 3 years of experience at the level)
		1 X Associate or equivalent (minimum 2 years of experience at the level)
	TOTAL COST	

NAME OF THE SERVICE PROVIDER _____

SIGNATURE AND INITIALS _____

POSITION _____

DATE _____

SBD 3.1.C (YEAR 3)

PRICING SCHEDULE – FIRM PRICES (PURCHASES)

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

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Closing date **16 October 2026 Time 11:00am**

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ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY (INCLUDING VAT)
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- Required by: The Department of International Relations and Cooperation (DIRCO)
INVITATION TO SERVICE PROVIDER/S FOR THE SUBMISSION OF BID FOR THE PROVISION OF LEGAL PROJECT MANAGEMENT SERVICES FOR A PERIOD OF THREE (3) YEARS

3. SCOPE OF WORK

NO.	ITEM/SERVICE	DESCRIPTION
1.	PROFESSIONAL SERVICES	• Appoint and retain existing international counsel, researchers and any other experts whose services may be required as the case progresses. • Manage a legal team responsible for the conduct of all aspects of the proceedings. • Coordinate the flow of information between the client and the legal team. • Provide overall management of the legal team and all its requirements. This will include liaising with experts, institutions and civil society organisations, and capturing, documenting and managing all evidence. • Ensuring the translation of documents and sources from Hebrew and Arabic.

		- Facilitate payment of (including vetting) invoices from international counsel, researchers, experts and others as and when required in conjunction with other relevant Government Departments. - Coordinate and manage all administrative matters related to the case, including travel arrangements. - Carry out cite-checking of documents prepared by counsel to ensure accuracy
	PERFORMANCE MANAGEMENT AND REPORTING	- Establish and maintain an effective performance management framework throughout the duration of the contract. - Submit quarterly progress reports detailing work undertaken, milestones achieved, risks identified, mitigation measures implemented, and planned activities for the subsequent reporting period.
	RESOURCE TEAM	Hourly rate (Price offered in ZAR)
	RESOURCE TEAM	2 X Senior Director or equivalent (minimum 10 years of experience at the level)
		2 X Junior Director or equivalent (minimum 5 years of experience at the level)
		1 X Senior Associate or equivalent (minimum 3 years of experience at the level)
		1 X Associate or equivalent (minimum 2 years of experience at the level)
	TOTAL COST	

NAME OF THE SERVICE PROVIDER _____

SIGNATURE AND INITIALS _____

POSITION _____

DATE _____

SBD 3.1.D (CONSOLIDATION)

**PRICING SCHEDULE – FIRM PRICES
(PURCHASES)**

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

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INVITATION TO SERVICE PROVIDER/S FOR THE SUBMISSION OF BID FOR THE PROVISION OF LEGAL PROJECT MANAGEMENT SERVICES FOR A PERIOD OF THREE (3) YEARS

DESCRIPTION	TOTAL COST
Total Cost for Year 1	
Total Cost for Year 2	
Total Cost for Year 3	
TOTAL BID AMOUNT	

NAME OF THE SERVICE PROVIDER_____

SIGNATURE AND INITIALS_____

POSITION_____

DATE_____