


Department:	Supplier Chain Management	Document number:	AIDC-SCM-TMP-011	 Supplier Park Development Company SOC Ltd t/a Automotive Industry Development Centre <i>Your partner in becoming globally competitive</i>
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REQUEST FOR QUOTATION (RFQ)/PROPOSAL

Invitation to Repair Canteen Equipment's in the Industrial Canteen at the Automotive Industry Development Centre based at Automotive Supplier Park Rosslyn.

RFQ DETAILS

RFQ NUMBER: PR 15341

COMPLUSORY BRIEFING:

CLOSING DATE: 16 September 2022

VENUE: Automotive Supplier Park
30 Helium Road, Rosslyn

CLOSING TIME: 11:00

DATE AND TIME: 14 September 2022 at 11:00

RFQ DESCRIPTION

Repair Canteen Equipment's in the Industrial Canteen at the Automotive Industry Development Centre based at Automotive Supplier Park Rosslyn.

DETAILS OF BIDDER

COMPANY NAME:

CONTACT PERSON:

TELEPHONE NUMBER:

CELLULAR NUMBER:


FAX NUMBER:

EMAIL ADDRESS:

	YES	NO
Please indicate if your company is Registered on National Treasury – Central Supplier Database (provide your CSD Number)		
CSD Number		
Please Indicate if your Company is Registered on SPDC SOC t/a AIDC Database & is "Active Status" *		

**** ACTIVE STATUS**: - means your SARS Pin submitted to AIDC is still valid & BBBEE Certificate still valid (thus your documents have not yet expired)

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NB: Please Note: - AIDC won't be able to do business with suppliers not registered on CSD as per National Treasury SCM Instruction No.4 of 2016/17 & Practice Note Number 5 of 2009/2010.

THE FOLLOWING DOCUMENT ARE REQUIRED - PLEASE INDICATE IF THE FOLLOWING DOCUMENTS ARE ATTACHED TO YOUR PROPOSAL (TICK)

	YES	NO
SARS Pin to verify your status		
BBBEE Certificate or an approved Affidavit as per BBBEE Act submitted NB: Suppliers to use approved DTi or CIPC Affidavit template (check website: www.dti.gov.za)		
SBD 4 – Declaration of Interest form – completed and signed		
SBD 6.1 – Preference Points Claim Form in terms of the Preferential Procurement Regulation 2011 (PPR 2017)		

Dear Service Provider

REQUEST FOR PROPOSAL /QUOTATION (RFQ) – SCOPE OF WORK/SERVICE

Invitation to Repair Canteen Equipment's

- Once off Repairs of Canteen Equipment's by the canteen and catering service providers who specializes with the supply and repairs of canteen equipment's.


1. INTRODUCTION

The Automotive Supplier Industry Development Centre t/a AIDC Development Centre (AIDC) strive to make the Automotive Industry in South Africa globally competitive through its strategic projects and infrastructure. To this effect the AIDC has successfully project managed the conceptual development and implementation of various projects in the automotive sector. The AIDC brings with its involvement, its vast experience and knowledge base in the automotive sector together with its good working relationships with key government institutions.

2. RFQ OBJECTIVES

The objective of the RFQ is to request proposals from service providers who specializes with canteen and catering equipment's supply and fixing thereof. The service provider is to ensure that all equipment's are fixed, tested and in good working condition before they are paid. The equipment's must also have fixed guarantee.

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3. Compulsory Site Briefing: Yes

4. DURATION

Once off repairs.


5. RESPONSE FORMAT

Formal Proposal must be submitted with all costs included in your pricing to quotations@aidc.co.za

6. EVALUATION CRITERIA

A. Additional Returnable - Compliance Requirements – all documents to be submitted	Weighting
1. CSD Registration	
a) Supplier active status b) Supplier not restricted c) Active tax status (NB: award cannot be made to the bidder whose tax matters are not in order) d) SARS on-line tax status verification	Info provided will be validated during evaluation stage & failure to meet CSD requirements & Tax Status may lead to disqualification
2. Certified Documentations Required	
➤ Certified copy of a BBBEE certificate issued by a verification agency accredited by SANAS or a sworn affidavit signed by the EME representative & certified by a Commissioner of Oaths as per DTI requirement for exempted EME's or QSE's.	Submit BBBEE rating as detailed in the bid document


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FUNCTIONALITY	Maximum	Score	Minimum
Based on Capability	Maximum Points	Point Scored	Minimum Points
A. Capability	100		70
1. Attach Company profile. Proof of Canteen and Catering Equipment supply and repairs Company profile attached and in line with the scope of work (Supply of catering equipment's and repairs) = 30 points Company profile attached and is not in line with the scope of work (Supply of catering equipment's and repairs) = 0 points	30		
2. References letters of similar projects: Provide signed reference letters of similar projects from different service providers <ul style="list-style-type: none"> Five (5) reference letters = 50 points Four (4) reference letters = 40 points 3 reference letters = 30 points 2 reference letters = 20 points 1 reference letter = 0 point 	50		
3. Location <ul style="list-style-type: none"> Offices Located in Tshwane /Pretoria = 10 points Offices Not located in Tshwane but in Gauteng = 5points Offices not located in Gauteng: 0 points Evidence - proof of municipality account to be submitted not older than 3 months or lease agreement or letter from councillor.	10		
TOTAL SCORE	100		70

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7. CONTACT PERSON FOR RESPONSES:

For technical questions & information request, contact –

Sharon Mashala (Department Manager BSS, Acting) (012) 564 5001 (smashala@aidc.co.za)

For general RFQ and submissions contact –

Mitta Mashishi (SCM) (012) 564 5298 (mmashishi@aidc.co.za)

The AIDC reserves the right to award the quote in part or in full at its own discretion

REQUEST FOR QUOTATION (RFQ)

RFQ NO: PR 15341	DATE SEND: 12 September 2022
CLOSING DATE: 16 September 2022	CLOSING TIME: 11:00


REQUESTOR DETAILS

Requested By (SCM):	Mitta Mashishi
Contact Number:	(012) 564 5298
Department Requested for:	BSS
Project Number:	6110169 – 21/22
PR Number:	15341

REQUEST DETAILS

Delivery Address:	30 Helium Road, Automotive Supplier Park, Building F3.


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DESCRIPTION OF REQUEST


Item No.	Description	UOM*	Quantity	Unit Price (excl. VAT)	Total Price (excl. VAT)
1.	Once off Repairs of canteen equipment's				
1.1	5 DIV FLOOR MODEL BAIN MARIE. REPLACE SNEEZEGUARD WITH CURVED GLASS, ROUTINE SERVICE, DISCONNECT BOTTOM WARMER ELEMENT CIRCUIT		1		
1.2	5 DIV FLOOR MODEL BAIN MARIE. REPLACE SNEEZEGUARD WITH CURVED GLASS, REPLACE REGULATOR, 2 X PILOT LIGHTS, REWIRING, DISCONNECT BOTTOM WARMER ELEMENT CIRCUIT		1		
1.3	3 DIV CURVED GLASS BAIN MARIE. REPLACE ELEMENT, HALOGEN TUBE, SERVICE		1		
1.4	1/2 DOOR SALAD UNDERBAR. TO REPAIR AND MODIFY SUPPLY NEW COMPRESSOR DRIER, FIT CURVED GLASS SNEEZEGUARD, CUT TOP TO PUT IN DROP IN WELL FOR DESSERTS, SUPPLY 3 X SHELVES, SUPPLY MOTOR COVER		1		
1.5	OIL JACKET POT. REPAIR DRAIN AND FLUSH OIL, SUPPLY 2 X 2OLT THERMIA OIL, REPLACE THERMOSTAT, REPLACE CUT OUT SWITCH, REPLACE 3 X ELEMENTS, ROUTINE SERVICE		1		
1.6	900 FLAT TOP GRILLER. REPAIR REPLACE 2 X CONTACTORS, 3 X PILOT LIGHTS, SUPPLY NEW GAL UNDERPANEL, REWIRING, ROUTINE SERVICE		1		
1.7	5 DIV BAIN MARIE . REPAIR REPLACE 2 X ELEMENTS, 1 X THERMOSTAT, 1 X REGULATOR, LABOUR, ROUTINE SERVICE		1		
1.8	2 PAN TABLE MODEL FRYER		1		

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	TESTED WORKING OK, REPLACE 2 X BASKETS				
1.9	2 X 10LT DOUBLE FRYER. REPLACE 2 X THERMOSTATS, REMOVE AND REPLACE ELEMENTS AND FIBRE WASHERS, SUPPLY 4 X ADJUSTABLE FEET, SUPPLY PILOT LIGHTS X 4		1		
1.10	6 BURNER GAS GRILLER REPLACE 1 X BALL VALVE, REMOVE/SERVICE REPLACE BURNERS AND JETS		1		
1.11	4 BURNER GAS BOILING TABLE REPLACE 1 X BALL VALVE, REMOVE/SERVICE REPLACE BURNERS AND JETS		1		
1.12	12 BURNER GAS GRILLER REMOVE/SERVICE REPLACE BURNERS AND JETS		1		
1.13	3 1/2 DOOR UNDERBAR FRIDGE, (KITCHEN) SERVICE, REGAS, SUPPLY 3 X SHELVES AND CLIPS, REPAIR LEAK, SUPPLY MOTOR COVER		1		
1.14	2 1/2 DOOR PIZZA UNDERBAR FRIDGE SERVICE, REGAS, SUPPLY 2 X SHELVES AND CLIPS, REPAIR LEAK, SUPPLY MOTOR COVER		1		
1.15	SUSHI FRIDGE ROUTINE SERVICE, SUPPLY ONE X GLASS		1		
1.16	LABOUR & CONSUMABLES		1		
	SUB-TOTAL				
	VAT @ 15%				
	TOTAL				

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QUOTE CONDITIONS:

1. This Quote is subject to the Government Procurement General Conditions of Contract that may not be amended. Quotes should not be qualified by own conditions.
2. All price(s) must be inclusive of all costs plus VAT and must be firm for the duration of the contract period. VAT must be shown separately by VAT Vendors and non-registered or deregistered Vendors should exclude VAT from their quotes. Price(s) quoted must be valid for at least ninety (90) days from the closing date of the quotation and a firm delivery period must be indicated.
3. All goods must be delivered to the address as indicated in the RFQ document.
4. All price quoted must be fixed & firm prices and where applicable, price negotiation with the preferred supplier will be entered.
5. All Purchases will be made through an AIDC Official Purchase Order with Order Number. Therefore, no goods must be delivered or a service be rendered without a valid official Purchase Order & Number been received. The onus rests with the service provider to ensure they have received the above.
6. **Fully Complete & signed the attached SBD forms, thus SBD 4 & SBD 6.1 (NB: Quotes without the signed completed forms will not be considered)**
7. The 80/20 preference point system is applicable to price quotations and tenders with a Rand value equal to, or above R30 000 and up to a Rand value of R50 million (all applicable taxes included).
8. This RFQ will be evaluated based on the 80/20 preferential point system as stipulated in the Preferential Procurement Policy Framework Act & PPR 2017. 80 POINT ALLOCATED TO PRICE & 20 POINTS ALLOCATED TO B-BBEE.
9. An EME is required to submit a sworn affidavit confirming their annual total revenue of R10 million or less and level of black ownership to claim points as prescribed by regulation 6 and 7 of the Preferential Procurement Regulations 2017. In terms of the Generic Codes of Good Practice, an enterprise including a sole propriety with annual total revenue of R10 million or less qualifies as an EME
10. A QSE is required to submit a sworn affidavit confirming their annual total revenue of between R10 million and R50 million and level of black ownership or a B-BBEE level verification certificate to claim points as prescribed by regulation 6 and 7 of the Preferential Procurement Regulations 2017
11. **B-BBEE Status Level Verification Certificates (NB: Certificate are identifiable by a SANAS logo and a unique BVA number) or an Affidavit (EME/QSE see point 9&10 above) to be provided in other to claim the B-BBEE points:**

B-BBEE STATUS LEVEL	NUMBER OF POINTS
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-Compliant	0

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12. Local production and content (where applicable) as per designated sector will be considered when evaluating your RFQ submission. The Declaration Certificate for Local Content (SBD 6.2) must be completed and duly signed.
13. **The Supplier must ensure AIDC is in possession of a valid SARS Pin**, if already registered on our database. **NB: If not, please submit your SARS Pin to check your status.**
14. **NB: For Construction related services/work_CIDB Grading & Safety File** – The successful contractor should take note that a **“Safety File”** will be required on appointment and should be submitted to the AIDC before commencement of any work and ensure comply with relevant CIDB grading were required.
15. **NB: Supplier must ensure they registered on CSD before submitting the RFQ.**

Please note that failure to comply with the RFQ conditions will invalidate your proposal (if all documents are not returned then consider your quotation not accepted).

I in my capacity, as certify that the information supplied is correct and I have read and understood the AIDC general terms and conditions and I accept them.

Signature:

Company Name:

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