



SOUTH AFRICA

Electoral Commission

Auction # 0010556459

Veritas Software Renewal

IMPORTANT NOTICE

Failure to comply with the completion of the auction conditions and the required information or submission of the required stipulated documents shall invalidate a bid.

1 Introduction

- 1.1 The Electoral Commission currently utilizes Veritas software as its backup solution, including vault email management and file management for comprehensive data protection, file archiving, and email archiving. The existing licenses for these various products are set to expire on different dates starting from 31 January 2026 and 31 March 2026.
- 1.2 To ensure operational continuity and simplify license management, the IEC intends to renew all Veritas licenses for an additional five-year period. As part of this renewal, all licenses must be co-termed to align with the same expiry date. The commission is also looking into procuring additional 60TB space.
- 1.3 **Bidders must place a bid on the Votaquotes (e-Procurement) system and then provide all the required documentation before the due dates as specified in this document and on the Votaquotes web site. Bidders must be registered and approved to place bids on e-Procurement.**

2 Technical Specifications

- 2.1 The technical specification for the required products is as per the bid specifications provided below. It must be noted that the technical specifications below are the minimum requirements. The only exception that may be accepted will be in case where the service provider’s specification exceeds the minimum requirements. Any offers below the minimum specification requirement will be disqualified at the evaluation stage.
- 2.2 The bidder is required to provide the Electoral Commission with a five-year license renewal for the Veritas products listed below, as well as supply an additional 60TB of backup storage capacity.

Entitlement ID	Product Description	Item Instance Number	Quantity
A1006233752	23369-M1-64 PARTNER ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP PLATFORM BASE COMPLETE ED WITH FLEXIBLE LICENSING XPLAT 1 FRONT END TB PLUS ONPREMISE STANDARD PERPETUAL LICENSE	4243809	15
A3310606215	10915-M1-65 PARTNER ESSENTIAL 36 MONTHS RENEWAL FOR NETBACKUP PLATFORM BASE COMPLETE ED XPLAT 1 FRONT END TB	3090646	30

Entitlement ID	Product Description	Item Instance Number	Quantity
	ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE		
A2057548689	10915-M1-65 PARTNER ESSENTIAL 36 MONTHS RENEWAL FOR NETBACKUP PLATFORM BASE COMPLETE ED XPLAT 1 FRONT END TB ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE	3090645	65
A3172415101	14104-M1-65 PARTNER ESSENTIAL 36 MONTHS RENEWAL FOR INFOSCALE FOUNDATION WIN 1 CORE ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE	3087424	16
A8563032096	14081-M1-65 PARTNER ESSENTIAL 36 MONTHS RENEWAL FOR ENTERPRISE VAULT EMAIL MANAGEMENT 1 USER ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE	3087423	1600
A3568805220	16054-M1-65 PARTNER ESSENTIAL 36 MONTHS RENEWAL FOR ENTERPRISE VAULT ARCHIVE DISCOVERY 1 USER ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE	4031060	1600
A9520327020	16055-M1-65 PARTNER ESSENTIAL 36 MONTHS RENEWAL FOR ENTERPRISE VAULT FILE MANAGEMENT WIN 1 TB ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE	4031059	30
Additional	10915-M1-60 PARTNER ESSENTIAL 60 MONTHS RENEWAL FOR NETBACKUP PLATFORM BASE COMPLETE ED XPLAT 1 FRONT END TB ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE	New	60

- 2.3 Bidders must include product Support and maintenance over the contract period that entitles the Electoral Commission to OEM support, patches and product updates at a minimum.
- 2.4 All licenses must be co-termed to have the same anniversary date of 31 January 2031.
- 2.5 Bidders must also include installation and configuration (Install, Move, Add, Change, Dispose (IMACD) support as and when required for the duration of the contract.
- 2.6 The Electoral Commission must have access to the Electoral Commission’s OEM portal profile

3 Assumptions

The Electoral Commission has made the following assumptions:

- 3.1 The support and maintenance will be activated on the side of the OEM.
- 3.2 The licenses will be attached to the Electoral Commission's OEM portal profile.
- 3.3 The bidders must comply with the Electoral Commission's change management processes.
- 3.4 The recommended service provider shall provide all relevant details needed to ensure successful operations capability within the organization.

4 General Bid Conditions

The following standard bid conditions must be adhered to and complied with; failing which the bid will be disqualified.

- 4.1 All bids must be placed online on eProcurement website
<https://votaquotes.elections.org.za>
- 4.2 Bidders must complete and submit Appendix A - Technical Bid Response Sheet to demonstrate compliance with the required technical specification.
- 4.3 The bidder must be authorized to sell the product supplied.
- 4.4 An OEM letter of proof of the reseller agreement/authorization must accompany the written documentation for this bid.
- 4.5 Should the reseller authorization be from a distributor, then a proof of authorization authorizing the distributor to resell and/or to authorize others by the OEM, must be submitted.
- 4.6 Bidders must adhere to the delivery schedule in section 9.
- 4.7 The bidder must provide at least three (3) contactable reference of past services of a similar nature (Veritas Software Renewal including support and maintenance) that the bidder provided or was involved in. Reference details must include the following: customer name, contact person, contact details (telephone, email, physical address) and service description and value of services offered, per annum. Bidder can use Appendix C as

guideline. Bidders must ensure that the reference details are current as the Electoral Commission may want to verify the references.

- 4.8 Bidders must have a minimum of 5 years' experience in the selling and supporting Veritas software.

5 Quality Control

The following quality control conditions must be adhered to and complied with, failing of which the bid will be disqualified.

- 5.1 The successful bidder will have the primary responsibility of ensuring that the proposed product complies with the required specifications in terms of functionality and technical specification including quantity and quality.
- 5.2 The proposed product must be complete, fully functional and ready for deployment without dependencies on additional equipment, software or components that may be required to make it work.
- 5.3 The successful service provider has the primary responsibility to ensure that quantity and quality are in accordance with the bid specifications.
- 5.4 Delivery of the required product shall only be accepted by the Electoral Commission on the basis of presentation of the service provider's own delivery note. Such notes shall not be substituted by another service provider's delivery notes.
- 5.5 No payment shall be made until full and final delivery has taken place and the product has been confirmed and delivered in accordance with the specifications.
- 5.6 In addition, the Electoral Commission may also call on service providers to make further submissions and/or presentations for the Electoral Commission to ensure full compliance with all its requirements and as part of the bid evaluation process prior to the conclusion of the adjudication of the auction.

6 Supplier Performance

- 6.1 Contracting of any service provider to render goods and/or services to the Electoral Commission are subject to the fulfilment of the Electoral Commission's due diligence audit

requirements.

- 6.2 An essential component of the Electoral Commission's due diligence audit requirements may involve site visits to potential suppliers/contractors as well as inspection of various key documents underpinning the establishment of the companies involved in bids of the Electoral Commission. This also includes confirmation of capability and capacity requirements to execute the services specified in such bids. Upon notification of the Electoral Commission's intention to award a contract, the successful bidder will be required to enter into a service level agreement (SLA/contract) with the Electoral Commission.
- 6.3 The purpose of the SLA (if applicable other than what the Electoral Commission's standard purchase orders provide for) is to fix performance criteria within the key requirements of this request for quotation, namely quantity, quality and delivery.
- 6.4 The SLA may contain elements such as supplier progress milestones, delivery schedules, quality checkpoints and invoicing procedures.
- 6.5 The Electoral Commission reserves the right to reject any services delivered not conforming to the bid specification.
- 6.6 Where previously agreed delivery schedules are not met by a supplier, the Electoral Commission shall have the right to appoint an alternative supplier to make good the shortfall in supply. Any additional costs incurred by the Electoral Commission in obtaining such corrective services or products from another source will be for the account of the defaulting supplier.

7 Pricing Requirements

When pricing bid proposals, bidders are advised to consider that the following are factored into the price. The Electoral Commission will not entertain additional charges on these items.

- 7.1 Bid price must be submitted online on the eProcurement (Votaquotes) portal.
- 7.2 Bidder must complete and submit Appendix B - Pricing Schedule
- 7.3 Bid price must include 5 years' support and maintenance costs. The support and maintenance should include the access to new patches and product updates, and OEM

support.

- 7.4 Bid price must include reseller installation and configuration costs as and when required for the duration of the contract.
- 7.5 Bid price must include delivery costs to the Electoral Commission's national office in Centurion, Gauteng, South Africa.
- 7.6 Bid prices must be VAT inclusive and must be firm for a period of 180 days. The firm price shall apply for the duration of the contract, The Electoral Commission will however pay for the contract annually in advance, not 5 years in advance. Bidders must therefore take into consideration all Rate of Exchange fluctuations and price increases in the next 5 years in their pricing.

8 Award of Contract

- 8.1 The bid adjudication process may include short-listing, presentation and demonstration of the solution and services by the short-listed finalists.
- 8.2 The order will be awarded to a bidder whose solution successfully conforms to specifications and is able to deliver and support the product, and in terms of the provisions of the Preferential Procurement Policy Framework Act, 2022.
- 8.3 The successful bidder will also be required to enter into a service level agreement (SLA/contract) with the Electoral Commission in order to formalize and confirm the exact solutions to be delivered.
- 8.4 The Electoral Commission will enter into a formal contract or issue a formal purchase order before any services or equipment can be delivered.
- 8.5 It should be noted that the Electoral Commission seeks to gain the best product technically and financially.

9 Delivery and Implementation Timeframe

- 9.1 The successful bidder will be required to complete delivery of the licenses within fifteen (15) calendar days from receipt of an official purchase order.

10 Enquiries

All enquiries regarding this bid must be submitted exclusively through the VotaQuotes platform. This requirement supports the principles of fairness, openness, and transparency in the procurement process.

All questions and the official responses will be published on the public VotaQuotes website (www.votaquotes.elections.org.za) where the bid is advertised.

Bidders are responsible for regularly monitoring the platform for any updates, clarifications, or additional information published during the bidding period.

No telephonic, email, or other forms of communication regarding bid enquiries will be accepted or responded to.

An enquiry cut-off date applies to all bids. The final date and time for submitting enquiries is published on the VotaQuotes platform under the specific bid listing

11 Briefing Session

- 11.1 There will be no briefing session for this requirement.

12 Written Submissions

All submissions must be received on or before the closing date and time for submissions, as stipulated on the e-Procurement website <https://votaquotes.elections.org.za>. Submissions received after the final date and time will lead to bids being disqualified and not considered. Written submissions must be delivered to the Electoral Commission's Procurement & Asset Management Department. Delivery can be through any of the following means:

- Upload to the auction website;
- Place in the Electoral Commission tender box situated in the foyer of the Electoral Commission national office in Centurion at the following address before the closing date and time of this auction;



**Election House
Riverside Office Park,
1303 Heuwel Avenue,
Centurion,
0157**

Note: Clearly mark your submission: For the attention of Procurement and Asset Management – AUCTION 0010556459

Failure to submit all of the required documentation before the closing date and time shall invalidate the bid. It remains the responsibility of the bidder to confirm receipt of the required documentation with the Electoral Commission Procurement and Asset Management Department.

13 Summary of Submission Requirements

13.1 Submit bid and bid price online on the Votaquotes portal as per 7.1

13.11 Pricing information by completing and submitting Appendix B as per 7.2.

13.12 Detailed technical specifications in accordance with the technical requirements to demonstrate compliance – Appendix A as per 4.2

13.13 A letter of proof of the reseller agreement either from the OEM or an authorized distributor; (i.e. if the reseller is authorized by a distributor). If the reseller agreement is from a distributor, then proof from the OEM authorizing the distributor needs to be included as per sections 4.3, 4.4 and 4.5

13.14 The bidder shall provide at least 3 references of similar work including Customer Name, Customer Contact Name, and Contact details (email address and telephone contact) as per Appendix C guideline as per section 4.7

13.15 The bidder shall provide a profile or letter on a letter-head showing experience in selling and supporting Veritas software

14 Closing Date

The closing date and time of this auction will be specified on the eProcurement (Votaquotes) website in accordance the bidding requirements. The closing date and time is determined by the clock on the Electoral Commission's servers and is not negotiable.

Bidders must also take note supporting documentation must be delivered **before the cut-off date and time.**

15 Appendix A: Technical Bid Response Sheet

<p align="center">Appendix B: Technical Bid Response Sheet</p> <p align="center">Completion of this technical response sheet by the bidder is compulsory.</p> <p align="center">Bidder must respond to each and every item in the response sheet.</p> <p align="center">Failure to complete and submit this technical bid response sheet as part of the bid submission shall lead to disqualification</p>								
Item #	Entitlement ID	Description	Quantity	Item Instance Number	Period	Bidder must indicate whichever is applicable		Bidder's response/technical specification for proposed solution – if providing more than minimum requirement
						YES	NO	
1.	A100623375 2	23369-M1-64 PARTNER ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP PLATFORM BASE COMPLETE ED WITH FLEXIBLE LICENSING XPLAT 1 FRONT END TB PLUS ONPREMISE STANDARD PERPETUAL LICENSE	15	424380 9	01 April 2026 – 31 Jan 2031			
2.	A331060621 5	10915-M1-65 PARTNER ESSENTIAL 36 MONTHS RENEWAL FOR NETBACKUP PLATFORM BASE COMPLETE ED XPLAT 1 FRONT END TB ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE	30	309064 6	01 Feb 2026 – 31 Jan 2031			
3.	A205754868 9	10915-M1-65 PARTNER ESSENTIAL 36 MONTHS RENEWAL FOR NETBACKUP PLATFORM BASE COMPLETE ED XPLAT 1 FRONT END TB ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE	65	309064 5	01 Feb 2026 – 31 Jan 2031			
4.	A317241510 1	14104-M1-65 PARTNER ESSENTIAL 36 MONTHS RENEWAL FOR INFOSCALE FOUNDATION WIN 1 CORE	16	308742 4	01 Feb 2026 – 31 Jan 2031			

Appendix B: Technical Bid Response Sheet

Completion of this technical response sheet by the bidder is compulsory.

Bidder must respond to each and every item in the response sheet.

Failure to complete and submit this technical bid response sheet as part of the bid submission shall lead to disqualification

Item #	Entitlement ID	Description	Quantity	Item Instance Number	Period	Bidder must indicate whichever is applicable		Bidder's response/technical specification for proposed solution – if providing more than minimum requirement
						YES	NO	
		ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE						
5.	A8563032096	14081-M1-65 PARTNER ESSENTIAL 36 MONTHS RENEWAL FOR ENTERPRISE VAULT EMAIL MANAGEMENT 1 USER ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE	1600	3087423	01 Feb 2026 – 31 Jan 2031			
6.	A1006233752	23369-M1-64 PARTNER ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP PLATFORM BASE COMPLETE ED WITH FLEXIBLE LICENSING XPLAT 1 FRONT END TB PLUS ONPREMISE STANDARD PERPETUAL LICENSE	15	4243809	01 April 2026 – 31 Jan 2031			
7.	A3568805220	16054-M1-65 PARTNER ESSENTIAL 36 MONTHS RENEWAL FOR ENTERPRISE VAULT ARCHIVE DISCOVERY 1 USER ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE	1600	4031060	01 Feb 2026 – 31 Jan 2031			
8.	A9520327020	16055-M1-65 PARTNER ESSENTIAL 36 MONTHS RENEWAL FOR	30	4031059	01 Feb 2026 – 31 Jan 2031			

Appendix B: Technical Bid Response Sheet

Completion of this technical response sheet by the bidder is compulsory.

Bidder must respond to each and every item in the response sheet.

Failure to complete and submit this technical bid response sheet as part of the bid submission shall lead to disqualification

Item #	Entitlement ID	Description	Quantity	Item Instance Number	Period	Bidder must indicate whichever is applicable		Bidder's response/technical specification for proposed solution – if providing more than minimum requirement
						YES	NO	
		ENTERPRISE VAULT FILE MANAGEMENT WIN 1 TB ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE						
9.	Additional	10915-M1-60 PARTNER ESSENTIAL FOR NETBACKUP PLATFORM BASE COMPLETE ED XPLAT 1 FRONT END TB ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE	60	New	01 Feb 2026 – 31 Jan 2031			
10.	Additional	Reseller installation and configuration services for 60 months (IMACD)	1	New	01 Feb 2026 – 31 Jan 2031			

16 Appendix B: Pricing Schedule

Appendix B – Price Breakdown Response

Completion of this Price Breakdown response sheet by the bidder is compulsory.

Failure to complete and submit this pricing schedule sheet as part of the bid submission shall lead to disqualification.

Bidder to provide the period of support and maintenance.

Bidder must ensure that support and maintenance is co-termed for all devices to end at the same time.

Prices must be VAT inclusive

	Entitlement ID	Description	Item Instance number	Period (from date– to date)	Quantity	Unit Cost Including VAT	Cost over the period including VAT
1.	A1006233752	23369-M1-64 PARTNER ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP PLATFORM BASE COMPLETE ED WITH FLEXIBLE LICENSING XPLAT 1 FRONT END TB PLUS ONPREMISE STANDARD PERPETUAL LICENSE	4243809	01 April 2026 – 31 Jan 2031	15	R.....	R.....
2.	A3310606215	10915-M1-65 PARTNER ESSENTIAL 36 MONTHS RENEWAL FOR NETBACKUP PLATFORM BASE COMPLETE ED XPLAT 1 FRONT END TB ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE	3090646	01 Feb 2026 – 31 Jan 2031	30	R.....	R.....

Appendix B – Price Breakdown Response

Completion of this Price Breakdown response sheet by the bidder is compulsory.

Failure to complete and submit this pricing schedule sheet as part of the bid submission shall lead to disqualification.

Bidder to provide the period of support and maintenance.

Bidder must ensure that support and maintenance is co-termed for all devices to end at the same time.

Prices must be VAT inclusive

	Entitlement ID	Description	Item Instance number	Period (from date– to date)	Quantity	Unit Cost Including VAT	Cost over the period including VAT
3.	A2057548689	10915-M1-65 PARTNER ESSENTIAL 36 MONTHSRENEWAL FOR NETBACKUP PLATFORM BASE COMPLETE ED XPLAT 1 FRONT END TB ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE	3090645	01 Feb 2026 – 31 Jan 2031	65	R.....	R.....
4.	A3172415101	14104-M1-65 PARTNER ESSENTIAL 36 MONTHS RENEWAL FOR INFOSCALE FOUNDATION WIN 1 CORE ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE	3087424	01 Feb 2026 – 31 Jan 2031	16	R.....	R.....
5.	A8563032096	14081-M1-65 PARTNER ESSENTIAL 36 MONTHS RENEWAL FOR ENTERPRISE VAULT EMAIL MANAGEMENT 1 USER ONPREMISE	3087423	01 Feb 2026 – 31 Jan 2031	1600	R.....	R.....

Appendix B – Price Breakdown Response

Completion of this Price Breakdown response sheet by the bidder is compulsory.

Failure to complete and submit this pricing schedule sheet as part of the bid submission shall lead to disqualification.

Bidder to provide the period of support and maintenance.

Bidder must ensure that support and maintenance is co-termed for all devices to end at the same time.

Prices must be VAT inclusive

	Entitlement ID	Description	Item Instance number	Period (from date– to date)	Quantity	Unit Cost Including VAT	Cost over the period including VAT
		STANDARD PERPETUAL LICENSE CORPORATE					
6.	A3568805220	16054-M1-65 PARTNER ESSENTIAL 36 MONTHS RENEWAL FOR ENTERPRISE VAULT ARCHIVE DISCOVERY 1 USER ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE	4031060	01 Feb 2026 – 31 Jan 2031	1600	R.....	R.....
7.	A9520327020	16055-M1-65 PARTNER ESSENTIAL 36 MONTHS RENEWAL FOR ENTERPRISE VAULT FILE MANAGEMENT WIN 1 TB ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE	4031059	01 Feb 2026 – 31 Jan 2031	30	R.....	R.....
8.	Additional	10915-M1-60 PARTNER ESSENTIAL 60 NETBACKUP PLATFORM BASE COMPLETE ED XPLAT 1 FRONT END TB ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE	New	01 Feb 2026 – 31 Jan 2031	60	R.....	R.....

Appendix B – Price Breakdown Response

Completion of this Price Breakdown response sheet by the bidder is compulsory.

Failure to complete and submit this pricing schedule sheet as part of the bid submission shall lead to disqualification.

Bidder to provide the period of support and maintenance.

Bidder must ensure that support and maintenance is co-termed for all devices to end at the same time.

Prices must be VAT inclusive

	Entitlement ID	Description	Item Instance number	Period (from date– to date)	Quantity	Unit Cost Including VAT	Cost over the period including VAT
9.	Additional Services	Reseller Installation and Configuration support and maintenance (IMACD)	Services	01 Feb 2026 – 31 Jan 2031	1	R.....	R.....
10.	TOTAL BID PRICE						R.....
	*The total bid price inclusive of VAT is the bid price that must be placed on eProcurement (auction). No any other additional costs will be accepted for bid evaluation and adjudication purposes.						

17 APPENDIX C: GUIDELINE REFERENCE TABLE

Reference #1

<u>Appendix C – Guideline Reference Table</u>		
THE REFERENCE MUST CONTAIN THE FOLLOWING DETAILS		
Customer name		
Contact Person		
Contact Details	Email	
	Telephone	
	Physical address	
Service Description	Product	
	Services Provided	
Services Provided	Number of licenses	
	Was this service provided in the last 36 months? (Y/N)	

Reference #2

<u>Appendix C – Guideline Reference Table</u>		
THE REFERENCE MUST CONTAIN THE FOLLOWING DETAILS		
Customer name		
Contact Person		
Contact Details	Email	
	Telephone	
	Physical address	
Service Description	Product	
	Services Provided	
Services Provided	Number of licenses	
	Was this service provided in the last 36 months? (Y/N)	

Reference #3

<u>Appendix C – Guideline Reference Table</u>		
THE REFERENCE MUST CONTAIN THE FOLLOWING DETAILS		
Customer name		
Contact Person		
Contact Details	Email	
	Telephone	
	Physical address	
Service Description	Product	
	Services Provided	
Services Provided	Number of licenses	
	Was this service provided in the last 36 months? (Y/N)	

18 Appendix D: Evaluation Criteria

Bidders are advised to refer to Appendix D to ensure that they have addressed all critical bid requirements which will be used for assessing the bids. Bidders are NOT expected to complete and submit this section.

18.1 Stage 1: Assessment of Bidder's Disclosure

All bids received will be evaluated and assessed in respect of the mandatory information provided in the Bidder's Disclosure (SBD4) as well as the register for restricted suppliers and tender defaulters.

Any potential issues that may arise or transgressions that may identified will be pursued in accordance with statutory obligations and requirements.

In this regard, the following must be noted:

18.1.1 The Electoral Commission must, as part of its supply chain management (SCM) processes, identify and manage all potential conflicts of interest and other disclosures made by a person participating in procurement process to enable the accounting officer or delegated authority to make informed decisions about the person participating in the SCM process.

18.1.2 As such, the Bidders Disclosure form, issued as Standard Bidding Document (SBD) 4, is attached herewith for all entities who participate in the bid process.

18.1.3 As part of the evaluation of the procurement process, the information provided by a person on the SBD4 form must be evaluated.

18.1.4 In so doing, it must be noted that if the bid evaluation establishes that:

- (a) a person within the bidding entity is an employee of the State, the Electoral Commission's CEO must request the relevant accounting officer/accounting authority whether the person-
 - (i) Is prohibited from conducting business with the State in terms of Section 8 of the Public Administration Management Act, 2014; or
 - (ii) has permission to perform other remunerative work outside of their employment, where the PAMA does not apply to such employee;
- (b) the conduct of a person constitutes a transgression of the Prevention and Combating of Corrupt Activities Act, 2004;
- (c) the conduct of a person constitutes a transgression of the Competition Act, 1998, the

conduct must be reported to the Competition Commission; and
 (d) the conduct of a person must be dealt with in terms of the prescripts applicable to the Electoral Commission.

18.1.5 If it is established that a person has committed a transgression in terms of the above, or any other transgression of SCM prescripts, the bid may be rejected and the person may be restricted.

18.1.6 The Electoral Commission's CEO must inform National Treasury of any action taken against a person within 30 days of implementing the action.

18.1.7 During the bid evaluation process, the Electoral Commission must in addition to other due diligence measures, establish if a person is not listed in-

- (a) the Register of Tender Defaulters; and
- (b) the list of restricted suppliers.

18.1.8 A bid related to a restricted bidder or tender defaulter shall be rejected.

18.1.9 The under-mentioned assessment criteria will be used to evaluate the elements relating to SBD4, CSD registration, tax compliance, restricted suppliers and tender defaulters:

	Assessment Criteria	Bidder Requirement (YES/NO)	Comments
1.	Bidder is registered on the National Treasury Central Supplier Database (CSD). *		
2.	Bidder is tax compliant. **		
3.	The bidder is not an employee of the state.		
4.	Having certified the SBD4, it is accepted that the bidder's conduct does not constitute a transgression of the Prevention and Combating of Corrupt Activities Act.		
5.	Having certified to the SBD4, it is accepted that the bidder's conduct does not constitute a transgression of the Competition Act.		
6.	The bidder is not a tender defaulter as per the register published on the National Treasury website.		
7.	The bidder is not a restricted supplier as per the register published on the National Treasury website.		

* No bid shall be accepted if a supplier is not registered on the National Treasury Central Supplier Database (CSD).

** A bidder must be tax compliant before a contract is awarded. A bid will be disqualified if the bidder's tax affairs remains non-compliant as per the provisions of National Treasury Instruction No 09 of 2017/2018 Tax Compliance Status Verification.

18.2 Stage 2: Key Qualifying Criteria

Stage 2 – Mandatory Qualifying Criteria

Failure to comply with any of the requirements below will result in the bid being disqualified

No.	Description	Yes	No	Comments
1.	Did the bidder place their bid online as per section 4.1?			
2.	Did the bidder complete and submit technical specification as per section 4.2?			
3.	Did the bidder complete and submit pricing schedule as per section 7.2?			
4.	Did the bidder submit three (3) contactable reference as per section 4.7?			
5.	Bidder submitted a letter of proof of the reseller agreement either from the OEM or an authorized distributor (i.e. if the reseller is authorized by a distributor) as per sections 4.3 4.4 and 4.5			
6.	Bidder has at least 5 years' experience in selling and supporting Veritas software as per 4.8			
Overall Stage 2 Outcomes:		<u>Assessment Comments:</u>		
		Bid qualifies for further consideration: (YES/NO):		

18.3 Stage 3: Technical Bid Evaluation

Stage 3: Technica Bid Evaluation Failure to complete and submit this technical bid response sheet as part of the bid submission shall lead to disqualification Failure to comply shall lead to disqualification								
Item #	Entitlement ID	Description	Quantity	Item Instance Number	Period	Bidder's indication		Comments
						YES	NO	
1.	A1006233752	23369-M1-64 PARTNER ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP PLATFORM BASE COMPLETE ED WITH FLEXIBLE LICENSING XPLAT 1 FRONT END TB PLUS ONPREMISE STANDARD PERPETUAL LICENSE	15	4243809	01 April 2026 – 31 Jan 2031			
2.	A3310606215	10915-M1-65 PARTNER ESSENTIAL 36 MONTHS RENEWAL FOR NETBACKUP PLATFORM BASE COMPLETE ED XPLAT 1 FRONT END TB ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE	30	3090646	01 Feb 2026 – 31 Jan 2031			
3.	A2057548689	10915-M1-65 PARTNER ESSENTIAL 36 MONTHS RENEWAL FOR NETBACKUP PLATFORM BASE COMPLETE ED XPLAT 1 FRONT END TB ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE	65	3090645	01 Feb 2026 – 31 Jan 2031			
4.	A3172415101	14104-M1-65 PARTNER ESSENTIAL 36 MONTHS RENEWAL FOR INFOSCALE FOUNDATION WIN 1 CORE ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE	16	3087424	01 Feb 2026 – 31 Jan 2031			
5.	A8563032096	14081-M1-65 PARTNER ESSENTIAL 36 MONTHS RENEWAL FOR ENTERPRISE VAULT EMAIL MANAGEMENT 1 USER	1600	3087423	01 Feb 2026 – 31 Jan 2031			

Stage 3: Technica Bid Evaluation

Failure to complete and submit this technical bid response sheet as part of the bid submission shall lead to disqualification

Failure to comply shall lead to disqualification

Item #	Entitlement ID	Description	Quantity	Item Instance Number	Period	Bidder's indication		Comments
						YES	NO	
		ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE						
6.	A1006233752	23369-M1-64 PARTNER ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP PLATFORM BASE COMPLETE ED WITH FLEXIBLE LICENSING XPLAT 1 FRONT END TB PLUS ONPREMISE STANDARD PERPETUAL LICENSE	15	4243809	01 April 2026 – 31 Jan 2031			
7.	A3568805220	16054-M1-65 PARTNER ESSENTIAL 36 MONTHS RENEWAL FOR ENTERPRISE VAULT ARCHIVE DISCOVERY 1 USER ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE	1600	4031060	01 Feb 2026 – 31 Jan 2031			
8.	A9520327020	16055-M1-65 PARTNER ESSENTIAL 36 MONTHS RENEWAL FOR ENTERPRISE VAULT FILE MANAGEMENT WIN 1 TB ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE	30	4031059	01 Feb 2026 – 31 Jan 2031			
9.	Additional	10915-M1-60 PARTNER ESSENTIAL FOR NETBACKUP PLATFORM BASE COMPLETE ED XPLAT 1 FRONT END TB ONPREMISE STANDARD PERPETUAL LICENSE CORPORATE	60	New	01 Feb 2026 – 31 Jan 2031			
10.	Additional	Reseller installation and configuration services for 60 months	1	New	01 Feb 2026 – 31 Jan 2031			

Overall Stage 3 Outcomes:	<u>Assessment Comments:</u>
	Bid qualifies for further consideration: (YES/NO):

18.4 Stage 4: Technical Scoring

Stage 4 – Technical Scoring

To qualify to the next phase of adjudication a bidder must score a minimum of 75% (27/36)

	Product Description	Available Score	Points Allocation	Actual Score	Comments
1	Relevant Reference	30	References: x 3 a) Contact details (Customer name, Contact Person, Email, Telephone) = 2 points b) Relevant Product – 2 points c) Service = 2 points d) Number of licenses = 2 points e) Services rendered within the past 36 months = 2 points		

Stage 4 – Technical Scoring

To qualify to the next phase of adjudication a bidder must score a minimum of 75% (27/36)

	Product Description	Available Score	Points Allocation	Actual Score	Comments
	Bidders experience in providing the service	6	The bidders must have: a) 5 - 7 years' experience (4 points) b) Over 7 years' experience (6 points)		
TOTAL POINTS:		36			
Overall Stage 4 Result		<u>Assessment Comments:</u>			
		Bid qualifies for further consideration (YES/NO):			

18.5 Stage 5: Adjudication of Bids

Only bids that comply with the requirements and conditions of the bid and that meet the minimum criteria in the bid evaluation process as stipulated above will be considered for bid adjudication purposes.

Acceptable bids must be market related.

This bid is deemed not to exceed R50 million including VAT.

Therefore, the 80/20 preference point system (PPPFA scoring) in terms of the Preferential Procurement Policy Framework Act, 2005 (PPPFA) and the Preferential Procurement Regulations, 2022 shall apply in the adjudication process of this auction where all acceptable bids received are equal to or below R50 million including VAT. Preference points will be allocated as follows:

B-BBEE Status Level of Contributor	Number of Points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

Bid Evaluation Committee

	Name	Signature
1		
2		
3		
4		
5		