

Title: **Tender Technical Evaluation Strategy for Supply and delivery of Laboratory Chemicals as and when required.**

Document Number: **380-136309**

Alternative Reference Number: **N/A**

Area of Applicability: **Hendrina Power Station**

Documentation Type: **Strategy**

Revision: **1**

Total Pages: **9**

Next Review Date: **N/A**

Disclosure Classification: **CONTROLLED DISCLOSURE**

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## **1. INTRODUCTION**

Supply and delivery of Laboratory Chemicals as and when required at Hendrina Power Station for a period of 5 years. This document sets out the method and criteria that will be used to evaluate the tenders that will result from this open enquiry invite.

## **2. SUPPORTING CLAUSES**

### **2.1 SCOPE**

This document covers the technical requirements for Supply and delivery of Laboratory Chemicals Contract.

#### **2.1.1 Purpose**

The purpose of this tender technical evaluation strategy is to define the Mandatory Evaluation Criteria, Qualitative Evaluation Criteria and TET member responsibilities for tender technical evaluation. The technical evaluation strategy serves as basis for the tender technical evaluation process. The scope of the project is as described in scope document for the supply, delivery of Laboratory chemicals as and when required for a period of 5 years.

#### **2.1.2 Applicability**

Operating Chemical Services.

### **2.2 NORMATIVE/INFORMATIVE REFERENCES**

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

#### **2.2.1 Normative**

- 240-48929482: Tender Technical Evaluation Procedure

#### **2.2.2 Informative**

- ISO 9001 Quality Management Systems
- 32-1034: Eskom Procurement Policy
- Procurement and supply chain management procedure

### **2.3 Definitions**

N/A

#### **2.2.3 Classification**

**Controlled Disclosure:** Controlled Disclosure to external parties (either enforced by law, or discretionary).

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## **2.3 ABBREVIATIONS**

<b>Abbreviation</b>	<b>Description</b>
TET	Technical Evaluation Team

## **2.4 ROLES AND RESPONSIBILITIES**

N/A as per 240-48929482: Tender Technical Evaluation Procedure

## **2.5 PROCESS FOR MONITORING**

N/A

## **2.6 RELATED/SUPPORTING DOCUMENTS**

N/A

## **3. TENDER TECHNICAL EVALUATION STRATEGY**

### **3.1 TECHNICAL EVALUATION THRESHOLD**

The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is **70%**.

### **3.2 TET MEMBERS**

**Table 1: TET Members**

<b>TET number</b>	<b>TET Member Name</b>	<b>Designation</b>
TET 1		
TET 2		
TET 3		

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### **3.3 MANADATORY TECHNICAL EVALUATION CRITERIA**

**Table 2: Mandatory Technical Evaluation Criteria**

	<b>Mandatory Technical Criteria Description</b>	<b>Reference to Technical Specification / Tender Returnable</b>	<b>Motivation for use of Criteria</b>
1.	Transportation of Dangerous Goods Certificate	Driver certificate for dangerous goods transportation	Required by law

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### 3.4 QUALITATIVE TECHNICAL EVALUATION CRITERIA

Table 3: Qualitative Technical Evaluation Criteria

CRITERIA	MAXIMUM POINTS	TENDER RETURNABLE
All documents mentioned in the list are compulsory and must be submitted:		
1. Company or an Organization capability and Track record in delivering and supplying laboratory chemicals	50%	<p><b>1. Provide the required Specifications</b></p> <p><b>1.1 Provide proof of previous experience (&gt; 3 years) on supply and delivery of Chemicals. (Signed, completion certificate of previous work of similar scope). (25%)</b></p> <p>1.1.1 Submitted with &gt;3 year = 25  1.1.2 Submitted with 3 year = 21  1.1.3 Submitted with 2 year = 15  1.1.4 Submitted with 1 year = 7.5</p> <p><b>NB:</b> No proof provided = 0</p> <p><b>1.2. Provide (minimum of x4) signed references of the Companies or an organization where similar work was executed. (Name of Company where work was executed, Purchase Order Documents, Description of works, Proof of Delivery Note signed by the client, Contract period &amp; Contact person). (25%)</b></p> <p><b>NB!!</b> Purchase order number without the Purchase order document will not be accepted. Proof of delivery note must correspond to the order number.</p> <p>1.2.1 Submitted all (x4) = 25  1.2.2 Submitted x3 = 21  1.2.3 Submitted x2 = 15  1.2.4 Submitted x1 = 7.5</p> <p><b>NB:</b> No proof provided = 0</p>

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2. Organization\company compliance and adherence to quality management system in accordance with set standard, to delivery and supply quality and reliable laboratory chemicals	30%	<p><b>2. Provide a valid proof of certified copy of accreditation on ISO 17025 &amp; ISO 9001 compliance of supply and delivery of Chemicals. If Certificates is on another company name, a letter of agreement with that Company should be attached) (30%)</b></p> <p>2.1.1 Submitted both ISO 17025 &amp; 9001 = 30 2.1.2 Submitted only one ISO 17025 or ISO 9001 =20</p> <p><b>NB:</b> No proof provided = 0</p>
3. Attach proof of valid certified copies of both Certificate of analysis and Safety data sheet (SDS as per 16-point format new standard)	20%	<p>Supply <b>at least minimum of x10</b> valid certified copies of both Certificate of analysis and of Safety data sheet (SDS as per 16-point format) for the different types of Chemicals as listed in the scope of work and NEC document.</p> <p>1.1.5 Submitted 10&gt; = 20 1.1.6 Submitted 5&lt;10 =15 1.1.7 Submitted 2&lt; 10 = 5</p> <p><b>NB:</b> No proof provided = 0</p>
<b>Minimum Qualifying score</b>	<b>70%</b>	
<b>Total Score</b>	<b>100%</b>	

### 3.5 TET MEMBER RESPONSIBILITIES

**Table 4: TET Member Responsibilities**

Mandatory Criteria Number	TET 1	TET 2	TET 3	TET 4	TET 5	TET 6
	X	X	X	X		
	X	X	X	X		
	X	X	X	X		

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	X	X	X	X		
	X	X	X	X		
<b>Qualitative Criteria Number</b>	<b>TET 1</b>	<b>TET 2</b>	<b>TET 3</b>	<b>TET 4</b>		<b>TET 5</b>
	X	X	X	X		
	X	X	X	X		
	X	X	X	X		
	X	X	X	X		
	X	X	X	X		
	X	X	X	X		
	X	X	X	X		
	X	X	X	X		

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#### **4. AUTHORISATION**

This document has been seen and accepted by:

<b>Name</b>	<b>Designation</b>	<b>Signature</b>

#### **5. REVISIONS**

<b>Date</b>	<b>Rev.</b>	<b>Compiler</b>	<b>Remarks</b>
May 2025	0		New Document
June 2025	1		Review

#### **6. DEVELOPMENT TEAM**

#### **7. ACKNOWLEDGEMENTS**

**N/A**

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