

TECHNICAL EVALUATION SCORECARD: DRYDOCKING OF VESSEL TUG SHASA

EVALUATION CRITERIA FOR THE PROVISION OF SERVICES FOR PROPOSED LAYUP OF SHASA - 2023

Technical Evaluation Sheet

Bidder Name: _____

Evaluator Name: _____

Nr	Category	Total Weight	Weight	Requirements	Type of Proof / Detail to be submitted	Model Answer	Score	Weighted Total Score
	Scope of Work: EvaluationCriteria					3 - The bidder fully meets requirements and value adding is extensive 2 - Meets critical requirements 1 - Partially meets requirements 0 - Company can not meet, high risk		
1	Project Organogram, Management & CV's	18				Model Answer	Score	
1.1	Project Organogram, Management & CV's		18	Bidder to submit Organogram, on company letter head, indicating key personnel required in terms of scopes of works. C.V's with contactable references indicating at least two (2) years experience in marine maintenance of the seven (7) key staff members as per the role description (a) Project Manager (b) On Site Supervisor (c) Coded Welder (d) Spray painter (e) Millwright (f) Electrician (g) SHE representative	Submit Organogram accompanied by CV's of the seven (7) key staff members indicating at least two (2) years experience (a) Project Manager (b) On Site Supervisor (c) Coded Welder (d) Spray painter (e) Millwright (f) Electrician (g) SHE representative	Organogram & CV's of key staff members indicating at least two (2) years experience 0 = No Organogram or CV's of key staff submitted 1= Organogram with less than Seven (7) personnel CV's submitted with the two (2) years experience 2 = Organogram with seven (7) personnell CV's submitted with two (2) years experience 3 = Organogram with more than Seven (7) personnel CV's submitted with more than required relevant experience	0	
2	Key personnel Qualifications	28				Model Answer	Score	
2.1	Key personnel qualifications		28	Bidder submitted valid certified qualification of each key staff members as per role descriptions (a) Coded Welder (b) Spray painter (c) Millwright (d) Electrician (e) SHE representative	(a) Coded Welder - welder trade test certificate (b) Spray painter - trade test or recommendation letter with minimum of Two (2) years marine spray painting experience (c) Millwright - Trade test certificate (d) Electrician - Trade test certificate (e) SHE representative - Safety certificate Academic qualification/s of key skilled personnel. NB: (ALL CERTIFICATION TO BE CERTIFIED BY COMMISSIONER OF OATH - 3 MONTHS)	Bidder have submitted valid certified qualification certificates for all Five (5) of the key personnel 0 = Not submitted 1 = Less than Five (5) valid certificates of key personnel submitted 2 = All Five (5) valid certificates of key personnel submitted 3 = More than Five (5) relevant valid certifiactes required by key personnel submitted	0	
3	Work Plan & Schedule or Programme	5				Model Answer	Score	
3.1	Work Plan & Schedule or Programme		5	Schedule duration	Schedule duration - execution of the work only. Ability to complete the scope of work within 6 weeks. Complete Project including gantz chart to be drawn up and submitted for the duration specified. Bidder to submit signed written proof from previous clients stating project durations (6 weeks maximum) and completion timelines on the previous clients' company letterhead.	Bidder submitted proposed project Gantt's Chart accompanied by signed written proof from previous clients stating project durations and completion timelines on company letterheads indicating 0 = No or incomplete information provided/proof submitted indicating duration and completion of scope of work longer than Eight (8) weeks 1 = Proposed project Gantt's Chart submitted with proof from previous clients indicating duration and completion of the previous projects within Seven (7) weeks or longer. 2 = Proposed project Gantt's Chart submitted with proof from previous clients indicating duration and completion of the previous projects within stipulated Six (6) weeks 3 = Proposed project Gantt's Chart submitted with proof from previous clients indicating duration and completion of the previous projects in less than Six (6) weeks	0	
4	Company Experience	25				Model Answer	Score	
4.1	Company experience with regards to Marine Engineering/Ship repair industry		10	Bidder to indicate company experience in the Marine Engineering/Ship repair industry by providing a table listing similar jobs as listed that are covered in the Drydocking of a Craft but not limited to: a) Cleaning, painting and applying antifouling of hull exterior according to specifications. b) Descaling of propulsion blades c) Overhauling of ships side valves, overboard valves and strainers d) Various tanks, cleaning and paint touch-up e) Cleaning, painting, mechanically descaling, abrasive blasting of craft suerstructure. f) Marine related mechanical, electrical, hydraulic maintenance. g) Metal work including but limited to hot work, fabrication.	Submitted a table listing similar jobs covering the Drydocking of a Craft. The project list must include: (a) List a minimum of four (4) previous similar projects stipulating the following statutory information: (1) Project description - Hull maintenance - Valve maintenance - Tank maintenance - Propulsion maintenance (2) Signed invoices corresponding with the listed project.	0 = No or incomplete information provided 1 = Less than Four (4) similar previous projects listed including statutory information and corresponding invoices 2 = Four (4) similar previous projects listed including statutory information and corresponding invoices 3 =More than Four (4) similar previous projects listed including statutory information and corresponding invoices	0	

			15	<p>Bidder to submit valid Reference letters in client's company letter head. (Letter's Validity : Stamped or Signed by client)</p> <p>(b) Bidder to submit a minimum of four (4) signed traceable reference letters, Certificates of completion from the client the service was rendered to on respective company letter heads from clients for previous similar projects / works performed indicating the following:</p> <p>(a) On clients company letterhead (b) Signed by the client (c) Confirming the work performed (d) Indication of clients impression of work performed.</p> <p>(No previous or current PO's or letter of award will be accepted)</p>	<p>Bidder must submit signed traceable reference letters from clients (1)on client's company letterhead (2) signed by the client (3)confirming the work performed (4) with clear indication of client's impression of the work performed from clients or previous or similar projects/works performed.</p> <p>0 = No or incomplete information provided pertaining to previous similar projects submitted</p> <p>1 = Less than Four (4) signed traceable reference letters stipulating the four points pertaining to previous similar projects submitted</p> <p>2 = Four (4) signed traceable reference letters stipulating the four points pertaining to previous similar projects submitted</p> <p>3 = More than Four (4) signed traceable reference letters stipulating the four points pertaining to previous similar projects submitted</p>	0	-
5	Method Statement	18			Model Answer	Score	
5.1	Method Statement		18	<p>Method that address all aspects of the Scope of Work in detail.</p> <p>The Method statement shall include the following as a minimum of the critical elements in terms of Scope of Works:</p> <p>a) Cleaning, Painting and antifouling of hull exterior. b) Descaling of Propulsion Blades c) Ships side valves, overboard valves and strainers d) Tanks, Cleaning and Paint touch-up e) Cleaning, Painting mechanically descaling of superstructure, mast. f) Procedure for metal work to be done g) Procedure to be followed when works is stopped due to operations and / or weather</p>	<p>0 = No method statement submitted / None of the critical elements provided for in the method statement</p> <p>1 = Bidder have submitted method statement which included One (1) to six (6) of the critical elements.</p> <p>2 = Bidder have submitted method statement which included all seven (7) of the critical elements.</p> <p>3 = Bidder have submitted method statement which included more than seven (7) critical elements.</p>	0	-
6	Availability	6			Model Answer	Score	
6.1	Availability		6	<p>Bidder to provide written confirmation pertaining to availability to start project.</p> <p>Bidder to provide written confirmation pertaining to availability to start project which includes</p> <p>a) Approval of SHE File within 7 days from submission. b) Timeframe for workers to be on site c) Out of town travelling arrangements</p> <p>(PLEASE NOTE FAILURE TO ADHERE TO THIS POINT DURING CONTRACT EXECUTION, TNPA WILL IMPOSE PENALTIES)</p>	<p>0 =No written commencement timeframe and/or does not provide the required minimum information</p> <p>1 = Written confirmation of commencement of work within 0-11 working days which includes the minimum required information (a,b & c)</p> <p>2 = Written confirmation of commencement of work within 0-8 working days which includes the minimum required information (a,b & c)</p> <p>3 = Written confirmation of commencement of work within 0-5 working days which includes the minimum required information (a,b & c)</p>	0	-