



11th Floor, The Marine Building,  
22 Dorothy Nyembe (Gardiner) Street, Durban, 4001  
Private Bag X54322, Durban, 4000  
Tel: 031 365 7800 Fax: 031 365 7858  
Website: <http://www.portsregulator.org>

**REQUEST FOR QUOTATION (RFQ)**  
**FIRE EQUIPMENT ONCE-OFF SERVICE AND MAINTENANCE**

RFQ	RFQ2026/27/08
RFQ ISSUE DATE	03 JUNE 2026
BRIEFING SESSION	N/A
RFQ DESCRIPTION	FIRE EQUIPMENT ONCE-OFF SERVICE AND MAINTENANCE
CLOSING DATE & TIME	11 JUNE 2026 @ 12:00 (Midday)
LOCATION FOR SUBMISSIONS	<a href="mailto:quotations@portsregulator.org">quotations@portsregulator.org</a>

Bidders must submit responses via e-mail at: [quotations@portsregulator.org](mailto:quotations@portsregulator.org) before or on the stipulated date and time. For any queries or questions, please use above mentioned email address.

Ports Regulator of South Africa requests your quotation on the services listed above. Please furnish us with all the information as requested and return your quotation on or before the date and time stipulated above. **Late and incomplete submissions will invalidate the quote submitted.**

SUPPLIER NAME: \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_

MAAA NUMBER (CSD NO): \_\_\_\_\_

TELEPHONE NO: \_\_\_\_\_

FAX NO: \_\_\_\_\_

E MAIL ADDRESS: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

CELL NO: \_\_\_\_\_

SIGNATURE OF BIDDER: \_\_\_\_\_

## DETAILED SPECIFICATION

### FIRE EQUIPMENT ONCE-OFF SERVICE AND MAINTENANCE

#### **1. BACKGROUND**

- 1.1 Ports Regulator of South Africa (“the Ports Regulator”) is a Schedule 3A public entity in terms of the Public Finance Management Act, Act No.1 of 1999, as amended (PFMA). The Port Regulator must fully comply with all the requirements of the PFMA and all other relevant and applicable legislation.
- 1.2 The Ports Regulator is an independent ports regulatory body, governed by the National Ports Act, Act No. 12 of 2005, (“the Act”).
- 1.3 In terms of section 30 (1) and (2) of the National Ports Act, the main function of the Regulator is to:
- Exercise economic regulation for the ports system in line with government’s strategic objectives.
  - Promote equity of access of ports and facilities and service provider by ports.
  - Monitor the activities of the National Ports Authority to ensure that it performs its functions in accordance with the act; and
  - Hear appeals and complaints contemplated terms of Sections 46 and 47 of the Act, respectively.

#### **2. PURPOSE**

To ensure that Ports Regulator of South Africa fire extinguishers and fire hose reels/ pipes are maintained and serviced.

#### **3. SCOPE OF WORK**

- a) An appointed service provider will be expected to service fire extinguishers and hose reels/ pipes as detailed Below:

##### **3.a.1 Eight (8) Fire extinguishers**

- Working pressure – 5000 KPA
- Charge – 2kg
- Filling Ratio - 0.667
- Full Mass – 9.35kg

##### **3.a.2 One (1) Fire Hose**

- Water pressure – 1200kg
- Hose length – 30m
- Bore – 19mm
- Nozzle – 6mm

- b) If the Fire Extinguishers are found non-functional, re-filling should be done, checking the gage position including safety pins or clips and checking the condition of the powder.
- c) All the Fire Extinguishers must be sealed and have clear instructions label on the front side, indicating how one is supposed to use the equipment in case of fire. Old torn labels must be replaced.
- d) Hose Reels/ Pipes service.

e) Once finalized the appointed service provider is expected to submit a close-out report and the certificate of compliance.

**4. EVALUATION CRITERIA**

**4.1 SCM Administrative (Phase 1)**

- 4.1.1 The SBD4 must be completed and signed by the authorised company representative.
- 4.1.2 The SBD 6.1 must be completed and signed by the authorised company representative
- 4.1.3 The POPIA consent form must be completed and signed by the authorised company representative.
- 4.1.4 The bidder must submit proof of registration on CSD (Central Supplier Database).
- 4.1.5 Valid and original Tax Clearance Certificate/Valid Tax Pin Number
- 4.1.6 Valid B-BBEE Certificate/ Sworn Affidavit

**4.2 Mandatory Requirement (Phase 2)**

4.2.1 The service provider/ the assigned technician must submit fire extinguisher maintenance accreditation proof/certificate.

***Failure to provide this mandatory information will lead to bidder’s proposal not being considered further on Pricing***

**4.3 Price Comparison and Specific Goals (Phase 3):**

- 4.3.1 Bidders price quotations must be inclusive of all applicable taxes (Including VAT)
- 4.3.2 Service providers are required to detail their rates/ itemized pricing schedule
- 4.3.3 Bidders total price weighs **80 points**

DESCRIPTION	QUANTITY	COST OF SERVICE
<b>Fire extinguishers</b> <ul style="list-style-type: none"> <li>• Water pressure – 1200kg</li> <li>• Hose length – 30m</li> <li>• Bore – 19mm</li> <li>• Nozzle – 6mm</li> </ul>	8	R
<b>Fire Hose</b> <ul style="list-style-type: none"> <li>• Water pressure – 1200kg</li> <li>• Hose length – 30m</li> <li>• Bore – 19mm</li> <li>• Nozzle – 6mm</li> </ul>	1	R
<b>SUB TOTAL</b>		R
<b>VAT</b>		R
<b>TOTAL COST INCLUDING VAT</b>		R

N.B: Please note that the service provider must include all costs as no other additional costs will be entertained

**4.4 Specific Goals:**

- 4.4.1 The bidder must submit SBD 6.1 preference points claim form.
- 4.4.2 The bidder must submit a BBBEE certificate/ affidavit.
- 4.4.3 Specific goal: BBBEE status level 1 as per SBD 6.1. Weighs **20 Points**.
- 4.4.4 B-BBEE compliance (All levels will be taken into account and allocated specific point if applicable).

**NB:** Tax status for the recommended bidder will be verified on Central Supplier Database (CSD) or SARS E-Filing prior to awarding. If the bidders' tax matters are non-compliant the Regulator will apply clause 4.2 of the National Treasury Instruction No. 09 of 2017/2018, if the bidder is still not compliant then the Regulator will exercise clause 4.3 of the said instruction note.

**5. COMMUNICATION**

All enquiries relating to this RFQ should be sent via email: [quotations@portsregulator.org](mailto:quotations@portsregulator.org)

**6. CONDITIONS TO BE OBSERVED**

No RFQ shall be deemed to have been accepted unless and until a formal contract / letter of award / order form is prepared and executed. Quotation shall remain open for acceptance by the Ports Regulator for a period of **90 days** from the closing date of the RFQ Enquiry.

**7. COST OF BIDDING**

The bidder shall bear all costs and expenses associated with preparation and submission of its RFQ, and the Ports Regulator of South Africa shall under no circumstances be responsible or liable for any such costs, regardless of, without limitation, the conduct or outcome of the bidding, evaluation, and selection process.

**END OF RFQ DOCUMENT**

**Annexed to this document for completion and return with the document:**

- Quotation on a company letterhead
- Declaration of Interest (SBD 4),
- SBD 6.1
- BBBEE Certificate /affidavit
- CSD Report (National Treasury)
- POPIA consent form
- Fire extinguisher maintenance accreditation proof/certificate