

EPHRAIM MOGALE LOCAL MUNICIPALITY

ADDRESS: 111, MARBLE HALL, 0450
TEL: 013-261 8400
FAX: 013-261 2985



Leeuwfontein Office: (013) 261 8509
Elandsraal Office: (013) 268 8506
Zamenkomst Office: (013) 973 9160
Traffic Section (013) 261 8400

INVITATION TO BID

These are subject to the PPPFA as amended and the Preferential Procurement Regulations 2022 and the General Conditions of Contract and, if applicable, to any special conditions of contract.

Bid No & Description	Compulsory briefing And Technical Enquiries	Requirements	Non-refundable bid fee	Closing Date and Time
EPMLM/8/3/514 – APPOINTMENT OF A SERVICE PROVIDER FOR QUARTERLY MAINTENANCE OF FIRE DETECTORS IN REGISTRY, FILE STORAGE CENTRES AND ICT SERVER ROOM FOR A PERIOD OF 36 MONTHS (RE-ADVERT)	No briefing session R Mkhwanazi: 013 261 8404/ rmkhwanazi@emogalelm.gov.za	<ul style="list-style-type: none"> Proven similar past experience 	R750.00	26/09/2025 At 12:00
EPMLM/8/3/523 – APPOINTMENT OF A PANEL OF TRAVEL MANAGEMENT SERVICE PROVIDERS FOR THE PROVISION OF TRAVEL MANAGEMENT SERVICES FOR A PERIOD OF 36 MONTHS	No briefing session J Madisha: 0132618450/ 8462 jmadisha@emogalelm.gov.za	<ul style="list-style-type: none"> Relevant registrations with IATA and/ or ASATA and others Proven similar past experience 	R750.00	26/09/2025 At 12:00
EPMLM/8/3/524- APPOINTMENT OF SERVICE PROVIDERS FOR THE PROVISION OF MEDIA BUYING SERVICES FOR A PERIOD OF 36 MONTHS	No briefing session J Madisha: 0132618450/ 8462 jmadisha@emogalelm.gov.za	<ul style="list-style-type: none"> Proven similar past experience 	R750.00	29/09/2025 At 12:00
EPMLM/8/3/525- APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF INTERMEDIARY SERVICES FOR SHORT TERM INSURANCE AND RISK MANAGEMENT FOR A PERIOD OF 36 MONTHS	No briefing session H Bopape: 0132618414/ 8415 hbopape@emogalelm.gov.za	<ul style="list-style-type: none"> Relevant registrations with FIA, FAIS and others Indemnity cover Proven similar past experience 	R1 870.00	29/09/2025 At 12:00

Bid Documents will be available from Monday, 01 September 2025 at the cashier's office for the non-refundable bid document fee as indicated above on weekdays during working hours (08:00 to 15:30) or for free download on www.etenders.gov.za

The project/s will be subjected to functionality (quality) evaluation whereby a minimum qualifying score has to be obtained for bidders to be further evaluated for procurement. The functionality criterion is as follows per project and further explained in the bid document:

Project No	Functionality Criterion and Weighing:	Minimum qualifying points
EPMLM/ 8/3/514	Company experience = 50; Professional registration= 30; Quarterly maintenance plan= 20; Total = 100	60 Points
EPMLM/ 8/3/523	Company experience = 50; Professional registration= 20; Methodology= 20; Financial Capacity= 10; Total = 100	70 Points
EPMLM/ 8/3/524	Company experience =45; Tearsheet = 30; Key Personnel = 15; Financial Capacity= 10; Total = 100	70 Points
EPMLM/ 8/3/524	Company experience = 45; Tearsheet = 30; Key Personnel = 15; Financial Capacity=10; Total = 100	70 Points
EPMLM/ 8/3/525	Company experience = 50; Key Personnel = 40; Financial Capacity= 10; Total = 100	70 Points

The municipality will adjudicate and award bids in accordance with the approved SCM Policy and amended. Preferential Procurement Regulations, 2022 using the 80/20 or 90/10 preference point system, where 80/90 will be allocated to price and 20/10 specific goals. Bids will remain valid for 90 days after the closing date.

Completed bids in sealed envelopes, clearly marked with the relevant bid number and description, should be deposited in the bid box situated at the offices of the Ephraim Mogale Local Municipality, 2 Ficus Street, Marble Hall, 0450, where bids will be opened in public. Bids not clearly marked and in sealed envelopes will not be considered.

NB: Bidders should ensure that bids are delivered on time to the correct address and properly bind the tender document together. **Late bids will not be accepted.** Ephraim Mogale Local Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept any bid as a whole.

Any additional communication/addendums that might be issued will be published on the municipal website, notice boards and on the etenders website.

Administrative queries can be directed to the SCM Unit at **013 261 8450/8462/8496/8448/8541** or by email to ephmlmsupplychain@emogalelm.gov.za

MOROPA M.E. | MUNICIPAL MANAGER