

WESTERN CAPE GOVERNMENT

DEPARTMENT OF INFRASTRUCTURE

ADDENDUM 1

IMPORTANT INFORMATION TO NOTE:

1. Tenderers to note that this **Addendum 1 replaces** the following pages in the original bid document:
 1. **Page 2** of Addendum 1 **replaces Page 4 of 77** of the original Bid Document.
 - Changing compulsory clarification from attending meetings at the 3 sites to Bidders attending any 1 of the 3 compulsory clarification meetings
 2. **Page 3** of Addendum 1 replaces **Page 6 of 77** of the original Bid Document.
 - Changing compulsory clarification from attending meetings at the 3 sites to Bidders attending any 1 of the 3 compulsory clarification meetings
 3. **Page 4** of Addendum 1 **replaces Page 53 of 77** of the original Bid Document.
 - Delete the eligibility criteria requirement of *Registered office and District Municipality* and replaces it with the selected region as per Schedule 7

INSTRUCTIONS FOR BID SUBMISSION:

Tenderers are to attach this Addendum at the back of the original bid document, in the same page order sequence as issued, and draw diagonal lines through all the pages in the original bid document which are replaced by the Addendum. Bid submissions which do not contain Addendum 1 will be non-responsive.

All pages of the Addendum must be initialled by the tenderer and witness in the same way as the original bid document.

WESTERN CAPE GOVERNMENT

DEPARTMENT OF INFRASTRUCTURE

WESTERN CAPE: ALL REGIONS: HEALTH AND SAFETY AGENT SERVICE FOR THE DEPARTMENT OF INFRASTRUCTURE 3 YEAR FRAMEWORK AGREEMENT 2026 - 2029

T1.1 Tender notice and invitation to tender

The **Error! Reference source not found.** DEPARTMENT OF INFRASTRUCTURE, WESTERN CAPE GOVERNMENT invites tenders for Tender No. F003/26: **WESTERN CAPE: ALL REGIONS: HEALTH AND SAFETY AGENT SERVICE FOR THE DEPARTMENT OF INFRASTRUCTURE 3 YEAR FRAMEWORK AGREEMENT 2026 – 2029.**

Preferences are allocated to tenderers for Broad-Based Black Economic Empowerment (B-BBEE) status level of contribution.

Documents will be available after **16:00** from **07 August 2026**.

Documents issued in electronic format must be requested by sending an email to tpwtender.helpdesk@westerncape.gov.za stating a return email address, the tender number, name of requesting entity. **It is the tenderer's responsibility to ensure that it obtains all the necessary documents/electronic files required for submission of a complete tender.** Documents electronically issued via email are free of charge.

Queries relating to the technical specification of these documents may be addressed to:

Name:	JEMUEL ARNOLD
Phone:	021 831 8775
Email:	Jemuel.Arnold@westerncape.gov.za

The closing time for receipt of tenders is **11:00 on 28 AUGUST 2026**. Facsimile, e-mail, copied and late tenders will not be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

Clarification meeting with representatives of the *Client* will take place at:

Location: 9th Floor Boardroom, 9 Dorp Street, Cape Town
 Date: 18 August 2026
 Starting Time: 11:00

Location: 1 Main Road, Southern Paarl, 7624 (Paarl District Roads Engineer Offices)
 Date: 19 August 2026
 Starting Time: 11:00

Location: 4th Floor Boardroom, York Park Building, St John Street, George
 Date: 20 August 2026
 Starting Time: 11:00

Bidders can attend any 1 of the 3 clarification meetings listed.

Supplier Database Registration

All **prospective** Service Providers **must** be registered on:

- a) The Central Supplier Database (CSD), and
- b) The Western Cape Supplier Evidence Bank (WCSEB)

All prospective Service Providers who are not registered on the CSD are requested to self-register via www.csd.gov.za. Should assistance be required for the registration on the WCSEB you may contact the help centre at 021 833 5361 or an email can be directed to wcseb@westerncape.gov.za.

All Service Providers duly registered on the WCSEB are also requested to annually update their WCBD4, Declaration of Interest as well as their B-BBEE Rating Certificate or Sworn Affidavit in their original formats to the address below (copies, faxed or emailed copies will not be accepted):

**Provincial Treasury, 4 Waterford Place, 2nd Floor, Century City, Cape Town, or
 Private Bag X9165, Cape Town, 8000**

Clause	Tender Data
C.1.6.1	A contract may, subject to C.3.13, be concluded with one or more tenderers who in terms of C.3.11 are the highest ranked or tenderers scoring the highest number of tender evaluation points, as relevant, based on the tender submissions that are received at the closing time for tenders, further subject to the following: a) The <i>Client</i> determines, at his sole discretion, the number of Consultants to be appointed under the Framework, as dictated by inter alia the envisaged works, goods or services to be procured under the Framework, per area or region if the Framework is so demarcated. b) The <i>Client</i> reserves the option to disregard tenders submitted by tenderers who are currently appointed under another Framework Contract for a related service by the <i>Client</i>. c) If the Framework is demarcated into one or more areas/regions, the <i>Client</i> reserves the option to disregard tenders from tenderers who do not have an established business presence within those areas or regions. d) The <i>Client</i> reserves the option to balance/average, per item, the rates offered by those responsive tenderers whose pricing has been evaluated to fall within a market-related, acceptable value-for-money range for each item. The <i>Client</i> then compiles a modified pricing schedule comprising these balanced/averaged rates to apply across the board to all Consultants appointed under the Framework, per area or region if the Framework is so demarcated. If the <i>Client</i> exercises this option, tenderers will be selected in descending points ranking order and offered appointment, subject to their acceptance of the modified pricing schedule. Should any tenderer decline appointment, the <i>Client</i> continues to select tenderers down the points ranking order until the required number of Consultants for the Framework is attained or the list exhausted, whichever comes first.
C.2	Tenderer's obligations
C.2.7.1	Clarification meeting with representatives of the <i>Client</i> will take place at: Location: 9th Floor Boardroom, 9 Dorp Street, Cape Town Date: 18 August 2026 Starting Time: 11:00 Location: 1 Main Road, Southern Paarl, 7624 (Paarl District Roads Engineer Offices) Date: 19 August 2026 Starting Time: 11:00 Location: 4th Floor Boardroom, York Park Building, St John Street, George Date: 20 August 2026 Starting Time: 11:00 Bidders can attend any 1 of the 3 clarification meetings listed. THE FOLLOWING CONDITIONS APPLY: (a) A tender will automatically be disqualified if the meeting is not attended by a representative of the tendering entity. (b) Representatives of tendering entities must complete and sign the meeting attendance register, providing full details as required on the register, failure of which will disqualify the tender. (c) The name of the lead entity in an envisaged consortium/joint venture must appear on the attendance register, failure of which will disqualify a tender submitted by the consortium/joint venture. (d) A representative may not attend the meeting on behalf of more than one tendering entity. This constitutes anti-competitive behaviour, and when multiple tenders are submitted which reference the attendance of the same person at the site/clarification meeting, ALL those tenders will be disqualified. (e) Tendering entities must be represented by a person who is suitably qualified and experienced to comprehend the implications of the tender. (f) The chairperson may delay the start of the meeting at his sole discretion, as dictated by circumstances. After official start of the meeting by the chairperson, late arrivals will be allowed to join the meeting but the chairperson is under no obligation to repeat any information conveyed prior to such late arrivals.

- The Framework Risk Register is a register of all early warning matters at the Framework level, giving a description of the risk and a description of the actions which are to be taken to avoid or reduce the risk. Review of the Framework Risk Register is a standard entry on the agenda of all the scheduled meetings of the Framework Core Management Group.

1. ADDING SUPPLIERS TO THE FRAMEWORK

(a) Annual and ad hoc review of the Framework and addition of *Suppliers*

Within the period of 4 weeks before and after each Framework Contract anniversary date until the *end date* or if circumstances of insufficient Supplier availability arise or prevail at any other time before the *end date* which are deemed by the *Client* to threaten or impair the effective and efficient operation of the Framework in the fulfilment of the strategic objectives of the *Client*, the *Client* shall review and evaluate the Framework per geographic region or location as applicable. Where circumstances of insufficient Supplier availability are indicated, the *Client* may exercise the option to add Suppliers to the Framework, subject to the following conditions:

- (i) The Framework's pricing is such that all *Suppliers* are remunerated in accordance with a pricing schedule comprising uniform rates and prices which are the same for all. If not, competitive pricing and value for money compared to that of other existing *Suppliers* must be clearly demonstrated and documented;
- (ii) All added *Suppliers* are contracted under the exact same conditions of contract as the other existing *Suppliers* and are remunerated in accordance with the same Framework pricing schedule.
- (iii) If there are existing Suppliers appointed in a different geographical area of this Framework, they be given first consideration for appointment in an additional geographical area, subject to their capacity and presence in, or close to, that geographical area.

(b) The procedure to be followed for adding *Suppliers* to the Framework is as follows:

- (i) For existing *Suppliers* to be appointed in an additional geographical area, a contract amendment which shall be effected by mutual agreement between the *Client* and *Supplier*, reduced to writing in an addendum signed by both Parties and added to the *Supplier's* existing Framework Contract;
- (ii) For additional *Suppliers* to be added to the Framework, first revisiting the original list of responsive tenderers not appointed on the original Framework and selecting the appropriate number of additional *Suppliers* in descending points scoring order from the original bid evaluation scoresheet. Appointment in compliance with all applicable Government procurement prescripts including a risk assessment to evaluate inter alia current commitments, previous performance and other risk factors. Successful *Suppliers* to be appointed with a notification of appointment issued by the *Client* and signature by both Parties of the Framework Contract document, effective until the *end date*;
- (iii) If there are no responsive tenderers left from the original Framework tender process, a secondary competitive procurement process and/or competitive negotiations in compliance with all applicable Government procurement prescripts including a secondary risk assessment to evaluate inter alia current commitments, previous performance and other risk factors. Successful *Suppliers* to be appointed with a notification of appointment issued by the *Client* and signature by both Parties of the Framework Contract document, effective until the *end date*.

2. THE SELECTION PROCEDURE

The *Client* selects a *Supplier* appointed under the Framework to submit a price for works to be completed on a Task Order basis according to the criteria and terms of this *selection procedure*:

2.1 Eligibility of a Supplier for selection in the Framework

A *Supplier* is eligible for selection by the *Client* to submit a price for works to be completed on a Task Order basis if

- The Supplier complies with SCM governance checks (adherence to Clause Z4), and
- the *Supplier* selected to operate within a region on Schedule 7 of this contract where the proposed Task Order will be executed unless this requirement renders the number of eligible *Suppliers* nil, in which case otherwise eligible *Suppliers* are considered sequentially according to geographical proximity to the proposed Task Order, and