

PART A INVITATION TO BID

SBD 1

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	LDE/B09/2025/26RE	CLOSING DATE:03 MARCH 2026	CLOSING TIME:	11H00	
DESCRIPTION	APPOINTMENT OF THE PROVISION OF SECURITY OPERATIONS CENTRE (SOC) AS A SERVICE TO LIMPOPO DEPARTMENT OF EDUCATION FOR A PERIOD OF THIRTY-SIX (36) MONTHS.				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
113 BICCARD STREET					
POLOKWANE					
0699					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	MR MABUNDA G.S.S		CONTACT PERSON	MR LEBESE K.O	
TELEPHONE NUMBER	015 290 7670		TELEPHONE NUMBER	082 613 4928	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
MAIL ADDRESS	MabundaGSS@edu.limpopo.gov.za		E-MAIL ADDRESS	LebeseKO@edu.limpopo.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE CREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

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PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

.....

DATE:

.....

PRICING SCHEDULE – FIRM PRICES (PURCHASES)

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....
Closing Time 11:00

Bid number: **LDE/B09/2025/26RE**
Closing date: **2026/03/03**

OFFER TO BE VALID FOR 180 DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY

**** (ALL APPLICABLE TAXES INCLUDED)**

- Required by: Limpopo Department of Education
- At: Departmental Institutions
.....
- Brand and model
.....
- Country of origin
.....
- Does the offer comply with the specification(s)? *YES/NO
- If not to specification, indicate deviation(s)
- Period required for delivery
.....
*Delivery: Firm/not firm
- Delivery basis
.....

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

**** "all applicable taxes"** includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, _____ the _____ undersigned,
 (name)..... in
 submitting the accompanying bid, do hereby make the following
 statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

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PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

a) The applicable preference point system for this tender is the **80/20** preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

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2. DEFINITIONS

- (a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \mathbf{Ps} = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) & \mathbf{or} & \mathbf{Ps} = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \mathbf{Ps} = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) & \mathbf{or} & \mathbf{Ps} = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \end{array}$$

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Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Black people	3	
Youth	5	
Women	5	
Person with disability	3	
Small, Medium and Micro Enterprises (SMMEs)	2	
Enterprise located in rural or underdeveloped areas	2	

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DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

One-person business/sole propriety

Close corporation

Public Company

Personal Liability Company

(Pty) Limited

Non-Profit Company

State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

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THE NATIONAL TREASURY

Republic of South Africa



GOVERNMENT PROCUREMENT: GENERAL CONDITIONS OF CONTRACT

July 2010

GOVERNMENT PROCUREMENT
GENERAL CONDITIONS OF CONTRACT
July 2010

NOTES

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

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General Conditions of Contract

1. Definitions

1. The following terms shall be interpreted as indicated:
 - 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
 - 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
 - 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
 - 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
 - 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
 - 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
 - 1.7 "Day" means calendar day.
 - 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
 - 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
 - 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
 - 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the

RSA.

- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such

obligations of the supplier covered under the contract.

- 1.25 "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

2. Application

- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General

- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za

4. Standards

- 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information; inspection.

- 5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights

- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7. Performance security

- 7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) a cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

8. Inspections, tests and analyses

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or

analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.

- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9. Packing

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

- 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.

- 10.2 Documents to be submitted by the supplier are specified in SCC.

11. Insurance

- 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12. Transportation

- 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13. Incidental services

- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
 - (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
 - (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;

- (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
- (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. Spare parts

14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
- (b) in the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take

such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16. Payment

16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.

16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.

16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.

16.4 Payment will be made in Rand unless otherwise stipulated in SCC.

17. Prices

17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

18. Contract amendments

18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

19. Assignment

19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts

20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance

21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.

21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.

21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.

21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the

supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.

21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.

21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- (b) if the Supplier fails to perform any other obligation(s) under the contract; or
- (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

23.4 If a purchaser intends imposing a restriction on a supplier or any

person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.

23.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.

23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:

- (i) the name and address of the supplier and / or person restricted by the purchaser;
- (ii) the date of commencement of the restriction
- (iii) the period of restriction; and
- (iv) the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Anti-dumping and countervailing duties and rights

24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which

may be due to him

**25. Force
Majeure**

- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

**26. Termination
for insolvency**

- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

**27. Settlement of
Disputes**

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5 Notwithstanding any reference to mediation and/or court proceedings herein,
- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
 - (b) the purchaser shall pay the supplier any monies due the supplier.

**28. Limitation of
liability**

- 28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

- (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.
- 29. Governing language** 29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.
- 30. Applicable law** 30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.
- 31. Notices** 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.
- 32. Taxes and duties** 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.
- 33. National Industrial Participation Programme (NIP)** 33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.
- 34 Prohibition of Restrictive practices** 34.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).
- 34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.

- 34.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF EDUCATION

**TERMS OF REFERENCE FOR APPOINTMENT OF
THE PROVISION OF INFORMATION TECHNOLOGY
SECURITY OPERATIONS CENTRE (SOC) AS A
SERVICE FOR A PERIOD OF 36 MONTHS**

**THIS BID IS OPENED TO SERVICE PROVIDERS
LISTED ON THE SITA CONTRACT 1183 ACCREDITED
IN THE LIMPOPO PROVINCE AS PER SITA
ENGAGEMENT MODEL ONLY**

LDE/B09/2025/26RE

CLOSING DATE: 03 MARCH 2026

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1. BACKGROUND

- 1.1. Government departments are battling an ever-evolving threat landscape while juggling growing costs and security complexity. Analytics-driven Security Information and Event Management (SIEM) platforms are a fundamental element to the department's security strategy to manage these challenges. However, the platforms alone don't bring about the transformation needed to achieve the primary goals. Timely detection of threats and compliance violations and the ability to manage incidents with minimal impact are paramount to facing constant threats and budget constraints. Mature and progressive operations need to factor organisational context, expertise, processes and procedures to optimize 24/7 security monitoring and incident management effectiveness and expense.
- 1.2. The Limpopo Department of Education has identified a growing need for enhanced cybersecurity measures due to increasing threats and regulatory requirements. Currently, the Limpopo Department of Education lacks a centralized system to monitor, detect, and respond to security incidents effectively.

2. INTRODUCTION

- 2.1. The department has implemented the governance risk and compliance of the ICT environment using the guidelines from the DPSA Corporate Governance of Information Communication and Technology Policy Framework (CGICTPF) version 1 of 2012 to ensure that government IT processes are aligned.
- 2.2. DPSA has issued another directive for migrating ICT services to the Cloud in March 2022. Their requirements are that departments must perform the following before migrating to cloud services:
 - 2.2.1. Cloud readiness assessment
 - 2.2.2. Risk Assessment
 - 2.2.3. Business Case Development
 - 2.2.4. Electronic Data is classified

- 2.3. These DPSA directives and policy framework developments together with the trends in technology require that the department reviews its governance risk and compliance for on-premises and cloud services measures to remain relevant now and in the future.

3. SCOPE OF WORK

- 3.1. The appointed service provider will be expected to provide the security operations center as a service (SOC) and compliance documentation on the items listed below as a service for a period of 36 months.
- ICT Security Policy reviews
 - SIEM (Security Information and Event Management)
 - Cyber Security Strategy and policy
 - ICT Risk Assessment (Including Cloud)
 - Vulnerability Assessment
 - Capacity Building
 - Firewall Monitoring
 - Threat Intelligence
 - Database Administration Security Management
- 3.2. **The service will be rendered at Head Office and the sites listed below over a period of 36 months: -**
- Head Office sites - 113 Biccard street campus, Rentmeester building campus and Mastec-Seshego campus,
 - 10 X District Offices(including 140 Circuit Offices Data/Information stored in each respective District Office) - Waterberg District Office(Modimolle – NTK Building), Mogalakwena District Office, Capricorn North District Office(Ladanna – Government building), Capricorn District South Office(Lebowakgomo – Government building), Sekhukhune South District Office(Lebowakgomo – Government building), Sekhukhune East District Office(Ribacross – Government building), Mopane District Office(Giyani – Government building), Mopane South District Office(Tzaneen), Vhembe East District

Office(Thohoyandou – Government building) and Vhembe West District Office (Makwarela – Government building.

- 5 X Exam Centres (Tivumbeni, Lebowakgomo, Modimolle, Giyani and Makhado)

3.3. Detailed SOC as a Service

The service provider must submit a detailed project plan that specifies the time and cost for each deliverable and requirement listed below. The costs should be distributed evenly over the 36-month contract period and reported monthly.

3.3.1. ICT Security Policy review

- Assist with review of the policy yearly
- Align it to AG queries, DPSA directives and emerging technology trends

3.3.2. SIEM

SIEM Service category matrix

Category	Response
Service Availability	24/7/365 Availability
SIEM Analysis	User and Entity Behavior Analytics
Reporting	Security Orchestration, Automation, and Response
Reporting	Dashboard Views
Reporting	Customized Monthly Reporting (events & alerts)
SIEM detection	Intrusion Detection and Alerting
Analysis	Threat Analysis
Monitoring	Compliance Monitoring (CIS / PCI, etc.)
Incident Monitoring	Incident Response and Analysis (containment plan to stop the attack)
Incident Monitoring	Post-Incident Response (SIEM data)

Logs handling & retention	365 days log retention
SIEM – Targeted Areas	<ul style="list-style-type: none"> • Detect Threat Actors Internal Data Exfiltration (Stealing Data) • Network Scanning (Reconnaissance) • Lateral Movement • Defense Avoidance
Detect Threat Actors External	<ul style="list-style-type: none"> • Vulnerability Exploit Attempts • Port Scanning • Successful Remote Access
Detect Cloud (O365 / Azure) Threats	<ul style="list-style-type: none"> • Authentication Failures • Attempts to Log in Using Unknown Accounts • Logins from Unexpected Geographies

SIEM Service Management Priority matrix expectations

Priority	Response time	Resolving time
Low	24 hours	5 workdays
Normal	8 hours	2 workdays
High	2 hours	12 hours
Critical	1 hour	6 hours

The SIEM service should cover monthly reporting which detail the following:

- Deployment Summary covering detections and visibility
- Incidents: Critical Incidents Over Time and Top 3 Incidents by Risk Score
- Alerts: Alerts Over Time, High Fidelity Alerts Source Map and top 3 Alerts by Risk Score.
- Assets, Top 5 Assets by Risk Score
- Visibility: Visibility Over Time
- Top 10 Data Sources by Cumulative Volume

3.3.3. Cyber Security Strategy and Policy

- Conduct Security Risk assessments (identify assets, risk appetite, data classification, threat landscape, risk prioritisation, Cyber Threat Sensor);

- Cybersecurity objectives and goals and maturity requirements);
- Technology review and evaluation (including evaluation of current control environment);
- Selection of security framework (ISO27001, NIST CSF, CIS, PCI-DSS, etc);
- Review of cybersecurity policies.
- Risk management planning.
- Cyber strategy implementation.
- Monitoring and evaluation of cyber strategy.

3.3.4. ICT Risk Assessment (Including Cloud)

- Conduct ICT risk assessment.
- Risk identification;
- Identify business assets, threats and vulnerabilities.
- Risk analysis.
- Risk evaluation.
- Identify risk treatment options and devise a risk treatment plan.
- Risk communication and consulting.
- Risk monitoring and review.

3.3.5. Vulnerability Assessment

- Identify weaknesses or vulnerabilities in the department's IT infrastructure, including hardware, software, networks, configurations, information systems and network, web, cloud, etc.
- Provide end-to-end support right from the initiation of scan till remediation to address the vulnerabilities.
- Conduct scans and tests on systems and applications to uncover vulnerabilities. (Automatic and manual scanning).
- Document standards that provide requirements for the ongoing identification, prioritization, and remediation of vulnerabilities within the environment.
- Determine the extent to which business applications, information systems and network devices are exposed to threats.
- Vulnerability and threat assessment report.

- Penetration Testing and reports.
- Prioritize the remediation of vulnerabilities.

3.3.6. Capacity Building

- Provide training on SOC to internal IT technical staff yearly

3.3.7. Firewall Monitoring 24/7

- Monitoring, Alerting and Reporting on ICMP's Availability, Latency and Jitter
- Monitoring, Alerting and Reporting on SNMP Interface's Operational Status, Throughput and In/Out Errors
- Monitoring, Alerting and Reporting on SNMP Host's Uptime, CPU Utilization, Memory Utilization, Storage Utilization, High Availability, Temperature Sensor, Fan Status and Power Supply Status
- Monitoring and reporting on the NetFlow
- Monitoring and reporting on Firmware Patch Status

3.3.8. Threat Intelligence

- Conducting surveillance across various web sources: This includes monitoring the clear web, deep web, and even the dark web to identify potential threats. This encompasses detecting malicious activities on forums, marketplaces, and other obscure areas of the internet.
- Use AI to analyze the collected data and prioritise threats
- Automate the takedown of malicious content found online, potentially mitigating the spread of threats.
- Real-time alerts whenever a threat is detected, allowing for a swift response.
- Use structured data to analyze security threats and investigate potential threats.
- Reduce workload for security teams by automating threat monitoring and analysis.
- Detect credential leak detection caused by human error
- Provide penetration testing on a quarterly basis
- Monitor GitHub for source code and company data leakage.

- Detect organizational employee names, domains, Internet Protocols (IPs), and other essential information on the Dark Web
- Prevent data breaches and provide early detection.
- Prevent account takeover.

3.3.9. Database Administration and Security Management

- Management of database access
- Management of database efficient design
- Database development and configuration
- Database performance and fine-tuning
- Database monitoring, security and integrity
- Database backup and recovery

4. ONSITE RESOURCES

The service provider must provide the following onsite resources:

- 2x Onsite Resources for 1st line support five days a week (40 hour per week), 160 hours each per month = 320 hours for both
- 1x SQL Database Administrator and Security for 40 hours per month
- Total need required hours for support per month = 360 hours per month.

5. RESERVATION OF RIGHTS

By responding to this Bid, the Bidder authorizes the Department or its delegate(s) to carry out any investigation deemed necessary to verify the correctness of the statements and documents submitted and that such documents reasonably reflect the ability of the Bidder to provide the goods and services required by the Department. Should such investigation discover that the bidder has misrepresented any statements or documents, the bid will be disqualified.

LDoE reserves the right to:-

- 6.1. Communicate only with the shortlisted bidders as and when necessary;
- 6.2. Request further information from any bidder after the bid's closing date.

- 6.3. Verify information and documentation of the respective bidder from the South African Revenue Services (SARS), CIPC or any other relevant entity. Any information received which does not correspond with the one provided in the bid document will render the bid null and void;
- 6.4. The successful bidder will be screened to establish their security competence.
- 6.5. Terminate the contract, if it is satisfied that any person (being an employee, partner, director or shareholder of the bidder or a person acting on behalf of or with the knowledge of the bidder), firm or company (The expression "person, firm or company" shall include an authorised employee or agent of such a person, firm or company): -
- a) has offered, promised or given a bribe or other gift or remuneration to any officer or employee in the Public Service in connection with obtaining or executing a contract;
 - b) has acted in a fraudulent manner or in bad faith or in any other unsatisfactory manner in obtaining a contract with any government department, provincial administration, public body, company or person, or that he has managed his affairs in such a way that he has in consequence thereof been found guilty of a criminal offence;
 - c) has approached an officer or employee in the Public Service before or after bids have been called for, to influence the award of the contract in his favour;
 - d) has withdrawn or amended his bid after the time set for the receipt and opening of bids;
 - e) when advised that his bid has been conditionally accepted, has given notice of his inability to execute or sign the contract or to furnish any security required;
 - f) has entered into any agreement or arrangement, whether legally binding or not, with any other person, firm or company to refrain from bidding for this contract, or as to the amount of the bid to be submitted by either party; and
 - g) has disclosed to any other person, firm or company the exact or approximate amount of his proposed bid except where disclosure, in confidence, was necessary to obtain insurance premium quotations for the preparation of the bid; the LDoE may, in addition to any other legal recourse which it may have, cancel the contract between the LDoE and such person, firm or company and/or resolve that no bid from such a person, firm or company will be favourably considered for a specific period.

6. ADMINISTRATIVE COMPLIANCE

FOL	ADMINISTRATIVE BIDDING REQUIREMENTS	BIDDER'S RESPONSE (Comply/ Not Comply / Not Applicable)
1.	Submission of the following standard bidding documents (fully completed and signed)	
(i)	SBD 1: Invitation to Bid,	
(ii)	SBD 3.1: Firm Prices	
(iii)	SBD 4: Bidders disclosure NB: All companies that are under the name of the director/s or shareholder or member or trustees must be declared under paragraph 2.3 of the SBD4, irrespective of whether they (companies) are used for bidding or not. Including Joint Venture/Consortium/Partnership	
(iv)	SBD 6.1: Preferential points claim form	
2.	A copy of the Company Registration Certificate issued by Companies and Intellectual Property Commission (CIPC) reflecting the latest information about the bidder.	
3.	Attachment of Central Supplier Database Registration Report (CSD). NB Bidders must attach a <u>FULL CSD REGISTRATION REPORT</u> not a summary report.	
4.	In case of Consortium or Joint Venture or Partnership (IF APPLICABLE) the following are required:	
(i)	Signed agreement between involved parties indicating the lead member;	
(ii)	Every member of the Consortium or Joint Venture or Sub-contractor is registered on the Central Supplier Database and must submit their own <u>FULL CSD REGISTRATION REPORT</u> and not a summary report.	
(iii)	Letter of appointment by consortium/joint venture parties for a representative to sign the bid documents;	
5.	<u>Bid Declaration:</u> The Terms of Reference must be completed and signed (failure may render the bid invalid) ✓ <u>Terms of Reference</u>	
6.	Completion of Pricing Schedule	
	NB. Submission of bid document must be in its original form. The bid document must be completed in black ink and signed by an authorised signatory. Any alteration must be signed for by the authorized signatory, and therefore correction fluid is not allowed.	

FOL	ADMINISTRATIVE BIDDING REQUIREMENTS	BIDDER'S RESPONSE (Comply/ Not Comply / Not Applicable)
	<p>Submission of bid document must be in its original form.</p> <p>The bid document must be completed in black ink and signed by an authorised signatory. Any alteration must be signed for the authorized signatory, and therefore correction fluid is not allowed.</p> <p>Bidders shall ensure that there are no missing or duplicated pages since the Department shall not accept liability regarding claims by bidders that pages are missing or duplicated.</p> <p>Completed bid document with supporting documents shall be packaged, bound, sealed, marked and submitted strictly as stipulated in this bid document.</p>	

7. EVALUATION CRITERIA

This BID will be evaluated in three phases as follows:

Phase 1: Mandatory Compliance

Phase 2: Evaluation of Functionality

Phase 3: Evaluation of Price and specific goals

7.1. PHASE 1. MANDATORY COMPLIANCE REQUIREMENTS

Bidders must comply with the following minimum requirements:

7.1.1. The bidder must be on a SITA Contract RFB 1183 accredited in the Limpopo Province as per SITA engagement Model; any bidder not on this contract will be non-responsive and not be evaluated further.

7.1.2. The service provider must be **ISO 27001** certified. The bidder must provide a copy of a valid ISO certificate with the ISO accreditation logo.

NB. FAILURE TO COMPLY WITH THE ABOVE MANDATORY REQUIREMENT, THE BIDDER SHALL NOT BE CONSIDERED FOR FURTHER EVALUATION.

7.2. PHASE 2 - FUNCTIONALITY

7.2.1. Below are mandatory technical requirements regarding appointment of a service provider to provide security operations centre.

FUNCTIONALITY

Item	Description	Score
1.	<p>Company Experience</p> <p>Proof of successfully implementing security operation centre (SOC) as a Service environment in the past.</p> <p>The bidder should provide the following</p> <ul style="list-style-type: none"> • Copies of appointment letters on the letterhead of the institution and/or purchase orders indicating the value of the projects. • Stamped and signed reference letters from the institution indicating that the services were rendered without default. <p>N.B. The Department may subject all documents submitted for verification purposes with the issuing institution.</p> <p>Points for projects will be allocated as follows:</p> <p>0 SOC projects = 0</p> <p>1-2 SOC projects = 5</p> <p>3-4 SOC projects = 20</p> <p>5-6 SOC projects = 30</p> <p>More than 6 projects = 40</p>	40
2.	<p>Microsoft Partner Certified status (Provide valid Partnership letter showing the certification status)</p> <p>None = 0</p> <p>Level 1 / Bronze = 4</p> <p>Level 2 / Silver = 7</p> <p>Level 3 / Gold = 10</p>	10
3.	<p>Microsoft Cloud Partner Certified status (Provide valid partnership letter showing the certification status)</p> <p>None = 0</p> <p>Level 1 / Bronze Cloud Competency = 5</p> <p>Level 2 / Silver Cloud Competency = 10</p>	15

Item	Description	Score
	Level 3 / Gold Cloud Competency = 15	
4.	Sophos Partner Certified status (Provide valid partnership letter showing the certification status) None = 0 Level 1 / Authorised / Advocate = 2 Level 1 / Silver / Select = 4 Level 3 / Gold / Advanced = 7 Platinum or Higher = 10	10
5.	Skilled Resources (The department reserves the right to validate information) : Certification in Information Security certification (CISSP – certified information security systems professional) – (provide certified copy of the certificate) No CISSP certification = 0 1 X CISSP certification = 10 2 or More CISSP Certification = 15	15
6.	Skilled Resources on Microsoft Certified: Database Administrator Associate Certification in Microsoft Certified: Database Administrator Associate (provide certified copy of the certificate) No Microsoft Database Administrator Associate Certification = 0 1 X Microsoft Database Administrator Associate Certification = 5 2 or More Microsoft Database Administrator Associate Certification = 10	10
Total score obtained		100

NB: A bidder that scores less than 70% out of 100 will be regarded as non-responsive and will not be considered for further evaluation on price and preference point stages. Points scored for functionality will not be taken into consideration for price and preference points evaluation.

7.3. PHASE 3 – PRICE AND PREFERENCE POINTS

7.3.1.PRICE

PRICING (MUST BE PART OF THE BIDDER 'S PROPOSAL/BID DOCUMENT AND PRICING MUST BE IN RSA CURRENCY AND VAT INCLUSIVE). The pricing proposal must be submitted as follows:

Pricing Schedule

Year 1 (2025/2026)	Cost of total hours over three onsite resources VAT Included	Total Cost for SOC Solution VAT Included	Total Cost per annum for Resources and SOC (VAT included)
Year 2 (2026/2027)	Cost of total hours for three onsite resources VAT Included	Total Cost for SOC Solution VAT Included	Total Cost per annum for Resources and SOC (VAT included)
Year 3 (2027/2028)	Cost of total hours for three onsite resources VAT Included	Total Cost for SOC Solution VAT Included	Total Cost per annum for Resources and SOC (VAT included)
Grand Total Amount (total cost over 36 months) (VAT			

7.3.2. PREFERENCE POINT SYSTEM

Price and Preference points

The points scoring shall be allocated as follows in line with the Preferential Procurement Regulation of 2022.

(a) Price:	80
(b) Specific goals /designated groups:	20
Total	= 100

A maximum of 20 points will be allocated to the designated groups indicated in the table below.

NO.	DESIGNATED GROUP	POINTS	MEANS OF VERIFICATION
1	Black People	3	Verified through CSD report
2	Youth	5	Verified through CSD report
3	Women	5	Verified through CSD report
4	Persons with Disability (attach medical certificate from the registered professional doctor with Practice number)	3	Letter from a registered Medical Doctor
5	Small, Medium and Micro Enterprise (SMMEs)	2	Verified through CSD report
6	Enterprises located in rural or underdeveloped areas	2	Verified through CSD report

8. TERMS AND CONDITIONS

- 8.1. LDoE reserved the rights to:
 - 8.1.1. verify information and documentation of the prospective bidder.
 - 8.1.2. requests for further information from any bidder after the closing date.
 - 8.1.3. Terminate the contract if there is clear evidence of deviations as per agreed specifications.
 - 8.1.4. Joint ventures with partners outside the SITA Contract.
 - 8.1.5. appoint more than one service provider for the project.


- 8.1.6. take any steps to monitor and to assess whether the service provider complies with the management processes as detailed in the SLA without notice.
- 8.1.7. to appoint another service provider within the contract in a situation where the appointed service provider fails to deliver due to unforeseen circumstances.
- 8.1.8. to carry out site inspections, product evaluations or explanatory meetings to verify the nature and quality of the services offered by the bidder(s), whether before or after the adjudication of the Bid.
- 8.1.9. To cancel and/or terminate the tender process at any stage, including after the closing date and/or after presentations have been made, and/or after tenders have been evaluated and/or after the preferred bidder(s).
- 8.1.10. If the price offered by a bidder scoring the highest points is not market-related, the department may not award the contract to the bidder.
- 8.1.11. to vary the proposed draft Service Level Agreement during negotiations with a bidder by amending or adding thereto.
- 8.1.12. To accept or reject any or all amendments or additions proposed by a bidder if such amendments or additions are unacceptable to the Limpopo Department of Education or pose a risk to the organization.

9. ACRONYMS

Acronym	Meaning
AG	Auditor General
CGICTPF	Corporate Governance of Information and Communication Technology Policy Framework
CIS	Center for Internet Security
CSD	Central Supplier Database
CSF	Cybersecurity Framework
DPSA	Department of Public Service and Administration
ICMP	Internet Control Message Protocol
ICT	Information and Communication Technology
ISO	International Organization for Standardization
NIST	National Institute of Standards and Technology
PCI-DSS	Payment Card Industry Data Security Standard
RSA	Republic of South Africa
SIEM	Security Information and Event Management
SNMP	Simple Network Management Protocol
SOC	Security Operations Centre
SQL	Structured Query Language
VAT	Value Added Tax
CIPC	Companies and Intellectual Property Commission
SARS	South African Revenue Services
SCM	Supply Chain Management
IT	Information Technology
LDoE	Limpopo Department of Education
SARS	South African Revenue Service
SITA	State Information Technology Agency
RFB	Request for bid
SMME	Small, Medium and Micro Enterprise
CPU	Central Processing Unit
IP	Internet Protocol

10. ENDORSEMENT

9.1. ENDORSEMENT OF THE TERMS OF REFERENCE BY THE HEAD OF DEPARTMENT:

Name	MR SESHIVE MV
Signature	
Date	30/04/2026

9.2. ENDORSEMENT OF THE OFFER BY THE BIDDER:

NAME OF BIDDER:	
REPRESENTED HERETO BY	
(Surname & Full names)	
IN HIS/HER CAPACITY AS:	
SIGNATURE:	
DATE	