

**ANNEXURE D- MANDATORY REQUIREMENTS AND EVALUATION CRITERIA****Mandatory Requirements Evaluation**

| 1 . | Mandatory Requirements Evaluation  | Compliant? |    |
|-----|--|------------|----|
|     |  | Yes        | No |
|     | All bidders must meet the following mandatory requirements to advance in the evaluation process. Bidders who do not meet all these requirements will be disqualified from further consideration.   |            |    |
| 1.1 | Certification:   |            |    |
|     | All bidders shall provide the following mandatory certifications as part of their submission: <ul style="list-style-type: none"> <li>a. Bidders must provide ISO 27001:2022, or latest certification and include an explanation in their bid proposal detailing how ACSA data will be protected and how unauthorized access will be prevented.</li> </ul>  |            |    |
| 1.2 | Solution Implementation Plan:  |            |    |
|     | All bidders must submit an implementation plan outlining how the solution will be executed according to the specified timelines. The plan should include the following milestones: <ul style="list-style-type: none"> <li>a. Executive Overview</li> <li>b. Major tasks and milestones with implementation timelines</li> <li>c. Critical path</li> <li>d. Development approach</li> <li>e. Testing approach for all required tests such as, unit; functional; performance; stress; and vulnerability</li> <li>f. The implementation plan must bear evidence of a complete Project Management Life Cycle</li> <li>g. Reporting areas and mechanism(s) and the frequency thereof during project management</li> <li>h. Training approach</li> </ul> |            |    |
| 1.3 | Solution Architecture:   |            |    |
|     | Bidders must submit a solution architecture diagram that illustrates the CUPPS and CUSS solutions along with their integrations. The diagram should include the following elements: Solution Overview (key components that make up the solution):  |            |    |

|     |  |  |  |
|-----|--|--|--|
|     | <ul style="list-style-type: none"> <li>i. Environments (Different environments where the solution will be installed, e.g., Dev, QA, Pre-prod, Test &amp; Production).</li> <li>j. Indicate which communication protocols the solution can utilize e.g., http; HTML; XML; REST API; Json etc.</li> <li>k. Backup requirements (how backups are performed and where they are stored; how will users request for backup restored).</li> <li>l. Business Continuity (How the solution is configured to enable business</li> <li>m. Continuity);</li> </ul> |  |  |
| 1.4 | Project Management Requirements  |  |  |
|     | <p>Bidders must provide a qualified project manager capable of executing all requirements specified in the scope of the work:</p> <p>Provide proof of valid PMI PMP or APMG Prince 2 Practitioner certification AND a minimum of 5 years' experience Please do not provide CV's. Prove years of experience via reference letters for projects worked on. The reference letter MUST refer to the resource of whose certification is provided.</p>   |  |  |
| 1.5 | Training Requirements  |  |  |
|     | All requirements outlined in the scope of the work must be fully complied with. Bidders who cannot meet all these requirements will not proceed to the next stage of the evaluation.   |  |  |
| 1.6 | P 1 Requirements Evaluation  |  |  |
|     | All P1 requirements outlined in the scope of work must be fully complied with. Bidders who do not meet all these requirements will not advance to the next stage of the evaluation process. Please respond on annexure   |  |  |
| 1.7 | Response form to be completed and returned to evaluate the Business Requirements.  |  |  |

## TECHNICAL AND FUNCTIONAL EVALUATION

| <b>Business Requirements Evaluation</b> [Please refer to the Scope of Work] |  |           |           |
|---|--|-----------|-----------|
| 1.  | P 2 Requirements Evaluation  | 40        | 30        |
|   | <ul style="list-style-type: none"> <li>a. If a bidder can deliver 14 - 18 of the P2 requirements in the scope of work, they will score <b>40 points</b>.</li> <li>b. If a bidder can deliver 12 - 13 of the P2 requirements in the scope of work, they will score <b>30 points</b>.</li> <li>c. If a bidder can deliver less than 12 of the P2 requirements in the scope of work, they will score <b>0 points</b> and will not progress to the next stage of the evaluation process.</li> </ul>                          |           |           |
| 2.  | P 3 Requirements Evaluation  | 20        | 10        |
|   | <ul style="list-style-type: none"> <li>a. If a bidder can deliver 2 of the P3 requirements in the scope of work, they will score <b>20 points</b>.</li> <li>b. If a bidder can deliver 1 of the P3 requirements in the scope of work, they will score 10 points.</li> <li>c. If a bidder can deliver 0 of the P3 requirements in the scope of work, they will score <b>0 points</b> and will not progress to the next stage of the evaluation process.</li> </ul>  |           |           |
| 3.  | Client Reference Letters   |           |           |
|   | <p>Bidders must provide signed and stamped original reference letters from clients where the CUPPS &amp; CUSS solutions have been implemented.</p> <p><b>The letter must have the following:</b></p> <ul style="list-style-type: none"> <li>a. Clear letter head at the top.</li> <li>b. The client's contact details.</li> <li>c. The scope of services that were rendered.</li> <li>d. The contract duration.</li> <li>e. The number of units installed.</li> <li>f. Signed by client's authorized official</li> </ul> |           |           |
| 3.1   | Evaluation Criteria:   | <b>20</b> | <b>10</b> |
|   | <ul style="list-style-type: none"> <li>a. If a bidder provides at least 3 verifiable client reference letters demonstrating the installation of at least 150 units of CUPPS</li> </ul>   |           |           |

|              |  |            |           |
|--------------|--|------------|-----------|
|              | <p>and CUSS technologies combined per client, they will score <b>20 points</b>.</p> <p>b. If a bidder provides a maximum of 2 verifiable client reference letters that demonstrate the installation of at least 150 units of CUPPS and CUSS technologies combined per client, they will score <b>10 points</b>.</p> <p>c. If a bidder provides a maximum of one verifiable client reference letter, or if the letter does not clearly demonstrate the installation of at least 150 units of CUPPS and CUSS technologies combined per client, they will score <b>0 points</b> and will not proceed to the next stage of the evaluation process.</p> |            |           |
| 4.           | Solution Delivery Timelines  |            |           |
|              | <p>a. The successful bidder is expected to implement the solution as quickly as possible while maintaining quality.</p> <p>b. Bidders must provide a detailed solution delivery schedule that outlines the overall project duration, including start and end dates.</p>  |            |           |
| 4.1          | Evaluation Criteria  | 20         | 10        |
|              | <p>a. If a bidder can deliver the solution in <b>less than 18 months</b>, they will score <b>20 points</b>.</p> <p>b. If a bidder can deliver the solution in <b>exactly 18 months</b>, they will <b>score 10 points</b>.</p> <p>c. If a bidder can deliver the solution in <b>more than 18 months</b>, they will <b>score 0 points</b> and will not proceed to the next stage of the evaluation.</p>  |            |           |
| <b>TOTAL</b> |  | <b>100</b> | <b>60</b> |

**Solution Demonstration**

Bidders that **pass the above evaluation criteria** will be required to demonstrate the solution. The demonstration will be based on **any business requirement** that is part of the **tender scope**. ACSA will choose **any business requirement** that they want the bidder to demonstrate. Failure to demonstrate any **Priority 1 business requirement** will be disqualified from the procurement process.