Project Name:	RFI TO DETERMINE MOVE FROM SAP ECC6 TO S4/HANA	
Meeting Venue:	Microsoft Teams	
Date and Time:	27/07/2022 10h00 AM	
Description	**Action**	**Responsible person**
Opening and welcome:	Introduction and overview	**Vongani Hlungwani**
Rules of engagement:	The Bidders were taken through the rules of engagement	**Vongani Hlungwani**
Tender Administration	The Bidders were taken through the tender administration	**Vongani Hlungwani**
Scope of Work	The Bidders were taken through the detailed Scope of Work	**Mark Snyders**
Questions/Answers	Q: Has the decision been made that you are upgrade to S4/HANA por can other vendors that are not SAP vendors respond? A: The RFI is not intended to look at other ERP solutions but the technical upgrade to S4/HANA. Q: Would you consider a cloud migration from as part of the conversion from ECC6 to S4/HANA? A: Section 4 on the RFI covers this under Hardware considerations. We are potentially looking at a hybrid model where you will have some environments on premise and others on the cloud.	**All**

	Q: Can Transnet share the landscape diagram?	
	A: The Transnet Corporate centre (TCC) landscape is very generic, and we would have to check to see if we can provide any additional information over and above what is on the RFI.	
	Q: You have mentioned that are a total of six instances, do these belong to Transnet corporate centre or do they belong to other divisions?	
	A: As there are six different operating divisions (OD), there will be six different SAP implementations. The RFI results will be shared with the other ODs, and it will be decided before the RFP whether we will go instance by instance or together.	
	Q: What is the level of customisation as the RFI mentions that it is highly customised?	
	A: We will share the level of customisation for TCC>.	
	Q: SAP provides the S4/HANA readiness check which is a toolkit that can run on all your platforms. Have you run these reports, and will you be able to provide these reports?	
	A: These reports could have been run years ago, we would have to check and revert to the respondents.	
	Q: In the section on integration considerations, could you please confirm if you will continue to use the SAP IPO middleware tool and if you only require architectural	

	requirements in terms of how this would integrate into the SAP instances and if would they be Non-SAP as well?	
	A: We use both SAP and Non-Sap products for integration and more specifically we use web methods in certain environments.	
	Q: Is there a possibility for an extension by 1 week to ensure that we consolidate your response.	
	A: The request is noted and will revert back to the respondents.	

Minutes complied by: **Reviewed by:**

MI Snyders

_____   _____
                                                                      _____
Vongani Hlungwani   **Mark Snyders**
Strategic Sourcing Manager   Technical End-user
Date: 28/07/2022   Date: 28 July 2022