



NON-COMPULSORY BRIEFING SESSION

TENDER NUMBER: TE/2026/04/1338/4420/RFP

FOR THE PROVISION OF GENERAL AND HAZARDOUS WASTE MANAGEMENT SERVICES FOR TRANSNET ENGINEERING, UITENHAGE PLANT AND CAPE CORRIDOR DEPOTS FOR A PERIOD OF 3 YEARS ON AN "AS AND WHEN REQUIRED" BASIS.

**Minutes of the non-compulsory briefing session held on: 15 September 2026
Microsoft Teams**

Date: 15 September 2026	Time: 10H00	Venue: Microsoft Teams (Virtually)
Meeting Convened by	Transnet Engineering, Supply Chain Management	
Type of Meeting	Non-Compulsory Briefing Session	
Chairperson	Rosalia Mojela	
Present	All individuals as per Teams attendance register.	
1. OPENING AND WELCOME		
Discussion		
The Chairperson opened the meeting and welcomed all in attendance. The agenda was outlined		
2. PURPOSE OF THE MEETING		
Discussion		
The purpose of the briefing session was to ensure that all respondents understand the tender process and all commercial and technical requirements relating to the provision of general and hazardous waste management services for the Uitenhage Plant and Cape Corridor Depots. Minutes of the session will be shared with attendees and published on the National Treasury eTender Portal and Transnet eTender Portal.		
3. TENDER PROCESS		
Discussion		
The attendees were taken through:		
Tendering procedures		
- Transnet has implemented a new electronic tender submission system via the Transnet eSupplier Portal accessed on (https://esupplierportal.transnet.net/portal/). - Respondents must register and submit their bids through their own company profiles. - Joint ventures may submit using the profile of one of the JV partners. - The portal permits uploads of up to 30MB per upload with multiple uploads allowed		
Tender Closing Date		
The closing date and time is Monday, 05 October 2026 at 16:00 PM.		
Questions/ bid clarifications prior to the closing of the RFP must be channeled through Rosalia Mojela via email Rosalia.Mojela@transnet.net before 12:00 pm on 22 September 2026, late queries will not be permitted. The clarifications will be published on both Transnet and National Treasury eTender portals after the deadline.		

Respondents were taken through the online tender submission steps to follow.

Mandatory Returnable Documents

Respondents were advised to ensure that all mandatory documents are submitted on the closing date of the bid, failure to do so, it will render the bid non-responsive.

- Section 4 Pricing Schedule Form
- Valid proof of registration as waste transporter or handler within Nelson Mandela Bay Municipality or Buffalo City Municipality or Eastern Cape jurisdiction.
- Valid licence(s) of general and hazardous waste landfill sites to be used, within the jurisdiction of the Eastern Cape
- Valid license(s) of effluent treatment facility or recycling or storage facilities (effluent treatment or discharge permit) or written confirmation if a bidder will use Municipality treatment facility.
- Proof of registration with Institute of Waste Management South Africa (IWMSA)

The respondent to ensure they familiarise themselves with all other supporting documents and submitted with the bid (Transnet's General Bid Conditions, Master Agreement and Integrity Pact documents, etc.).

Evaluation Methodology was outlined as follows:

- **Step 1:** Administrative & Substantive Responsiveness
- **Step 2:** Functionality/Technical Evaluation (Minimum qualifying score: 85 points)
- **Step 3:** Price and Specific Goals (80/20 Preference Point System)
- **Step 4:** Price Negotiations (if applicable)
- **Step 5:** Objective criterion (if applicable)
- **Step 6:** Award of business and conclusion of contract

Specific Goals

- BBBEE Level 1 or 2 contributor (5)
- 30% Black Women Owned entities (5)
- 50% Black Youth Owned entities (5)
- The promotion of enterprises located in a specific province/region/municipal area for work to be done or services to be rendered in that province/region/municipal area municipality (5)
- Non-Compliant and/or B-BBEE Level 3-8 contributors (0)

Conditions of Contract

The successful bidder will be required to support Transnet's transformation objectives through:

- Creation/ Preservation of jobs within the Local community to: Black Women or Black Youth or People living with disabilities.

Pricing Schedule

- Pricing must be completed electronically on the eSupplier Portal.
- No manually prepared pricing schedules will be accepted.
- Respondents must ensure that pricing is correctly captured and verified before submission.
- Respondents were advised not to attach incorrect supporting documents against evaluation criteria, as corrections will not be permitted after closing.

TECHNICAL REQUIREMENTS

The technical team led by Abongile Mbadamana presented the technical evaluation criteria and specification requirements.

Respondents were advised on the following:

Capacity to Handle the Scope of Work in Terms of Equipment (25 Points)
Company Experience in Waste Management (25 Points) and Waste Classification (5 Points)
Human Resource Capability (20 Points)
Technical Capability and Methodology (25 Points)

Transnet reserves the right to verify all reference letters submitted, authenticity of the CVs & qualifications, and conduct interviews for the personnels.

Scope of Work Highlights

The successful bidder will be responsible for waste management services across:

- Uitenhage Plant
- Swartkops Depot
- New Brighton Depot
- Cambridge Depot (East London)

Services include:

- Management of general and hazardous waste.
- Ad hoc waste disposal services.
- Supply of receptacles and skips.
- Tanker services and waste transportation.
- Provision of appropriate waste handling equipment and skip loaders.

Health and Safety

The Safety Manager advised that successful bidder would be required to comply with contractor management requirements and maintain Letter of Good Standing and other health and safety compliance documentation

QUESTION & ANSWERS

Q: Why are bidders required to provide both the CSD number and SARS tax information when this information is available through CSD?

A: *The information is required to facilitate verification where CSD systems may be temporarily unavailable, ensuring compliance verification can still be completed.*

Q: Can waste classification services be outsourced and supported through a specialist environmental practitioner?

A: *Outsourcing is permissible. However, bidders must demonstrate past successful execution of waste classification services through reference letters and supporting evidence of experience.*

Q: Is there a lead time between award and contract commencement?

A: *The standard practice is 30 days after award, subject to discussions and negotiations with the successful bidder.*

Q: Is there an objection period following tender award?

A: *Tender award will be published on the National Treasury and Transnet eTender portals within 10 working days after the successful bidder has accepted the award. Unsuccessful bidders may follow the complaint and appeal processes outlined in the RFP document SECTION 2.*

Q: Will attendance be being recorded via the chat sufficient?

A: *Yes. The briefing session is non-compulsory. Sharing an email address in the chat is sufficient for attendance recording purposes, as it will be used to distribute the briefing session minutes to attendees. Participants were also advised that the minutes will be published on the relevant tender portals for broader access*

CONCLUSION

In closing the respondents were advised:

- Submit all clarification questions through Rosalia Mojela via email to Rosalia.Mojela@transnet.net.
- Familiarise themselves with the electronic bidding system and tender requirements.
- Verify all pricing and supporting documents before submission.
- To avoid last-minute submissions.

4. CLOSURE OF THE MEETING

In the absence of questions, the chairperson declared the session adjourned

Conclusion	Meeting was adjourned at 11:22 am
------------	-----------------------------------

Signed by Chairperson



Signature
Name: Rosalia Mojela

18/09/2026

Date

Supported by:



Signature
Name: Abongile Mbadamana

18/09/2026

Date