

TECHNICAL EVALUATION SCORECARD: FOR THE SUPPLY AND DELIVERY OF HELICOPTER FUEL (JET A1) TO THE PORTS OF DURBAN, RICHARDS BAY AND CAPE TOWN FOR A PERIOD OF FIVE (5) YEARS ON AN "AS AND WHEN" REQUIRED.

TNPA/2022/10/1282/14900/RFP					
Technical Evaluation Sheet					

Nr	Category	Total Weight	Weight	Requirements	Type of Proof / Detail to be submitted	Model Answer
	Scope of Work: Evaluation Criteria					3 = The bidder fully meets requirements and value adding is extensive 2 = Meets critical requirements 1 = Partially meets requirements 0 = Company can not meet, high risk
1	Company Experience	60				Model Answer
1.1	Years in Service as a Jet A-1 Fuel Supplier		10	Bidder to be in the Jet A-1 fuel supply trade for at least 4 years	Confirmation letter from an oil major (refinery), on the oil major's letterhead, indicating & clearly stating the dates that the supplier started supplying Jet A-1. Letter not to be older than 3 months.	0 = No evidence supplied 1 = 2 - 3 years 2 = 4 - 5 years 3 = more than 5 years
1.2	Company Structure		10	Company Organogram with key personnel employed to ensure optimum support for the duration of the contract	Company Organogram indicating the CEO, Operations Manager, Logistics Manager, Financial Manager as well as Fleet Manager with responsibilities clearly defined with regards to this specific service provision	0 = No Evidence Supplied 1 = Only the CEO and Logistics Manager or Operations Manager on the organogram 2 = CEO, Logistics Manager, Operations Manager and Financial Manager on organogram 3 = CEO, Logistics Manager, Operations Manager, Financial Manager and Fleet Manager
1.3	Fuel volumes the company supplies on a weekly basis		10	Bidder to deliver a minimum of 21000 litres of Jet A-1 Fuel on a weekly basis to current customers	Provide evidence in the form of Purchase Order (PO)'s, delivery notes and SACAA Levy Statements which clearly indicate fuel volumes for the required amount.	0 = No evidence Supplied 1 = 10000 litres - 20000 litres a week 2 = 21000 litres - 40000 litres a week 3 = more than 40000 litres a week
1.4	Delivery Times		10	Company to deliver fuel within 24 - 48 hours of the request being generated to all ports of operation and in emergency situations deliver fuel within 12 hours of the request being generated	Provide evidence in the form of PO's with the date of when the PO was generated clearly indicated and delivery notes with dates of delivery clearly indicated. At least 12 individual orders must be supplied. For the deliveries that can be guaranteed within 12 hours, a Letter of Commitment must be provided on how the service provider intends to achieve this requirement	0 = Cannot supply within the stipulated time frames 1 = Of the 12 orders submitted, more than 50 percent of the orders were delivered in over 48 hours, with a letter of commitment detailing on how the service provider will ensure that orders required within 12 hours can be achieved 2 = Of the 12 orders submitted, more than 50 percent but less than 74 percent of the orders were delivered within 24 - 48 hours, with a letter of commitment detailing on how the service provider will ensure that orders required within 12 hours can be achieved 3 = Of the 12 orders submitted, more than 75 percent of the orders were delivered within 24 - 48 hours hours, with a letter of commitment detailing on how the service provider will ensure that orders required within 12 hours can be achieved or at least 25 percent of the 12 orders submitted was within the 12 hours
1.5	Reference letters for past transactions		10	Reference letters from at least 6 companies that bidder has supplied with the volumes of Jet A-1 clearly indicated delivered in last 6 months	Provide reference letters on the company's letterhead indicating the total quantity of Jet A-1 that has been delivered in the past 6 months. Each reference should have been supplied with at least 180000 litres during the 6 month period.	0 = Less than 3 references supplied or no evidence supplied. 1 = Between 3 and 5 reference letters supplied with total quantity of 180000 litres delivered per reference 2 = 6 reference letters supplied with a total 180000 litres delivered per reference 3 = More than 6 reference letters supplied with more than 180000 litres of Jet A-1 delivered in 6 months
1.6	Allocation (Guarantee) of Jet A-1		10	Supplier must have an allocation of Jet A-1 from an oil major to ensure that supply to Transnet is guaranteed for the duration of the contract.	Letter from an Oil Major clearly indicating the quantity of Jet A-1 that has been allocated to the service provider	0 = No Allocation provided 1 = Allocation of between 30000 - 40000 litres per month 2 = Allocation of between 41000 - 100000 litres per month 3 = Allocation of more than 100001 litres per month
2	Transportation	20				
2.1	Tanker Availability		15	Company to have access to tankers to collect Jet A-1 from the preferred Oil Refinery.	List of tankers that will be made available for the duration of the contract. For leased vehicles, a valid lease agreement and for owned vehicles the registration documents of the vehicles. Preferably all vehicles should be owned by the service provider. All vehicles must be less than 7 years old with full service history on chassis and tank	0 = No Tankers available 1 = 1 tanker available either owned or leased with a minimum capacity of 30000 litres. Service history of chassis and tank included less than 7 years old 2 = 2 tankers available either owned or leased with a minimum capacity of 30000 litres. Service history of chassis and tank included less than 7 years old 3 = More than 2 tankers available. Owned by service provider with a minimum capacity of 30000 litres. Service history of chassis and tank included less than 7 years old
3.1	Rigid Tanker Availability		5	Company to have access to a Rigid tanker with a capacity between 5000 litres - 10000 litres and a Gross Vehicle Mass (GVM) between 10000 kg - 20000 kg to access the helipads due to structural limitations and access restrictions. The rigid tankers will be used to fill up the various bowers at each operating site	List of rigid tankers that will be made available for the duration of the contract. For leased vehicles, a valid lease agreement and for owned vehicles the registration documents of the vehicles. Preferably all vehicles should be owned by the service provider. All vehicles must be less than 7 years old with full service history on chassis and tank	0 = No Rigid Tankers available 1 = 1 Rigid tanker available either owned or leased with a capacity between 5000 litres - 10000 litres and a GVM between 10000 kg - 20000 kg. Service history of chassis and tank included less than 7 years old 2 = 2 Rigid tankers available either owned or leased with a capacity between 5000 litres - 10000 litres and a GVM between 10000 kg - 20000 kg. Service history of chassis and tank included less than 7 years old 3 = More than 2 Rigid tankers available owned with a capacity between 5000 litres - 10000 litres and a GVM between 10000 kg - 20000 kg. Service history of chassis and tank included less than 7 years old
3	Storage Capacity	20				Model Answer
3.1	Additional Storage		15	The company should have access or the ability to store Jet A-1 at operating sites for the duration of the contract to ensure that fuel is readily available due the lengthy collection times at oil refineries within a 30km radius. Storage facilities must be able to transfer Jet A-1 from the storage site directly into Transnet's Rigid Tankers and aircrafts.	Evidence of a storage facility, in the form of written confirmation on a company letterhead clearly indicating the location to include distance to closest Port, capacity and photographic evidence or letter of commitment to setup storage facilities. Must be within a 30km radius	0 = Unable to provide additional storage 1 = Ability to store 10000 litres of Jet A-1 on site. Storage facility has the option of transferring Jet A-1 from the storage site directly into Transnet's Rigid Tankers within a 30km radius 2 = Ability to store between 11000 litres and 20000 litres of Jet A-1 at one or more sites. Storage facilities has the option of transferring Jet A-1 from the storage site directly into Transnet's Rigid Tankers within a 30km radius 3 = Ability to store more than 20000 litres at one or more sites. Storage facilities has the option of transferring Jet A-1 from the storage site directly into Transnet's Rigid Tankers within a 30km radius.
3.2	Security of Storage facilities		5	Service provider should ensure the security of the product whilst being stored at the respective facilities	Detail Letter of Commitment indicating what measures are in place or will be put in place to ensure security of product at storage facilities	0 = No security provided 1 = 24 hour manned security 2 = 24 hour manned security with gated access 3 = 24 hour manned security with gated access and CCTV camera installation.
		100.00	100.00			

Threshold: 66.67