

	Invitation to Prequalification	Document Identifier	559-235050781	Rev	1
		Effective Date	July 2024		
		Review Date	July 2027		

NATIONAL TRANSMISSION COMPANY SOUTH AFRICA SOC LTD

INVITATION TO PREQUALIFICATION

FOR

**THE PROVISION OF PROFESSIONAL SERVICES FOR THE NTCSA
ORGANISATIONAL CULTURE AND CHANGE MANAGEMENT PROGRAMME.**

Prequalification Tender number	E2043NTCSAMWP
Issue date	20 October 2025
Closing date and time	17 November 2025 at 10:00 (SAST)
Prequalification Tender validity period	36 weeks from the closing date and time
Clarification meeting	A non-compulsory tender clarification meeting will be held as follows: Date: 03 November 2025 Time: 14h30 to 15h30 Venue: Microsoft Team Link: Join the meeting now
Tenders are to be submitted electronically via Eskom E- tendering site by the stipulated closing date and time. Please note it is the responsibility of the supplier to ensure that the tender submission is submitted before closing time and date.	Closing date 17 November 2025 at 10h00 Tenders are to be submitted electronically via Eskom E- tendering site. Note: Tenderers do a regular check on NTCSA Tender Bulletin or e-Tender Portal for any addendums to the prequal, as all clarification pertaining to this prequal will be uploaded on those platforms. It is the responsibility of the Tenderer to check the NTCSA Tender Bulletin or e-Tender Portal for any updates and to ensure their response to the prequal provides for information communicated also through the Tender Bulletin or e-Tender Portal

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Invitation to Prequalification of Tenderers

NTCSA has delegated the management of this enquiry to the NTCSA Representative whose name and contact details are set out in the Tender Data. The submission of a tender by you in response to this enquiry will be deemed as your acceptance of the Standard Conditions of Tender which may be accessed at www.NTCSA.co.za.

All queries and clarifications relating to the enquiry documents must be addressed in writing to the NTCSA Representative. No query or clarification may be addressed to any NTCSA official other than the NTCSA Representative.

Escalation of ITT issues to NTCSA Chief Executive or Eskom Group Chief Executive is an avenue of last resort and Tenderers should refrain from escalating ITT issues to this level and should rather submit such to ProcurementSupplierComplaints@eskom.co.za

Yours faithfully



Middle Manager Procurement

Vongani Hlungwani

Date: 20/10/2025

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1.1 Annexures and Returnable Documents to the Tender

The documents listed in this paragraph are either attached to this enquiry or should be submitted by the tenderer.

The tenderer must submit the returnable set out hereunder as part of its tender at the stipulated deadline.

NOTE THE FOLLOWING: -

*** Returnables required at Tender closing (disqualifiable): -**

These returnables are required to be fully completed, signed (if required on the returnable) and submitted with the tender at Tender closing date and time. If not fully completed, signed (if required on the returnable) and/or submitted by tender closing, the tenderer will be disqualified.

**** Returnable required at Tender closing (non-disqualifiable): -**

These returnables are required to be fully completed, signed (if required on the returnable) and submitted with Tender at Tender closing date and time; however, if not submitted by Tender closing, or submitted with incomplete information or without a required signature, the Procurement Practitioner will, in writing, request the tenderer to submit the returnable within 5 working days. If the returnable is not fully completed, signed if required and/or received by the Procurement Practitioner within 5 working days of the request, the tenderer will be disqualified.

The 5 working days period does not apply to CIDB proof of grading. Refer to the returnable table the prescribed period for CIDB proof of grading.

Returnables required at Tender Closing date and time for evaluation: -

These returnables are required to be submitted at tender closing date and time. These returnables will not be requested by the Procurement Practitioner. A tenderer that does not submit the required returnable at stipulated deadline or submits an incomplete returnable; will not be disqualified but will score zero.

No.	Description	Annexure	Attached (Y / N / N/A)	Returnable required at Tender closing (disqualifiable)*	Returnable required at Tender closing. (Non-disqualifiable)**	Returnable required prior to Contract Award.
1.1.1	Basic Compliance		Yes	✓		

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	Electronic copy of the tender in a PDF format.					
1.1.2	*Authorisation Form	Annexure A	Yes		√	
1.1.3	*Acknowledgement form	Annexure B	Yes		√	
1.1.4	*Tenderer's particulars	Annexure C	Yes		√	
1.1.5	*Integrity Declaration Form	Annexure D	Yes		√	
1.1.6	*SBD 1 Invitation to Bid must be filled out by all tenderers and submitted with the tender at tender submission deadline	Annexure H	Yes		√	
1.1.7	Tax Clearance Certificates				√	
1.1.8	# Specific Goals A tenderer's failure to submit proof that it meets the specific goals will not result in its disqualification. The tenderer will, however, be scored zero for Specific Goals for purposes of PPPFA scoring and ranking.				√	
1.1.9	Compliance with Employment Equity Act					√
1.1.10	*SBD 4 – Bidders Disclosure	Annexure J			√	

Additional Documents required in event of JV:-

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1.1.11	Letter of intent to form a JV/consortium or Valid joint venture agreement confirming the rights and obligations of each of the joint venture partners and their profit-sharing ratios.				v	
1.1.12	Separate written confirmation that the joint venture will operate as a single business entity (incorporated) for the duration of the contract, or this may be included as an obligation within the JV agreement.				v	
1.1.13	Details and confirmation of a single designated bank account in the name of the JV and independent of the individual JV partners, as set out in the joint venture agreement.					v
1.1.14	E-tendering Help Manual acknowledgement form	Attached with invitation to tender.	Yes		v	
1.1.15	E-tendering Help Manual for supplier	Attached with invitation to tender.	Yes		v	
1.1.16	Scope of Work	Attached	Yes			

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1.1.17	Standard Terms and Conditions	Attached	Yes		√	
1.1.18	Supplier Non-Disclosure Agreement	Attached	Yes		√	

MANDATORY CONTRACTUAL REQUIREMENTS SUPPORTING EVIDENCE [applicable to all tenders]

1.1.19	Mandatory Contractual Requirement Proof of valid and current CSD Registration (CSD number/CSD Report)					√
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DOCUMENTS REQUIRED UNDER FUNCTIONALITY/TECHINICAL CRITERIA

1.1.20	Functionality/Technical	Mandatory requirements to be applied, the criteria and weightings to be allocated to each requirement are as follows:	√		
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Prequalification Evaluation Process

Mandatory Technical Evaluation to be applied are as follows:

1st Stage Evaluation - Desktop

Evaluation Criteria	Evidence to be Submitted	Point Allocation	Scoring Guide
Service provider has extensive experience and implemented an organisational culture and change management programme at large organisations	Signed & verifiable client reference letters are required as confirmation that work has been completed (Less than 5 years old, on company corporate letter) for large organisations from 3000 and above employees). Service provider to submit used cases where it successfully conducted	50%	50=Three (3) signed client reference letters with verifiable address provided plus 3 used cases provided where the Service Provider successfully conducted Culture & change 30=Two (2) signed client reference letters with verifiable address provided plus used cases provided where the Service Provider successfully conducted Culture & change 10= One (1) signed client reference letters with verifiable address provided plus used case provided where the Service

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	Culture & change management programmes		Provider successfully conducted Culture & change 0=No submission
Provide a project implementation plan	Detailed Project Plan for the implementation of the project that is being tendered for	20%	20=fulfils 100% of our requirements 15=fulfils 75% of our requirements 10= fulfils 50% of our requirements 5= fulfils 25% of our requirements 0=fulfils none of our requirements
Organisational Culture Change Expert Change Management expert Project lead	Service provider to submit CV with at least a NQF level 8 and current certification in the field with relevant bodies	30%	30=Organisation Culture/ Change Management /project lead Expert with a 10 or more years experience. 20= Organisation Culture/ Change Management /project lead with 5 to 10 years. 15= Organisation Culture/ Change Management /project lead with 3 to 5 years. 10= Organisation Culture/ Change Management /project lead Expert with 1 to 3 years. 0= Organisation Culture/ Change Management /project lead Expert less than one year
Total		100%	

NB: The threshold is 70% to be evaluated further to the next stage of evaluation which is presentation. Bidders who do not meet the threshold of 70% will be disqualified.

Second Stage Evaluation - Presentations on the following:

a) Cultural Alignment

Assess how well the consultant understands and aligns with your organisation's values, behaviours, and mission.

- Demonstrated understanding of your company's culture and industry context.
- Ability to work within existing cultural norms while challenging unproductive behaviours.
- Experience adapting change strategies to diverse cultural environments.
- Sensitivity to local, regional, or global cultural dynamics (if applicable).

b) Change Management Expertise

Evaluate their depth of experience and methodology in leading change initiatives.

- Proven track record of successful change programs (with measurable outcomes).
- Familiarity with change models (e.g., Kotter's 8 Steps, ADKAR, Lewin's Change Model).
- Ability to manage resistance and build stakeholder buy-in.
- Experience in both top-down and bottom-up change approaches.

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c) Strategic Thinking & Vision

Determine their ability to connect change initiatives to broader business goals.

- Ability to link cultural change to performance, innovation, and growth.
- Skill in diagnosing organisational issues and designing tailored interventions.
- Capacity to foresee long-term implications of change strategies.
- Experience in aligning change with digital transformation, DEI, or ESG goals.

d) Facilitation & Communication Skills

Gauge their ability to engage, inspire, and communicate across all levels.

- Strong facilitation skills for workshops, town halls, and leadership sessions.
- Ability to translate complex ideas into accessible language.
- Experience in storytelling and narrative-building to support change.
- Multilingual or cross-cultural communication capabilities (if relevant).

e) Leadership & Influence

Assess their ability to influence leaders and empower teams.

- Experience coaching executives and middle managers through change.
- Ability to build trust and credibility quickly.
- Demonstrated success in shifting mindsets and behaviours.
- Network of influence within your industry or sector (optional but valuable).

f) Measurement & Accountability

Ensure they can track progress and adjust strategies as needed.

- Clear KPIs and success metrics for cultural and behavioural change.
- Experience with pulse surveys, engagement tools, and feedback loops.
- Willingness to be held accountable for outcomes.
- Ability to pivot based on data and stakeholder input.

Evaluation Matrix Template

Criteria	Weight
Cultural Alignment	15%
Change Management Expertise	20%
Strategic Thinking & Vision	15%
Facilitation & Communication	15%
Leadership & Influence	20%
Measurement & Accountability	15%
Total	100%

NB: The threshold for presentation is 70%. Bidders who do not meet the threshold of 70% will be disqualified.

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N.B.: Formal Request for Quotation will be issued to the highest three ranked tenderers from the evaluation of the presentations.

The following will form part of the Request for Quotation:

Objective Criteria

SDL&I requirements

Pricing and Preference

The PPPFA preference point system of 80/20

Contractual Requirements

Financial Sustainability;
Supplier Screening by State Security Agency; and
Safety Health Environmental and Quality (SHEQ).
NEC3 Professional Service Contract

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1.2. Prequalification Tender Data

The Tender Data makes several references to the Standard Conditions of Tender and in those instances, the clause numbers are referenced hereunder. If the Standard Conditions of Tender are not attached to the enquiry, then tenderers are required to download this from www.NTCSA.co.za. The “Tender Data” as detailed herein shall take precedence over the Standard Conditions of Tender in the event of any ambiguity or inconsistency between the two documents.

Clause Number from Standard Conditions of Tender	Tender Data
1.1 Parties	The Employer is NTCSA SOC Ltd The NTCSA Representative is: Name: Thendo Silimela Tel: 011 800 8269 E-mail: silimetm@ntcsa.co.za
1.3 Enquiry documents	The pre-qualification tender number is: E2043NTCSAMWP
1.4 Type of enquiry	This enquiry is: An open invitation to prequalification of tender
1.6 NTCSA's rights to accept or reject any tender	The tender shall be for the whole of the contract.
2.1 Eligibility	Tenderers (whether a single company or an incorporated or unincorporated joint venture or consortium) must meet the eligibility criteria stated in the Tender Data. The tenderer, or any of its principals, must not be under any restriction to do business with NTCSA or State-Owned Companies. <u>Tenderers are ineligible to submit a tender if:</u> 1. Tenderers have the nationality of a country on any international sanctions list. A tenderer shall be found to have the nationality of a country if the tenderer is a national or is constituted, incorporated, or registered and operates in conformity with the provisions of the laws of that country. This criterion shall also apply to the determination of the nationality of proposed subcontractors or suppliers for any part of the Contract including related services. 2. Tenderers submit more than one tender either individually or as a partner in a joint venture or consortium. 3. Tenders submitted by a joint venture or consortium where the JV/consortium agreement does not explicitly state that the parties of the JV or consortium shall be jointly and severally liable for the execution of the Contract in accordance with the Contract terms. 4. A Tenderer must not have a conflict of interest. All Tenderers found to have a conflict of interest shall be disqualified. Prima facie evidence that a tenderer has a conflict of interest with one or more parties in this tendering process is:

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	(a) they have a controlling partner or majority shareholder in common; or (b) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the tender of another tenderer, or to influence the decisions of the Employer regarding this bidding process; 5. Tenders signed by non- authorised persons. 6. Any tenderer that is restricted by National Treasury. 7. Any tenderer on the Tender Defaulters list. 8. A tenderer that sub-contracts 100% of the Scope of Work. 9. Flagged suppliers. Ineligible of the flagged suppliers/tenderers will be due to the following reasons: a) Those suppliers implicated in serious misconduct by the Zondo Report or the SIU pending the finalisation of supplier disciplinary measures against these suppliers; and b) Other suppliers implicated in serious misconduct and a breach of the Eskom Supplier Integrity Pact by a forensic report or other source of credible information, such as the SAPS, the NPA, the SIU or other related source. The implications of this “flag” are as follows: o No new contracts or extension of existing contracts may be awarded to the supplier pending finalisation of supplier disciplinary processes against the supplier. Where a as such, the supplier’s bid should be removed from any tender evaluation at the “eligibility” or “compliance” assessment stage of the evaluation. NTCSA will disqualify tenderers that are found not to have met the eligibility criteria.
2.2 -2.5 Tender Closing	The deadline for Tender submission is: Date 17 November 2025 Time 10h00am Late Tenders will not be accepted. Tenders are uploaded via NTCSA Tender bulletin site on the Eskom E- tendering page.
2.9 Submitting a tender	For Electronic Tender Submissions: The tenderer must upload the tender via NTCSA Tender bulletin site on the Eskom E- tendering page. The documents need to be upload under the folder Technical, Commercial, Financial, and other.

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	All documents need to be submitted in a PDF and Excel format (The limit is 50MB per file and total submission of 900MB per submissions). The Bill of Quantities needs to be submitted in PDF and a copy in excel format No Zip/condense files can be uploaded No hard copy will be accepted If for some reason you resubmit your tender, then the latest version of the tender submitted will only be accepted and all previous submission/s will be null and void. Please ensure that the submission status is indicated as complete. Supplier Help Manual guide and video can be found on Eskom E-Tendering page.
2.12 Tender Validity Period	The tender validity period is 36 weeks from the tender closing date. NTCSA may extend the validity period for a specified additional period. Should extension of validity be required by NTCSA, tenderers agreeing to the request will not be required or permitted to modify a tender. If a tenderer modifies a tender, such a tender will be disqualified from the evaluation process.
2.15 Clarification meeting	A clarification meeting with representatives of the Employer will take place as follows: Date: 03 November 2025 Time: 14h30:15h30 Venue: MS Teams Link: <u>Join the meeting now</u> Tenderers must confirm their intention to attend with the NTCSA Representative, stating the name, position and contact details of each proposed attendee. This is not a compulsory clarification meeting. Therefore, those suppliers who do not attend the clarification meeting will not be disqualified and will be evaluated.
2.16 Seeking clarification	The tenderer will notify NTCSA of any clarifications required before closing time for clarification queries, which is 5 working days before the deadline for tender submission. Any addenda or clarifications to the Invitation to Tender (ITT) will be posted on the e-tender portal and the Tender Bulletin. Tenderers must review these platforms for updates before finalizing their bid submissions. NTCSA will not be responsible for any disadvantages or

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	disqualifications resulting from Tenderers not accessing the latest ITT information.										
2.22 Alternative tenders	Alternative tenders are not allowed.										
2.32 Cataloguing	Not applicable.										
2.33 Provision of Security for Performance	Not applicable.										
3.4 Tender Opening	Tenders will be opened at the same date and time as the tender deadline.										
3.5 Prices to be read out or not	Prices will not be read out.										
3.9 Basic Compliance	Basic compliance with this enquiry requires a tenderer to meet all the following requirements: • Meet the eligibility criteria for a tenderer • Submit a complete tender with commercial, financial and technical information • Submission of the mandatory commercial tender returnables as at stipulated deadlines. For E-Tendering, a tenderer's failure to have submitted/uploaded tender documents will render the tender non-responsive.										
3.10 Mandatory tender returnables	A tenderer that does not submit mandatory documents or the complete information required in mandatory documents by the deadlines stipulated in the Tender Returnable section will be deemed non-responsive.										
3.12 Functionality requirements	<u>Mandatory Technical Evaluation to be applied are as follows:</u> <u>Prequalification Evaluation Process</u> <u>1st Stage Evaluation - Desktop</u> <table border="1"> <thead> <tr> <th>Evaluation Criteria</th><th>Point Allocation</th></tr> </thead> <tbody> <tr> <td>Service provider has extensive experience and implemented an organisational culture and change management programme at large organisations</td><td>50%</td></tr> <tr> <td>Provide a project implementation plan</td><td>20%</td></tr> <tr> <td>Organisational Culture Change Expert Change Management expert Project lead</td><td>30%</td></tr> <tr> <td>Total</td><td>100%</td></tr> </tbody> </table> NB: The threshold is 70% to be evaluated further to the next stage of evaluation which is presentation. Bidders who do not meet the threshold of 70% will be disqualified.	Evaluation Criteria	Point Allocation	Service provider has extensive experience and implemented an organisational culture and change management programme at large organisations	50%	Provide a project implementation plan	20%	Organisational Culture Change Expert Change Management expert Project lead	30%	Total	100%
Evaluation Criteria	Point Allocation										
Service provider has extensive experience and implemented an organisational culture and change management programme at large organisations	50%										
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Total	100%										

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	<u>Second Stage Evaluation - Presentations on the following</u>															
	<table> <tr> <th>Criteria</th><th>Weight</th></tr> <tr> <td>Cultural Alignment</td><td>15%</td></tr> <tr> <td>Change Management Expertise</td><td>20%</td></tr> <tr> <td>Strategic Thinking & Vision</td><td>15%</td></tr> <tr> <td>Facilitation & Communication</td><td>15%</td></tr> <tr> <td>Leadership & Influence</td><td>20%</td></tr> <tr> <td>Measurement & Accountability</td><td>15%</td></tr> <tr> <td>Total</td><td>100%</td></tr> </table> NB: The threshold for presentation is 70%. Bidders who do not meet the threshold of 70% will be disqualified. NTCSA reserves the right to reduce the functionality threshold to a predetermined lower threshold in the event that no tenderer meets the stipulated functionality threshold. If this possibility is reasonably anticipated, the reservation of right must be stated clearly in the enquiry together with the predetermined lower threshold.	Criteria	Weight	Cultural Alignment	15%	Change Management Expertise	20%	Strategic Thinking & Vision	15%	Facilitation & Communication	15%	Leadership & Influence	20%	Measurement & Accountability	15%	Total
Criteria	Weight															
Cultural Alignment	15%															
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Strategic Thinking & Vision	15%															
Facilitation & Communication	15%															
Leadership & Influence	20%															
Measurement & Accountability	15%															
Total	100%															
3.14 Evaluation of Price	Prices will be evaluated as follows: - Inclusive of VAT; - Corrected for arithmetical errors; - Excluding contingencies in any bill of quantities or activity schedule' - Adjusted for any other acceptable variations, deviations, or alternative tenders submitted; and - Making a comparison of the Net Present Value of each adjusted tender based on the tendered programme (if provided) and prices, on the estimated effect of Price Adjustment Factors and rate of exchange fluctuations (if applicable) and on other evaluation parameters relating to uncertainty and risk, where applicable. - Unconditional discounts will be taken into account for evaluation purposes. - Conditional discounts will not be taken into account for evaluation purposes but will be implemented when payment is effected. Prices will be scored out of 80/90 points															
3.16 Evaluation of Specific Goals	Specific goals will be scored out of 20/10 points in accordance with the PPPFA. The following document is required to claim preference points, Submit valid B-BBEE certificate issued by a SANAS accredited verification agency / sworn affidavit / CIPC affidavit.															

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	Specific goals for the tender and points claimed are indicated per the table below. <table><tr><th>B-BBEE Status Level of Contributor</th><th>Number of points (80/20 system)</th><th>Number of points (90/10 system)</th></tr><tr><td>1</td><td>20</td><td>10</td></tr><tr><td>2</td><td>18</td><td>9</td></tr><tr><td>3</td><td>14</td><td>6</td></tr><tr><td>4</td><td>12</td><td>5</td></tr><tr><td>5</td><td>8</td><td>5</td></tr><tr><td>6</td><td>6</td><td>3</td></tr><tr><td>7</td><td>4</td><td>2</td></tr><tr><td>8</td><td>2</td><td>1</td></tr><tr><td>Non-compliant contributor</td><td>0</td><td>0</td></tr></table> If a tenderer fails to submit evidence of its points claim for a Specific Goal, it will not be disqualified. However, it will be awarded 0 points for that Specific Goal.	B-BBEE Status Level of Contributor	Number of points (80/20 system)	Number of points (90/10 system)	1	20	10	2	18	9	3	14	6	4	12	5	5	8	5	6	6	3	7	4	2	8	2	1	Non-compliant contributor	0	0
B-BBEE Status Level of Contributor	Number of points (80/20 system)	Number of points (90/10 system)																													
1	20	10																													
2	18	9																													
3	14	6																													
4	12	5																													
5	8	5																													
6	6	3																													
7	4	2																													
8	2	1																													
Non-compliant contributor	0	0																													
3.17 Ranking of tenders	Tenderers will be ranked by applying the preferential point scoring for the 80/20 or 90/10 system. NTCSA will add the score from Pricing and Specific Goals together and rank the suppliers from the highest to the lowest. Either 80/20 or 90/10 will apply should there be a degree of uncertainty on which system will apply. The lowest acceptable tender will be used to determine the applicable preference system.																														
3.18 Objective Criteria	Not applicable on Prequalification																														
3.19 Reverse e-auction	Reverse e-auction is not applicable.																														
Contractual Requirements	Not applicable on Prequalification																														
3.20 Contractual Conditions	The conditions of contract are the NEC3 Professional Service Contract.																														
3.21 CIDB Requirements	Not applicable.																														

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Please note:

Tenderers are requested to bear in mind NTCSA's standard payment terms as stipulated hereunder when submitting tenders and concluding contracts with NTCSA:

For contracts valued below R50 000 000 (Fifty Million Rand) including VAT, NTCSA is committed to paying Suppliers within 30 days of receipt of undisputed invoices.

For contracts valued above R50 000 000 (Fifty Million Rand) including VAT, NTCSA is committed to paying suppliers within 60 days of receipt of undisputed invoices.

NTCSA reserves the right to negotiate with preferred bidders after a competitive bidding process or price quotations should the tendered prices not be market-related.

Main contractors/ suppliers are discouraged from subcontracting with their subsidiary companies as this may be interpreted as subcontracting with themselves and / or using their subsidiaries for fronting. Where a main contractor subcontracts with a subsidiary, this must be declared in its tender documents.

A report containing a list of potential sub-contractors may be drawn by accessing the following link: www.csd.gov.za

“proof of B-BBEE status level of contributor” means-

- (a) the B-BBEE status level certificate issued by an authorised body or person; or
- (b) a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or
- (c) any other requirement prescribed in terms of the Broad-Based Black Economic Empowerment Act

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 Eskom National Transmission Company South Africa TM	Invitation to Prequalification	Document Identifier	559-235050781	Rev	1
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ANNEXURE A

AUTHORISATION FORM

Indicate the status of the *tenderer* by ticking the appropriate box below.

A COMPANY	B CLOSE CORPORATION	C PARTNERSHIP	D JOINT VENTURE	E SOLE PROPRIETOR

The *tenderer* must complete the appropriate certificate set out below for its category of organisation. If the *tenderer* is a company, close corporation or joint venture, the *tenderer* must attach a certified copy the document that is proof of the contents of the certificate (resolution of the board of directors of a company, members' resolution of a close corporation, or power of attorney in the case of a joint venture).

Note further that the authorised representative of the *tenderer* will in addition be required to sign the form at the end in addition to the relevant certificate for category of organisation.

A. Certificate for company

I, _____, in my capacity as _____ of the board of directors of _____, hereby confirm that by resolution of the board taken on _____ (date), Mr/Ms _____, acting in his/her capacity of _____, is authorised to submit this tender on behalf of the company, and to sign all documents in connection with this tender and any contract that may result from it on behalf of the company. The resolution of the board is annexed to this Form.

Signed:	Date:
Name:	Position:

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B. Certificate for close corporation

I, _____, in my capacity as member of _____, hereby confirm that by majority vote of the members taken on _____ (date), Mr/Ms _____, acting in his/her capacity of _____, is authorised to submit this tender on behalf of the close corporation, and to sign all documents in connection with this tender and any contract that may result from it on behalf of the close corporation. The members' resolution is annexed to this Form.

Signed:	Date:
Name:	Position: (Member)

C. Certificate for partnership

We, the undersigned, being the **key partners** in the business trading as _____ hereby authorise Mr/Ms _____, acting in his/her capacity of _____, to submit this tender on our behalf, and to sign all documents in connection with the tender and any contract that may result from it on our behalf.

Name	Address	Signature	Date

NOTE: This certificate is required to be completed and signed by the full number of Partners necessary to commit the Partnership. Attach additional pages if more space is required.

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D. Certificate for Joint Venture

We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorise Mr/Ms _____, an authorised signatory of the company _____, being the lead member in the Joint Venture, to sign all documents in connection with the tender and any contract that may result from it on behalf of all the members in the Joint Venture.

This authorisation is evidenced by the attached power of attorney signed by the legally authorised signatories of all the members in the Joint Venture.

Furthermore we attach to this Form a copy of the Joint Venture Agreement which incorporates a statement that all members in the Joint Venture are liable jointly and severally for the execution of the contract, a term that indicates the member that will be the lead member, and terms that indicate the ratios according to which work and payment will be divided amongst the members.

Name of JV member	Address	Authorised signature, name and capacity
Lead partner		

E. Certificate for sole proprietor

I, _____, hereby confirm that I am the sole proprietor of the business trading as _____

Signed:	Date:
Name:	Position: (Sole Proprietor)

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NOTE: The table hereunder to also be fully completed by all *tenderers* irrespective of the category of organisation selected and completed above.

Name of tenderer:	
Full names of authorised signatory:	
Designation and capacity:	
Signature of authorised signatory	
Date of signature:	

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ANNEXURE B

ACKNOWLEDGEMENT FORM

We are in receipt of the Invitation to Tender from NTCSA SOC Ltd and the following addenda issued by NTCSA:

We confirm that the documentation received by us is: **(Indicate by ticking the box)**

Correct as stated in the Invitation to Tender Content List, and that each document is complete. ☐

Or: Incorrect or incomplete for the following reasons: ☐

Cataloguing Acknowledgement:

Please select the relevant statement by ticking the appropriate box below:

1. We agree to provide the cataloguing information as described in the enquiry ☐
2. We have already supplied NTCSA with the cataloguing information pertaining to this enquiry in a previous contract/order [**insert previous contract/order number**] ☐
3. We do not intend to provide the required cataloguing information for the reasons stated hereunder: ☐

4. We are a Distributor/Importer/Agent and our Principal, being the Original Equipment Manufacturer (OEM), is or is not [**delete whichever is not applicable**] in the position to supply cataloguing information for items. We attach the letter from the OEM confirming its position. ☐

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Invitation to Tender No: _____

Name of Tenderer: _____

Country of registration: _____

Full names of contact person: _____

Contact details:

Tel (landline):
Cell phone:
e-mail address:

Name of tenderer:	
Full names of authorised signatory:	
Signature:	
Designation and capacity:	
Date:	

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ANNEXURE C

TENDERER'S PARTICULARS

The tenderer must furnish the following particulars where applicable:

Indicate the type of tendering structure by marking with an 'X' (where applicable provide registration number):	
Individual tenderer	
Unincorporated Joint venture (registration number for each member of the JV)	
Incorporated JV	
Other	

Please complete the following:

Name of lead partner/member in case of JV	
CIPC Registration Number or CIPC disclosure certificate (for individual companies and each JV member)	
VAT registration number (for individual companies and each JV member)	
CIDB registration number (for individual companies and each JV member), contractor grading designation (for individual companies and each JV member) and combined cidb contractor grading designation (for JVs)	
Contact person	
Telephone number	
E-mail address	
Postal address (also of each member in the case of a JV)	
Physical address (also of each member in the case of a JV)	

If subcontractors are to be used, indicate the following for the main sub-contractor(s). Add to the list of applicable.

Name of contractor	
CIPC Registration number or CIPC disclosure certificate	
VAT registration number	
CIDB Registration number (if applicable) and CIDB grade specified for the sub-contractor as may be stipulated in the Tender Data	

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Proposed Scope of work to be done by sub-contractor	
Contact person	
Telephone number	
Fax number	
E-mail address	
Postal address	
Physical address	

1. If you are currently registered as a vendor with NTCSA, please provide your Vendor registration number with NTCSA. _____
2. If you are currently registered as a vendor on the National Treasury's Central Supplier Database (CSD), please provide your supplier registration number with Treasury _____
3. Please note that it is not mandatory for you to be registered on National Treasury's CSD at the time of responding to this tender. It is, however, a mandatory requirement that you be registered on CSD prior to award.
4. You may register online at National Treasury website on www.treasury.gov.za
5. If you are registered on SARS E-filing system, please provide your PIN number in order to verify your tax compliance status _____
6. If you are required to be tax compliant as per SBD 1 but are not registered on CSD (foreign suppliers) or have not provided your SARS E-filing PIN, please confirm that you have attached or will furnish a copy of a current valid tax compliance certificate as a tender returnable by contract award stage.

YES		NO	

7. **If sub-contracting is prescribed in the enquiry, tenderers must complete 7.1 to 7.9.**

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7.1 Confirm if you intend sub-contracting

YES		NO	
-----	--	----	--

7.2 What percentage will you be sub-contracting? _____ %

7.3 To whom do you intend sub-contracting? _____

7.4 Is the said sub-contractor registered on CSD?

YES		NO	
-----	--	----	--

7.5 If yes to 8.4, please provide CSD number. _____

7.6 Please confirm B-BBEE level of said sub-contractor _____

7.7 Which designated group does the sub-contractor belong to:-

- a) An EME or QSE;
- b) An EME or QSE which is at least 51% owned by black people;
- c) An EME or QSE which is at least 51% owned by black people who are youth;
- d) An EME or QSE which is at least 51% owned by black people who are women;
- e) An EME or QSE which is at least 51% owned by black people with disabilities;
- f) An EME or QSE which is 51% owned by black people living in rural or underdeveloped areas or townships;
- g) A cooperative which is at least 51% owned by black people;
- h) An EME or QSE which is at least 51% owned by black people who are military veterans; or
- i) More than one of the categories referred to in paragraphs (a) to (h).

7.8 Please confirm that you have attached your signed intention to sub-contract document.

YES		NO	
-----	--	----	--

7.9 Have you attached proof of sub-contractor's belonging to designated group?

YES		NO	
-----	--	----	--

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Name of tenderer:	
Full names of authorised signatory:	
Signature:	
Designation and capacity:	
Date:	

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ANNEXURE D

INTEGRITY DECLARATION FORM

Note: This returnable is required to be fully completed, signed and submitted by tenderers at the stipulated deadlines.

1 DECLARATION OF INTEREST

I/We understand that an employee of the State as defined in the Public Service Act of 1994 is prohibited from conducting business with any organ of state and from being a director of a public or private company that conducts business with an organ of state.

I/We understand that any natural/legal person, including any natural legal person related to an NTCSA employee/director as per the definition of “related” set out hereunder, may submit a tender to NTCSA. However, in order to establish whether a conflict of interest exists tenderers are required to declare such interest/relationships where:-

1. the *tenderer/s* employees/directors are also employees/contractors/consultants/ directors of NTCSA.
2. the *tenderer/s* employees/directors are also employees/contractors/consultants or directors in another entity together with NTCSA employees/consultants/contractors/ directors.
3. the *legal entity including its employees/contractors/ directors / shareholders /members /partners / owners* on whose behalf the tender documents are signed, is/are in some other way related to an NTCSA employee/contractor/consultant/director involved in the tender specification/ tender evaluation/tender adjudication/negotiation.
4. the tenderer/s and one or more other tenderers in this tendering/RFP process have a controlling partner in common, or have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence over the tender/proposal of another tenderer, or influence over the decisions of NTCSA regarding the bidding process;

Related:

(1) When used in respect of two persons, means persons who are connected to one another in any manner contemplated below:

- (a) an individual is related to another individual if they-
 - (i) are married, or live together in a relationship similar to a marriage; or
 - (ii) are separated by no more than two degrees of natural or adopted consanguinity or affinity;

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- (b) an individual is related to a juristic person if the individual directly or indirectly controls the juristic person, as determined in accordance with the definition of control as set out in subsection (2) below; and
- (c) a juristic person is related to another juristic person if-
 - (i) either of them directly or indirectly controls the other, or the business of the other, as determined in accordance with subsection (2) below;
 - (ii) either is a subsidiary of the other; or
 - (iii) a person directly or indirectly controls each of them, or the business of each of them, as determined in accordance with subsection (2) below.

“related person”, when used in reference to a directors/shareholders/members/partners/owners, has the meaning set out in 3.3.16, but also includes a second company of which the directors/shareholders/members/partners/owners or a related person is also a director directors/shareholders/members/partners/owners, or a close corporation of which the director or a related person is a member.

Control:

- (2) For the purpose of subsection (1) above, a person controls a juristic person, or its business, if-
 - (a) in the case of a juristic person that is a company-
 - (i) that juristic person is a subsidiary of that first person, as determined in accordance with the Companies Act¹; or
 - (ii) that first person together with any related or inter-related person, is-
 - (aa) directly or indirectly able to exercise or control the exercise of a majority of the voting rights associated with securities of that company, whether pursuant to a shareholder agreement or otherwise; or
 - (bb) has the right to appoint or elect, or control the appointment or election of, directors of that company who control a majority of the votes at a meeting of the board;
 - (b) in the case of a juristic person that is a close corporation, that first person owns the majority of the members’ interest, or controls directly, or has the right to control, the majority of members’ votes in the close corporation;

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- (c) in the case of a juristic person that is a trust, that first person has the ability to control the majority of the votes of the trustees or to appoint the majority of the trustees, or to appoint or change the majority of the beneficiaries of the trust; or
- (d) that first person has the ability to materially influence the policy of the juristic person in a manner comparable to a person who, in ordinary commercial practice, would be able to exercise an element of control referred to in paragraph (a), (b) or (c) of subsection (2).

"To give effect to the provisions above, please complete the table hereunder with all required information.

Full Name & Capacity/ Position within tenderer (e.g. employee/Director/member/ owner/shareholder)	Identity Number	Confirm and provide details (including employee number) if you are an employee/consultant/ contractor and/or director of a State/State owned entity.	Full Names & Capacity/Position of NTCSA employee/ consultant/contractor and/or director details of the relationship or interest (marital/ familial/personal/ financial etc.)	To your knowledge is this person involved in the specification/ evaluation/ adjudication/ negotiation of tenders?

If any employee/director/member/shareholder/owner of the tenderer/s is also currently employed by NTCSA, state whether this has been declared and whether there is authorisation to undertake remunerative work outside public sector employment and attach proof to this declaration. _____

[Yes/No]

Do the tenderer/s and any other tenderer/s in this tendering/RFP process share a controlling partner or have any relationship with each other, directly or through common third parties? _____(

[Yes/No]

If Yes, attach proof.

2 DECLARATION OF FAIR TENDERING PRACTICES

The tenderer declares that it has taken all reasonable steps to address and prevent the exploitation of the procurement process and the use of any unfair tendering practices.

A tender/proposal will be disqualified if the tenderer/s, or any of its directors have:

1. abused NTCSA's procurement process (e.g. bid rigging/collusion); or
2. committed fraud or any other improper conduct in relation to such procurement process.

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Please complete the declaration with an 'X' under YES or NO

Item	Question	Yes	No
1.1	Is the tenderer/s or any of its shareholders/directors/members/partners/owners listed on National Treasury's Database of Restricted Suppliers as companies/persons prohibited from doing business with the public sector. The Database of Restricted Suppliers can be accessed on the National Treasury's website (www.treasury.gov.za).		
1.2	Is the tenderer/s or any of its shareholders/directors/members/partners/owners listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combatting of Corrupt Activities Act (No 12 of 2004) The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za).		
1.3	Was the tenderer/s or any of its shareholders/directors/members/partners/owners convicted by a court of law (including a court outside South Africa) of fraud and/or corruption in respect of any procurement/tendering processes/procedures during the past five years?		
1.3.1	If "Yes", provide details including a case number and a copy of the judgement.		
1.4	Was the tenderer/s or any of its shareholders/directors/members/partners/owners prohibited from doing business with any International Financial/Lending Institution or Development/Funding Agency?		
1.5	Is there any history/record of the tenderer/s or any of its shareholders/directors/members/partners/owners failing to meet their contractual obligation with the State or any State owned entity?		
1.5.1	If "Yes", provide details		

3. DECLARATION OF SHAREHOLDING INFORMATION

I, the undersigned _____ [Full names and Position] _____

hereby declare that I am the duly authorised representative of _____ [Name of Tenderer].

I further declare that the following individuals and/or entities listed hereunder are Shareholders in _____ [Name of Tenderer]:

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Note that the information in the table below must be completed in full for each tenderer including incorporated JVs. If the tenderer is an unincorporated JV, the tables must be completed for each JV member. Please add additional rows if required.

Individuals:

Full Name	Identity Number	Shareholding Percentage

Other Entities*:

Full Legal / Trading Name	Entity Registration Number/Trust Number	Shareholding Percentage	Full name and surname of the /shareholders/ directors/ trustees/ beneficiaries of the shareholding entity	Identification Numbers of the shareholders/directors/ trustees/beneficiaries of the shareholding entity

I declare that I have read and understood the provisions of the Supplier Integrity Pact, that all information furnished herein is true and correct, that it is understood that the tenderer's tender/proposal may be rejected, and that NTCSA will act against the tenderer should any aspect of this declaration prove to be false, and

I give my consent for this information to be used for the purpose as described in this Integrity Declaration Form and/or in relation to the Supplier Integrity Pact, and

I further consent that information provided in terms of this Integrity Declaration Form may be processed for verification of conflicts of interest and other ancillary purposes by NTCSA. Such processing may include the sharing of the information with third parties.

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Name of Tenderer:	
Full names of authorised signatory:	
Signature:	
Designation and capacity:	
Date:	

Joint Ventures

I declare that I have read and understood the provisions of the Supplier Integrity Pact, that all information furnished herein is true and correct that it is understood that the JV's tender/proposal may be rejected, and that NTCSA will act against the JV should any aspect of this declaration prove to be false; and

I give my consent for this information to be used for the purposes described in this Integrity Declaration Form and/or in relation to the Supplier Integrity Pact, and

I further consent that information provided in terms of this Integrity Declaration Form may be processed for verification of conflicts of interest and other ancillary purposes by NTCSA. Such processing may include the sharing of the information with third parties.

Name of Tenderer:	
Full names of authorised signatory:	
Signature:	
Designation and capacity:	
Date:	

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ANNEXURE H

SBD 1

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	E2043NTCSAMWP	CLOSING DATE:	17 November 2025	CLOSING TIME:	10h00
DESCRIPTION	The provision of professional services for the NTCSA organisational culture and change management programme.				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Tenders are to be submitted electronically via Eskom E- tendering site.					
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
	TCS PIN:		OR	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT ☐ Yes ☐ No		
IF YES, WHO WAS THE CERTIFICATE ISSUED BY?					
AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX	☐	AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)			
	☐	A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS)			
	☐	A REGISTERED AUDITOR			
		NAME:			
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT(FOR EMEs& QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					

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ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ANSWER PART B:3 BELOW]
SIGNATURE OF BIDDER		DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)			
TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE (ALL INCLUSIVE)	
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		TECHNICAL INFORMATION MAY BE DIRECTED TO:	
DEPARTMENT/ PUBLIC ENTITY	NTCSA	CONTACT PERSON	
CONTACT PERSON	Thendo Silimela	TELEPHONE NUMBER	
TELEPHONE NUMBER	011 800 8269	FACSIMILE NUMBER	
FACSIMILE NUMBER		E-MAIL ADDRESS	
E-MAIL ADDRESS	silimetm@ntcsa.co.za		

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PART B TERMS AND CONDITIONS FOR BIDDING

1.	BID SUBMISSION:
1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED– (NOT TO BE RE-TYPED) OR ONLINE
3.	BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION (NAMELY, BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.
4.	WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION (NAMELY, BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS) MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.
5.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.
2.	TAX COMPLIANCE REQUIREMENTS
1.	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
3.	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
4.	BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.
5.	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.
6.	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
7.	QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS
1.	IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO
2.	DOES THE BIDDER HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO
3.	DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO
4.	DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.	

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

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ANNEXURE J

SBD 4

TENDERER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to tender / request for proposal. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, NTCSA requires the tenderer to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the tender process.

2. TENDERER'S DECLARATION

- 2.1 Is the tenderer or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise, employed by the state?

[YES/NO]

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in the table below.

Full Name	Identity Number	Name of State Institution

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2.2 Do you, or any person connected with the tenderer, have a relationship with any person who is employed by the procuring institution?

[YES/NO]

If so, furnish particulars:

.....
.....

2.3 Does the tenderer or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

[YES/NO]

If so, furnish particulars:

.....
.....

3. DECLARATION

I, the undersigned, (name)..... in submitting the accompanying tender, do hereby make the following statements that I certify to be true and complete in every respect:-

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying tender will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The tenderer has arrived at the accompanying tender independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.
- 3.4 There have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the tender, tendering with the intention not to win

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the tender and conditions or delivery particulars of the products or services to which this tender invitation relates.

- 3.5 The terms of the accompanying tender have not been, and will not be, disclosed by the tenderer, directly or indirectly, to any competitor, prior to the date and time of the official tender opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the tenderer with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the tender submitted where so required by the institution, and the tenderer was not involved in the drafting of the specifications or terms of reference for this tender.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, tenders that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and/or the tenderer maybe restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE TENDER OR ACT AGAINST THE TENDERER IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	
Signature	Date
.....	
Position	Name of bidder

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