

ANNEXURE K

BIDDERS FINAL CHECKLIST – ALL SUPPORTING DOCUMENTS TO BE RETURNED WITH RFP

NO.	HEADING	COMPLIANCE Indicate by Ticking Yes or No	COMMENT
MANDATORY DOCUMENTS			
1.	Submit Fully Completed pricing schedule on TDPS (Transnet Digital Procurement System) - (all line items to be fully completed failure of which will lead to disqualification)		
2.	Submit Certified Proof of Valid Registration with Bargaining Council for the Contract Cleaning Service Industry KwaZulu Natal (BCCCI). Service Provider to ensure that the certificate is as per the latest template including issue and expiry date.		
3.	Submit Certified Proof of Valid Letter of Good Standing (COIDA).		
4.	Submit certified proof of valid public liability insurance of a minimum of R2 000 000.00.		
DOCUMENTS USED FOR SCORING			
1.	Valid proof of Respondent's compliance to Specific Goal requirements stipulated in Section 9 of this RFP (Valid B-BBEE certificate or Sworn- Affidavit as per DTIC guidelines)		
2.	Management and CV's of key persons		
3.	Detailed Service Implementation Plan		
4.	Risk Assessment specific to Scope of Works		
5.	Company Previous Experience		
6.	Method Statement		
7.	Pricing Schedule on TDPS (Transnet Digital Procurement System)		
8.	Specific Goals Point Claim Form		
ESSENTIAL RETURNABLE DOCUMENTS & SCHEDULES			
1.	In the case of Joint Ventures, a copy of the Joint Venture Agreement or written confirmation of the intention to enter into a Joint Venture Agreement		

2.	Latest Financial Statements signed by your Accounting Officer or latest Audited Financial Statements plus 2 previous years		
3.	Section 1: SBD1 Form		
4.	SECTION 5: Proposal Form and List of Returnable documents		
5.	SECTION 6: Certificate Of Acquaintance with RFP, Terms & Conditions & Applicable Documents		
6.	SECTION 7: RFP Declaration and Breach of Law Form		
7.	SECTION 10: Certificate of attendance of non-compulsory RFP Briefing		
8.	ANNEXURE A - AFFECTED AREAS LISTING		
9.	ANNEXURE B - SCOPE OF WORK		
10.	ANNEXURE C – TECHNICAL SUBMISSION / QUESTIONNAIRE		
11.	ANNEXURE D - MASTER AGREEMENT		
12.	ANNEXURE E - TRANSNET'S GENERAL BID CONDITIONS		
13.	ANNEXURE F -TRANSNET'S SUPPLIER INTEGRITY PACT		
14.	ANNEXURE G - NON-DISCLOSURE AGREEMENT		
15.	ANNEXURE H -SCHEDULE 1 – SCHEDULE OF REQUIREMENTS		
16.	ANNEXURE I – GOVERNMENT GAZETTE NO 54411 OF 27 MARCH 2026		
17.	ANNEXURE J - NEW-WAGE-RATE-01-04-2026 CIRCULAR		
18.	ANNEXURE K – SERVICE PROVIDERS COMPLIANCE TO BCCCI RATES (PAYMENT SCHEDULE -DEPARTMENT OF LABOUR- RATES - BCCCI)		
19.	Submission of SARS Tax Pin to confirm tax compliance		
20.	Proof of registration on the National Treasury's Central Supplier Database (CSD)		
	ALL OTHER SUPPORTING DOCUMENTS		

RFP ANNEXURES:

ANNEXURE A - AFFECTED AREAS LISTING

ANNEXURE B - SCOPE OF WORK

ANNEXURE C – TECHNICAL SUBMISSION / QUESTIONNAIRE

ANNEXURE D - MASTER AGREEMENT

ANNEXURE E - TRANSNET'S GENERAL BID CONDITIONS

ANNEXURE F -TRANSNET'S SUPPLIER INTEGRITY PACT

ANNEXURE G - NON-DISCLOSURE AGREEMENT

ANNEXURE H -SCHEDULE 1 – SCHEDULE OF REQUIREMENTS

ANNEXURE I – GOVERNMENT GAZETTE NO 54412 OF 27 MARCH 2026

ANNEXURE J - NEW-WAGE-RATE-01-04-2026 CIRCULAR

ANNEXURE K –SERVICE PROVIDERS COMPLIANCE TO BCCCI RATES (PAYMENT SCHEDULE -DEPARTMENT OF LABOUR- RATES - BCCCI)

ANNEXURE L - BIDDERS FINAL CHECKLIST