

	Supply and deliver Food and Beverages at Matimba Power Station.	Doc. no. F/290/007
		Rev. 1
		Total pages 1 of 6
Matimba Power Station		Reference Document: PS/290/003

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Outage	IR	<input type="checkbox"/>	GO	<input type="checkbox"/>	OTHER		<input checked="" type="checkbox"/>							
Outage Date	<input type="text" value="NA"/>													
Function	<input type="text" value="Support Services"/>													

System	End User	Date
OTHER	Bapela Charlotte	
	APPROVED	Date
Maropeng Seshoka Snr Supervisor Tech Maintenance		2024/09/25
Anna Leshilo Support Services Manager		2024.09.25

1. INTRODUCTION

ESKOM Matimba Power Station intends to enter a 5-year contract commencing 01 December 2024 to 30 November 2029 with a suitable supplier with the capacity to Supply and deliver Food and Beverages at Matimba Power Station.

2. SCOPE OF WORK

The specification / scope of work of the item / service was compiled by Bapela Charlotte (014 7638139) and is stated in the enquiry as follows:

Employer's requirement for the service:

- Supply and Delivery of 1litre-Ultra heat treated (UHT) Full Cream Milk
- Supply and Delivery of 2000 Fiveroses-tagless Tea
- Supply and Delivery of 200g Freshpack Rooibos taglessTea
- Supply and Delivery of 1kg Selati brown sugar
- Supply and Delivery of 1kg Selati white sugar
- Supply and Delivery of 800g Canderel sweetener Sugar
- Supply and Delivery of 750g Nestle Ricoffy Coffee
- Supply and Delivery of 750g Nestle Cremora Powered Milk.

1. Frequency/Deliverables

	Quantity	Frequency
1 Litre Ultra heat treated (UHT) Full-cream Milk	4000 litres	Once in 2 week/ Bi-Weekly
1kg Selati Brown Sugar	280	Monthly
1kg Selati White sugar	280	monthly
750g Nestle Ricoffy	280	Monthly
1kg Nestle Cremora	280	Monthly
250g Five Roses tagless teabags	280	Monthly
200g Freshpack Rooibos Teabag	280	Monthly
800g Canderel	100	Monthly

NOTE: PACKAGING AND DELIVERY OF GOODS

Date printed: 2024/09/25

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- All goods should be purchased from approved/reputable suppliers.
- Please provide a certificate of acceptability on the 1st delivery from the source of supply. If it happens that you change your suppliers, a new CoA will be required.
- All products delivered to Matimba Power Station, will be subjected to quality checks, products that do not meet our food safety quality standards will be rejected.
- The expiry date for the grocery should be at least 6 months in advance from the delivery date.
- The delivery of food and beverages must be as and when required.

TRANSPORTATION:

- These items must be delivered in a closed/ covered bakkie/truck according to the food safety regulations and food safety standards.

PPE:

The protective clothing, including head and other coverings and footwear, of a person handling food must:

- Be clean and neat when the person begins to handle food.
- At all times during the handling of the food, be in such a clean condition and be of such design and material that it cannot contaminate the food.
- Be so designed that the food cannot encounter any part of the body, excluding the hands.

STANDARD AND REQUIREMENTS FOR THE HANDLING AND TRANSPORTATION OF GROCERY

- The food and beverages delivered to Matimba Power Station will be inspected using the following:
 1. Food safety regulation(R638) and food safety standards
 2. SANS 10049:2019: Food Safety Management
 - Upon delivery an inspection will be conducted by both Contract Manager and the supplier representative confirming the quality and the quantity.
 - The returned order must be corrected within 24 hours from the date of rejection.
 - The supplier is responsible for the labour arrangement at the time of delivery to offload and pack the goods in the storeroom.

- **COMMERCIAL TERMS AND CONDITIONS**

- **Undertaking and responsibilities**

Subject to the terms and conditions as set out in this agreement and read in conjunction with Annexure A, B, and C; ESKOM, namely Matimba Power Station, undertakes during the duration of this agreement to employ the supplier for the supply and delivery of the Food and Beverages.

The Supplier agrees to provide all transport, to carry out the services as specified in compliance with ESKOM's environmental policy and other conditions the supplier may have deemed fit to impose. The Supplier will comply with the rules, regulations and standards in force at the workplace. (With emphasis on safety, health and environmental compliance to regulations). The agreement will be enhanced by regular and open communication, joint planning, co-operation and sharing of responsibilities around the image and specific culture of the business unit.

- **Payment**

Payment will be based on a monthly assessment / agreement according to the scope of work compiled by Matimba Power Station. The total monthly payment will be according to conformance of specification in all areas. The amount subtracted will be for the total areas not conforming to specifications.

- **Duration**

The agreement will be effective from 01 December 2024 to 30 November 2029

OCCUPATIONAL HEALTH AND SAFETY

The Service Provider must fully comply with the applicable legal and standards which are deemed to be necessary for operation of the cleaning to avoid jeopardising the services rendered to Eskom.