

South African National Accreditation System
 Libertas Office Park
 Cnr Libertas and Highway Streets
 Equestria
 Pretoria
 0184

REQUEST FOR QUOTATION



PLEASE COMPLETE AND SUBMIT TOGETHER WITH REQUIRED DOCUMENTS AND QUOTATION

DATE OF ISSUE:	17 February 2026-Reissue	REQUISITION NUMBER	REQ0005848
CLOSING DATE:	23 February 2026	CLOSING TIME:	11:00
QUOTE VALIDITY:	60 days from the date the RFQ closed	Submissions and enquires to be made to:	Ms Nkhesani Mathebula procurement@sanas.co.za 012 740 8536

1. PRODUCT /SERVICE DETAILS

Description of goods / services: Appointment of an Executive Recruitment Company to Oversee the Appointment Process of the Chief Executive Officer for SANAS	Quantity required																						
<p>SCOPE OF WORK: 1.Overseeing the all-inclusive recruitment aimed at the appointment of the Chief Executive Officer (CEO) SANAS requires the services of an Executive search company to urgently assist with the recruitment and the appointment of the Chief Executive Officer.</p> <p>The CEO appointment will be on a 5-year performance based fixed term period. The salary (CTC) ranges from R2 852 364.60 to R3,940 209.17.</p> <p>The recruitment process leading to the appointment will include working closely with the Board of Directors to oversee the process. The appointment will include all the items as listed in points 2 and 3 below.</p> <p>2.Detailed timelines of the process The service provider will be required to provide the Board of Directors with a detailed project plan which outlines the period it will take to appoint a CEO. The service provider will also need to include an executive recruitment methodology and selection and appointment steps as outlined in point 3 below:</p> <p>3.Detailed Executive Recruitment and Appointment Methodology including but not limited to:</p> <table border="1"> <thead> <tr> <th>Requirements</th> </tr> </thead> <tbody> <tr> <td>Advertising the job advertisement to attract suitable and qualified candidates, including approaching suitable candidates.</td> </tr> <tr> <td>• SANAS website with link and/or email address directing applicants to the recruitment agency</td> </tr> <tr> <td>• 1 Newspaper Advert: one with the biggest national reach - Colour and/or Black & White Advert.</td> </tr> <tr> <td>• Size of Advert: 13 x 3 and 14 x 5</td> </tr> <tr> <td>• Minimum of 1 Digital Platform (online)</td> </tr> <tr> <td>CV Screening</td> </tr> <tr> <td>Providing A and B manageable long lists of candidates to the stakeholders</td> </tr> <tr> <th>Interviewing stage</th> </tr> <tr> <td>Securing a meeting with stakeholders to finalise shortlisting</td> </tr> <tr> <td>Preparation of interview questions and Case Study in consultation with the stakeholder (Board of Directors)</td> </tr> <tr> <td>Scheduling of interviews aligned to the Board of Directors availability</td> </tr> <tr> <td>Advanced/Comprehensive MIE check, including Security Clearance, Credit checks, qualification checks, criminal check and security vetting</td> </tr> <tr> <td>3 Reference checks per candidate</td> </tr> <tr> <th>Psychometric assessment</th> </tr> <tr> <td>Propose and provide a detailed assessment battery in line with the role</td> </tr> <tr> <td>Present the proposed assessment battery to the stakeholder (including in- basket or similar)</td> </tr> <tr> <td>Arrange a suitable date for a maximum 2 identified candidates to undergo the agreed upon psychometric evaluations</td> </tr> <tr> <td>Provide assessment feedback to the stakeholders</td> </tr> <tr> <td>Preparation and submission of approved report to the Board of Directors - Report/Submission Pack</td> </tr> <tr> <th>Ad hoc- Value Add Service</th> </tr> <tr> <td>NB: Tasks on this section will not form part of the evaluation criteria</td> </tr> </tbody> </table>	Requirements	Advertising the job advertisement to attract suitable and qualified candidates, including approaching suitable candidates.	• SANAS website with link and/or email address directing applicants to the recruitment agency	• 1 Newspaper Advert: one with the biggest national reach - Colour and/or Black & White Advert.	• Size of Advert: 13 x 3 and 14 x 5	• Minimum of 1 Digital Platform (online)	CV Screening	Providing A and B manageable long lists of candidates to the stakeholders	Interviewing stage	Securing a meeting with stakeholders to finalise shortlisting	Preparation of interview questions and Case Study in consultation with the stakeholder (Board of Directors)	Scheduling of interviews aligned to the Board of Directors availability	Advanced/Comprehensive MIE check, including Security Clearance, Credit checks, qualification checks, criminal check and security vetting	3 Reference checks per candidate	Psychometric assessment	Propose and provide a detailed assessment battery in line with the role	Present the proposed assessment battery to the stakeholder (including in- basket or similar)	Arrange a suitable date for a maximum 2 identified candidates to undergo the agreed upon psychometric evaluations	Provide assessment feedback to the stakeholders	Preparation and submission of approved report to the Board of Directors - Report/Submission Pack	Ad hoc- Value Add Service	NB: Tasks on this section will not form part of the evaluation criteria	1 Service provider
Requirements																							
Advertising the job advertisement to attract suitable and qualified candidates, including approaching suitable candidates.																							
• SANAS website with link and/or email address directing applicants to the recruitment agency																							
• 1 Newspaper Advert: one with the biggest national reach - Colour and/or Black & White Advert.																							
• Size of Advert: 13 x 3 and 14 x 5																							
• Minimum of 1 Digital Platform (online)																							
CV Screening																							
Providing A and B manageable long lists of candidates to the stakeholders																							
Interviewing stage																							
Securing a meeting with stakeholders to finalise shortlisting																							
Preparation of interview questions and Case Study in consultation with the stakeholder (Board of Directors)																							
Scheduling of interviews aligned to the Board of Directors availability																							
Advanced/Comprehensive MIE check, including Security Clearance, Credit checks, qualification checks, criminal check and security vetting																							
3 Reference checks per candidate																							
Psychometric assessment																							
Propose and provide a detailed assessment battery in line with the role																							
Present the proposed assessment battery to the stakeholder (including in- basket or similar)																							
Arrange a suitable date for a maximum 2 identified candidates to undergo the agreed upon psychometric evaluations																							
Provide assessment feedback to the stakeholders																							
Preparation and submission of approved report to the Board of Directors - Report/Submission Pack																							
Ad hoc- Value Add Service																							
NB: Tasks on this section will not form part of the evaluation criteria																							

	Managing the appointment process and the offer to the approved Candidate - includes relevant negotiations - upon instruction by the Board of Directors									
	ASSIGNMENT TIMELINE The Executive Recruitment company must be able to finalise the appointment process of the CEO within three months of the agency appointment (with a possibility of an extension).									
Expected date of delivery:	3 months with a possibility of extension									
Contract or once-off:	(contract/SLA to be signed)									
Technical / Mandatory requirements:	<p>BELOW ARE THE MANDATORY SUBMISSION REQUIREMENTS:</p> <p>1.Detailed company profile reflecting the experience of the Agency in Top Executive search and Placements</p> <table border="1" data-bbox="528 539 1469 741"> <thead> <tr> <th>Requirements</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>A minimum of 8 years experience of the Agency in Executive Search and Placement</td> <td> <ul style="list-style-type: none"> •Company profile stipulating years of experience rendering a similar service (Company registration documents to be included). •Submission to include a list of Executive placements. </td> </tr> </tbody> </table> <p>2.Reference letters</p> <table border="1" data-bbox="528 824 1469 1081"> <thead> <tr> <th>Requirements</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>Placement reference letters of Executives only</td> <td> <ul style="list-style-type: none"> •Minimum of three contactable references to be included (not older than 36 months). •References letters must be on the Company letterhead of the customer. •Letter to include contact details (name of person, Company telephone landline numbers and email addresses). </td> </tr> </tbody> </table>		Requirements	Evidence	A minimum of 8 years experience of the Agency in Executive Search and Placement	<ul style="list-style-type: none"> •Company profile stipulating years of experience rendering a similar service (Company registration documents to be included). •Submission to include a list of Executive placements. 	Requirements	Evidence	Placement reference letters of Executives only	<ul style="list-style-type: none"> •Minimum of three contactable references to be included (not older than 36 months). •References letters must be on the Company letterhead of the customer. •Letter to include contact details (name of person, Company telephone landline numbers and email addresses).
Requirements	Evidence									
A minimum of 8 years experience of the Agency in Executive Search and Placement	<ul style="list-style-type: none"> •Company profile stipulating years of experience rendering a similar service (Company registration documents to be included). •Submission to include a list of Executive placements. 									
Requirements	Evidence									
Placement reference letters of Executives only	<ul style="list-style-type: none"> •Minimum of three contactable references to be included (not older than 36 months). •References letters must be on the Company letterhead of the customer. •Letter to include contact details (name of person, Company telephone landline numbers and email addresses). 									
Other information:	Complete the pricing table on the last page									
SECTION TO BE COMPLETED BY SUPPLIER										
2. SUPPLIER DETAILS										
Supplier name:										
CSD number:										
Contact person:										
Contact number:										
Email:										
VAT number (if applicable):										
Physical address:										
3. SCM COMPLIANCE REQUIREMENTS (please tick)										
Central Supplier Database Report or Summary	<input type="checkbox"/>									

Completed and signed SBD 4	
Completed and signed SBD 6.1	
Completed and signed SBD 8	N/A
Completed and signed SBD 9	N/A
Certified valid B-BBEE Certificate	

EVALUATION PROCESS

All bids will be evaluated as follows:

The First stage, bids will be evaluated first for Administrative requirements, Bidders are required to submit the following administrative documents to be considered for evaluation.

- Completed and signed SBD 4
- Completed and signed SBD 6.1
- Valid BBBEE certificate or sworn affidavit signed by the commissioner of oath
- Valid tax pin, Central Supplier Database Report or Summary with compliant tax status

No	Name of Administrative Required Document	Clarification Time
1	Completed and signed SBD 4	48 working hours
2	Valid tax pin, Central Supplier Database Report or Summary with compliant tax status	7 Working days

Bidders who do not adhere to the indicated response time for clarifications requested by the SANAS will be deemed to be non-responsive and their submissions will not be evaluated further.

Stage 2: Price and SANAS specific goals:

PREFERENTIAL PROCUREMENT REFORM:

The Preferential Procurement Regulations, 2022 pertaining to the Preferential Procurement Policy Framework Act, Act No 5 of 2000. SANAS Preferential Procurement (PP) requirements as per the SANAS Supply Chain Management Policy, states that SANAS shall deal with suppliers in accordance with the SANAS specific goals. The application of the specific goals will be as per the applicable pricing formula, the 80/20 system.

SANAS specific goals are in support of the following:

- Previously disadvantaged groups by allocating points for black owned businesses. Black owned businesses are defined as per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 which states that "Black People" is a generic term which means Africans, Coloureds and Indians who are citizens of the Republic of South Africa by birth or descent; or who became citizens of the Republic of South Africa by naturalisation before 27 April 1994 or on or after 27 April 1994; and who would have been entitled to acquire citizenship by naturalization prior to that date.
- Black women as per the Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013.
- Black people who are youth as defined in the National Youth Commission Act of 1996.
- Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act.

- Exempt micro enterprises (EMEs) and thus promoting small businesses.
- Qualifying small enterprises (QSEs).

All responsive tender offers shall be evaluated in terms of Price and SANAS specific goals. The 80/20 Preference Point System shall be applicable in accordance with the Preferential Procurement Framework Act (No.5) of 2000.

Points will be allocated in terms of the SANAS specific goals as indicated in the table below. Bidders must submit valid B-BBEE Certificates or sworn affidavit to claim points on specific goals.

PRICE	80
SANAS SPECIFIC GOALS	20

Note: To claim points Bidders must submit a valid BBBEE certificate or sworn affidavit signed by the commissioner of Oath together with a fully completed and signed SBD 6.1. Bidders are required to indicate the preference point claimed in the SBD 6.1.

Specific Goal	20	10
100% Black Owned	6	4
51% - 99% Black Owned	4	2
100% Black Women Owned	6	3
51% - 99% Black Women Owned	4	2
5% Youth Owned	2	1
2% Owned by Persons with Disabilities	1	1
Exempt Micro Enterprise (EME)	5	0
Qualifying Small Enterprise (QSE)	3	1

This RFQ will be evaluated according to the above SANAS specific goals. Failure to submit supporting documents may result to a bidder being allocated zero (0) points. Bidders are required to claim SANAS specific goals in the provided SBD 6.1 attached.

4. QUOTATION TERMS & CONDITIONS:

1. Quote validity refers to calendar days
2. SANAS reserves the right to award to multiple suppliers.
3. SANAS reserves the right to increase or decrease quantities at the prices quoted.
4. SANAS reserves the right to cancel this request.
5. All goods/services must be quoted in Rand value.
6. SANAS reserves the right to negotiate with bidders.
7. All fields must be filled in / completed for this document to be accepted.
8. Failure to submit the quotation by the date and time stipulated will result in disqualification.
9. Payment will be made 30 days after delivery of goods of services.
10. THIS QUOTE DOES NOT CONSTITUTE AN ORDER

5. ACKNOWLEDGEMENT AND SUBMISSION:

I hereby acknowledge and accept the terms and conditions of this request for quotation:

Name:..... Signature: Date:

PRICING TABLE

	Total	Rand/percentage
Newspaper advert		
•1 Newspaper Advert: (Print) Colour Size of Advert: 13 x 3 and 14 x 5 •Minimum of 1 Digital Platform (online)	R	R
1 Newspaper Advert: (Print) Black & White Advert Size of Advert: 13 x 3 and 14 x 5 •Minimum of 1 Digital Platform (online)	R	R
Total Placement Fee (%) Bidders to provide a percentage based on the total salary package	R	%
Breakdown of Placement Fee		
Phase 1: •Briefing, advertisement finalisation and placement, ad response management, submission of "A" and "B" longlists)	R	%
Phase 2: •Preliminary interviews with suitable candidates: •Presenting shortlisted candidates for interview •Scheduling of interviews •Panel interview facilitation •Verification and checks of shortlisted candidates (as per requirement in item 3, scope of work above)	R	%
Phase 3: •Recommendation report •Offer negotiation •Placement of successful candidate	R	%
Assessment Cost		
Psychometric Assessments and verification/checks (as per requirement in item 3, scope of work above) (Assessment and verification/checks of TWO (2) candidates)	R	R
Sub total		
VAT		
Total inc VAT		

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, _____ the _____ undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

SBD 6.1**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the **90/10** preference point system.
- b) The applicable preference point system for this tender is the **80/20** preference point system.
- c) Either the **90/10 or 80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left(1 + P_t \frac{P_{max} - P_t}{P_{max}} \right) \text{ or } P_s = 90 \left(1 + P_t \frac{P_{max} - P_t}{P_{max}} \right)$$

80/20
or
90/10

Where

P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration P_{max} = Price of highest acceptable tender

POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
100% Black Owned	4	6		
51% - 99% Black Owned	2	4		
100% Black Women Owned	3	6		
51% - 99% Black Women Owned	2	4		
5% Youth Owned	1	2		
2% Owned by Persons with Disabilities	1	1		
Exempt Micro Enterprise (EME)	0	5		
Qualifying Small Enterprise (QSE)	1	3		

SANAS specific goals are in support of the following:

- a) Previously disadvantaged groups by allocating points for black owned businesses. Black owned businesses are defined as per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 which states that "Black People" is a generic term which means Africans, Coloureds and Indians who are citizens of the Republic of South Africa by birth or descent; or who became citizens of the Republic of South Africa by naturalisation before 27 April 1994 or on or after 27 April 1994; and who would have been entitled to acquire citizenship by naturalization prior to that date.

- b) Black women as per the Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013.
- c) Black people who are youth as defined in the National Youth Commission Act of 1996.
- d) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act.
- e) Exempt micro enterprises (EMEs) and thus promoting small businesses.
- f) Qualifying small enterprises (QSEs).

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
 - One-person business/sole propriety
 - Close corporation
 - Public Company
 - Personal Liability Company
 - (Pty) Limited
 - Non-Profit Company
 - State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct; ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

- (a) disqualify the person from the tendering process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

.....

SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....