

MOSSEL BAY MUNICIPALITY

INVITATION TO TENDER

CLOSING TIME: 12:00

CLOSING DATE: 06 OCTOBER 2023

TDR28/2023/2024: APPOINTMENT OF ALTERNATIVE IMPLEMENTERS FOR THE DEFORESTATION OF MUNICIPAL AND PRIVATE STANDS

Tenders are hereby invited from service providers for the appointment of alternative implementers for the deforestation of municipal and private stands by the Mossel Bay Municipality for the period ending 30 June 2024.

Tenders must be submitted on the original documents and remain valid for one hundred and twenty days (120) after the closing date of the tender. Enquiries pertaining to the specifications can be addressed to Mr. Dirk Zietsman at telephone (044) 606-5146 or e-mail to dzietsman@mosselbay.gov.za. Enquiries pertaining to the completion of the documents can be addressed to Ms. Juanita Schutte at telephone (044) 606-5198 or e-mail to jschutte@mosselbay.gov.za.

A set of tender documents can be obtained at a non-refundable cost of R264.00 per set from Ms. Juanita Schutte who may be contacted at telephone (044) 606-5198 or e-mail at jschutte@mosselbay.gov.za **OR** it can be obtained on our website at www.mosselbay.gov.za free of charge. If you require a hard copy of the tender document, payments must be made at the cashiers at the **Mossel Bay Municipality's Main Building, 101 Marsh Street on the Lower Ground Floor (seaside) or EFT (Banking details and Reference Nr can be obtained from esnyders@mosselbay.gov.za)**, prior to collecting and proof of payment must be provided when collecting the tender document from the Supply Chain Management Offices, 101 Marsh Street, Mossel Bay.

A **compulsory information meeting** will take place at **11h00 on Tuesday, 26 September 2023 at the Mossel Bay Town Hall, 101 Marsh Street.**

ALL BIDDERS, including ALL THE PARTNERS OF A JOINT VENTURE MUST ATTEND THIS COMPULSORY INFORMATION MEETING.

BIDDERS (including all partners of a Joint Venture) WHO DID NOT ATTEND THE INFORMATION MEETING AND SUBMIT A BID, WILL BE SEEN AS SUBMITTING A NON-RESPONSIVE BID.

Please note: The Municipality prefer that Senior Company Staff members or Contract Managers attend the compulsory information meeting as the Special conditions of contract and specifications will be discussed. It remains the Bidder's responsibility to familiarise themselves with and fully understand the tender specifications to be able to submit a responsive tender.

Prospective bidders that arrive 15 minutes or more after the advertised time the meeting started will not be allowed to attend the meeting or to sign the attendance register. If a prospective bidder is delayed, he/she must inform the contact person before the meeting commence and he/she will only be allowed to attend the meeting if the chairperson of the meeting, as well as all the other bidders attending the meeting, give permission to do so.

Fully completed tender documents must be placed in a sealed envelope and placed in the **tender box at the Entrance of the Mossel Bay Town Hall, 101 Marsh Street, Mossel Bay by not later than 12h00 on Friday, 06 October 2023** or be posted to reach the **Tender Box, Mossel Bay Municipality, PO Box 25, Mossel Bay, 6500** before the specified closing date and time. The envelopes must be endorsed clearly with the number, title and closing date of the tender as above.

The tender is subject to functionality criteria.

Bids will be pre-evaluated on the following functionality criteria and bids that score less than 68 out of 85 points will be considered as not responsive.

Functionality criteria and weight:

1. Relevant Company (or JV) Experience related to Deforestation/Alien vegetation control and Grass Cutting carrying a weight of 20 points.
2. Relevant References carrying a weight of 15 points.
3. Site Staff & Personnel allocated/reserved for this tender carrying a weight of 20 points.
4. Plant/Tools and equipment carrying a weight of 20 points.
5. Vehicles carrying a weight of 10 points

Responsive bids will be evaluated on the 80/20 or 90/10 Preference Points System. A maximum of 20 points (80/20 preference point system) or 10 points (90/10 preference point system) will be allocated for specific goals. 50% of the 20/10 points will be allocated in terms of a bidder's B-BBEE scorecard and other 50% of the 20/10 points will be for a bidder's locality.

The tender box will be emptied just after 12:00 on the closing date as above, hereafter all bids will be opened in public. Late tenders or tenders submitted by e-mail or fax will under no circumstances be accepted.

The Municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The Municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

It is expected of all Bidders who are not yet registered on the Central Supplier Database to register without delay on the prescribed form. The Municipality reserves the right not to award tenders to Bidders who are not registered on the Database.

MR C PUREN
MUNICIPAL MANAGER