



E: SCM.Tenders17@capetown.gov.za

12 June 2026

NOTICE TO TENDERERS NO: 2
Pages: 7

TENDER NO: 243S/2025/26

DESCRIPTION: HIRE OF HEAVY MECHANICAL EQUIPMENT AND HEAVY VEHICLES

CLOSING DATE: 24 June 2026

EXTENDED CLOSING DATE: 2 July 2026

TENDER BOX NO: 199

Dear Sir/Madam

This Notice to Tenderers forms an integral part of the Contract and is an addendum which must be recorded in Schedule F.12: Record of Addenda to Tender Documents and bound within the 'Returnable Schedules'. Tenderers should take note of the following:

Please note amendments made to the following pages in the tender document and associated replacement pages **30R**.

Find attached the non-compulsory site clarification meeting minutes as well as a presentation for the meeting that was held on 29 May 2026.

Please ensure all replacement pages have been inserted in your submission and the notice is recognised as part of the bid submission.

Yours faithfully,

For: Director: Supply Chain Management

WRITTEN ACKNOWLEDGEMENT OF RECEIPT OF NOTICE 2 – 243S/2025/26

Signature..... Date.....

Legal and full name of tendering entity:

.....

C.4 PRICE SCHEDULE

Bid specifications may not make any reference to any particular trade mark, name, patent, design, type, specific origin or producer, unless there is no other sufficiently precise or intelligible way of describing the characteristics of the work, in which case such reference must be accompanied by the words "or equivalent".

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT'

Pricing Instructions:

- 5.1. State the rates and prices in Rand unless instructed otherwise in the Conditions of Tender
- 5.2. Include in the rates, prices, and the tendered total of the prices (if any) all duties, taxes (except Value Added Tax (VAT), and other levies payable by the successful tenderer, such duties, taxes and levies being those applicable 14 days before the closing time stated in the General Tender Information.
- 5.3. All prices tendered must include all expenses, disbursements and costs (e.g. transport, accommodation etc.) that may be required for the execution of the tenderer's obligations in terms of the Contract, and shall cover the cost of all general risks, liabilities and obligations set forth or implied in the Contract as well as overhead charges and profit (in the event that the tender is successful). All prices tendered will be final and binding
- 5.4. All prices shall be tendered in accordance with the units specified in this schedule.
- 5.5. Where a value is given in the Quantity column, a Rate and Price (the product of the Quantity and Rate) is required to be inserted in the relevant columns.
- 5.6. The successful tenderer is required to perform all tasks listed against each item. The tenderer must therefore tender prices/rates on all items as per the section in the Price Schedule. **An item against which no rate is/are entered, or if anything other than a rate or a nil rate (for example, a zero, a dash or the word "included" or abbreviations thereof) is entered against an item, it will also be regarded as a nil rate having been entered against that item, i.e. that there is no charge for that item. The Tenderer may be requested to clarify nil rates, or items regarded as having nil rates; and the CCT may also perform a risk analysis with regard to the reasonableness of such rates**
- 5.7. Provide fixed rates and prices for the duration of the contract that are not subject to adjustment except as otherwise provided for in clause 17 of the Conditions of Contract and as amplified in the Special Conditions of Contract
- 5.8. Prices submitted per item must be completed in the required format in the below price schedule table, and all columns must be completed.
- 5.9. The tendered rate is inclusive of normal hours, after hours, public holidays and weekends.
- 5.9.1. The tenderer shall quote for an "all in working" hourly rate that is inclusive of and not limited to; labour (i.e. licenced operator / driver), fuel, oil, grease, spares, asset & operator insurance/permits, servicing and repairs including the cost of repairing punctures and/or related costs.
- 5.10. An asset may only be tendered once on the tender and may not be offered under multiple items or sub items, except for Category 6 and 7 (Truck Refuse Compactors).
- 5.11. A tendered item shall only have a single price for all assets tendered for it. Rate per item will be applicable on all listed assets, irrespective of the listed make and model.
- 5.12. The rate per item will be applicable for all the listed make and model, as submitted for the respective item listed under schedule F13A.
- 5.13. A site establishment shall be a once-off charge per valid purchase order. i.e. where an order is for more than one month and part payments are processed monthly. The rate will only be paid on the first invoice.

1. Welcome and Opening

The Chairperson welcomed all attendees and outlined the purpose of the clarification meeting, namely to provide guidance on the tender requirements and respond to bidder queries.

2. Tender Award and Work Allocation

- Awards will be made to all responsive tenderers per item.
- There is no limit to the number of service providers that may be appointed per item.
- Work allocation will be based on ranking, with the highest-ranked tenderer approached first.
- If the highest-ranked tenderer cannot meet the requirement, the next-ranked tenderer will be approached.
- The tender is an **as-and-when-required contract**, and no guarantee of work is provided.
- Internal City resources will always be utilised first before external hire services are engaged.

3. Contract Period

- The contract period is 36 months from the commencement date.
- The contract will replace the current contract upon its expiry.

4. Clause 2.2.1- Eligibility Criteria Eligibility and Responsiveness Requirements

Tenderers were reminded to:

- Comply fully with the specification requirements.
- Complete and submit all required schedules from Schedule F1 to Schedule F13.
- Submit all declarations and SCM compliance documents.
- Ensure all mandatory documentation is submitted to avoid being declared non-responsive.

5.

Clause 2.2.1.1.6 Details of Assets Offered

- Schedule F13A must be completed in full for all assets offered.
- No fields may be left blank.

Clause 2.2.1.1.7 Proof of Ownership

- Proof of ownership must be submitted for each asset offered.
 - Categories 1 and 2 require proof of VIN number through registration documents or purchase invoices.
 - Categories 3 to 9 require current licence and registration documents.
- Documentation must correspond with the assets listed on Schedule F13A.

6. Joint Ventures and Consortia

- Joint ventures must submit agreements detailing:
 - Lead partner.
 - Percentage split between partners.
- Both partners' supporting documentation must be submitted.
- Joint ventures must be registered with the City.

7. Pricing Requirements

- All pricing schedules must be completed in full.
- Hourly rates, site establishment costs and standby rates must be provided.
- Rates submitted cannot be amended after tender closing.
- Pricing (wet rate) must be all-inclusive, including:
 - Operator/driver.
 - Fuel.
 - Oil and lubricants.
 - Insurance.
 - Maintenance and repairs.
 - Associated operating costs.

Asset Allocation and Restrictions

- The same asset may not be offered under multiple items or categories.
- Exception: Categories 6 and 7 (truck refuse compactors) where interchangeable equipment is permitted. (Correction will be sent to correct 6 to 7)
- Assets must comply exactly with the specified category requirements.
- Larger capacity vehicles may not be offered under smaller capacity categories.

Site Establishment Costs

- Site establishment costs are a once-off charge per purchase order.
- Costs must include delivery, collection and return-trip expenses.
- Any escort vehicle requirements must be included in the quoted establishment cost.

10. Specification

Ownership and Additional Capacity

- Tenderers must own all assets offered at tender stage.
- During contract execution, additional capacity may be sourced if required.
- Any additional assets must be supplied at the tendered rates and meet the same or higher specifications.

Inspection of Assets

- The City reserves the right to inspect assets before contract commencement.
- Assets supplied during the contract must be roadworthy, safe and in good working condition.
- The City may reject unsuitable assets and require replacement.

Purchase Orders

- Work may only be performed against a valid purchase order.
- Purchase orders are not extended.
- Any continuation of work requires a new purchase order issued through the prescribed allocation process.

Key Clarification Provided

- There are **no vehicle age requirements** stipulated in the tender.
- Assets submitted must comply with the applicable category requirements and be reflected on Schedule F13A.

14. Closure

The Chairperson thanked attendees for their participation and encouraged bidders to carefully review all tender requirements and ensure complete and compliant submissions.

APPROVAL

I, the chairperson of the Clarification Meetings, confirm the above minutes are correct and a true reflection of the discussions and decisions.

SIGNATURE OF CHAIRPERSON: _____
Bongiwe Madlingozi Digitally signed by Bongiwe Madlingozi
Date: 2026.06.10 23:32:33 +02'00'

DATE: _____