



an agency of the
Department of Sport, Arts and Culture

266, Bloemfontein, 9300
36 Aliwal Street / Aliwalstraat 36
South Africa / Suid-Afrika
051 - 4479609 051 - 4476273
www.nasmus.co.za

Incorporating the satellites: | Insluitend die satelliete:
Oliewenhuis Art Museum | Oliewenhuis-kunsmuseum
Freshford House Museum | Freshford-huismuseum
First Raadsaal | Eerste Raadsaal
Wagon Museum | Waenhuismuseum
Florisbad Research Station | Florisbad-navorsingstasie

REQUEST FOR QUOTE FOR PROFESSIONAL SERVICES – STANDARD FORMAT

RFQ	EXTENSION FOR REQUEST FOR QUOTE FOR SUPPLY, DELIVERY AND INSTALLATION OF CUSTOMIZED JUNGLE GYM/PLAY
ISSUE DATE	25 MAY 2023
CLOSING DATE	31 MAY 2023
CLOSING TIME	12H00

REQUEST FOR QUOTE FOR SUPPLY, DELIVERY AND INSTALLATION OF A CUSTOM-MADE EXPANDING SAFETY GATE

1. Background to the National Museum

The National Museum - a natural history, cultural history and art museum was established in 1877 and is a declared cultural institution, which resorts under the Department of Arts and Culture and is governed by a council. The mission of the National Museum is to provide heritage resources and an enjoyable experience to all people through quality research, conservation, education and exhibitions. More information about the organisation can be found at www.nasmus.co.za

2. Purpose and Background

The National Museum is looking at creating a kinder garden with a customized mini wooden jungle gym for toddlers visiting the museum with their parents and schools. This will serve as a waiting and play area for the National Museum visitors.

3. Specifications of Good(s)

Quan tity	Product	Item Description (attached a photo where possible)	Transport & installation required (yes or no)
1	Customized Jungle Gym/Play	A customized mini wooden jungle gym for toddlers between age 3 – 7 years, it must be kids friendly and built on sandy ground. Area size to build on is = 320cm x 320cm. Total hight = 150cm. Maximum user weight of 50Kg.	Yes, National Museum 36 Aliwal Street BLOEMFONTEIN 9300

		<p>Finely Sanded and rounded wood all around.</p> <p>NB: For a more detailed structure of the jungle gym please note our blue print plan attached with this RFQ</p> 	
--	--	---	--

4 Compulsory requirements

The bidder must attach the following documents to the quotation as follows;

- 4.1.1 at least____3_ years' experience in provision of similar services supported by at least____3____(reference letters) contactable reference letters. A bidder will score more points on technical assessment with more than the required number of years of experience as indicated above. Contactable written reference letter(s) must be attached to support the number of years' claimed by the bidder..
- 4.1.2 completed, signed and witnessed SBD forms 4 must be attached.
- 4.1.3 a copy of a detailed CV(s) and qualification(s) of the technician or expert to be used on this project must also accompany the quote. At least minimum requirement qualification of a professional welder NQF Level 2 should be provided.
- 4.1.4 the bidder must be tax compliant, and a tax pin issued by SARS must be attached.
- 4.1.5 a valid copy of BBBEE certificate or completed and signed BBBEE declaration must be attached.
- 4.1.6 The must be registered on CSD and CSD supplier report must be attached.
- 4.1.7 The bidder must be an active company registered in the Republic of South Africa and a copy of CIPS registration documents must be attached

Matters for noting

- 1. Non-compliance to the above compulsory requirements will lead to a disqualification of the bidder, except for non-tax compliant with tax matter which is subject to grace period of at least 7 days that will be provided to a preferred service provider should that service provider is not compliant following bid evaluation.**
- 2. Failure by this preferred service provider to rectify its tax matters to a compliant status within the grace period provided will lead to an automatic disqualification.**
- 3. Validity period for bids or formal written quotations submitted shall be valid for a minimum period of thirty (30) days. The formal written price quotations received from the service provider/supplier will be regarded as valid for 30 days despite expiry date less than 30 days indicated on a quote.**

5 Price and Preference Points Evaluation

	Preference Points Criteria	Points Allocation
1	Price	80
2	Broad – Based Black Economic Empowerment (BBBEE)	20
	Total Points	100

5 Bid Evaluation.

All bidders will be subject to a three stage evaluation process, i.e.

- 5.1 Pre-screening, i.e. determination of compliance to compulsory requirements. The will be required to pass pre-screening to be eligible for further evaluation.
- 5.2 Technical assessment, measurement of capability. The bidder will be required to obtain a minimum of 60 points in order to be eligible for preferential procurement evaluation.
- 5.3 Preferential procurement calculation 80/20, whereby 80 is for price and 20 points for BBBEE points.

6 Technical Assessment

FUNCTIONALITY CRITERIA	POINTS ALLOCATION
Experience of firm – Similar scale projects Score points; 1 = 1 year 2 = 2 years 3 =3 years 4 =4 years 5 =5 years plus	40
Experience and Qualifications of one (1) – or similar scale projects Score points; 1 = 1 year 2 = 2 years 3 =3 years 4 =4 years 5 =5 years plus Diploma = 5 No Diploma = 1	40
Reference letters Score points; 1 = 1 reference letter 2 = 2 reference letters 3 = 3 reference letters 4 = 4 reference letters 5 – 5 plus reference letters	20
Total points	100 points

7 BBEE Assessment

Preferential procurement calculation 80/20, whereby 80 is for price and 20 points for BBEE points.

Preference Point System

In accordance with the Preferential Procurement Regulations of 2022, NM has determined the following specific goals for which preference points will be awarded:

Goal 1: Broad-Based Black Economic Empowerment

Section 10 of the B-BBEE Act enjoins every public entity to take into account and apply the B-BBEE Codes of Good Practice in determining and implementing a preferential procurement policy. NM will thus award preference points to suppliers based on their B-BBEE status level of contributor.

Goal 2: Empowerment of Local Businesses

NM is located in the Free State, a rural province on the margins of economic activity. In an effort to develop and empower local businesses based in the Free State, NM will award preference point to suppliers based in the Free State.

Goal 3: Youth Empowerment

Youth participation in the economy is crucial for the growth and development of the South African economy, but their participation has been limited by several factors. One of the main challenges for youth has been the high levels of unemployment. The unemployment rate for young people in South Africa is much higher than the national average, which makes it difficult for them to enter the labour market and participate in the economy.

In an effort to empower youth and encourage their participation in the economy, NM will award preference points to businesses which are at least 51% owned by youth.

Goal 4: Women Empowerment

Women participation in the economy is crucial for the growth and development of the South African economy, but their participation has been limited by several factors. For women, the challenge has been unequal access to economic opportunities, including education, training, and employment. Women in South Africa often face discrimination and gender-based violence, which can limit their ability to participate in the economy. Additionally, women tend to be concentrated in low-paying, informal sector jobs, which offer little security and limited opportunities for advancement.

In an effort to empower women and encourage their participation in the economy, NM will award preference points to businesses which are at least 51% owned by women.

Goal 5: Empowerment of People with Disabilities

People with disabilities face significant barriers to participating in the South African economy. According to the World Bank, about seven million South Africans have some form of disability, and they are more likely to experience poverty and unemployment compared to those without disabilities.

People with disabilities often face discrimination in the labour market and have limited access to education, training, and employment opportunities. They may also face physical and attitudinal barriers, making it difficult for them to fully participate in the economy.

In an effort to empower people with disabilities and encourage their participation in the economy, NM will award preference points to businesses which are at least 51% owned by people with disabilities.

Points awarded for each goal

Preferential points will be awarded as per below scoring:

CRITERION	80/20	90/10
B-BBEE Status	4	2
Businesses Based in the Free State	4	2
Ownership by Youth	4	2
Ownership by Women	4	2
Ownership by People with Disabilities	4	2
	20	10

B-BBEE Status Points will be awarded as per below:

B-BBEE STATUS	80/20	90/10
Level 1	4	2
Level 2	3	1.5
Level 3	2	1
Level 4 and below	1	0.5

Non-compliant	0	0
---------------	---	---

Ownership Points for Youth, Women, and People with Disabilities will be awarded as per below:

OWNERSHIP	80/20	90/10
Above 50%	4	2
Above 40%	3	1.5
Above 25%	2	1
Above 10%	1	0.5

Proof of claim

Bidders must submit valid proof of claim for any of the above criteria as stipulated in the bid documents. Failure to submit proof of claim will not disqualify a bid but will result in points not being awarded for any criterion for which proof of claim has not been submitted or is invalid.

NB: The Museum reserves the right to determine whether a technical evaluation of bids should be applied depending on the lowest price of this procurement required but all compulsory requirements of submission of information required must be adhered to by the bidder.