



All correspondence to be addressed: The Chief Executive Officer

## **REQUEST FOR QUOTATION**

**RFQ NO: 29-2024**

**DESCRIPTION: APPOINTMENT OF SERVICE PROVIDER FOR CONDUCTING NETWORK PENETRATION TESTING AND QUALITY ASSURANCE OF SYSTEM APPLICATIONS FOR THE SOUTH AFRICAN DIAMONDS AND PRECIOUS METALS REGULATOR (SADPMR).**

Kindly furnish us with a written quotation as detailed in the enclosed schedule.

The quotation must be submitted on the letterhead of your business and submitted not later than **20 March 2024@11h00 AM** to email address: **quotations@sadpmr.co.za**

**Compulsory briefing session: 18 March 2024 @10:00 am**

**Place: CORNER 38 BONAERO DRIVE AND ,COTE D AZUR AVE ,BONAERO PARK ,KEMPTOPN PAR ,1622**

**The following conditions will apply:**

- 1) Price(s) quoted must be valid for thirty (30) days from closing date of the tender.
- 2) Price(s) quoted must be firm and inclusive of VAT.
- 3) A firm delivery period must be indicated.
- 4) These quotations will be evaluated in terms of Preferential Procurement Regulations, 2022:

**80 points for price**

**20 points for specific goals as follows:**

- Enterprises owned by black women. (51% shareholding)- 5 points
- Entities that are small, medium, and micro enterprises.- 5 points
- Entities owned by black people. (51% shareholding)- 5 points
- Enterprises owned by youth. (51% shareholding)- 5 points

- 5) Only bidders registered on the central supplier database (CSD) and with a CSD number will be considered for this tender, as this is a requirement from the National Treasury.
- 6) BBBEE certificate / Sworn Affidavit BBBEE
- 7) Entities owned by people with disabilities
- 8) Copies of ID's / CIPC / CSD
- 9) Late responses will not be considered.

<b>ISSUED BY:</b>  <b>THE CHIEF EXECUTIVE OFFICER SOUTH AFRICAN DIAMOND AND PRECIOUS METALS REGULATOR P.O. BOX 16001 DOORFONTEIN 2028</b>  <b>Tel: (011) 223 7000</b>	<b>CONTACT (SPECIFICATION)</b>  <b>Ms. Mmoloki Makume</b>  <b>E-mail:</b> <a href="mailto:Mmolokim@sadpmr.co.za"><b>Mmolokim@sadpmr.co.za</b></a>	<b>PERSON</b>	<b>CONTACT (ADMINISTRATION)</b>  <b>Mr Njabulo Mavuma</b>  <b>E-mail:</b> <a href="mailto:njabulom@sadpmr.co.za"><b>njabulom@sadpmr.co.za</b></a>	<b>PERSON</b>
---	--	---------------	--	---------------

**Fax: (011) 334 8898**

## TABLE OF CONTENT

- 1. INVITATION OF BIDS (SBD 1)**
- 2. DECLARATION OF INTEREST (SBD 4)**
- 3. PREFERENCE POINTS CLAIM FORM (SBD 6.1)**
- 4. TERMS OF REFERENCE**

APPOINTMENT OF SERVICE PROVIDER FOR CONDUCTING NETWORK PENETRATION TESTING AND QUALITY ASSURANCE OF SYSTEM APPLICATIONS FOR THE SOUTH AFRICAN DIAMONDS AND PRECIOUS METALS REGULATOR (SADPMR).

**PART A**

**INVITATION TO BID**

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)</b>			
BID NUMBER:	RFQ 29-2024	CLOSING DATE & TIME:	20 March 2024 @11:00 am
DESCRIPTION	APPOINTMENT OF SERVICE PROVIDER FOR CONDUCTING NETWORK PENETRATION TESTING AND QUALITY ASSURANCE OF SYSTEM APPLICATIONS FOR THE SOUTH AFRICAN DIAMONDS AND PRECIOUS METALS REGULATOR (SADPMR).		
<b>BID RESPONSE DOCUMENTS SHOULD BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)</b>			
<b>RESPONSES SHOULD BE EMAILED TO <a href="mailto:quotations@sadpmr.co.za">quotations@sadpmr.co.za</a></b>			
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>		<b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>	
CONTACT PERSON	C Khadiamovha	CONTACT PEOPLE	S Mabunda
TELEPHONE NUMBER	(011) 223 7000	TELEPHONE NUMBER	(011) 223 7000
FACSIMILE NUMBER		FACSIMILE NUMBER	
E-MAIL ADDRESS	<a href="mailto:cynthiak@sadpmr.co.za">cynthiak@sadpmr.co.za</a>	E-MAIL ADDRESS	<a href="mailto:shalatim@sadpmr.co.za">shalatim@sadpmr.co.za</a>
<b>SUPPLIER INFORMATION</b>			
NAME OF BIDDER			
POSTAL ADDRESS			
STREET ADDRESS			
TELEPHONE NUMBER	CODE	NUMBER	
CELLPHONE NUMBER			
FACSIMILE	CODE	NUMBER	

APPOINTMENT OF SERVICE PROVIDER FOR CONDUCTING NETWORK PENETRATION TESTING AND QUALITY ASSURANCE OF SYSTEM APPLICATIONS FOR THE SOUTH AFRICAN DIAMONDS AND PRECIOUS METALS REGULATOR (SADPMR).

NUMBER					
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR CENTRAL SUPPLIER DATABASE No:	MAAA	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX]		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX]	
	<input type="checkbox"/> Yes	<input type="checkbox"/> No		<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No  [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No  [IF YES, ANSWER THE QUESTIONNAIRE BELOW ]	
<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? NO			<input type="checkbox"/> YES <input type="checkbox"/>		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? NO			<input type="checkbox"/> YES <input type="checkbox"/>		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? NO			<input type="checkbox"/> YES <input type="checkbox"/>		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? NO			<input type="checkbox"/> YES <input type="checkbox"/>		
<b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER</b>					

APPOINTMENT OF SERVICE PROVIDER FOR CONDUCTING NETWORK PENETRATION TESTING AND QUALITY ASSURANCE OF SYSTEM APPLICATIONS FOR THE SOUTH AFRICAN DIAMONDS AND PRECIOUS METALS REGULATOR (SADPMR).

**FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.**

#### **1. BID SUBMISSION:**

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED—(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).

#### **2. TAX COMPLIANCE REQUIREMENTS**

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE [WWW.SARS.GOV.ZA](http://WWW.SARS.GOV.ZA).
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORCIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

#### **PART B**

#### **TERMS AND CONDITIONS FOR BIDDING**

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....

(Proof of authority must be submitted e.g. company resolution)

DATE: .....

**SBD 4**

**BIDDER'S DISCLOSURE**

**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2. Bidder's declaration**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise,  
employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

---

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

**APPOINTMENT OF SERVICE PROVIDER FOR CONDUCTING NETWORK PENETRATION TESTING AND QUALITY ASSURANCE OF SYSTEM APPLICATIONS FOR THE SOUTH AFRICAN DIAMONDS AND PRECIOUS METALS REGULATOR (SADPMR).**

---

**2.2** Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
.....

**2.3** Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
.....

### **3 DECLARATION**

I, the undersigned, (name).....in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.

---

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

**APPOINTMENT OF SERVICE PROVIDER FOR CONDUCTING NETWORK PENETRATION TESTING AND QUALITY ASSURANCE OF SYSTEM APPLICATIONS FOR THE SOUTH AFRICAN DIAMONDS AND PRECIOUS METALS REGULATOR (SADPMR).**

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

- I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

**SBD 6.1**

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

---

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

**1.2 To be completed by the organ of state**

The applicable preference point system for this tender is 80/20.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

**1.4 To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	<b>POINTS</b>
<b>PRICE</b>	<b>80</b>
<b>SPECIFIC GOALS</b>	<b>20</b>
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

## APPOINTMENT OF SERVICE PROVIDER FOR CONDUCTING NETWORK PENETRATION TESTING AND QUALITY ASSURANCE OF SYSTEM APPLICATIONS FOR THE SOUTH AFRICAN DIAMONDS AND PRECIOUS METALS REGULATOR (SADPMR).

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

### **3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES**

### 3.1. POINTS AWARDED FOR PRICE

### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}}\right) \quad \text{or} \quad Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

### 3.2. FORMULAE FOR GOOD AND SERVICES

### 3.2.1. POINTS AWARDED FOR PRICE

**APPOINTMENT OF SERVICE PROVIDER FOR CONDUCTING NETWORK PENETRATION TESTING AND QUALITY ASSURANCE OF SYSTEM APPLICATIONS FOR THE SOUTH AFRICAN DIAMONDS AND PRECIOUS METALS REGULATOR (SADPMR).**

---

A maximum of 80 or 90 points is allocated for price on the following basis:

<b>80/20</b>	<b>or</b>	<b>90/10</b>
$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}}\right)$	<b>or</b>	$Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}}\right)$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

#### **4. POINTS AWARDED FOR SPECIFIC GOALS**

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
  - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

***(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.***

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)***

APPOINTMENT OF SERVICE PROVIDER FOR CONDUCTING NETWORK PENETRATION TESTING AND QUALITY ASSURANCE OF SYSTEM APPLICATIONS FOR THE SOUTH AFRICAN DIAMONDS AND PRECIOUS METALS REGULATOR (SADPMR).

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Enterprises owned by black women. (51% shareholding)		5		
Entities owned by black people. (51% shareholding)		5		
Enterprises owned by youth. (51% shareholding)		5		
Entities owned by people with disabilities (51% shareholding)		5		

**NB: Please submit all supporting documents to substantiate the above, failure to submit will result in non-allocation of points.**

**DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3. Name of company/firm.....

4.4. Company registration number: .....

**4.5. TYPE OF COMPANY/ FIRM**

- Partnership/Joint Venture / Consortium
- One-person business/sole proprietor
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

**APPOINTMENT OF SERVICE PROVIDER FOR CONDUCTING NETWORK PENETRATION TESTING AND QUALITY ASSURANCE OF SYSTEM APPLICATIONS FOR THE SOUTH AFRICAN DIAMONDS AND PRECIOUS METALS REGULATOR (SADPMR).**

---

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary.

.....  
**SIGNATURE(S) OF TENDERER(S)**

**SURNAME AND NAME:** .....

**DATE:** .....

**ADDRESS:** .....

.....

.....

**APPOINTMENT OF SERVICE PROVIDER FOR CONDUCTING NETWORK PENETRATION TESTING AND QUALITY ASSURANCE OF SYSTEM APPLICATIONS FOR THE SOUTH AFRICAN DIAMONDS AND PRECIOUS METALS REGULATOR (SADPMR).**

---

**TERMS OF REFERENCE FOR THE APPOINTMENT OF SERVICE PROVIDER FOR CONDUCTING NETWORK PENETRATION TESTING AND QUALITY ASSURANCE OF SYSTEM APPLICATIONS FOR THE SOUTH AFRICAN DIAMONDS AND PRECIOUS METALS REGULATOR (SADPMR).**

**1. BACKGROUND**

The South African Diamond and Precious Metals Regulator (SADPMR) is located at Corner Bonaero Drive and Cote D Azur Avenue , Kempton Park,1622.

The environment operates on a Microsoft platform, its primary operating system or infrastructure is provided by Microsoft, encompassing Windows Server, Azure, or other Microsoft technologies. Additionally, it utilizes cloud-based applications accessible over the internet. Moreover, the environment employs security measures from various vendors for network security, encompassing firewalls, and antivirus software to safeguard the infrastructure and data.

**2. OBJECTIVE**

The SADPMR requires a cyber security expert to conduct penetration testing on the network infrastructure, systems, databases, and applications to proactively identify vulnerabilities and weaknesses in the environment that can be exploited remotely and internally.

A well-seasoned Software Quality Assurer is also required to ensure that internal system development processes comply with the required standards.

**3. REQUIREMENTS**

The SADPMR requires the following services for Networks and Applications:

**3.1 Identify Vulnerabilities and Threats:** Discover security weaknesses within the network that could be exploited by an attacker, pinpointing potential entry points, and assessing the likelihood and impact of various threats.

**3.2 Simulate Cyber Attacks:** Mimic real-world attacks to understand how an actual attacker could breach the SADPMR network.

**3.3 Expose Human-factor Weaknesses:** Highlight security risks associated with human error and the need for improved security training.

**3.4 1. Assess Impact of Detected Vulnerabilities:** Determine the potential impact of detected vulnerabilities on the organization's operations and reputation.

**APPOINTMENT OF SERVICE PROVIDER FOR CONDUCTING NETWORK PENETRATION TESTING AND QUALITY ASSURANCE OF SYSTEM APPLICATIONS FOR THE SOUTH AFRICAN DIAMONDS AND PRECIOUS METALS REGULATOR (SADPMR).**

---

**3.5 Assess Security Configuration and Management:** Evaluate the effectiveness of security configurations and management practices within the network.

**3.6 Identify Rogue Devices or Unauthorized Access Points:** Detect any unauthorized devices or access points that may compromise network security.

**3.7 Gain Insight into Security Posture:** Provide a comprehensive view of the network's security readiness and potential areas for improvement.

**3.8 Proactive Security Approach:** Take preemptive measures to identify and mitigate potential threats before they are exploited.

**3.9 Prioritize Risks:** Help organizations prioritize security risks based on the severity and likelihood of exploitations.

**3.10 User Privilege Auditing:** Audit user privileges and access controls to ensure that the principle of least privilege is properly enforced.

**3.11 Process Improvement:** Implement a continuous improvement cycle (Plan, Do, Check, Act) within the SQA(Software Quality Assurance) processes to enhance software quality over time.

**3.12 Comprehensive Testing:** Employ a comprehensive testing strategy, including functional, performance, security, and usability testing, to identify and mitigate risk.

**3.13 Quality Improvement:** Utilize audit findings to systematically improve software quality, addressing identified weaknesses and enhancing product reliability.

3.14 Preparing and implementing quality assurance policies and procedures.

**3.15 Documentation and Reporting:** Document all findings, methodologies, and recommendations clearly and comprehensively to ensure actionable insights are provided to stakeholders.

3.16 Assess the security of the cloud environment on Microsoft Intra (Azure) and ensure best practices are followed.

3.17 The Software Quality Assurer should possess the following skills:

- 1. Test Plan:** A detailed plan outlining scope, objectives, resources, schedule, and test items.

**APPOINTMENT OF SERVICE PROVIDER FOR CONDUCTING NETWORK PENETRATION TESTING AND QUALITY ASSURANCE OF SYSTEM APPLICATIONS FOR THE SOUTH AFRICAN DIAMONDS AND PRECIOUS METALS REGULATOR (SADPMR).**

---

2. **Test Cases:** Clearly defined scenarios based on system requirements to validate functionality.
3. **Automated Testing Tools:** Tools to automate repetitive and extensive test scenarios.
4. **Performance Testing Setup:** Tools and scripts to evaluate system performance under various conditions.
5. **Security Testing Tools:** Tools to detect vulnerabilities and threats.
6. **Data Integrity Checks:** Ensure data consistency and accuracy during system operations.
7. **Usability Testing Protocols:** Methods to evaluate user experience and interface effectiveness.
8. **Performance Monitoring:** Ongoing assessment of system responsiveness, speed, and capacity.

**4. MONITORING AND REPORTING**

**4.1** The successful bidder will report directly to SADPMR SCM and ICT division.

- The ICT Division for technical matters

**5. COMPLETION DATE**

The expected duration for conducting Network Penetration Testing is three (3) months. The Quality Assurance on Systems Applications for the SADPMR will be six (6) months which will run concurrently.

**6. COMPULSORY BRIEFING SESSION**

A compulsory information / briefing session will be held virtually via Microsoft teams.

**NB: ONLY BIDDERS OBTAINING 70 POINTS OR MORE SHALL PROCEED TO PHASE TWO EVALUATION WHICH IS PRICE AND PREFERENCE EVALUATIONS.**

**7. EVALUATION CRITERIA**

Responses will be evaluated on two stages. The first stage being the functionality and the second stage being the price and preference.

**7.1 PHASE 1: FUNCTIONALITY CRITERIA**

APPOINTMENT OF SERVICE PROVIDER FOR CONDUCTING NETWORK PENETRATION TESTING AND QUALITY ASSURANCE OF SYSTEM APPLICATIONS FOR THE SOUTH AFRICAN DIAMONDS AND PRECIOUS METALS REGULATOR (SADPMR).

Description of Requirements item		Weighting
Company experience	<p>Business profile of the company including a description of work (Penetration Testing and Software Quality Assurance) previously undertaken.</p> <p>(Attach Business Profile)</p> <p><i>1-3 years = 10 points; 4-7 years = 15 points; 8 years and above = 25 points</i></p>	25
Network Security Engineer Qualification and Experience	<ul style="list-style-type: none"> <li>• <i>Qualifications</i></li> <li>• <i>BSc Degree in Computer Science and relevant qualifications i.e. Certified Ethical Hacker Certification (CEH) and Network Security related qualifications.</i></li> <li>• <i>EC Council Certified or similar.</i></li> </ul> <p>(Attach CV and qualifications of the Network Security Engineer)</p> <p>No EC Council Certified or similar = 0 points; EC Council Certified or similar = 5 points</p> <p>No qualification= 0 points; Qualification = 5 points</p> <p><i>1-3 years' Experience = 5 points; 4-7 years = 10, 8 and above = 20 points</i></p>	30
Software Quality Assurer	<ul style="list-style-type: none"> <li>• <i>Qualifications</i></li> <li>• <i>BSc Degree in Computer Science and relevant qualifications i.e. International Software Testing/Certified associate in software Testing</i></li> </ul> <p>(Attach CV and qualifications of the Software Quality Assurance)</p> <p>No qualification = 0 points; Qualification = 5 points</p> <p><i>1-3 years' Experience = 5 points; 4-7 years = 10, 8 and above = 15 points</i></p>	20
References/ Award letters	<p>Track record in performing similar work (Penetration Testing and Software Quality Assurance). The bidder should submit reference letters from the previous similar projects that they have undertaken.</p> <p>The Reference/ Award Letters from the clients must include:</p> <ul style="list-style-type: none"> <li>• Company Letter Head.</li> </ul>	15

APPOINTMENT OF SERVICE PROVIDER FOR CONDUCTING NETWORK PENETRATION TESTING AND QUALITY ASSURANCE OF SYSTEM APPLICATIONS FOR THE SOUTH AFRICAN DIAMONDS AND PRECIOUS METALS REGULATOR (SADPMR).

Description of Requirements item	Requirements	Weighting
	<ul style="list-style-type: none"> <li>The Reference Letter should clearly state the work (Penetration Testing/Software Quality Assurance).</li> </ul> <p><i>1-2 reference letters= 5 points, 3-4 reference letters= 10 points, 5 and more reference letters= 15 points</i></p> <p><i>(Attach reference letters/ award letters)</i></p>	
Project plan	<p>A project implementation plan that outlines and tracks milestones, deliverables, and tasks as well as resources to be assigned to the project and dependencies, which will demonstrate the prospective suppliers' understanding of requirements.</p> <p><i>No project plan = 0; Project plan without milestones and deliverables = 5; Project plan with milestones and deliverables = 10</i></p> <p><i>(Attach project plan)</i></p>	10

**NB: ONLY BIDDERS OBTAINING 70 POINTS OR MORE SHALL PROCEED TO PHASE TWO OF EVALUATION WHICH IS PRICE AND PREFERENCE POINTS.**

**7.2 PHASE TWO EVALUATION: The 80/20 Principle is based on Price and special goals for SADPMR.**

The following formula is to be used to calculate the points out of 80 for price inclusive of all applicable taxes.

**7.2.1 A maximum of 80 points is allocated for price on the following basis:**

$$Ps = 80 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right) Ps = 80 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmin = Price of highest acceptable bid

2. A maximum of 20 points to be awarded to a bidder for the specific goals listed on the SADPMR preferential procurement policy as follows:

Special Goals	80/20 Points System	Relevant Evidence
Enterprises owned by youth. (51% shareholding)	4	CSD / BBBEE certificate / BBBEE Sworn Affidavit

APPOINTMENT OF SERVICE PROVIDER FOR CONDUCTING NETWORK PENETRATION TESTING AND QUALITY ASSURANCE OF SYSTEM APPLICATIONS FOR THE SOUTH AFRICAN DIAMONDS AND PRECIOUS METALS REGULATOR (SADPMR).

Special Goals	80/20 Points System	Relevant Evidence
Enterprises owned by black women. (51% shareholding)	4	CSD / BBBEE certificate / BBBEE Sworn Affidavit
Entities owned by black people. (51% shareholding)	4	CSD / BBBEE certificate / BBBEE Sworn Affidavit
Enterprise owned by people with disabilities (51% shareholding)	4	Letter from the General Practitioner/Specialist
Entities that are small, medium, and micro enterprises	4	CSD / BBBEE certificate / BBBEE Sworn Affidavit

**8. OTHER CONDITIONS**

- Bidders must submit an original bid and one (1) copy of the technical proposal plus an electronic copy on a USB.
- Bidders are further requested to separate financial proposal from technical proposal/two envelopes system.
- The SADPMR reserves the right to end the contract at any stage in accordance with the General Conditions of Contract.
- SADPMR reserves the right not to appoint any bidder.
- SADPMR reserves the right to award the contract to a Bidder whose bid was not the lowest in price.
- SADPMR reserves the right to award the bid to a Bidder who is not the highest scoring Bidder.
- Any enquiries must be referred, in writing, to the specified persons.