



# forestry, fisheries & the environment

Department:  
Forestry, Fisheries and the Environment  
REPUBLIC OF SOUTH AFRICA

Environment House, Cnr Steve Biko Road & Soutpansberg Street, Cnr Steve Biko Road & Soutpansberg Street.  
Private Bag X447, Pretoria, 0001

## REQUEST FOR QUOTATION OF GOODS AND SERVICES:

**RFQ NO: DFFE Q061E (22/23)**

### NOTE:

- Tenderers are required to use this Request For Quotation (RFQ) Form when quoting and include VAT per item (where applicable), and the quote must be in your company's letterhead, correct banking details should be also included on the quotation.
- Only quotations received within the Department will be considered.
- For quotes in excess of R30 000.00, the preference point system of **80/20** will apply, where **80** points will be for (Price) and **20** points will be for (BEE) as per Preferential Procurement Regulations 2017, the threshold value to be determined if the functionality will be used as a criteria to evaluate quotations.
- DFFE reserves the right NOT to appoint any tenderer.
- Non-compliance to the specification will invalid the quotation.
- Quotes in excess of R30 000.00, tenderers are required to submit company valid copy of Tax Clearance Certificate/ valid Tax Pin.
- Tenderers are required to be registered on the Central Supplier Database (CSD) and DFFE shall verify the bidder's tax compliance status through the CSD, a copy of the latest **CSD Registration Summary Report** should be submitted with the RFQ.
- Tenderers are requested to submit the original and valid B-BBEE Status Level Verification Certificate issued by SANAS Accredited Verification Agency or certified copies thereof; or B-BBEE Certificate issued by CIPC or Sworn Affidavit commissioned by Commissioner of Oaths together with their bids, to substantiate their B-BBEE rating claims. SBD 6.1 must also be duly completed, signed, and submitted alongside the RFQ to claim preference points. Failure to do so will result in B-BBEE preference points being forfeited.
- Tenderers must Indicate delivery timelines and quotation expiry date (Unless otherwise stated on the quote, quotes must be valid for a period of 30 days), after 14 days of closing date of RFQ without receiving a signed purchase order by a properly delegated official, please consider your Quotation unsuccessful.
- Tenderers are required to duly complete and sign the **SBD 4, SBD 6.1** forms respectively, (**Annexure C** and **SBD 6.2** must also be duly completed and signed for Local Content Designated Sector Items)
- DFFE reserves the right to negotiate price with the preferred tenderer in line with the legislative requirements.

### DETAILS OF SUPPLIER (TO BE COMPLETED BY THE USER)

SUPPLIER NAME:			
TEL NO:		FAX NO:	
CENTRAL SUPPLIER DATABASE (CSD) NUMBER			
ATTENTION TO:			
DATE REQUESTED:			
SERVICE/GOODS LOCATION	SEE BELOW		

### SUBMIT QUOTATION TO DEPARTMENT OF ENVIRONMENT, FORESTRY AND FISHERIES

ATTENTION TO:	Nandipha Matiwana						
TEL NO:	012 399 9304 / 072 204 0658		EMAIL ADDRESS:	Quotations@dffe.gov.za			
CC EMAIL ADD : Fanyana Moyo SGoikalemang@dffe.gov.za / nmatiwana@dffe.gov.za Given Ramulifho GRamulifho@dffe.gov.za							
CLOSING DATE: 31 October 2022	CLOSING	TIME	1	6	H	0	0
MANDATORY REQUIREMENTS (NO)		Proof Attached (to be completed by DFFE)					
Professional registration:		NO					
Local Production and Content		NO					

The above mandatory requirements will apply, and bidders' must submit the requested requirements indicated above with the RFQ documents at the closing date and time of the RFQ. Bidders who fail to comply with any of the mandatory requirements will be disqualified and not be evaluated further.



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This RFQ is for supply and delivery of the cleaning equipment to the following areas affected by flooding  
Indicate which Local Municipality you're applying for and reflect the RFQ number on your quotation.  
Quotations and Quantities are per Local Municipality:

PROVINCE	DISTRICT	NEAREST TOWN	LOCAL MUNICIPALITY	TICK <input checked="" type="checkbox"/>
KZN	UGU	HIBBERDENI	UMZUMBE	
KZN	UMGUNGUNDLOVU	MOOI RIVER	MPOFANA	
KZN	UMGUNGUNDLOVU	IMPENDLE	IMPENDLE	
KZN	ILEMBE	MAPHUMOLO	MAPHUMOLO	
KZN	KING CETSHWAYO	NKANDLA	NKANDLA	
KZN	ETHEKWINI METRO	DEBURN	ETHEKWINI METRO	
KZN	ILEMBE	MANDENI	MANDENI	
KZN	ILEMBE	KWADUKUZA	KWADUKUZA	
KZN	UMKHANYAKUDE	MANGUDZI	UMHLABUYALINGANA	
KZN	UMGUNGUNDLOVU	WARTBURG	UMSHWATHI	
KZN	ILEMBE	KWADUKUZA	KWADUKUZA	
KZN	UGU	PORT SHEPSTON	RAY NKONYENI	
EC	AMATHOLE	KOMGA	GREAT KEI	
KZN	KING CETSHWAYO	MELMOTH	MTHONJANENI	

NO	BRIEF DESCRIPTION OF ITEM(S)/ SERVICE(S) REQUIRED (TO BE COMPLETED BY THE USER)	UNIT OF ISSUE (BOX/ ITEM)	QUANTITY OF ITEM(S)	AMOUNT (to be same as the quotation attached)
1	Litter Pickers (96cm Litter Picker with Plastic Grip, 22mm Aluminium Handle & metal end clip with black PVC	Each	60	

2.	Steel Rakes (Lasher or similar to – still Heavy duty Rake with 16 tooth)	Each	10	
3.	Broom Gutter Sweeper (375mm Industrial Gutter sweeper)	Each	20	
4.	Refuse Bags (30 Micron Heavy duty Black refuse bag)	Bag of 200	10	
5.	Refuse Bags for sortingrecyclables (750 X 950 X 50 Micron Clear Refuse Bag)	Bag of 100	10	
<b>TOTAL AMOUNT ( Incl. 15% VAT for VAT Vendors)</b>				<b>R</b>
<p>Note: All delivery costs all applicable taxes, includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies must be included in the bid price, for delivery at the prescribed destination.</p>				
<p><b>NB: No goods/services should be delivered before an official order is received from the Department of Forestry, Fisheries and the Environment.</b></p> <ul style="list-style-type: none"> <li>• Failure to deliver goods within the agreed timelines might result in an order being cancelled and possible inclusion on the Database of Restricted suppliers by the National Treasury.</li> </ul>				