



NEC3 Term Service

Short Contract (TSSC3)

A contract between Airports Company South Africa

and

for Runway and Taxiway Repairs for a Period of 6 Months at BFIA

Contents:

Part C1 Agreements & Contract Data

C1.1 The *Contractor's Offer* and the *Employer's Acceptance*

C1.2 Contract Data provided by the *Employer*

C1.2 Contract Data provided by the *Contractor*

Part C2 Pricing Data

C2.1 Pricing assumptions

C2.2 Price List

Part C3 Scope of Work

C3.1 Service Information

Mandatory Requirements and Functionality

Conditions of Contract

Documentation prepared by: Victor Vikilahle

C1 Agreements & Contract Data

C1.1 Contractor's Offer and Employer's Acceptance

The Contractor is:

Name:

Address:
.....

Telephone:

Email:

The percentage for overheads and profit added to the Defined Cost for people is:%

The percentage for overheads and profit added to the other Defend Cost is:%

The Contractor offer to Provide the Service in accordance with the conditions of contract attached hereto, for an amount to be determined in accordance with the conditions of contract.

The offered total of the Prices Inclusive of Vat is:

.....
.....

Signed on behalf of the Contractor

Name:

Position:

Duly authorised (Y/N):

Signature: Date:

The Employer accepts the Contractor's above Offer to Provide the Service:

Signed on behalf of the Employer

Name:

Position:

Duly authorised (Y/N):

Signature: Date:

C1.2 Contract Data**Data provided by the *Employer***

[INSTRUCTIONS TO THE CONTRACT COMPILER: DELETE THESE TWO NOTES IN THE FINAL DRAFT OF A CONTRACT]

- Please read the relevant clauses in the NEC3 Term Service Short Contract (April 2013) (TSSC3) before you enter data. The number of the principal clause is shown for most statements however other clauses may also use the same data.

Completion of the data in full is essential to create a complete contract.

Clause	Statement	Data
General		
10.1	The <i>Employer</i> is (Name):	Airports Company of South Africa, a juristic person incorporated in terms of the company laws of the Republic of South Africa
	Address	Airports Company South Africa SOC Limited Bram Fischer International Airport, N8 Thaba Nchu Road, Bloemfontein, 9300
	Tel No.	0514072200
	Fax No.	
	E-mail address	Refer to Tender Document
If the <i>Employer</i> appoints an <i>Employer's Agent</i> , the <i>Employer's Agent</i> is:		
14.5	Name	Victor Vikilahle
	Address	Airports Company South Africa SOC Limited Bram Fischer International Airport, N8 Thaba Nchu Road, Bloemfontein, 9300
	Tel No.	0514072287
	Fax No.	
	E-mail address	Victor.vikilahle@airports.co.za
	The authority of the <i>Employer's Agent</i> is	Manage The Contract
11.2(5)	The <i>service</i> is	BFIA Runways and Taxiway Repairs
11.2(6)	The Service Information is in	the document called 'Service Information' in Part 3 of this contract.
30.1	The <i>starting date</i> is.	Upon Contract signing by both parties
30.1	The <i>service period</i> is.	6 Months
13.2	The <i>period for reply</i> is	6 Months

50.1 The *assessment day* is the**Assessment for invoice to be done on the 20th of each month and payments to be expected on last day of the month, depending on the Payment Term.**82.1 The *The successful bidder must source the following insurance cover, which is the deductible in the ACSA insurance cover:*

- *Aviation liability insurance cover for an indemnity limit not less than R300 000 (three hundred thousand rands).*
- *Submit proof of insurance to ACSA before the work starts, and annually for the duration of the project.*

93.1 The *Adjudicator* is (Name)**The person selected from the contact details below****Or, state:****the person selected from the ICE-SA list of Adjudicators by the Party intending to refer a dispute to him.****[ICE-SA is a joint Division of the South African Institution of Civil Engineering and the Institution of Civil Engineers (London) (see www.ice-sa.org.za) or its successor body]**

Name	Location	Contact details (phone & e mail)
Adv. Ghandi Badela	Gauteng	+27 11 282 3700 ghandi@badela.co.za
Mr. Errol Tate Pr. Eng.	Durban	+27 11 262 4001 Errol.tate@mweb.co.za
Adv. Saleem Ebrahim	Gauteng	+27 11 535-1800 salimebrahim@mweb.co.za
Mr. Sebe Msutwana Pr. Eng.	Gauteng	+27 11 442 8555 sebe@civilprojects.co.za
Mr. Sam Amod	Gauteng	sam@samamod.com

Adv. Sias Ryneke SC	Gauteng	083 653 2281 reyneke@duma.nokwe.co.za
Mr. Emeka Ogbugo (Quantity Surveyor)	Pretoria	+27 12 349 2027 emeka@gosiame.co.za

93.2(2)	The <i>Adjudicator nominating body</i> is:	The current Chairman of Johannesburg Advocate's Bar Council.
93.4	The <i>tribunal</i> is:	arbitration.
	The <i>arbitration procedure</i> is	the latest edition of Rules for the Conduct of Arbitrations published by The Association of Arbitrators (Southern Africa) or its successor body.
	The place where arbitration is to be held is	Gauteng South Africa
	The person or organisation who will choose an arbitrator	the Chairman for the time being or his nominee of the Association of Arbitrators (Southern Africa) or its successor body.
	- if the Parties cannot agree a choice or - if the arbitration procedure does not state who selects an arbitrator, is	
The conditions of contract are the NEC3 Term Service Short Contract (April 2013) and the following additional conditions		

AMENDMENTS TO THE CORE CLAUSES

- Z1 Interpretation of the law**
- Z1.1 Add to core clause 12.3:** Any extension, concession, waiver or relaxation of any action stated in this contract by the Parties, or the *Adjudicator* does not constitute a waiver of rights, and does not give rise to an estoppel unless the Parties agree otherwise and confirm such agreement in writing.
- Z2 Add to core clause 20.1:**
- Z2.1** Furthermore, the *Contractor* warrants that the results of the Service, when complete, shall be fit for the intended purpose.

ADDITIONAL Z CLAUSES

- Z3. Cession, delegation and assignment**

- Z3.1.** The *Contractor* shall not cede, delegate or assign any of its rights or obligations to any person without the written consent of the *Employer*, which consent shall not be unreasonably withheld. This clause shall be binding on the liquidator/business rescue practitioner /trustee (whether provisional or not) of the *Contractor*.
- Z3.2.** The *Employer* may, on written notice to the *Contractor*, cede and delegate its rights and obligations under this contract to any person or entity.
- Z4. Ethics**
- Z4.1.** The *Contractor* undertakes:
- Z4.1.1.** not to give any offer, payment, consideration, or benefit of any kind, which constitutes or could be construed as an illegal or corrupt practice, either directly or indirectly, as an inducement or reward for the award or in execution of this contract;
- Z4.1.2.** to comply with all laws, regulations or policies relating to the prevention and combating of bribery, corruption and money laundering to which it or the *Employer* is subject, including but not limited to the Prevention and Combating of Corrupt Activities Act, 12 of 2004.
- Z4.2.** The *Contractor's* breach of this clause constitutes grounds for terminating the *Contractor's* obligation to Provide the Services or taking any other action as appropriate against the *Contractor* (including civil or criminal action). However, lawful inducements and rewards shall not constitute grounds for termination.
- Z4.3.** If the *Contractor* is found guilty by a competent court, administrative or regulatory body of participating in illegal or corrupt practices, including but not limited to the making of offers (directly or indirectly), payments, gifts, gratuity, commission or benefits of any kind, which are in any way whatsoever in connection with the contract with the *Employer*, the *Employer* shall be entitled to terminate the contract in accordance with the procedures stated in core clause 91.2. the amount due on termination is as per clause 92.1
- Z5. Confidentiality**
- Z5.1.** All information obtained in terms of this contract or arising from the implementation of this contract shall be treated as confidential by the *Contractor* and shall not be used or divulged or published to any person not being a party to this contract, without the prior written consent of the *Employer*, which consent shall not be unreasonably withheld.
- Z5.2.** If the *Contractor* is uncertain about whether any such information is confidential, it is to be regarded as such until otherwise notified by the *Employer*.
- Z5.3.** This undertaking shall not apply to –
- Z5.3.1.** Information disclosed to the employees of the *Contractor* for the purposes of the implementation of this agreement. The *Contractor* undertakes to procure that its employees are aware of the confidential nature of the information so disclosed and that they comply with the provisions of this clause;
- Z5.3.2.** Information which the *Contractor* is required by law to disclose, provided that the *Contractor* notifies the *Employer* prior to disclosure so as to enable the *Employer* to take the appropriate action to protect such information. The *Contractor* may disclose such information only to the extent required by law and shall use reasonable efforts to obtain assurances that confidential treatment will be afforded to the information so disclosed;
- Z5.3.3.** Information which at the time of disclosure or thereafter, without default on the part of the *Contractor*, enters the public domain or to information which was already in the possession of the *Contractor* at the time of disclosure (evidenced by written records in existence at that time);
- Z5.4.** The taking of images (whether photographs, video footage or otherwise) of the *Services* or any portion thereof, in the course of Providing the *Services* and after Task Completion Date, requires the

prior written consent of the *Employer*. All rights in and to all such images vests exclusively in the *Employer*.

Z5.5. The *Contractor* ensures that all his Subcontractors abide by the undertakings in this clause.

Z6. *Employer's Step-in rights*

Z6.1. If the *Contractor* defaults by failing to comply with his obligations and fails to remedy such default within weeks of the notification of the default by the *Employer*, the *Employer*, without prejudice to its other rights, powers and remedies under the contract, may remedy the default either itself or procure a third party (including any subcontractor or supplier of the *Contractor*) to do so on its behalf. The reasonable costs of such remedial works shall be borne by the *Contractor*.

Z6.2. The *Contractor* co-operates with the *Employer* and facilitates and permits the use of all required information, materials and other matter (including but not limited to documents and all other drawings, CAD materials, data, software, models, plans, designs, programs, diagrams, evaluations, materials, specifications, schedules, reports, calculations, manuals or other documents or recorded information (electronic or otherwise) which have been or are at any time prepared by or on behalf of the *Contractor* under the contract or otherwise for and/or in connection with the *works*) and generally does all things required by the *Employer* to achieve this end.

Z7. *Liens and Encumbrances*

Z7.1. The *Contractor* keeps the Equipment used to Provide the Services free of all liens and other encumbrances at all times. The *Contractor*, vis-a-vis the *Employer*, waives all and any liens which he may from time to time have, or become entitled to over such Equipment and any part thereof and procures that his Subcontractors similarly, vis-a-vis the *Employer*, waive all liens they may have or become entitled to over such Equipment from time to time

Z8. *Intellectual Property*

Z8.1. Intellectual Property ("IP") rights means all rights in and to any patent, design, copyright, trade mark, trade name, trade secret or other intellectual or industrial property right relating to the Service.

Z8.2. IP rights remain vested in the originator and shall not be used for any reason whatsoever other than carrying out the *services*.

Z8.3. The written approval of the *Contractor* is to be obtained before the *Contractor's* IP is made available to any third party which approval will not be unreasonably withheld or delayed. Prior to making any *Contractor's* IP available to any third party the *Employer* shall obtain a written confidentiality undertaking from any such third party on terms no less onerous than the terms the *Employer* would use to protect its IP.

Z8.4. The *Contractor* shall indemnify and hold the *Employer* harmless against and from any claim alleging an infringement of IP rights ("**the claim**"), which arises out of or in relation to:

Z8.5. the *Contractor's* design, manufacture, or execution of the Services;

Z8.6. the use of the *Contractor's* Equipment, or

Z8.7. the proper use of the Services.

Z8.8. The *Employer* shall, at the request and cost of the *Contractor*, assist in contesting the claim and the *Contractor* may (at its cost) conduct negotiations for the settlement of the claim, and any litigation or arbitration which may arise from it.

Annexure A: The *Employer's* Panel of Adjudicators

The following persons listed in alphabetical order of their surname have indicated their willingness to be included in the *Employer's* Panel of Adjudicators. Their CV's may be obtained by using the contact details provided.

Name	Location	Contact details (phone & e mail)
Adv. Ghandi Badela	Gauteng	+27 11 282 3700 ghandi@badela.co.za
Mr. Errol Tate Pr. Eng.	Durban	+27 11 262 4001 Errol.tate@mweb.co.za
Adv. Saleem Ebrahim	Gauteng	+27 11 535-1800 salimebrahim@mweb.co.za
Mr. Sebe Msutwana Pr. Eng.	Gauteng	+27 11 442 8555 sebe@civilprojects.co.za
Mr. Sam Amod	Gauteng	sam@samamod.com
Adv. Sias Ryneke SC	Gauteng	083 653 2281 reyneke@duma.nokwe.co.za
Mr. Emeka Ogbugo (Quantity Surveyor)	Pretoria	+27 12 349 2027 emeka@gosiame.co.za

Information about the Panel and appointment of the selected *Adjudicator* is available from ACSA

Data provided by the Contractor (the Contractor's Offer)

The tendering contractor is advised to read both the NEC3 Term Service Short Contract (April 2013) and the relevant parts of its Guidance Notes (TSSC3-GN) in order to understand the implications of this Data which the tenderer is required to complete. An example of the completed Data is provided on page 22 of the TSSC3 Guidance Notes.

Completion of the data in full is essential to create a complete contract.

10.1	The <i>Contractor</i> is (Name): Address Tel No. Fax No. E-mail address	
63.2	The percentage for overheads and profit added to the Defined Cost for people is	%
63.2	The percentage for overheads and profit added to other Defined Cost is	%
11.2(4)	The Price List is in	the document called 'Pricing Data in Part C2 of this contract.
11.2(4)	The offered total of the Prices for part of the <i>service</i> of the Price List is [Enter the total of the Prices from the Price List]:	R excluding VAT [in words] excluding VAT

C2 Pricing Data

C2.1 Pricing assumptions

The work is to be carried out within a stated period of time on a task by Task basis and instructed by Task Order.

If the *Contractor* is to be paid an amount for the item of work which is the rate for the work multiplied by the quantity completed, the tenderer enters a rate for each item and multiplies it by the Expected quantity to produce the Price, to be entered in the final column.

If the *Contractor* is to be paid a Price for an item proportional to the length of time for which a service is provided, a unit of time is stated in the Unit column and the expected length of time (as a quantity of the stated units of time) is stated in the Expected quantity column.

The rates and Prices entered for each item includes for all work and other things necessary to complete the item.

C2.2 Price List (Contractor to fill Pricing Schedule Below and Transfer Total Amount to Form of Offer on Pg2)

EMPLOYER	AIRPORTS COMPANY SOUTH AFRICA (BFIA)				
DEPARTMENT	CIVIL MAINTENANCE				
(RFQ TITLE)	Civil Pavement Infrastructure Emergency Repairs				
SCHEDULE OF QUANTITIES					
NB:	TENDERERS MUST COMPLETE ALL SCHEDULE OF QUANTITIES AND IN BLACK INK.				
SCHEDULE A					
ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
1200	GENERAL REQUIREMENTS AND PROVISIONS				
B12.04	Compliance with OHS Act Regulations (including the Construction Regulations 2014):				
(a)	Submission of Health & Safety file, HIRA & Compliance with Environmental Management Plan	Lump Sum	1		
B12.05	Compliance with obtaining airside permits				
(a)	Provision for personal and vehicles	Prov-Sum	1	R2 000,00	
TOTAL					

SCHEDULE C : ROAD CONSTRUCTION							
ITEM NO	DESCRIPTION			UNIT	QUANTITY	RATE	AMOUNT
<u>PATCHING AND REPAIRING EDGE BREAKS</u>							
B39.01	Sawing Asphalt or cemented pavement layers for patching						
	(a)	Sawing Asphalt pavement continuously graded layers to an average depth:					
	(i)	Not exceeding 50mm		m	500		
	(ii)	Exceeding 50mm but not exceeding 100mm		m	500		
	(iii)	Exceeding 100mm but not exceeding 300mm		m	300		
	(b)	Sawing cemented pavement layers to an average depth:					
	(i)	Not exceeding 50mm		m	300		
	(ii)	Exceeding 50mm but not exceeding 100mm		m	200		
C.4.3.6	Milling and removal of existing asphalt layers with an average milling depth						
	(Contractor takes ownership):						
	C 4.3.6.1	Not exceeding 50 mm		m ³	1,089		
	C 4.3.6.2	Exceeding 50 mm but not exceeding 100 mm		m ³	120		
	C 4.3.6.3	Exceeding 100 mm		m ³	25		
	Total						
B42.04	Tack coat						
	(a)	Tack coat of 30% stable-grade emulsion (SS 30 or similar) at 0,6l/m ²		l	700		
B42.02	Asphalt Surfacing						
	(a)	AC medium surface {50/70 grade bitumen) - Hotmix Asphalt		t	446 (1089m ³)		
	Base Patching pavement layers						
	(a)	Bitumen Treated Base (Not exceeding 150mm)		t	59 (145m ³)		
	(b)	Epoxy Resin		lt	200		
	(c)	Importing and Processing of G5 material		m ³	21		
C9.1.13	Coring of asphalt layers						
	C9.1.13.1	100 mm diameter		No.	20		
	C9.1.13.2	150 mm diameter		No.	20		
B43.03	Repairing cracks in existing asphalt pavement						
	(a)	Weeds removal & blowing out crack		m	250		
PART C2:	PRICING DATA						
	(b)	Cracks sealing		m	12 000	C2.2 TSSC3	PRICE LIST
	TOTAL						

E C	DESCRIPTION	UNIT	QUANTITY	SECTION 5700	
				RATE	AMOUNT
ROAD MARKINGS FOR AIRSIDE					
Water-based road marking paint on runways					
(a)	White lines broken/unbroken				
(i)	450mm wide runway centerlines	km	1.5		
(ii)	1800mm wide runway edge lines	km	4.8		
(iii)	aiming point, threshold & touch down zone markings	m ²	5 000		
Retro-reflective roactive road marking on Runways					
(a)	Yellow lines broken/unbroken				
(i)	120mm-150mm wide (Lead in-Lead-out Markings)	km	2.4		
(ii)	900mm wide Behind-Threshold Yellow Lines	m	500		
TOTAL					

SUMMARY OF SCHEDULE OF QUANTITIES			
SECTION	DESCRIPTION		TOTAL
Schedule A	GENERAL REQUIREMENTS AND PROVISIONS		
Schedule B	TEMPORARY TRAFFIC-CONTROL FACILITIES		
Schedule C	ROAD CONSTRUCTION		
Schedule D	ROAD CONSTRUCTION		
Schedule E	ROAD CONSTRUCTION		
Schedule C	ROAD LINE MARKING		
Contingencies	ALLOW 20% OF CONTIGENCIES		
TOTAL EXCL VAT			
VAT @15%			
TOTAL			
<p style="color: red; text-align: center;"><u>The Bill of Quantities (BOQ) will be paid at the discretion of the Project Manager. The bid amount serves as a baseline and may not necessarily reflect the total payment. Payments will be made based on the completed work that is approved by the ACSA project manager</u></p>			

NB: TAKE THIS AMOUNT AND TRANSFER TO FORM OF OFFER C.1.1. FORM OF OFFER TO BE SIGNED

C3: Scope of Work

C3.1 Service Information

The project focuses on Runways and Taxiway repairs at BFIA, to ensure structural integrity of the infrastructure, airport operational safety, and compliance with the aviation standards.

1. Description of the service

Works are based on COTO (TMH, TRH), ANNEX 14, CAA, ICAO, etc. when performing the following procedures sequentially:

- Traffic Accommodation
 - Saw cutting of the existing asphalt and concrete pavements;
 - Milling of existing asphalt in the allocated area;
 - Removal and disposal of existing asphalt and concrete material;
 - Tack coat application;
 - Repairs to asphalt surfaces on Runway 02/20 and Taxiways, where ravelling, minor cracking, loss of texture, and localised deformation has been identified must be undertaken using a mill-and-overlay and localised patching approach, ensuring restoration of functional performance without compromising structural integrity (Approximately **1089 m³**)
 - Sections of Taxiway Alpha with severe deterioration will require full-depth reconstruction, as surface repairs are insufficient where structural failure has occurred. This involves removing failed asphalt, assessing and improving the base layer. All work must be carried out under strict airside and FOD control measures, with final quality testing (density, levels, and friction) conducted before reopening. This section is about 15m long and 10m wide (**150m²**), Contractor to do further investigations
 - Fast setting concrete repairs using ABE product or equivalent for concrete surfaces on aprons
 - Crack Sealing of longitudinal, transverse and map cracks to prevent water ingress and vegetation intrusion. About **12000m** long
-
- Deep patching using BTB product (Approximately 145m³)
 - All the work to be tested
 - Repaint all the markings to ensure optimum visibility and reflectivity. (See attached BOQ)

Mandatory Requirements:

CIDB Grading (2 CE OR HIGHER)	
Filled Pricing Schedule	
Signed Form of Offer on Pg 2 of the NEC Document	

Functionality Evaluation Criteria:

Functionality Evaluation Summary			
Description of Quality criteria	WQ	Sub criteria	Maximum Score
		Quality Score	
Company Experience	40	Pavement maintenance or pavement Repairs (Only surface or Tarred roads) reference letters or completion certificate.	40
Key Personnel	60	Project Manager & Site Supervisor	60
TOTAL			100

	FUNCTIONALITY EVALUATION BREAKDOWN	Points								
1.	COMPANY EXPERIENCE	40								
1.1	<p>COMPLETED RELEVANT PROJECTS – The bidder shall provide proof of completed comparable works of a similar nature and scope to this RFQ by completing form A5</p> <p>Points to be allocated as below:</p> <table border="1"> <thead> <tr> <th>Criteria</th> <th>Points</th> </tr> </thead> <tbody> <tr> <td>Less than 2 Projects</td> <td>0</td> </tr> <tr> <td>2 Projects</td> <td>30</td> </tr> <tr> <td>3 Projects or More</td> <td>40</td> </tr> </tbody> </table>	Criteria	Points	Less than 2 Projects	0	2 Projects	30	3 Projects or More	40	Maximum 40 Points
Criteria	Points									
Less than 2 Projects	0									
2 Projects	30									
3 Projects or More	40									

2.	KEY PERSONNEL	60												
	Bidders must attach CVs, relevant qualifications for the proposed resource. The bidder must clearly indicate how the individual's experience is relevant to pavement maintenance or pavement repairs (Only surfaced/Tarred Roads accepted). Start and end date for experience should be clearly stipulated for both resources													
2.1	1X PROJECT MANAGER & 1X SITE SUPERVISOR													
2.1.1	<p>Project Manager</p> <ul style="list-style-type: none"> - Must have a Bachelor degree or Equivalent in Civil Engineering - Must have 3 years or more work experience in road/pavement maintenance or repairs (Only surfaced/Tarred roads accepted). Experience to be post Qualification <table border="1"> <thead> <tr> <th>Qualifications</th> <th>Points</th> </tr> </thead> <tbody> <tr> <td>No Qualification or lower than NQF Level 7</td> <td>0</td> </tr> <tr> <td>Qualification in civil engineering (NQF level 7-Bachelor's degree or Equivalent)</td> <td>15</td> </tr> <tr> <th>Experience</th> <th>Points</th> </tr> <tr> <td>Less than 3 years relevant experience</td> <td>0</td> </tr> <tr> <td>3 or more of years relevant experience in pavement maintenance or pavement repairs.</td> <td>15</td> </tr> </tbody> </table>	Qualifications	Points	No Qualification or lower than NQF Level 7	0	Qualification in civil engineering (NQF level 7-Bachelor's degree or Equivalent)	15	Experience	Points	Less than 3 years relevant experience	0	3 or more of years relevant experience in pavement maintenance or pavement repairs.	15	Maximum 30 points
Qualifications	Points													
No Qualification or lower than NQF Level 7	0													
Qualification in civil engineering (NQF level 7-Bachelor's degree or Equivalent)	15													
Experience	Points													
Less than 3 years relevant experience	0													
3 or more of years relevant experience in pavement maintenance or pavement repairs.	15													
2.1.2	<p>Site Supervisor</p> <ul style="list-style-type: none"> - Must have a National Diploma in Civil Engineering (NQF-Level 6) - Must have 3 or more of experience in road/pavement maintenance or repairs. (Only surfaced/Tarred roads accepted) <table border="1"> <thead> <tr> <th>Qualification</th> <th>Points</th> </tr> </thead> <tbody> <tr> <td>No Qualification or less than NQF Level 6</td> <td>0</td> </tr> <tr> <td>Qualification in Civil Engineering (NQF Level 6-National Diploma)</td> <td>15</td> </tr> </tbody> </table>	Qualification	Points	No Qualification or less than NQF Level 6	0	Qualification in Civil Engineering (NQF Level 6-National Diploma)	15	Maximum 30 points						
Qualification	Points													
No Qualification or less than NQF Level 6	0													
Qualification in Civil Engineering (NQF Level 6-National Diploma)	15													

Experience	Points	
Less than 3 years relevant experience	0	
3 or more years relevant experience in pavement maintenance or repairs.	15	
Total =		100

NB: An overall minimum threshold of 90 points out of 100 points is required to be achieved for the tenderer to be eligible for further evaluation.

FORM A5. Schedule of the Tenderer's Recent Experience (Completed Projects)

Employer / Principal Agent	Contact Name, Cell and e-mail	Description of works/ Project Name (Pavement Repairs or Maintenance). Only surfaced or Tarred roads will be considered	Value of work inclusive of VAT (Rand)	Date started	Date completed	CLIENT REFERENCE LETTER	
						YES	NO

2. Specifications

Title	Date or revision	Tick if publicly available
General Specifications:		
Health and Safety requirements	Upon awarding of Contract	Yes
Environmental requirements	Upon awarding of Contract	Yes
Site regulations and access control	Upon awarding of Contract	Yes
Technical specifications:		
Works are based on COTO (TMH, TRH), ANNEX 14, CAA, ICAO, etc.		

3. Constraints on how the Contractor Provides the Service

The Contractor should have valid permit to access the airside
 The Contractor should work under escort where there is a need.
 Assessment for invoice to be done on the 20th of each month and payments to be expected on last day of the month

3.1 Meetings

Provide information about regular meetings to be held such as early warning and compensation event meetings (suggest Daily), safety and planning meetings.

3.2 Use of standard forms

3.3 Invoicing and payment

In terms of core clause 50 the *Contractor* assesses the amount due and applies to the *Employer* for payment. The *Contractor* applies for payment with a tax invoice addressed to the *Employer* as follows:

The *Contractor* includes the following information on each tax invoice:

- Name and address of the *Contractor*
- The contract number and title;
- *Contractor's* VAT registration number;
- The *Employer's* VAT registration number _____;
- The total of
 - The Price for each lump sum item in the Price List or Task Order which the *Contractor* has completed;
 - Where a quantity is stated for an item in the Price List or Task Order, an amount calculated by multiplying the quantity which the *Contractor* has completed by the rate,
- Other amounts to be paid to the *Contractor*;
- Less amounts to be paid by or retained from the *Contractor*;
- The change in the amount due since the previous payment being the invoiced amount - excluding VAT, the VAT and including VAT;
- Completion report for services rendered.

The *Contractor* attaches the detail assessment of all work done for each item in the Price List to each tax invoice showing

- the Price for each lump sum item in the Price List or Task Order which the *Contractor* has completed and
- where a quantity is stated for an item in the Price List or Task Order, an amount calculated by multiplying the quantity which the *Contractor* has completed by the rate.

Invoice is submitted to Employer's Agent via Email Address provided

3.4 Records of Defined Cost

Contractor to keep Quotations and fully signed invoices for any costs that the Contractor should be reimbursed for.

3.5 BBBEE and preferencing scheme.

The Contractor should meet the CIDB Grading criteria as required.

4. Requirements for the plan

A 3 Weeks plan is required, detailing how will the work be executed within the Contract duration. This plan should be detailed on MS Projects and a short word document

5. Services and other things provided by the Employer

Site Camp

Item	Date by which it will be provided
Site Camp (If needed)	TBC

6. Property affected by the service

Work will be carried out on Airside. The following properties will be affected by the service. BFIA airfield but NOTAM arrangements will be done whenever there is a need.

